

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, April 17, 2023.

Regular Meeting 7:30 p.m.

Next Ordinance No. 23-(R/O) 3304

Meeting Called to Order by: Mayor Diehl

Pledge of Allegiance:

Moment of Silence

Opening Prayer:

Roll Call of Council: Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of April 3, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to accept the Jefferson Cemetery Trustees Meeting Minutes of February 20, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Buildings Land Committee Meeting Minutes of April 3, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to accept the Jefferson Cemetery Trustees Meeting Minutes of March 20, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to accept the Jefferson Emergency Rescue
District Meeting Minutes of April 12, 2023.

Motion: _____ Second: _____ Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Martuccio

Administrator on Vacation

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

Damon/Drier

No Report

Forestry

Orvos/Roderick

No Report

Finance
Sekanina/Damon

Motion for the First Reading of Resolution No. 23-R-3303

A Resolution authorizing the Mayor to execute the online terms acknowledgement and enter into a contract with Motorola Solutions, Inc. For quote-2079212 for camera equipment and services for the Village of Jefferson Police Department and declaring an emergency.

Motion: _____ Second: _____ Roll: _____

Motion to Suspend Council Rules Resolution No. 2023-R-3303

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Resolution No. 2023-R-3303

Motion: _____ Second: _____ Roll: _____

Recreation
Roderick/ Sekanina

No Report

Safety
Szewczyk /Orvos

No Report

Utilities/Wastewater Treatment/
Service
Dreir/Szewczyk

Motion to accept the Administrator's recommendation to move Elliott Boncimino to his full-time rate of \$22.07 dollars effective April 17, 2023. Since he has completed his 1-year employment at the Village of Jefferson

Motion: _____ Second: _____ Roll: _____

Mayor

No Report

**OLD BUSINESS/
NEW BUSINESS**

Motion to approve the Village of Jefferson to buy a table for the Jefferson Area Chamber of Commerce Chamber Banquet. A table Cost \$160.00. The Banquet is Tuesday April 25, 2023.

Motion: _____ Second: _____ Roll: _____

FYI Andrews & Pontius LLC

Visitor's Comments (five-minute limit per council rule #13)
CORRESPONDENCE

None

MEETINGS

BUILDING & LANDS COMMITTEE MEETING
Monday May 15, 2023
6 :00 p.m.
Town Hall

Discussion: CRA

Adjourn:

Motion: _____ Second: _____ Roll: _____
Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the April 17, 2023, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 3, 2023

Meeting called to order by Mayor Diehl.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Jeff Priestap of St. Paul's Lutheran Church

Roll call of Council Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos.

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Szewczyk to approve the Council Meeting
Minutes of March 20, 2023.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Visitor's Comments

None

Also present:

Jeff Priestap of St. Paula Lutheran Church, Stephanie Wessell of the Gazette and Chip Ashcraft.

Departments

Administrator's Report

Village Administrator's report for the period ending April 3, 2023.

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP Renovations	OPWC – R37	Approved	CT Consulting	Engineering grant \$90,000	\$1,250,000
Market street & surroundings – Sewer lining	OPWC – R35	In progress	CT Consulting	\$198,000 Grant \$132,000 Loan	\$550,000
Falcon Way Reconstruction	OPWC – R36	Approved	CT Consulting	\$180,000 Grant \$50,000 Loan	\$460,000
E. Jefferson St - Reconstruction	OPWC – R36	Moved to spring 2023	Smolen Eng.	49,950 Grant 49,950 Loan	\$199,900
Repair two steel culverts on Popular Street	OPWC Round 32 - ODOT	In progress	Smolen Eng. Working on drawings	100% Grant	TBD Over \$298,454
Sewer cleaning /TV/Lining West Side Town	OPWC round 34	Completed – Have small area to finish up	CT Consulting	\$198,000 Grant \$132,000 Loan	\$550,000

Street Dept.

- Operating normal tasks.
- Bill and I interviewed all applicants for the Utility/Maintenance vacancy. We both agreed to offer the job to Richard Dean. I have enclosed my recommendation and his application for Council approval.
- The street department crew will be working on fixing and grinding as many trip-hazard areas as possible on our sidewalks. As soon as the weather permits, we also like to resume sidewalk replacement on E Satin St. to complete that section.
- We are looking at purchasing a new Ford F-550 with dump bed, plow and salt spreader. I will be needing a council resolution once that I have 3 comparable quotes.
- Village cleanup day has been scheduled for Saturday, May 13th.

Recreation Department:

- Operating normally.
- Katie Sweeney will be completing her 1-year employment on April 4th, 2023. Please see my recommendation memo to move her to the full rate of pay according to our wage ordinance and effective the next pay period.
- We are working on some ideas on how to improve and expand our gym. We would like to open the floor plan, add some natural lighting, and expand the back side into the current storage area.
- Registration for T-Ball is now open. The deadline is May 5th.
- Preschool Registrations opened on March 20th.
- Registrations for Kindergarten Kick Start, Safety Town, and Soccer are now open as well. Please see attached flyers for details.

Wastewater Treatment Plant:

- Plant operations are running at fully acceptable levels.
- The Market Street and Sundry sewer lining project is still in progress.
- We are working with CT Consultants to identify areas of the WWTP that need to be overhauled. The EQ Tank project is part of the plan, and it will help both increase capacity and prevent/contain overflows.

Police:**Fire:****Other Items:**

- We have come up with a plan to upgrade our PA system at the center of town. We submitted an order to purchase and install 7 new speakers, a new backup microphone set and 1 new amplifier. Installation should be complete before Memorial Day.
- Aqua is working on repainting the water tower on E. Erie St. After speaking with Aqua representatives and Mr. Montanaro at the school, I was able to facilitate the addition of our “Jefferson Falcons” logo to the tank.

- Aqua's water main replacement project on South Chestnut is underway. Bentley Excavating completed the main line replacement and is now working on transferring all water services to the newly installed line.
- Aqua is aware of our paving project for E. Jefferson St. I have asked for any waterline work in the roadway to be completed before we pave.
- The creation of a CRA for the Village is moving forward. Kristin Hopkins from CT will be attending our next Buildings & Lands Meeting scheduled for Monday, April 3rd, 2023. She will be explaining the process, timeline, and answer questions that might come up.
- We are closing on the acquisition of a small tract of land on East Beech Street. The acquisition is needed for the purpose of owning the land on which the Helicopter memorial is placed. Jefferson Township and Jefferson Village are sharing the cost of the purchase 50/50.
- We continue to ask all departments to be mindful of all non-essential expenses and we are trying to keep overtime to a minimum.

Properties with Code violations:

Address	Violation Type	Status	Comments
216 Linden St.	Property Maint.	Active	New property owner improving property
337 S. Chestnut	Cars/Maintenance	Active	Working with Police Chief and Solicitor

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

FYI: The State Auditors have started the 2021 and 2022 Audit.

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

No Report

Forestry

No report

Finance

Motion by Councilperson Sekanina for the Third Reading of Resolution No. 23-R-3296 2nd

Roll: All yea, motion carried

Motion for the Third Reading of Resolution No. 23-R-3296

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing corporation, and copyrighted 2023.

Motion by Councilperson Sekanina to Adopt Resolution No. 23-R-3296 2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the Third Reading of Ordinance No. 23-O-3300 2nd

Roll: All yea, motion carried

Motion for the Third Reading of Ordinance No. 23-O- 3300

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council Energized Community Grants.

Motion by Councilperson Sekanina to Adopt Ordinance No. 23-O-3300 2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance No. 23-O-__3300__
2nd

Roll: All yea, motion carried

Recreation

Motion by Councilperson Roderick to accept the Administrator's Recommendation to move Katie Sweeney to her full-time rate of \$20.00 dollars effective April 17, 2023. Since she has completed her 1-year employment at the Village of Jefferson
2nd

Roll: All yea, motion carried

FYI: Community Yard Sale

Safety

No Report

Utilities/Wastewater Treatment/ Service

Motion by Councilperson Dreier to accept the Administrators Recommendation to hire Richard Dean to the Full -Time Utility / Maintenance position in the Streets Department at the rate of pay per the Wage Ordinance pending his physical and background check effective April 17, 2023.
2nd

Roll: All yea, motion carried

Mayor

No Report

OLD BUSINESS/NEW BUSINESS

None

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

Saturday May 13, 2023, is the Village wide cleanup day.

FYI: Memo Aqua Ohio

MEETINGS

BUILDING & LANDS COMMITTEE MEETING

Monday April 3, 2023

6 :00 p.m.

Town Hall

Discussion: CRA

ADJOURN

Motion by Councilperson Szewczyk, to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:46 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council