

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, April 3, 2023.

Regular Meeting 7:30 p.m.

Next Ordinance No. 23-(R/O) 3303

Meeting Called to Order by: Mayor Diehl

Pledge of Allegiance:

Moment of Silence

Opening Prayer:

Roll Call of Council: Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
March 20, 2023.

Motion: _____ Second: _____ Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Martuccio

Administrator's Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

FYI: The State Auditors have started the 2021 and 2022 Audit.

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

Damon/Drier

No Report

Forestry

Orvos/Roderick

No Report

Finance

Sekanina/Damon

Motion for the Third Reading of Resolution No. 23-R-3296

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2023.

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Resolution No. 2023-R-3296

Motion: _____ Second: _____ Roll: _____

Motion for the Third Reading of Ordinance No. 23-O-3300

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council Energized Community Grants.

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Ordinance No. 2023-O-3300

Motion: _____ Second: _____ Roll: _____

Recreation

Roderick/ Sekanina

Motion to accept the Administrator's recommendation to move Katie Sweeney to her full-time rate of \$20.00 dollars effective April 17, 2023. Since she has completed her 1-year employment at the Village of Jefferson

Motion: _____ Second: _____ Roll: _____

FYI: Community Yard Sale

Safety

Szewczyk /Orvos

No Report

Utilities/Wastewater Treatment/Service

Dreir/Szewczyk

Motion to accept the Administrators Recommendation to hire Richard Dean to the Full -Time Utility / Maintenance position the Streets Department at the rate of pay per the Wage Ordinance pending his physical and background check effective April 17, 2023.

Motion: _____ Second: _____ Roll: _____

Mayor

No Report

**OLD BUSINESS/
NEW BUSINESS**

None

Visitor's Comments (five-minute limit per council rule #13)
CORRESPONDENCE

None

MEETINGS

BUILDING & LANDS COMMITTEE MEETING
Monday April 3, 2023
6 :00 p.m.
Town Hall

Discussion: CRA

Adjourn:

Motion: _____ **Second:** _____ **Roll:** _____
Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the April 3, 2023, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

March 20, 2023

Meeting called to order by Mayor Diehl.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Pastor Joe Laing of the Bethel Bible Church

Roll call of Council Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos.

Corrections or Additions to the Agenda:

Under Finance Ordinance 2023-O-3297 needs to be suspended and adopted so the Ordinance will be in line with the effective date on the Wage Ordinance.

Under Safety add the resignation of Maria Sharp of the Police Department.

Under Utilities/Wastewater Treatment/ Service Resolution No. 2023- R – 3302 needs to be suspended and adopted for the sale of the property to go thru in a timely manner.

Minutes: Approval/Addition/Correction

Motion by Councilperson Szewczyk to approve the Council Meeting
Minutes of March 6, 2023.

2nd

Roll: All yea, motion carried

The Council Meeting February 21, 2023, was canceled because of the lack of

quorum.

Motion by Councilperson Szewczyk to accept the Jefferson Emergency Rescue District Meeting Minutes of March 8, 2023.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Visitor's Comments

Residents of East Cedar Street and Maplewood spoke to Council about the concerns of the waterline that is in their back yard that Aqua Ohio is replacing in the near future. The residents are concerned about the costs, timeline they can connect to the new line.

Administrator Martuccio told Council on Monday February 27th, Mayor Diehl and I had a meeting with Aquas' representatives. The topic of discussion was the E. Cedar & Maplewood Water Main Replacement Project. Currently, the main lines for these areas run through properties' back yards. The lines are old, capacity is limited and there are no hydrants for fire protection. The proposal is to run new lines in the Village's R-O-W in front of the properties. In doing so, 33 homes will eventually have to reroute their service lines from the back to the front where the new taps will be installed (Aqua is going to allow for a 2–3-year grace period for this work to be done).

Unfortunately, the financial responsibility for the rerouting of the individual service lines falls on the homeowners according to Aquas' Tariff schedule. I have reached out to Dawn Gates at Ashtabula County Planning and Development. She is looking into possibly using the (CHIP) Grant program to help homeowners with this expense. I have in my office a general map of the project, a sample letter that was sent to the affected homeowners, and a handout regarding the (CHIP) Grant Program.

Also present:

Bill Bruening, Verty Bruening, Haley Dye, Shannon Dye, David Dye, Steve Nagy, Justin Smith, Ryan Bort, Sally Bort, Pastor Joe Laing of the Bethel Bible Church,

Stephanie Wessell of the Gazette, Chip Ashcraft, Chief Chris Mackensen, Patrolman Greg Lachey, Keith Stowers, Larry Browning, Mark Rektor, Jean Sandison, and Dave Lachey.

Departments

Administrator's Report

Village Administrator's report for the period ending March 20, 2023.

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP Renovations	OPWC – R37	Approved	CT Consulting	Engineering grant \$90,000	\$1,250,000
Market street & surroundings – Sewer lining	OPWC – R35	In progress	CT Consulting	\$198,000 Grant \$132,000 Loan	\$550,000
Falcon Way Reconstruction	OPWC – R36	Approved	CT Consulting	\$180,000 Grant \$50,000 Loan	\$460,000
E. Jefferson St - Reconstruction	OPWC – R36	Moved to spring 2023	Smolen Eng.	49,950 Grant 49,950 Loan	\$199,900
Repair two steel culverts on Popular Street	OPWC Round 32 - ODOT	In progress	Smolen Eng. Working on drawings	100% Grant	TBD Over \$298,454
Sewer cleaning /TV/Lining West Side Town	OPWC round 34	Completed – Have small area to finish up	CT Consulting	\$198,000 Grant \$132,000 Loan	\$550,000

Street Dept.

- Operating normal tasks.
- The street department crew will be working on fixing and grinding as many trip-hazard areas as possible on our sidewalks. As soon as the weather permits, we also like to resume sidewalk replacement on E Satin St. to complete that section.
- We are looking at purchasing a new Ford F-550 with dump bed, plow and salt spreader. I will be needing a council resolution once that I have 3 comparable quotes.
- Village cleanup day has been scheduled for Saturday, May 13th.

Recreation Department:

- Operating normally.
- We are working on some ideas on how to improve and expand our gym. We would like to open the floor plan, add some natural lighting, and expand the back side into the current storage area.
- Registration for T-Ball is now open. The deadline is May 5th.
- Breakfast with the Easter Bunny is Saturday April 1st from 8 to 9:30 at Giddings Hall.
- Spring Craft Fair is also on Saturday April 1st from 9 to 3pm at JCRC. Please visit our Village website for more details about these events.
- Preschool Registrations opened today March 20th.
- Registrations for Kindergarten Kick Start, Safety Town, and Soccer are now open as well. Please see attached flyers for details.

Wastewater Treatment Plant:

- Plant operations are running at fully acceptable levels.
- The Market Street and Sundry sewer lining project is still in progress.
- We are working with CT Consultants to identify areas of the WWTP that need to be overhauled. The EQ Tank project is part of the plan, and it will help both increase capacity and prevent/contain overflows.

Police:

Fire:

Other Items:

- Aqua's water main replacement project on South Chestnut is underway. Bentley Excavating completed the main line replacement and is now working on transferring all water services to the newly installed line.
- Aqua is aware of our paving project for E. Jefferson St. I have asked for any waterline work in the roadway to be completed before we pave.
- The creation of a CRA for the Village is moving forward. Kristin Hopkins from CT will be attending our next Buildings & Lands Meeting scheduled for Monday, April 3rd, 2023. She will be explaining the process, timeline, and answer questions that might come up.

- We have a Resolution for the Village to acquire a small tract of land on East Beech Street. The acquisition is needed for the purpose of owning the land on which the Helicopter memorial is placed. Jefferson Township and Jefferson Village are sharing the cost of the purchase 50/50.
- We continue to ask all departments to be mindful of all non-essential expenses and we are trying to keep overtime to a minimum.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

FYI: Debt Schedule

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

BUILDING & LANDS COMMITTEE MEETING

Monday April 3, 2023

6 :00 p.m.

Town Hall

Discussion: CRA

Forestry

No report

Finance

Motion by Councilperson Sekanina for the Second Reading of Resolution No. 23-R- 3296 _
2nd

Roll: All yea, motion carried

Motion for the Second Reading of Resolution No. 23-R-3296

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Motion by Councilperson Sekanina for the Second Reading of Ordinance No. 23-O- 3297 _
2nd

Roll: All yea, motion carried

Motion for the Second Reading of Ordinance No. 23-O-3297

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Motion by Councilperson Sekanina to Suspend Council Rules on Ordinance No. 23-O- __3297 ____
2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance No. 23-O- __3297 ____
2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the Second Reading of Ordinance No. 23-O- 3300 _
2nd

Roll: All yea, motion carried

Motion for the First Reading of Ordinance No. 23-O- 3300

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council Energized Community Grants.

Recreation

FYI: Kindergarten Kick Start

FYI: Flier 2023 T-Ball

FYI: JCRC Safety Town

FYI: Summer Soccer Session

Safety

Motion by Councilperson Szewczyk to accept the Mayor's recommendation to remove Chief Chris Mackensen off probation and receive a \$0.50 per hour wage increase effective March 20, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Szewczyk to accept the sick time hours for Ryan Maki from the City of Ashtabula in the amount of 148.2 hours.

2nd

Roll: All yea, motion carried

Motion by Councilperson Szewczyk to accept the resignation of Patrolman Maria Sharp from the Jefferson Police Department effective March 20, 2023.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/ Service

Motion by Councilperson Dreier for the First Reading of Resolution No. 23-R- 3302 _
2nd

Roll: All yea, motion carried

Motion for the First Reading of Resolution No. 23-R- 3302

Resolution authorizing the Mayor and Clerk-Treasurer to enter into a Real Estate purchase agreement and to proceed with the purchase of certain Real Estate in the Village of Jefferson and declaring an emergency.

Motion by Councilperson Dreier to Suspend Council Rules Resolution No. 2023-R-3302
2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Adopt Resolution No. 2023-R-3302
2nd

Roll: All yea, motion carried

Mayor

No Report

OLD BUSINESS/NEW BUSINESS

None

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

Saturday May 13, 2023, is the Village wide cleanup day.

MEETINGS

BUILDING & LANDS COMMITTEE MEETING

Monday April 3, 2023

6 :00 p.m.

Town Hall

Discussion: CRA

ADJOURN

Motion by Councilperson Szewczyk, to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:59 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council