

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, November 6, 2023.

Regular Meeting 7:30 p.m.
Next Ordinance No. 23-(R/O) 3321

Meeting Called to Order by: Mayor Diehl

Pledge of Allegiance:

Moment of Silence

Opening Prayer:

Roll Call of Council: Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
October 16, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Police Chief Hiring Committee
Meeting Minutes of October 23, 2023.

Motion: _____ Second: _____ Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator

Administrator Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

August Month End

End of Month Summary	August	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$146,030.40	
Huntington Bank 2257	\$45,450.12	
Star Ohio 26065	\$64,624.60	
Payroll Checking	\$88.40	
Andover/ First Common Bank Checking	\$4,006,284.74	
Ending Balance	\$4,263,478.26	Down 1.5. %
YTD Revenue	\$4,307,394.12	
YTD Expenses	\$3,209,644.38	
Outstanding Encumbrance	\$548,171.22	
Recreation Revenue YTD	\$88,256.25	Up 33.7 %
Senior Revenue YTD	\$13,637.75	Up 45.2 %
Income Tax Revenue YTD	\$1,335,813.37	Up 19.1 %
Sewer Fee Collections YTD	\$543,732.25	Up 10.6 %

Motion to accept the **List of Checks paid for August 2023** August 1, 2023 – August 31, 2023
Motion: _____ Second: _____ Roll: _____

September Month End

End of Month Summary	September	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$146,030.40	
Huntington Bank 2257	\$45,450.12	
Star Ohio 26065	\$64,624.60	
Payroll Checking	\$769.10	
Andover/ First Common Bank Checking	\$3,877,804.61	
Ending Balance	\$4,135,678.83	Up 32.8 %
YTD Revenue	\$4,940,666.85	
YTD Expenses	\$4,125,923.99	
Outstanding Encumbrance	\$620,349.35	
Recreation Revenue YTD	\$99,396.41	Down 55.9 %
Senior Revenue YTD	\$21,350.42	Up 25.8 %
Income Tax Revenue YTD	\$1,460,557.32	Up 7.1 %
Sewer Fee Collections YTD	\$672,654.27	Up 5.7 %

Motion to accept the **List of Checks paid for
September 2023** September 1, 2023 – September 30,
2023

Motion: _____ Second: _____ Roll: _____

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands Damon/Dreier

No Report

Forestry
Orvos/Roderick

No Report

Finance
Sekanina/Damon

Motion for the Second Reading of Ordinance No. 23-O- 3320

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2024.

Motion: _____ Second: _____ Roll: _____

Recreation
Roderick/ Sekanina

Motion to accept the Mayor's recommendation to hire Jamie L. Dean to the Recreation Department as the Full-Time Recreation Director at the rate of pay per the Wage Ordinance pending her physical and background check effective December 4, 2023.

Motion: _____ Second: _____ Roll: _____

Safety
Szewczyk /Orvos

Motion for the Third Reading of Ordinance No. 23-O- 3314

An Ordinance Amending Chapter 254.05 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to Vacations and Holidays.

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Ordinance No. 2023-O-3314

Motion: _____ Second: _____ Roll: _____

Motion to approve the Mayors Recommendation to promote Joseph Schor to the Deputy Chief position. at the Police Department at the rate of pay per the Wage Ordinance effective November 6, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to approve Chief Mackensen's recommendation to move Maria Abbot who has completed her six-month step increase at the Part Time Police Secretary position. And receive a \$.50 per hour pay increase per the wage Ordinance effective November 13, 2023.

Motion: _____ Second: _____ Roll: _____

Utilities/Wastewater Treatment/
Service
Dreier/Szewczyk

Motion to approve Administrator Mackensen's recommendation to move Rich Dean who has completed his six-month step increase at the Utility/Maintenance position. And receive a \$.50 per hour pay increase per the wage Ordinance effective November 13, 2023.

Motion: _____ Second: _____ Roll: _____

Mayor

No Report

OLD BUSINESS/
NEW BUSINESS

No Report

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

None

MEETINGS

None

Adjourn: Motion: _____ Second: _____ Roll: _____

Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the November 6, 2023, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Meeting called to order by Mayor Diehl.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Pastor Joe Laing of the Bethel Bible Church

Roll call of Council Damon, Dreier, Roderick, Sekanina, Szewczyk, Orvos.

Corrections or Additions to the Agenda:

Temporary job description for the Police Chief/Administrator

Minutes: Approval/Addition/Correction

Motion by Councilperson Szewczyk to approve the Council Meeting
Minutes of October 2, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to approve the Building Lands Committee
Meeting Minutes of October 2, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve the Recreation Committee
Meeting Minutes of October 2, 2023.

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the November 6, 2023, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Motion by Councilperson Szewczyk to accept the Jefferson Emergency Rescue District Meeting Minutes of October 11, 2023.

2nd

Roll: All ye, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Resident Terry Finger of 104 West Jefferson Street questioned the performance of the former Village Administrator Pasquale Martuccio who resigned as administrator so he could run for a seat on Jefferson Village Council. Finger claimed that in Martuccio's contract he would give up all his other jobs and devote full attention to his village job. He stated that never happened.

Councilperson Sekanina asked Terry Finger to elaborate on what he meant.

Terry Finger told the Council that he kept his businesses, all of his businesses. The contract says he would get out of everything and devote full time to the Village. Finger also told the Council he was told he was able to take calls and leave village business to take care of his businesses.

Mayor Diehl told Council he was not aware of such provision.

Solicitor Fairchild asked Finger which section he was referring too.

Terry Finger told the Solicitor that it was early in the contract since I had the same contract.

Solicitor Fairchild told Council the contract was before his time. But he did find a paragraph stating. "the administrator will devote his time skill and best effort to the duties of his employment. Fairchild stated that applies to about everybody.

Terry Finger said from a taxpayer's standpoint is the Village paid a full-time person to do a part time job and gave him full time benefits.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Finger also stated he would take phone calls from job sites, leave work driving his vehicle.

Finger also asked who was paying the insurance for his vehicle.

Clerk Treasurer Fisher told Council that Martuccio paid his own insurance for his vehicle. The Village did not pay his insurance.

Finger asked how the Village liability was handled if Martuccio injured somebody driving his vehicle.

Fairchild said there's are a lot of factors on how things would be covered if an accident occurred.

Mayor Diehl said he does not see the provision about other employment in Martuccio's contract. Diehl also noted that Martuccio resigned as the Village Administrator.

Terry Finger asked another question. "Who paid for the paving on Pine Street.

Clerk Treasurer Fisher told Council the Village did. They paid for all the streets that were paved recently.

Terry Finger asked why we did not charge the property owners. Finger told Council the Village Ordinance say the first paving is on the property owners.

Terry Finger also asked how much property maintenance code enforcement has been done in the last two years. Finger stated he gets complaints. Has there been any enforcement of the property codes?

Mayor Diehl told Finger six or seven of the worst offenders have been approached.

Resident Pat Martuccio of 409 Brittney Lane spoke to Council about Terry Finger's allegations.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Martuccio told Council he can firmly say I have spent way more than 40 hours a week working exclusively for the Village of Jefferson. Martuccio also stated he has never taken the Village vehicle outside of the Village limits unless it was for a meeting somewhere. Martuccio stated I used my vehicle and my own gas to ride around the Village.

Also present:

Terry Finger, Chip Ashcraft, Jim Chiacchiero, Hendrik Wolfert, Pat Bradek, Pat Martuccio, Steve Febel, Joe Schor, Roni Guerini, Liz Caluta, Pastor Laing Bethel Bible, and Jen Skinner and Stephanie Wessell of the Gazette.

DEPARTMENTS

Administrator

Mayor Diehl told the Council that the Pickle Ball Court has been completed.

Mayor Diehl also told Council the paving projects for 2023 are complete.

Mayor Diehl also told Council the Village has received some good, qualified candidates for both the Police Chief and the Recreation Director.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Clerk Treasurer Fisher told Council.

Safety Committee Meeting October 3, 2023, at 6:00 p.m.

The Safety Committee meeting of October 3, 2023. I was asked by Councilperson Szewczyk to publicize and do a legal for the Committee Meeting. I thought I had sent it out to Council, but I did not. I had drafted a legal and an email. But got distracted and never sent it out. The email went into my drafts. I apologize for the mistake.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

No Report

Forestry

No report

Finance

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-3318

2nd

Roll: All yea, motion carried

Motion for the First Reading of Ordinance No. 23-O- 3318

An Ordinance Amending Chapter 890.10 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to penalty, interest, fees, and charges and declaring an emergency.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Motion by Councilperson Sekanina to Suspend Council Rules Ordinance No.
2023-O-3318

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance No. 2023-O-3318

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-
3319

2nd

Roll: All yea, motion carried

Motion for the First Reading of Resolution No. 23-R- 3319

A Resolution authorizing the Village Mayor to prepare and submit an application.
to participate in the Ohio Public Works Commission State Capital Improvement
and/or Local Transportation Improvement Program(s), and to execute contracts as
required and declaring an emergency.

Motion by Councilperson Sekanina to Suspend Council Rules Resolution No.
2023-R-3319

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Resolution No. 2023-R-3319

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Motion by Councilperson Szewczyk for the First Reading of Ordinance No. 23-O-3320

2nd

Roll: All yea, motion carried

Motion for the First Reading of Ordinance No. 23-O- 3320

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2024.

Recreation

Motion by Councilperson Roderick to accept the Mayor's hiring of Karen Sardella to the Recreation Department as the Part Time Front Desk Support at the rate of pay per the Wage Ordinance pending her physical and background check effective October 16, 2023.

Safety

Motion by Councilperson Szewczyk for the Second Reading of Ordinance No. 23-O- 3314

2nd

Roll: All yea, motion carried

Motion for the Second Reading of Ordinance No. 23-O- 3314

An Ordinance Amending Chapter 254.05 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to Vacations and Holidays.

Motion by Councilperson Szewczyk to approve the Police Chief's Recommendation to hire Eric Massie to the Full -Time Detective /Patrolman position at the Police Department at the rate of pay per the Wage Ordinance pending his physical and background check effective October 16, 2023.

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Utilities/Wastewater Treatment/ Service

No Report

Mayor

No Report

OLD BUSINESS/NEW BUSINESS

FYI: Andrews & Pontius LLC

FYI: Dominion Energy September 29, 2023

Motion by Councilperson Szewczyk to approve the Temporary job description for
the Police Chief/Administrator

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

Visitor's Comments (five-minute limit per council rule #13)

Resident Terry Finger of 104 West Jefferson Street questioned the Council again regarding the street paving. He asked Council if we were going to refund the money back to the residents who had their street paved. We have paved several streets where the residents did not pay. We have two different situations here some have paid, and some have not.

Terry Finger also said that the Village of Jeffersons engineer of record is Smolen Engineering thru a Ordinance passed by the Village Council. Finger asked why we had CT Consultants do the engineering work for the paving.

Terry Finger also commented on a slip lining project. Asking what we are doing about it because the job was so messed up. He asked clerk treasurer Fisher if they have been paid.

Clerk Treasurer Fisher told the council there were some issues on the Jefferson Street project. The project had several projects going on at the same time. Fisher said we have paid for some of the project. Fisher said they are not all paid because the Village is contesting some of it.

Mayor Diehl added if the project is not done correctly, it would be appropriate not to pay them, which is what is happening.

Resident Pat Martuccio of 409 Brittney Lane told Council there were two sewer projects. The First one went smooth and the second one has had issues. The second one was completed this last summer and CT Consultant's is fighting for the Village to rectify the things that have not been done correctly.

Pat Martuccio told Council that the previous administrator also used CT Consultants for the Villages engineering also.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

October 16, 2023

CORRESPONDENCE

None

MEETINGS

None

ADJOURN

Motion by Councilperson Szewczyk to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 8:00 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

10/23/23

Police Chief Hiring Committee

Present: Brian Diehl, Steve Sekanina, Lon Damon, Chris Mackensen

Meeting called to order 5:00 PM

Diehl made a motion to go into executive session to consider the employment of a public employee at 5:01

Seconded by Damon

All in favor

Entered executive session at 5:01PM

Motion to leave executive session made by Diehl at 8:30 PM

Seconded by Sekanina

All in favor

The hiring committee has made a recommendation to promote Joseph Schor to the position of Deputy Chief. The committee also recommends that Sargent Schor be evaluated for promotion to Police Chief by the elected Mayor after a minimum six month period in the Deputy Chief position.

Motion to adjourn by Diehl

Meeting adjourned at 8:19PM