

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, October 16, 2023.

Regular Meeting 7:30 p.m.
Next Ordinance No. 23-(R/O) 3321

Meeting Called to Order by: Mayor Diehl

Pledge of Allegiance:

Moment of Silence

Opening Prayer:

Roll Call of Council: Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
October 2, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Building and Lands Committee
Meeting Minutes of October 2, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Recreation Committee
Meeting Minutes of October 2, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to accept the Jefferson Emergency Rescue
District Meeting Minutes of October 11, 2023.

Motion: _____ Second: _____ Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator

No Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

Safety Committee Meeting October 3, 2023, at 6:00 p.m.

The Safety Committee meeting of October 3, 2023. I was asked by Councilperson Szewczyk to publicize and do a legal for the Committee Meeting. I thought I had sent it out to Council but I did not. I had drafted a legal and an email. But got distracted and never sent it out. The email went into my drafts. I apologize for the mistake.

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands
Damon/Dreier

No Report

Forestry
Orvos/Roderick

No Report

Finance
Sekanina/Damon

Motion for the First Reading of Ordinance No. 23-O- 3318 An Ordinance Amending Chapter 890.10 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to penalty, interest, fees, and charges and declaring an emergency.

Motion: _____ Second: _____ Roll: _____

Motion to Suspend Council Rules Ordinance No. 2023-O-3318

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Ordinance No. 2023-O-3318

Motion: _____ Second: _____ Roll: _____

Motion for the First Reading of Ordinance No. 23-O- 3319

A Resolution authorizing the Village Mayor to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s), and to execute contracts as required and declaring an emergency.

Motion to Suspend Council Rules Ordinance No. 2023-O-3319

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Ordinance No. 2023-O-3319

Motion: _____ Second: _____ Roll: _____

Motion for the First Reading of Ordinance No. 23-O- 3320

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2024.

Motion: _____ Second: _____ Roll: _____

Recreation

Roderick/ Sekanina

Motion to accept the Mayor's hiring of Karen Sardella to the Recreation Department as the Part Time Front Desk Support at the rate of pay per the Wage Ordinance pending her physical and background check effective October 16, 2023.

Motion: _____ Second: _____ Roll: _____

Safety

Szewczyk /Orvos

Motion for the Second Reading of Ordinance No. 23-O- 3314

An Ordinance Amending Chapter 254.05 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to Vacations and Holidays.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Police Chief's Recommendation to hire Eric Massie to the Full -Time Detective /Patrolman position at the Police Department at the rate of pay per the Wage Ordinance pending his physical and background check effective October 16, 2023.

Motion: _____ Second: _____ Roll: _____

Utilities/Wastewater Treatment/

Service
Dreier/Szewczyk

No Report

Mayor

No Report

OLD BUSINESS/
NEW BUSINESS

FYI: Andrews & Pontius LLC

FYI: Dominion Energy September 29, 2023

Visitor's Comments (five-minute limit per council rule #13)
CORRESPONDENCE

None

MEETINGS

None

Adjourn: Motion: _____ Second: _____ Roll: _____

Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the October 16, 2023, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

Meeting called to order by Mayor Diehl.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Pastor Joe Laing of the Bethel Bible Church

Roll call of Council Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos.

Corrections or Additions to the Agenda:

Added to the agenda were.

Hiring Committee Meeting Minutes

September 27, 2023

September 28, 2023

Resignation Recreation Department

Katie Sweeney Recreation Department Director

Front Desk Staff

Motion to approve the Mayor to hire the front desk staff help before it goes to Council because of staffing issues.

Administrator Position

Hiring of Chris Mackensen for the Administrator position.

Ordinance for the appointment of Chris Mackensen

Ordinance of Non-Resident for Chris Mackensen for the Administrators position

Minutes: Approval/Addition/Correction

Motion by Councilperson Szewczyk to approve the Council Meeting
Minutes of September 5, 2023.

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

Motion by Councilperson Damon to approve the Building Lands Committee
Meeting Minutes of September 18, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to accept the Jefferson Emergency Rescue
District Meeting Minutes of September 13, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to approve the Hiring Committee
Meeting Minutes of September 27, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to approve the Hiring Committee
Meeting Minutes of September 28, 2023.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Visitor's Comments

None

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

Also present:

Jim Chiacchiero, Hendrik Wolfert, Pat Bradek, John Perrotti, Mary Howe, Chris Mackensen, Diane Mackensen, Sara Mackensen, Pat Martuccio, Steve Febel, Joe Schor, Roni Guerini, Liz Cabrilla, Gabrie McVey Gazette New Paper, Pastor Laing Bethel Bible, and Jen skinner.

DEPARTMENTS

Administrator

Mayor Diehl told the Council that the Pickle Ball Court was half done to the other half will be completed tomorrow.

Mayor Diehl also told Council that the interview was completed by the Hiring Committee and Chief Mackensen was chosen for the Administrator's position. The Ordinance's for the position was sent out to Council today and added to the agenda.

Mayor Diehl also told Council the New truck for the Streets Department is on the agenda and it does have emergency wording. The Village has been looking for a truck for the Streets Department for almost a year. When they come in, they go very fast.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the October 16, 2023, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

July Month End

End of Month Summary	July	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$146,030.40	
Huntington Bank 2257	\$45,450.12	
Star Ohio 26065	\$64,624.60	
Payroll Checking	\$544.94	
Andover/ First Common Bank Checking	\$3,963,468.71	
Ending Balance	\$4,221,118.77	Up 24.7. %
YTD Revenue	\$3,790,967.18	
YTD Expenses	\$2,890,784.38	
Outstanding Encumbrance	\$368,839.80	
Recreation Revenue YTD	\$82,947.24	Up 9.3%
Senior Revenue YTD	\$17,186.20	Up 38.2 %
Income Tax Revenue YTD	\$1,512,634.25	Up 10.2 %
Sewer Fee Collections YTD	\$592,656.13	Up 5.3 %

Motion by Councilperson Szewczyk to approve the **List of Checks paid for July 2023** July 1, 2023 – July 31, 2023

2nd

Roll: All yea, motion carried

Chief Mackensen

Chief Mackensen told Council the Police Department has been working hard to try to slow down the speeders in the Village. Last month they stopped about 40 residents, and 20 residents got a ticket for being over the speed limit. Most of the people were clocked 20 miles over the limit.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

Chief Mackensen told Council that the new radios came in and all the body cameras are functional and working.

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

Councilperson Damon told everyone that the Building and Lands Committee met tonight and went over the proposed Resolution regarding the CRA.

Forestry

No report

Finance

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-3316

2nd

Roll: All yea, motion carried

Motion for the First Reading of Ordinance No. 23-O- 3316

An Ordinance approving the appointment of Christopher Mackensen as Village Administrator and declaring an emergency.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

Motion by Councilperson Sekanina to Suspend Council Rules Ordinance No.
2023-O-3316

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance No. 2023-O-3316

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-
3317

2nd

Roll: All yea, motion carried

Motion for the First Reading of Ordinance No. 23-O- 3317

Ordinance waiving the requirement that the Village Administrator of the Village of
Jefferson reside in the Village for the purpose of appointing and hiring Christopher
mackensen as the Village Administrator.

Motion by Councilperson Sekanina to Suspend Council Rules Ordinance No.
2023-O-3317

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance No. 2023-O-3317

2nd

Roll: All yea, motion carried

Recreation

Motion by Councilperson Roderick to accept the resignation of Alicia Morgan
from the Jefferson Recreation Department. Effective October 2, 2023

2nd

Roll: All yea, motion carried

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Council at the October 16, 2023, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

Motion by Councilperson Roderick to accept the resignation of Katie Sweeney from the Jefferson Recreation Department. Effective October 13, 2023

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve to hire two front desk staff help before it goes to Council because of staffing issues.

2nd

Roll: All yea, motion carried

Safety

Motion by Councilperson Szewczyk for the First Reading of Ordinance No. 23-O-3314

2nd

Roll: All yea, motion carried

Motion for the First Reading of Ordinance No. 23-O- 3314

An Ordinance Amending Chapter 254.05 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to Vacations and Holidays.

There were some changes to the Holidays that they wanted to add.

Utilities/Wastewater Treatment/ Service

Motion by Councilperson Dreier for the First Reading of Resolution No. 23-R- 3315 _

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

First Reading of Resolution No. 23-R-3315

A Resolution authorizing the purchase of the 2023 Chevrolet Silverado medium, duty CK56043-4WD HD chassis crew cab with accessories from classic Chevrolet Buick GMC and declaring an emergency.

Motion by Councilperson Dreier to Suspend Council Rules Resolution No. 2023-R-3315

2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Adopt Resolution No. 2023-R-3315

2nd

Roll: All yea, motion carried

Mayor

Mayro Diehl told Council that he will have the Recreation Director's position posted tomorrow, along with the Police Chiefs position.

OLD BUSINESS/NEW BUSINESS

None

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 2, 2023

MEETINGS

None

ADJOURN

Motion by Councilperson Szewczyk to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:47 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council