

AGENDA
Jefferson Village Council
Order of Business

Date: Tuesday, January 2, 2024.

Regular Meeting 7:30 p.m.
Next Ordinance No. 24-(R/O) 3326

Meeting Called to Order by: Mayor Diehl

Pledge of Allegiance:

Moment of Silence

Opening Prayer:

Judge Al Camplese swearing in of Mayor.

- Jim Chiacchiero

Judge Harold Specht swearing in of Council Members

- Steve Febel
- Pat Martuccio

Roll Call of Council: Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos

Corrections or Additions to the Agenda

President Pro-Tem. Motion:

Motion to appoint Councilperson _____
As President pro- temp for the year 2024
Motion: _____ Second: _____ Roll: _____

Rules of Council Motion:

Motion to accept the Rules of Council Amended
Ordinance
09-0-3136 passed 5/06/19 for the year 2024.
Motion: _____ Second: _____ Roll: _____

Motion to accept the Roberts Rules of Order for the Procedures for the Village of Jefferson for the year 2024.

Motion: _____ Second: _____ Roll: _____

Mayors Appointments:

2024 Committees

Motion to approve the Mayor's appointment for the 2024 Village of Jefferson Committees.

Building/ Lands:

Chair Katy Drier - Member Steve Sekanina

Finance:

Chair Steve Sekanina - Member Katy Drier

Forestry:

Chair Pat Martuccio - Member Steve Febel

Recreation:

Chair Karen Roderick - Member Pat Martuccio

Safety:

Chair Steve Febel - Member Kevin Orvos

Utilities/Wastewater/Services:

Chair Kevin Orvos - Member Karen Roderick

Motion: _____ Second: _____ Roll: _____

Board of Tax Review

Motion to accept the Mayor's recommendation to appoint Citizen Jon Glink to the Tax Review Board to a three-year term expiring 12/31/26.

Motion: _____ Second: _____ Roll: _____

Board of Audit Review

Motion to accept the Mayor's recommendation to appoint Mayor Jim Chiacchiero to the Board of Audit Review Board for the year 2023.

Motion: _____ Second: _____ Roll: _____

Zoning Appeals Board

Motion to accept the Mayor’s recommendation to appoint citizen Lon Damon to the Board of Zoning Appeals, to with the term expiring 12/31/28.

Motion: _____ Second: _____ Roll: _____

Zoning Appeals Board

Motion to accept the Mayor’s recommendation to replace Jake Morgan’s seat and appoint citizen Pat Bradek to the Board of Zoning Appeals, to with the term expiring 12/31/25.

Motion: _____ Second: _____ Roll: _____

Planning Commission Board

Motion to accept the Mayor’s recommendation to appoint Mayor Jim Chiacchiero to the Planning Commission Board term, expiring 12/31/2024.

Motion: _____ Second: _____ Roll: _____

Ambulance Board

Motion to accept the Mayor’s recommendation to appoint Councilperson Steve Sekanina to the Ambulance Board for a 1-year term, expiring 12/31/2024.

Motion: _____ Second: _____ Roll: _____

Fireman Dependency Board

Motion to approve the recommendation of Fire Chief, Tom Lachey, to appoint Tom Lachey, David Locy and Roger Beckwith, Councilperson Steve Febel and Councilperson Kevon Orvos to the Fireman Dependency Board for a 1-year term, expiring 12/31/2024.

Motion: _____ Second: _____ Roll: _____

Safety Service Community Events Board

Motion to accept the Mayor’s recommendation to appoint Mayor Jim Chiacchiero, Administrator Mackensen, Deputy Chief Joseph Schor, Fire Chief, Tom Lachey, Assistant Chief David Locy Assistant Chief Tim Blon, Roger Beckwith, Councilperson Steve Febel , Councilperson Kevin Orvos, John Boczar, Jake Rice and Brian Edelman to the Safety Service Community Board for a 1-year term, expiring 12/31/2024

Motion: _____ Second: _____ Roll: _____

Records Commission Board-

STANDING COMMITTEE

Motion to accept the Mayor’s recommendation to appoint Administrator Chris Mackensen, Clerk Treasurer Patricia Fisher, Solicitor Jason Fairchild, Income Tax Clerk Amanda Berkowitz to the Records Commission Board.

Motion: _____ Second: _____ Roll: _____

Right of Way Implementation Committee Formed April 21, 2009

Motion to accept the Mayor’s recommendation to appoint Mayor Jim Ch to the Right of Way Implementation Committee.

Motion: _____ Second: _____ Roll: _____

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of December 18, 2023.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Finance Committee Meeting Minutes of December 18, 2023.

Motion: _____ Second: _____ Roll: _____

Visitor’s Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator

Administrator on Vacation

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

Deputy Chief Schor

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands
Drier/Sekanina

No Report

Forestry
Martuccio/Febel

No Report

Finance
Sekanina/Drier

Motion for the Second Reading of Ordinance No. 22-O-3325

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Motion: _____ Second: _____ Roll: _____

Recreation
Roderick/ Martuccio

Motion for the Third Reading of Resolution No. 23-R-3322

A Resolution authorizing the Village Administrator and Clerk-Treasurer to enter into a facility use agreement with the Ashtabula County Community Action Agency for the use of the Giddings Park Hall

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Resolution No. 2023-R-3322

Motion: _____ Second: _____ Roll: _____

FYI: Biggest Looser

Safety
Febel /Orvos

Motion to approve the Deputy Chief Schor's Recommendation to hire Adam Gozelanzyk to the Full-Time Detective /Patrolman position at the Police Department at the rate of pay per the Wage Ordinance pending his physical and background check effective January 2, 2024.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Deputy Chief Schor's recommendation to approve Patrolman William Dye to attend training for Death Investigation, Cause, Manner, and Mechanism of Death and Investigating Process. The Cost to the Village will be \$417.00 for the class, hotel and meals.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Deputy Chief Schor's recommendation to approve Patrolman Eric Massie to join the Crime Enforcement Agency Of Ashtabula County (CEAAC)

Motion: _____ Second: _____ Roll: _____

Utilities/Wastewater Treatment/Service
Orvos/Roderick

No Report

Mayor

State of the Village 2023

OLD BUSINESS/NEW BUSINESS

FYI: Andrews & Pontius LLC

FYI: 2024 VILLAGE OFFICIALS, MEMBERS OF COMMITTEES AND BOARDS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

None

Adjourn: Motion: _____ Second: _____ Roll: _____

Time: _____

VILLAGE OF JEFFERSON

OATH OF OFFICE

January 2, 2024

I, Jim Chiacchiero, do solemnly swear, as Mayor of the Village of Jefferson that I will:

- Support the constitution of the United States and of the State of Ohio, and the ordinances of the Village of Jefferson.
- Not be influenced by any consideration except that of merit and fitness in the appointment or discharge of employees.
- Not make or authorize the expenditure of public money otherwise than for adequate consideration and efficient service to the Village of Jefferson.
- Faithfully, in all other respects, discharge the duties of my position or office.

Jim Chiacchiero

Sworn to before me, Judge Al Campese

Judge Al Campese

Patricia A. Fisher, Village Clerk

VILLAGE OF JEFFERSON

OATH OF OFFICE

January 2, 2024

I, Steve Febel, do solemnly swear, as Councilperson of the Village of Jefferson that I will:

- Support the constitution of the United States and of the State of Ohio, and the ordinances of the Village of Jefferson.
- Not be influenced by any consideration except that of merit and fitness in the appointment or discharge of employees.
- Not make or authorize the expenditure of public money otherwise than for adequate consideration and efficient service to the Village of Jefferson.
- Faithfully, in all other respects, discharge the duties of my position or office.

Steve Febel

Sworn to before me, Judge Harold Specht

Harold Specht

Patricia A. Fisher, Village Clerk

VILLAGE OF JEFFERSON

OATH OF OFFICE

January 2, 2024

I, Pat Martuccio, do solemnly swear, as Councilperson of the Village of Jefferson that I will:

- Support the constitution of the United States and of the State of Ohio, and the ordinances of the Village of Jefferson.
- Not be influenced by any consideration except that of merit and fitness in the appointment or discharge of employees.
- Not make or authorize the expenditure of public money otherwise than for adequate consideration and efficient service to the Village of Jefferson.
- Faithfully, in all other respects, discharge the duties of my position or office.

Pat Martuccio

Sworn to before me, Judge Harold Specht

Harold Specht

Patricia A. Fisher, Village Clerk

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Meeting called to order by Mayor Diehl.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: **Pastor Kevin Phillips First Baptist Church**

Roll call of Council Damon, Dreier-Absent, Roderick, Sekanina, Szewczyk, Orvos.

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Szewczyk to approve the Council Meeting Minutes of December 4, 2023.

2nd

Roll: All yea, motion carried

Motion by Councilperson Szewczyk to accept the Jefferson Emergency Rescue District Meeting Minutes of December 12, 2023.

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Visitor’s Comments (five-minute limit per council rule #13)

None

Also present:

Jim Chiacchiero, Devin Chiacchiero, Pat Martuccio, Steve Febel, Pat Bradek, John Perrotti, Jen Diehl, Tom Lachey, Dave Locy, Roni Guerini, Pastor Kevin Phillips First Baptist Church, and Stephanie Wessell of the Gazette.

DEPARTMENTS

Administrator

Village Administrator's report for the period ending December 15, 2023.

Projects update:

| Project | | Status | Vendor | Grant/Loan | Total Cost |
|--------------------------------------|------------------|---|---------------|-----------------------------------|-------------|
| ACTIVE PROJECTS | Project # | | | | |
| WWTP Renovations | OPWC – R37 | Submitted to DOD/EPA Resubmitting to OPWC – R37 | CT Consulting | Engineering grant \$90,000 | \$1,250,000 |
| Jefferson Street Paving and drainage | OPWC – R36 | Drainage moved to spring out for bid. Paving complete | CT Consulting | \$198,000 Grant \$132,000 Loan | \$550,000 |
| WWTP Clarifier Improvement | OPWC – R38 | Starting Engineering 01/01/2024 | CT Consulting | \$207,500 Grant \$50,000 Loan | \$515,000 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Street Dept.

- All equipment is ready for snow-plowing roads and sidewalks.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

- The street department is using this time between snowfalls to clear ditches they did not have time for over the summer and fall and install new outlet covers on each light pole to help the Christmas lights from shutting off each time we have wet weather.

Recreation Department:

- Our new Rec Director Jamie has jumped in with both feet moving the gym remodel and spring projects back on schedule. The Rec Center has purchased a 40' container to relocate the safety town buildings and other equipment to make room to facilitate the gym expansion.
- Jamie has chosen Lisa Dickson to be promoted to Part-Time Clerical / Administrative Support. Lisa has shown an eagerness not only to learn the new position duties but also to take the time to build a good working relationship with the other staff and visitors.
- We will be posting for a new Part-Time Custodian in the coming week.

Wastewater Treatment Plant:

- Plant operations are running at acceptable levels.
- As part of our ongoing program in conjunction with the EPA The village has purchased a new automatic wastewater sampler to help further narrow down the time of day the high Mercury and Copper levels are coming in.
- We have submitted an application for a Wastewater Infrastructure Grant totaling 1,235,000.00. for the construction of a new equalization tank to improve and eliminate the by-pass overflow occurrences that currently exist on a yearly basis as a result of wet weather flows. If awarded the Villages portion would be 235,000.00.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Police:

Fire:

Other Items:

- We ask all departments to be mindful of all non-essential expenses and try to keep overtime to a minimum as we come closer to 2023 budget closure.

| Address | Violation Type | Status | Comments |
|----------------|------------------|--------|----------|
| 110 Uselma Ave | Junk in the Yard | | |
| | | | |
| | | | |

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

October Month End

| End of Month Summary | October | |
|-------------------------------------|-----------------------|------------|
| Total Cash on Hand | \$1,000.00 | |
| Andover Bank CD | \$146,030.40 | |
| Huntington Bank 2257 | \$45,450.12 | |
| Star Ohio 26065 | \$65,822.90 | |
| Payroll Checking | \$978.16 | |
| Andover/ First Common Bank Checking | \$3,581,525.09 | |
| Ending Balance | \$3,840,806.67 | Up 8.9% |
| YTD Revenue | \$5,351,159.64 | |
| YTD Expenses | \$4,831,288.94 | |
| Outstanding Encumbrance | \$604,301.48 | |
| Recreation Revenue YTD | \$109,328.24 | Down 0.1 % |
| Senior Revenue YTD | \$24,127.53 | Up 28.4 % |
| Income Tax Revenue YTD | \$2,047,374.39 | Up 8.5 % |
| Sewer Fee Collections YTD | \$760,833.05 | Up 5.0 % |

Motion by Councilperson Damon to accept the **List of Checks paid for October 2023** October 1, 2023 – October 31, 2023

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

November Month End

| End of Month Summary | November | |
|-------------------------------------|-----------------------|-----------|
| Total Cash on Hand | \$1,000.00 | |
| Andover Bank CD | \$146,085.22 | |
| Huntington Bank 2257 | \$45,450.12 | |
| Star Ohio 26065 | \$66,124.26 | |
| Payroll Checking | \$0.00 | |
| Andover/ First Common Bank Checking | \$3,630,118.07 | |
| Ending Balance | \$3,888,777.67 | Up 6.6 % |
| | | \ |
| YTD Revenue | \$5,905,485.15 | |
| YTD Expenses | \$5,337,643.45 | |
| Outstanding Encumbrance | \$516,306.69 | |
| | | |
| Recreation Revenue YTD | \$122,439.39 | Up 39.7 % |
| Senior Revenue YTD | \$26,476.42 | Up 21.4 % |
| Income Tax Revenue YTD | \$2,197,767.15 | Up 16.4 % |
| Sewer Fee Collections YTD | \$910,314.46 | Up 10.2 % |

Motion by Councilperson Szewczyk to accept the **List of Checks paid for November 2023** November 1, 2023 – November 30, 2023

2nd

Roll: All yea, motion carried

Motion by Councilperson Szewczyk to approve the Clerk Treasurer’s recommendation to approve Amanda Berkowitz to receive Length of Continuous Service per Ordinance 2023-O-3312. Section 254.05 Vacations and Holidays. Her Continuous service time is an additional six years.

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Deputy Chief Schor

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

No Report

Forestry

No report

Finance

Motion by Councilperson Sekanina for the Third Reading of Resolution No. 23-R-3321

2nd

Roll: All yea, motion carried

Third Reading of Resolution No. 23-R-3321

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2023.

Motion by Councilperson Sekanina to Adopt Resolution No. 2023-R-3321

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-3323

2nd

Roll: All yea, motion carried

First Reading of Ordinance No. 23-O- 3323

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 2023.

Motion by Councilperson Sekanina to Suspend Council Rules on Ordinance No. 2023-O-3323

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance No.2023-O-3323

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-3324

2nd

Roll: All yea, motion carried

First Reading of Ordinance No. 23-O- 3324

An Ordinance Amending Section 254.03 of the Codified Ordinances of the Village of Jefferson.

Motion by Councilperson Sekanina to Suspend Council Rules on Ordinance No. 2023-O-3324

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Motion by Councilperson Sekanina to Adopt Ordinance No.2023-O-3324
2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 23-O-3325
2nd

Roll: All yea, motion carried

First Reading of Ordinance No. 22-O-3325

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Recreation

Motion by Councilperson Roderick for the Second Reading of Resolution No. 23-R-3322
2nd

Roll: All yea, motion carried

Second Reading of Resolution No. 23-R-3322

A Resolution authorizing the Village Administrator and Clerk-Treasurer to enter into a facility use agreement with the Ashtabula County Community Action Agency for the use of the Giddings Park Hall.

Motion by Councilperson Roderick to accept Administrator Mackensen's Recommendation to promote Lisa Dickson to the Part- Time Clerical/ Administrative Support position effective December 25, 2023.
2nd

Roll: All yea, motion carried

Safety

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

Motion by Councilperson Szewczyk to approve the Deputy Chief Schor's recommendation to approve Deputy Chief Schor to receive Length of Continuous Service per Ordinance 2023-O-3312. Section 254.05 Vacations and Holidays. His Continuous service time is an additional eighteen years.

2nd

Roll: All yea, motion carried

Motion by Councilperson Szewczyk to approve the Deputy Chief Schor's recommendation to approve Patrolman Eric Massie to receive Length of Continuous Service per Ordinance 2023-O-3312. Section 254.05 Vacations and Holidays. His Continuous service time is an additional eight years.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/ Service

No Report

Mayor

Mayor Diehl thanked everyone for their support during the time he served as mayor. Diehl said he had set some goals and accomplished most of them. As Mayor the Village focused on Economic Development, Safety Forces, Strengthening Safety Forces, improving the Recreation Center, and continuing to maintain and enhance our Village infrastructure. Diehl thanked the Village Staff and everyone in town. The people at the Village have been a great group of people to work with. And everyone is really dedicated to the Village.

Mayor Diehl told everyone that Lon Damon is the one that got me on the Village. I cannot say enough about his service to the Village as well.

Mayor Diehl wished the new mayor and new council the best of luck.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

OLD BUSINESS/NEW BUSINESS

Clerk Treasurer Fisher presented plaques to Damon, Diehl and Szewczyk for the years of service representing the Village.

Lon Damon 17 years.
Brian Diehl 15 years
John Szewczyk 3 years

Clerk Treasurer Fisher thanked and told them it was a pleasure working with them.

Councilperson Sekanina said a few words to the council.

Members of council, Mayor, Administrator, Clerk, and everyone in attendance here today.

I would like to share a quote from
Rick Warren, American Christian

Pastor and Author of The Purpose Driven Life:

“When you give someone your time, you are giving them a portion of your life that you'll never get back. Your time is your life. That is why the greatest gift you can give someone is your time.”

Tonight, I want to recognize two individuals in our community who have each given. their time to Jefferson Village for the past 15 plus years.

Lon Damon has served as councilman for the past 17 years after being appointed in 2006 and elected by voters ‘multiple times. Over this period of time, he has served on multiple committees including 17 times on the building and lands committee. Brian Deal has served as councilman and mayor. He was appointed in 2008 and reelected by voters’ multiple times. Over this time, he served on multiple committees including 13 years on the finance committee. Both have served as president pro-tempe, both have served on hiring committees spending late nights and sometimes weekends serving our community.

Brian and Lon, thank you for being so dedicated to our community and giving of your time and talents. You both served not for personal gain but for the best

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the January 2, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 18, 2023

interest of our community. We are fortunate to have had both of you represent our village. We can only hope that in the future we will have others that are willing to dedicate 15 plus years of their time and talents to our village.

On behalf of Village Council and your many supporters over years we thank you.

Steven Sekanina

Member of Jefferson Village Council

Visitor's Comments (five-minute limit per council rule #13)

Councilperson elect Martuccio thanked councilperson Szewczyk for his service to the community. Martuccio said even though he has not been on Council for a long time. He has been instrumental in some of the changes in the Village over the last few years. He thanked John for his service.

CORRESPONDENCE

None

MEETINGS

None

ADJOURN

Motion by Councilperson Szewczyk to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:52 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

Jefferson Village Finance Committee Meeting minutes December 18, 2023

Meeting called to order 5:30PM by Steven Sekanina, Finance committee chair. Also present Lon Damon, Finance committee Co-Chair.

See last page of this report for sign in sheet with the full list of attendees.

Agenda is to review the 2024 budget for the village including the recreation department, Wastewater treatment plant, Fire Department, Streets Department, Police department and Administration.

The first department to view was the police department. Deputy Chief Schor presented the wish list items on the budget including the portable flock camera which generated conversation on the option to purchase up to 3 stationary cameras or the single portable one that DC Schor was suggesting. It was decided that the portable camera seemed to be the best option because it can be moved to various locations and evaluated. At a later time the village could make a larger investment if the flock camera proved to be helpful for things such as reading license plates and helping to locate stolen or wanted vehicles.

We also reviewed other items such as the wellness program, active threat rifle upgrades and the person search database. We also discussed making the police department secretary a full time position which would staff the station 5 days per week which is what the public wants and placing some of the zoning duties with the police secretary to utilize the additional hours that would be available. Other items included in the budget were reviewed as the document was presented and are available through the clerk treasurer.

The waste treatment plant was reviewed as presented by Gary Licate. Gary talked about the items at the WWTP that really are normal must have maintenance items rather than wish list items including replacing pumps, blowers, motors, concrete repairs etc as needed. They would like a new sludge spreader and eventually the upstream stairs will need to be replaced and electrical control panel upgrades. Other items included in the budget were reviewed as the document was presented and are available through the clerk treasurer.

The fire department was reviewed as presented by chief Tom Lachey. Wish list items include items that are truly necessary such as the continual replacement of Scott Bottles where Tom has replaced a portion of these each year so we never end up needing to replace all of them at once, Air conditioning upgrades and turnout gear. Tom also highlighted two garage door openers that are very old where parts can no longer be obtained, parking lot resealing and firehouse replacement. Comments were made about how well our fire trucks are maintained and how nice they looked in the parade. Tom did not see any need to begin planning for any new truck replacement at this time. Other items included in the budget were reviewed as the document was presented and are available through the clerk treasurer.

The Streets Department was review as. Presented by Bill Hitchcock. Wish list items included a new truck to make runs to pick up supplies etc to replace the aging unit we currently have. This truck would be fitted to accommodate a plow but Bill said he did not need to purchase one at this time. He highlighted the Scag Mower and the need to pave the public parking lot behind Mugs and expand our crack sealing program because he believes this will preserve our roads and save the village money in the long run. Bill also highlighted that the village was able to sell some old equipment that was no longer

used such as the Durapatcher to help offset some new expenditures. Other items included in the budget were reviewed as the document was presented and are available through the clerk treasurer.

The recreation center was reviewed as presented by Jammie Dean Messenger. Jaimie presented on new thicker rubber flooring $\frac{3}{4}$ " thick that will be used in the weight room to help protect the floor and absorb the impact of dropped weights, the hallway flooring that will be replaced in the spring. This will be a wood plant type commercial flooring that should hold up to the harsh weather conditions much better than carpet, playground equipment installation, the pickle ball court, the budgeting of funds for memorial field upgrades. Other items included in the budget were reviewed as the document was presented and are available through the clerk treasurer.

Administration was presented by both Roni Guerini and Administrator Chris Mackensen. Wish list items included a Giddings Hall sign, Uniform shirts for meetings, changes in some employee classifications and pay rates such as our Tax department employee Mandy and Roni who leads our utilities department and provides budgeting for the entire village. Chris also discussed the desire to plan for a 6% wage increase for all employees in the coming year to help compensate for inflation. Other items included in the budget were reviewed as the document was presented and are available through the clerk treasurer.

Both Steven Sekanina and Lon Damon approve the proposed 2024 budget to forward on for Council approval.

The meeting was adjourned at 7:17 PM

Respectfully submitted.

Steven Sekanina
Finance Committee Chair

Finance MTG 12/18/23
Steven Sekanina

Joe Schor

John Szewczyk

Steve Felp

Kevin Oros

BRIAN DIEHL

Patricia A. Fisher

Bruce Guerin

CHRIS MACKENSTEN

Lon Damon

Greg Lisati

Terrance Martucci

JOHN KEHE

Alison Pae

Kim Rodzik

John Christian

William Stetson

James Dean

Village Of Jefferson Net Allocation Report

Period Number: 26

Check Date: 12/29/2023

Payroll Period: 2023/12/29 BIWEEKLY PAYROLL
12/29/2023

Period Dates: 12/11/2023 to 12/24/2023

| Check Number | Job Number | Employee Name | Net Allocation | Gross | Net |
|----------------------------------|------------|----------------------------|-------------------------|------------|------------|
| Direct Deposit (ACH file) | | | | | |
| 0000005198 | ADMF030 | GUERINI, RONI S. | Direct Deposit [***815] | \$710.20 | \$545.00 |
| 0000005199 | ADMF030 | GUERINI, RONI S. | Direct Deposit [***134] | \$1,031.17 | \$791.31 |
| 0000005200 | ADMF080 | MACKENSEN, CHRISTOPHER W. | Direct Deposit [***940] | \$2,923.07 | \$2,420.86 |
| 0000005201 | CLEF010 | FISHER, PATRICIA A. | Direct Deposit [***218] | \$104.57 | \$50.00 |
| 0000005202 | CLEF010 | FISHER, PATRICIA A. | Direct Deposit [***001] | \$691.20 | \$330.52 |
| 0000005203 | CLEF010 | FISHER, PATRICIA A. | Direct Deposit [***699] | \$52.28 | \$25.00 |
| 0000005204 | CLEF010 | FISHER, PATRICIA A. | Direct Deposit [***372] | \$1,254.76 | \$600.00 |
| 0000005205 | CLEF010 | FISHER, PATRICIA A. | Direct Deposit [***001] | \$104.56 | \$50.00 |
| 0000005206 | INCF080 | BERKOWITZ, AMANDA L. | Direct Deposit [***193] | \$1,544.80 | \$1,308.86 |
| 0000005207 | POLF920 | DYE, WILLIAM DAVID | Direct Deposit [***950] | \$2,455.95 | \$1,965.78 |
| 0000005208 | POLF360 | LACHEY, GREGORY F. | Direct Deposit [***638] | \$2,268.22 | \$1,770.88 |
| 0000005209 | POLF930 | MASSIE, ERIC RAY | Direct Deposit [***244] | \$2,037.21 | \$1,646.64 |
| 0000005210 | POLF060 | NELSON, GARY W. | Direct Deposit [***118] | \$2,365.11 | \$1,830.07 |
| 0000005211 | POLF890 | SCHOR, JOSEPH GENE | Direct Deposit [***542] | \$2,148.00 | \$1,745.72 |
| 0000005212 | POLP910 | ABBOTT, MARIA ELENA | Direct Deposit [***082] | \$1,394.18 | \$1,170.41 |
| 0000005213 | RECF610 | MESSINGER-DEAN, JAMIE L. | Direct Deposit [***771] | \$1,444.00 | \$1,128.44 |
| 0000005214 | RECP460 | ATKINS, MICHELLE E. | Direct Deposit [***891] | \$757.31 | \$702.89 |
| 0000005215 | RECP590 | DICKSON, LISA REAANNE | Direct Deposit [***486] | \$690.22 | \$660.27 |
| 0000005216 | RECP600 | SARDELLA, KAREN ELIZABETH | Direct Deposit [***153] | \$372.24 | \$358.50 |
| 0000005217 | RECP580 | WIDGER, KIMBERLY ANN | Direct Deposit [***838] | \$438.40 | \$396.49 |
| 0000005218 | STRF320 | BONCIMINO, ELLIOTT T. | Direct Deposit [***654] | \$1,765.60 | \$1,415.79 |
| 0000005219 | STRF290 | BURR, BLAZE P. | Direct Deposit [***247] | \$1,841.64 | \$1,460.33 |
| 0000005220 | STRF350 | DEAN, RICHARD LEE | Direct Deposit [***005] | \$1,506.90 | \$1,259.52 |
| 0000005221 | STRF110 | HITCHCOCK, WILLIAM D. | Direct Deposit [***457] | \$2,247.61 | \$1,876.16 |
| 0000005222 | STRF240 | NORRIS, JON W. | Direct Deposit [***294] | \$1,741.02 | \$1,402.65 |
| 0000005223 | STRF310 | WATERS, ZACHARY MICHAEL | Direct Deposit [***543] | \$197.03 | \$150.00 |
| 0000005224 | STRF310 | WATERS, ZACHARY MICHAEL | Direct Deposit [***169] | \$1,200.03 | \$913.55 |
| 0000005225 | STRF310 | WATERS, ZACHARY MICHAEL | Direct Deposit [***802] | \$328.40 | \$250.00 |
| 0000005226 | WASF010 | LICATE, GARY H. | Direct Deposit [***746] | \$1,841.15 | \$1,530.71 |
| 0000005227 | WASF010 | LICATE, GARY H. | Direct Deposit [***280] | \$360.84 | \$300.00 |
| 0000005228 | WASP096 | MAYLISH, TYLER J. | Direct Deposit [***751] | \$339.74 | \$250.00 |
| 0000005229 | WASP096 | MAYLISH, TYLER J. | Direct Deposit [***209] | \$1,622.98 | \$1,194.28 |
| 0000005230 | WASF100 | PACHECO SANTOS , FELIPE JR | Direct Deposit [***277] | \$1,747.99 | \$1,419.93 |

Direct Deposit (ACH file) Total: \$41,528.38 \$32,920.56

Grand Total: \$41,528.38 \$32,920.56

Village Of Jefferson Special Pay Analysis

Payroll Period: 2023/12/29 BIWEEKLY PAYROLL
12/29/2023

| Emp Number | Name | Pay Code | Hours | Amount |
|---------------------|-------------------------|----------------------------|-----------|-------------------|
| STRF290 | BURR, BLAZE P. | CALLOUT OVERTIME | | \$8.61 |
| STRF290 | BURR, BLAZE P. | CALLOUT OVERTIME | 1 | \$21.52 |
| STRF290 | BURR, BLAZE P. | CALLOUT OVERTIME | | \$12.91 |
| STRF350 | DEAN, RICHARD LEE | CALLOUT OVERTIME | 1 | \$18.95 |
| STRF350 | DEAN, RICHARD LEE | CALLOUT OVERTIME | | \$7.58 |
| STRF350 | DEAN, RICHARD LEE | CALLOUT OVERTIME | | \$11.37 |
| POLF920 | DYE, WILLIAM DAVID | HOLIDAY WORKED OVERTIME | 4 | \$140.34 |
| POLF920 | DYE, WILLIAM DAVID | O- OVERTIME | 6 | \$210.51 |
| STRF110 | HITCHCOCK, WILLIAM D. | CALLOUT OVERTIME | 1 | \$28.31 |
| STRF110 | HITCHCOCK, WILLIAM D. | CALLOUT OVERTIME | 1 | \$47.18 |
| STRF110 | HITCHCOCK, WILLIAM D. | CALLOUT OVERTIME | | \$18.87 |
| POLF360 | LACHEY, GREGORY F. | HOLIDAY WORKED OVERTIME | 4 | \$144.78 |
| WASF010 | LICATE, GARY H. | O- OVERTIME | | \$16.39 |
| WASF096 | MAYLISH, TYLER J. | O- OVERTIME | 4 | \$135.36 |
| POLF060 | NELSON, GARY W. | O- OVERTIME | 6 | \$215.01 |
| STRF240 | NORRIS, JON W. | CALLOUT OVERTIME | | \$11.20 |
| STRF240 | NORRIS, JON W. | CALLOUT OVERTIME | 1 | \$28.01 |
| STRF240 | NORRIS, JON W. | CALLOUT OVERTIME | 1 | \$16.81 |
| STRF310 | WATERS, ZACHARY MICHAEL | CALLOUT OVERTIME | 1 | \$20.23 |
| STRF310 | WATERS, ZACHARY MICHAEL | CALLOUT OVERTIME | | \$8.09 |
| STRF310 | WATERS, ZACHARY MICHAEL | CALLOUT OVERTIME | | \$12.14 |
| Grand Total: | | | 33 | \$1,134.17 |

Village Of Jefferson Net Allocation Report

Period Number: 12

Check Date: 12/29/2023

Payroll Period: 2023/12/29 MONTHLY PAYROLL
12/29/2023

Period Dates: 12/01/2023 to 12/31/2023

| Check Number | Job Number | Employee Name | Net Allocation | Gross | Net |
|---|------------|--------------------------|-------------------------|-------------------|-------------------|
| Direct Deposit (ACH file) | | | | | |
| 0000005231 | COUM110 | DAMON, LON A. | Direct Deposit [***620] | \$300.00 | \$289.65 |
| 0000005232 | MAYM130 | DIEHL, BRIAN P. | Direct Deposit [***601] | \$500.00 | \$483.83 |
| 0000005233 | COUM160 | DREIER, KATY | Direct Deposit [***189] | \$300.00 | \$13.04 |
| 0000005234 | COUM190 | ORVOS, KEVIN DUANE | Direct Deposit [***999] | \$300.00 | \$289.65 |
| 0000005235 | COUM210 | RODERICK, KAREN M. | Direct Deposit [***033] | \$300.00 | \$289.92 |
| 0000005236 | COUM200 | SEKANINA, STEVEN MICHAEL | Direct Deposit [***177] | \$300.00 | \$289.65 |
| 0000005237 | COUM180 | SZEWCZYK, JOHN H. JR | Direct Deposit [***742] | \$300.00 | \$289.65 |
| 0000005238 | FIRH490 | BLON, TIMOTHY W. | Direct Deposit [***155] | \$576.34 | \$506.03 |
| 0000005239 | FIRH370 | EDISON, JOSEPH W. | Direct Deposit [***495] | \$301.54 | \$263.25 |
| 0000005240 | FIRH430 | FARINA, DAVID P. | Direct Deposit [***098] | \$301.54 | \$273.25 |
| 0000005241 | FIRH330 | RICE, JACOB M. | Direct Deposit [***970] | \$301.54 | \$267.44 |
| 0000005242 | FIRS080 | LACHEY, THOMAS | Direct Deposit [***162] | \$970.69 | \$705.53 |
| 0000005243 | FIRS050 | LOCY SR, DAVID B. | Direct Deposit [***951] | \$576.34 | \$456.18 |
| Direct Deposit (ACH file) Total: | | | | \$5,327.99 | \$4,417.07 |
| Grand Total: | | | | \$5,327.99 | \$4,417.07 |

Village Of Jefferson Net Allocation Report

Period Number: 4

Check Date: 12/29/2023

Payroll Period: 2023/12/31 QUARTERLY PAYROLL
12/31/2023

Period Dates: 10/01/2023 to 12/31/2023

| Check Number | Job Number | Employee Name | Net Allocation | Gross | Net |
|---|------------|------------------------|-------------------------|-------------------|-------------------|
| Direct Deposit (ACH file) | | | | | |
| 0000005244 | FIRH580 | BLON, KYLE | Direct Deposit [***399] | \$660.67 | \$597.72 |
| 0000005245 | FIRH490 | BLON, TIMOTHY W. | Direct Deposit [***155] | \$170.86 | \$154.37 |
| 0000005246 | FIRH380 | EDISON, CHRISTINA K. | Direct Deposit [***495] | \$62.40 | \$56.69 |
| 0000005247 | FIRH370 | EDISON, JOSEPH W. | Direct Deposit [***495] | \$500.76 | \$443.25 |
| 0000005248 | FIRH430 | FARINA, DAVID P. | Direct Deposit [***098] | \$366.99 | \$332.40 |
| 0000005249 | FIRH590 | FUHRMANN, GREG M. | Direct Deposit [***352] | \$279.59 | \$254.02 |
| 0000005250 | FIRH650 | FUHRMANN, KELLY L. | Direct Deposit [***998] | \$45.18 | \$41.04 |
| 0000005251 | FIRH320 | GOODALE, DANIEL J. | Direct Deposit [***284] | \$9.50 | \$8.63 |
| 0000005252 | FIRH030 | GREGG, ROBERT | Direct Deposit [***087] | \$152.89 | \$138.90 |
| 0000005253 | FIRH410 | HARROLD, TIMOTHY P. | Direct Deposit [***917] | \$377.32 | \$341.72 |
| 0000005254 | FIRH760 | JUSTICE, EDWARD BROOKS | Direct Deposit [***983] | \$198.46 | \$191.61 |
| 0000005255 | FIRH050 | LACHEY, DAVID | Direct Deposit [***051] | \$47.08 | \$42.77 |
| 0000005256 | FIRH630 | LEE, ADAM M. | Direct Deposit [***081] | \$478.50 | \$433.13 |
| 0000005257 | FIRH690 | MCMANNES, JON C. | Direct Deposit [***911] | \$144.19 | \$130.28 |
| 0000005258 | FIRH695 | PAINTER, AARON LEE | Direct Deposit [***901] | \$435.57 | \$393.53 |
| 0000005259 | FIRH620 | PLATT, LOGAN R. | Direct Deposit [***892] | \$162.52 | \$146.83 |
| 0000005260 | FIRH330 | RICE, JACOB M. | Direct Deposit [***970] | \$51.01 | \$41.08 |
| 0000005261 | FIRH400 | STONE, FRANKLIN E. III | Direct Deposit [***555] | \$436.46 | \$395.15 |
| 0000005262 | FIRH100 | WAYMAN, PHYLLIS | Direct Deposit [***384] | \$197.36 | \$103.31 |
| 0000005263 | FIRS080 | LACHEY, THOMAS | Direct Deposit [***162] | \$335.94 | \$245.51 |
| 0000005264 | FIRS050 | LOCY SR, DAVID B. | Direct Deposit [***951] | \$276.67 | \$167.40 |
| Direct Deposit (ACH file) Total: | | | | \$5,389.92 | \$4,659.34 |
| Grand Total: | | | | \$5,389.92 | \$4,659.34 |

ORDINANCE NO. 2023-O-__3325__

AN ORDINANCE SETTING FORTH THE PAY FOR SALARIED, HOURLY, AND PART-TIME EMPLOYEES OF THE VILLAGE OF JEFFERSON, OHIO

WHEREAS the Council of the Village of Jefferson has determined that it is necessary and proper to change the pay for salaried, hourly, and part-time employees of the Village of Jefferson, for the positions and for the rates more specifically set forth hereafter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, STATE OF OHIO, AND COUNTY OF ASHTABULA, THAT:

Section 1: The employment positions and rates of pay for those positions are established as follows:

Administration

| | |
|----------------------------------|--------------|
| Administrator | \$ 78,642.81 |
| Admin Assistant | \$ 25.00/hr. |
| Part Time Administrative Support | \$ 19.31/hr. |

Police Department

| | |
|--|--------------|
| Police Chief | \$ 62,572.39 |
| Deputy Chief | \$ 56,903.68 |
| Lieutenant | \$ 24.81/hr. |
| Sergeant | \$ 24.63/hr. |
| Detective/Patrolman | \$ 23.89/hr. |
| Part Time Class A (Reg. Schedule) | \$ 20.54/hr. |
| Part Time Class B (Road Qualified) | \$ 20.54/hr. |
| Part Time Class C (Non Road Qualified) | \$ 16.70/hr. |
| Police Secretary | \$ 19.31/hr. |
| Volunteer Auxiliary | |
| Part Time School Resource Officer | |

Wastewater Treatment Plant

| | |
|------------------------------|--------------|
| Operator Class III (Foreman) | \$ 27.32/hr. |
| Operator Class III | \$ 24.11/hr. |
| Operator Class II | \$ 23.34/hr. |
| Operator Class I | \$ 22.56/hr. |
| Laborer/Driver-Waste Water | \$ 20.76/hr. |
| Part-Time Temp Labor | \$ 16.45/hr. |

Street Department

| | |
|-----------------|--------------|
| Working Foreman | \$ 26.21/hr. |
|-----------------|--------------|

| | |
|------------------------------|--------------|
| Equipment Operator | \$ 22.07/hr. |
| Part Time Equipment Operator | \$ 22.07/hr. |
| Driver / Laborer - Streets | \$ 20.75/hr. |
| Utility / Maintenance | \$ 18.55/hr. |
| Part-Time Labor | \$ 16.45/hr. |

Recreation /Community Center

| | |
|---|--------------|
| Recreation / Parks Supervisor | \$ 20.00/hr. |
| Part-Time Front Desk Support | \$ 13.70/hr. |
| Part Time Clerical / Administrative Support | \$ 15.87/hr. |
| Part Time Senior Coordinator | \$ 16.98/hr. |
| Van Driver | \$ 15.87/hr. |
| Part Time Custodian | \$ 14.32/hr. |
| Part-Time Temporary Employee | \$ 13.05/hr. |

Fire Department

| | |
|---|--------------|
| Chief | \$ 11,648.36 |
| 1st Assistant | \$ 6,916.19 |
| 2nd Assistant | \$ 6,916.19 |
| Captain | \$ 3,618.51 |
| Lieutenant | \$ 3,089.89 |
| Fire Inspector (Max. 50 inspections per year) | \$ 100.00 |
| Fire Runs | \$ 18.99/hr. |
| Fire Training | \$ 13.16/hr. |

Clerk Treasurer

| | |
|---------------------------|--------------|
| Clerk Treasurer Assistant | \$ 20.31/hr. |
|---------------------------|--------------|

Section 2: Each newly hired full-time hourly employee hired will start at \$1.00 per hour below the listed full pay rate. After a newly hired full-time hourly employee successfully completes his or her six-month probationary period, he or she will receive a \$.50 per hour raise in accordance with Chapter 254 of the Codified Ordinances of the Village of Jefferson. At the completion of one year, the employee will then be placed at the full pay rate listed above for their classification in accordance with Chapter 254 of the Codified Ordinances of the Village of Jefferson.

Section 3: Each newly hired salary employee hired will start at \$2,080 below current full rate for the year's salary. After a newly hired salary employee successfully completes his or her six-

month probationary period, he or she will receive a \$1,040 raise in accordance with Chapter 254 of the Codified Ordinances of the Village of Jefferson. At the completion of one full year, the employee will be placed at the full salary pay rate listed above for their classification in accordance with Chapter 254 of the Codified Ordinances of the Village of Jefferson. Each newly hired part time/temporary employee will start at \$.50 cents per hr. below current full pay rate or minimum wage, whichever is greater. After completion of their six-month probationary period, they will be placed at the full pay rate per hr. for their classification.

Section 4: Each newly hired part-time or temporary employee will start at \$.50 cents per hour below the listed full pay rate or minimum wage, whichever is greater. After a newly hired part-time or temporary employee successfully completes his or her six month probationary period, he or she will be placed at the full pay rate listed above for their classification in accordance with Chapter 254 of the Codified Ordinances of the Village of Jefferson.

Section 5: Each full time, part-time, or temporary employee being promoted to another position in the Village will start at \$.50 cents per hour below the listed full pay rate or minimum wage, whichever is greater. After a full-time, part-time, or temporary employee successfully completes his or her six-month probationary period, they will be placed at the full pay rate listed above for their classification in accordance with Chapter 254 of the Codified Ordinances of the Village of Jefferson.

Section 6: Non-supervisory employees who act in a supervisory capacity, as determined by the Village Administrator, shall be paid \$1.00 per hour in addition to their current wage scale.

Section 7: In addition to the employee's regular salary, the Village will pay an amount equal to ten percent (10%) of the employee's regular salary to the appropriate retirement system (Ohio Public Employees Retirement System or Ohio Police and Fire Pension Fund), as the employee contribution to same. An employee shall not have the option to take cash in lieu of this contribution. This obligation to pay ten percent (10%) of the employee's regular salary to the appropriate retirement system shall not apply to volunteer firemen unless the volunteer firemen qualify to participate in the Ohio Police and Fire Pension Fund.

Section 8: Employees assigned by their supervisor to work in a position with a higher pay grade shall receive pay at the higher rate for the time worked in said position.

Section 9: This Ordinance shall replace any previous version of this legislation and supersedes any current legislation that may be in conflict with this legislation.

Section 10: That this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ day of _____ 20__.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

James Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

THE

BIGGEST



BASED ON % OF
WEIGHT LOSS
WINNERS WILL
RECEIVE ALL MONEY
MADE FROM
PARTICIPANTS

COST \$20 FOR 3
MONTHS... WEIGHT IN
WEEKLY AT JCRC

ANY QUESTIONS CALL
440-576-9052

LOSER

2024

12 WEEK CHALLENGE

STARTS JAN

9TH VILLAGE EMPLOYEES COUNCIL AND FAMILYS



RULES:
WEIGHT IN TUESDAY'S
AT JCRC.
SAME CLOTHES EVERY
WEIGHT IN!

RESOLUTION NO. 2023-R-_____3322_____

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND CLERK-TREASURER TO ENTER INTO A FACILITY USE AGREEMENT WITH THE ASHTABULA COUNTY COMMUNITY ACTION AGENCY FOR THE USE OF THE GIDDINGS PARK HALL

WHEREAS the Village of Jefferson, Ohio desires to enter into a new Facility Use Agreement with the Ashtabula County Community Action Agency for the use of the Giddings Park Hall which is owned by and located in the Village of Jefferson;

WHEREAS the Giddings Park Hall is located at 104 E. Jefferson Street and the Ashtabula County Community Action Agency primarily uses this facility to prepare and provide meals for the senior citizens located in the Village of Jefferson as well as those senior citizens located throughout Ashtabula County; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. The Village Administrator and the Clerk-Treasurer of Council be and are hereby authorized to enter into a Facility Use Agreement for the use of the Giddings Park Hall with the Ashtabula County Community Action Agency pursuant to terms negotiated by the Mayor and/or Village Administrator;

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Passed by Council on the _____ day of _____ 20____.
_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Jim Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Jefferson Village Police
Serving Since 1902



Joseph Schor
Deputy Chief of Police

104 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-0010
Fax (440) 576-0714
Email: Joe.schor@jeffersonpolice.us

December 22, 2023

Ref: Full-Time Officer Appointment

Mayor Jim Chiacchiero,
Safety Committee,
And Council

On Tuesday 12-19-2023 Mayor Brian Diehl, Village Administrator Chris Mackensen and I held an interview for a new full-time officer to fill the open slot due to Chief Mackensen being promoted to Village Administrator and myself to Deputy Chief.

After the interview, we deliberated and chose Adam Gozelanzyk as our recommendation for the full-time position. Adam is new to police work as he graduated from the Lakeland Community College Police Academy in August of this year. Adam holds an Associate Degree in Applied Sciences of Criminal Justice. He shows great interest as well as an eagerness to serve with this department and feels strongly about working for a community-based department. Adam stated that he has family in the area and he wants to be a role model to the younger generation as well as assist the elderly population. I feel Adam Gozelanzyk will be a great asset to this department for years to come.

I, as Chief, have no reservations about recommending Adam Gozelanzyk as a full-time Police Officer with the Jefferson Police Department. If approved Adam would start his training immediately following the status of his pending background check and physical.

Very Respectfully,

A handwritten signature in cursive script that reads "Deputy Chief Joe Schor".

Joseph Schor
Deputy Chief of Police
Jefferson Village Police Department

Jefferson Village Police
Serving Since 1902



Joseph Schor
Deputy Chief of Police

104 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-0010
Fax (440) 576-0714
Email: Joe.schor@jeffersonpolice.us

December 22, 2023

Attn: Mayor Jim Chiacchiero,
Safety Committee,
And Council

I am requesting that Patrolman William Dye, be approved to attend the following training:

Death Investigation: Cause, Manner, and Mechanism of Death and the Investigative Process
Columbus Police Training Academy
Cost of class is \$417.00
Date of class January 30th & 31st 2024

This above listed training will assist him in Death Investigations.

Very Respectfully,

A handwritten signature in cursive script that reads 'Deputy Chief Joe Schor'.

Joseph Schor
Deputy Chief of Police
Jefferson Village Police Department

Jefferson Village Police

Serving Since 1902

Joseph Schor
Deputy Chief of Police



104 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-0010
Fax (440) 576-0714
Email: Joe.schor@jeffersonpolice.us

December 22, 2023

Ref: Eric Massie joining The Crime Enforcement Agency of Ashtabula County, (CEAAC)

Mayor Jim Chiacchiero,
Safety Committee,
And Council

I was approached by Lt. Nelson of the Ashtabula County Sheriff's Department regarding the need for officers to assist the CEAAC in drug investigations. He advised that Officers would have to sworn in by Sheriff Niemi as a deputy just for the purpose of working with the team. There is no required number of hours that the Officer would have to work with them but they would like as much help as possible. I was advised that when they conduct drug interdictions the money spent for our officer for those investigations can be reimbursed to our police department from the Northern Border Initiative grant. The other time in which our officer would assist them it would be paid out of the Jefferson Police Department overtime budget.

I, as Chief, have no reservations about recommending Patrolman Eric Massie to the CEAAC team. I believe this will strengthen our relationship with the Ashtabula County Sheriff's Office. I believe this will also allocate more assets to the Jefferson Police Departments should a situation arise in which CEAAC can assist the Village. If approved Officer Massie would be working with the team in January of 2024.

Very Respectfully,

A handwritten signature in cursive script that reads "Deputy Chief Joe Schor".

Joseph Schor
Deputy Chief of Police
Jefferson Village Police Department

State of the Village 2023

2023 was a busy year for the Village. At the beginning of January, we set several goals that would improve Village services, improve communication to the residents, and identify opportunities for economic development. I'm glad to say that many of these have been accomplished and more are in progress.

In addition, through a combination of cautious spending and positive economic activity, the Village will end the year with a sound financial carry over of over 3 million dollars.

General

- The Village has experienced a number of personnel transitions during the year, which has and will continue to result in stronger service to the Village residents.
- Contract negotiations were completed with Community Action to continue housing the Senior meal site. These resulted in both continuation of this important program and additional financial stability for the taxpayer owned facility.
- Jefferson hosted the Great Ohio Bike Adventure (GOBA) which brought in around 1500 cyclists to the Village and County. The organization was very pleased with our hospitality and assistance with organizing the event.
- We worked with the township to acquire a parcel of land to house the Vietnam Helicopter Memorial on Rt 167. This saved the memorial from repossession by the Army Corp of Engineers and will allow it to continue to serve as a memorial for years to come.
- The downtown speakers and announcement system were upgraded to allow residents to better hear music and announcements during our many parades during the year.
- Village cleanup was once again completed in May, with Waste Management hauling away in excess of 41 tons of junk.
- Each department focused on cleaning up their areas of responsibility and removing excess equipment and materials. These items were sold in a surplus equipment sale in May.

Economic Development

- Council members began the process of developing a Community Reinvestment Area (CRA) to promote economic development. Much of this work is done and is ready for the new council to continue implementation.
- We have submitted for participation in the Appalachian Community Grant for downtown revitalization. If successful, this investment in our community will start in fall of 2024.

Streets

- Replaced sidewalks on Walnut and Satin St and ground down uneven sidewalks where replacement wasn't yet warranted.
- Completed paving projects on East Jefferson, Washington Blvd Allotment, East Pine, East Cedar, and Hickory Ct.
- Completed paving on Falcon Way and installed required school zone signage.
- Planted 40 new Hot Wing Maple trees throughout the Village.
- Completed paving of parking lots at streets and waste water.
- Completed the installation of storm lines at East Park
- Purchased and installed six new trash cans in the downtown business district.
- Continued brush pickup, street and basin cleaning, sidewalk plowing, and many other services to keep the Village beautiful.

Utilities

- Completed the relining of 16000 ft of slip lining on Market St and tributaries.
- Completed several maintenance projects including replacement of aeration tank air valves, installation of four dissolved oxygen sensors in aeration tanks, and replacement of the main air line to the aeration tanks.
- Upgraded the exterior of the Woodside Ave pump station
- Completed the installation of a 1700 square foot sludge storage pad.
- Completed the upgrade of the Erie St pump station electrical panel.
- Improved overhead lighting at the Main Plant
- Painted exterior walls at the Main Plant

Rec

- We hired a new, full time recreation director, to assist in improving the community center and expanding programs for the community
- Replaced the basketball court at Giddings Park and designed it to become a dual-purpose court for both basketball and pickleball. Coating of the pickleball court will occur in the Spring, once the concrete has adequately cured.
- Worked with the Jefferson Elementary school to obtain their used playground equipment. This will be installed in Giddings Park in 2024.
- Hosted and coordinated numerous activities including the Spring craft fair, t-ball, soccer, summer trips, movies in the park, water wars, breakfast with Santa, and many more.
- Developed plans for expansion of the gym, to begin in 2024.
- We had the largest Christmas parade to date in 2023, and prior to that had the largest parade to date in 2022. Jefferson's Christmas activities continue to grow every year, demonstrating what a wonderful town this truly is.

Safety

- Police
 - Completed the review and rewrite of department policies and procedures
 - Procured new body cameras and storage for both personal cameras and car cameras.
 - Procured a mobile speed sign to alert drivers in target areas.
 - Promoted Joe Schor to Deputy Chief to fill the open position vacated by Chief Mackensen.

- Fire
 - Received a \$34,000 grants from Firehouse subs and used funds to add more heavy rescue tools for extraction.
 - Updated department lighting to LED in the radio room, meeting room, west building annex, kitchen, and rest rooms.
 - Began the process of updated the diesel fume extraction system in the truck bay.
 - Replaced several pieces of turnout gear, hoses, and Scott air tanks.
 - Updated the Kubota grass fire unit to a tracked system.

Looking forward

- Will continue to efficiently execute a number of projects throughout the Village including additional paving, sidewalk repair, and upgrades to the waste water plant.
- The community center will continue to grow with more attention to the gym, additional programs, and additional community activities.
- I would encourage Council, and specifically the Finance Committee, to continue discussions focused on enacting legislation for economic development tools. We will also continue to actively participate with Growth Partnership and the County to ensure Jefferson is positioned to benefit from their efforts as well.
- I would like to thank the Village employees, council members, chamber, residents, and other Village organizations for continuing to make Jefferson a great place to live and work and look forward to another successful year in 2024.



ANDREWS & PONTIUS LLC
ATTORNEYS AT LAW

4810 STATE ROAD
P.O. BOX 10
ASHTABULA, OHIO 44005-0010

DAVID E. PONTIUS
JEFFREY A. FORD
PHILIP E. CORDOVA
JASON L. FAIRCHILD
JOSEPH J. LOFTUS
Mark W. Andrews- Inactive
Duane J. Dubsy - Inactive

David E. Pontius – 440.261-9666
Sue Baldwin – 440.261.9676
dpontius@andrewspontius.com

Village of Jefferson
27 E. Jefferson Street
Jefferson OH 44047

Page: 1
December 04, 2023
Account No: 20668-0000V
Statement No: 90157

Statement For Services Rendered By Andrews & Pontius LLC
Andrews & Pontius LLC Tax Id No.: 34-1890032

Fees

| | | | <u>Hours</u> | |
|------------|-----|---|--------------|----------|
| 11/01/2023 | JLF | Receipt of message from Ms. Fisher regarding tax case status and unpaid leave; responded to same; updated file. | 0.30 | |
| 11/06/2023 | JLF | Time to council meeting; discussed tax case matters with Ms. Fisher; updated file. | 0.70 | |
| 11/09/2023 | JLF | Time to Eastern County Court for pretrial in Case No 18CRB273E; updated file. | 1.60 | |
| 11/13/2023 | JLF | Receipt of message from Mr Mackensen; reviewed BZA ordinance; phone call with Mr Mackensen regarding same; updated file. | 0.60 | |
| 11/16/2023 | JLF | Time to Jefferson for pretrial in Case No. 23TRD1549E (Burlingame); updated file. | 1.00 | |
| 11/20/2023 | PEC | Time to council meeting; updated file. | 0.70 | |
| 11/29/2023 | PEC | Reviewed file; prepared resolution ;authorizing Village Administrator and clerk/treasurer to enter into Facility Use Agreement. | 1.10 | |
| | | For Current Services Rendered | 6.00 | 1,110.00 |

Recapitulation

| | |
|-------------------|--------------|
| <u>Timekeeper</u> | <u>Hours</u> |
| Philip E. Cordova | 1.80 |

| <u>Timekeeper</u> | <u>Hours</u> |
|--------------------|--------------|
| Jason L. Fairchild | 4.20 |

| | |
|--------------------|----------|
| Total Current Work | 1,110.00 |
|--------------------|----------|

| | |
|------------------|------------|
| Previous Balance | \$2,590.00 |
|------------------|------------|

Payments

| | | |
|------------|------------------------------|-----------|
| 11/14/2023 | Payment received, Thank You. | -2,590.00 |
|------------|------------------------------|-----------|

| | |
|-------------|-------------------|
| Balance Due | <u>\$1,110.00</u> |
|-------------|-------------------|

For your convenience we accept Mastercard, Visa and Discover, however a fee of 3% will be added to the payment.

A finance charge of 1.5% per month will be added to any statement 60 days or more past due.

UPDATED 12/31/23
VILLAGE OF JEFFERSON
27 E. JEFFERSON ST.
JEFFERSON, OH 44047
PHONE: 440-576-3941 FAX: 440-576-5548

2024 VILLAGE OFFICIALS, MEMBERS OF COMMITTEES AND BOARDS

| | | | |
|---------------------|------------------|--------------------|---------------------|
| <u>Mayor</u> | | <u>Term</u> | <u>Phone</u> |
| Jim Chiacchiero | 304 Frayer Drive | 12/31/2028 | 440-812-1957 |

| | | | |
|--------------------------------|------------------|-----------------------|----------------|
| <u>Administration</u> | | | |
| <u>Zoning Inspector</u> | | | |
| Chris Mackensen | 2836 Chapel Road | 3-year contract | W 440-576-3946 |
| | | 10/02/2023-10/02/2026 | |

| | | | |
|---------------------------------|------------------------|--------------------|----------------|
| <u>Clerk-Treasurer</u> | | <u>Term</u> | |
| <u>Tax Administrator</u> | | | |
| Patricia A. Fisher | 234 S. Chestnut Street | 4/01/2024 | W 440-576-3944 |

| | | | |
|-------------------------|---------------------------|---------------------|--------------|
| <u>Solicitor</u> | | <u>Term</u> | |
| Jason Fairchild | 4810 State Road Ashtabula | 2-year | 440-998-6835 |
| | | 3/15/2021-3/14/2023 | |

| | | | |
|-------------------------------|---------------------------|----------------------------|--------------|
| <u>Council Members</u> | | <u>Term Expires</u> | |
| Katy Dreier | 215 North Chestnut Street | 12/31/2025 | 440-812-3291 |
| Steve Febel | 215 South Market Street | 12/31/2027 | 440-812-2116 |
| Pat Martuccio | 409 Brittney Lane | 12/31/2027 | 440-576-5065 |
| Karen Roderick | 399 Kathleen Drive | 12/31/2025 | 440-261-1258 |
| Steve Sekanina | 322 Elliott Avenue | 12/31/2025 | 440-661-8419 |
| Kevin Orvos | 295 East Jefferson Street | 12/31/2025 | 440-319-9298 |

| | | |
|----------------------------------|------------------------|----------------------|
| <u>Council Committees</u> | <u>Chairman</u> | <u>Member</u> |
| Building/Lands | Drier | Sekanina |
| Finance | Sekanina | Drier |
| Forestry | Martuccio | Febel |
| Recreation | Roderick | Martuccio |
| Safety | Febel | Orvos |
| Utilities/Wastewater Service | Orvos | Roderick |

| | | | |
|-----------------------------------|-----------------------|---------------------------|---------------------|
| <u>Board of Tax Review</u> | | <u>3-year Term</u> | <u>Phone</u> |
| Jon Glink | 332 Hillyer Drive | 12/31/2026 | 440-228-8759 |
| Ken Fertig | 373 West Cedar Street | 12/31/2025 | 440-576-9321 |
| Philip Pawlowski | 22 E. Walnut Street | 12/31/2024 | 440-576-4069 |

Board of Audit Review

| | | | |
|---------|----------------|---------------------------|--------------|
| Mayor | Chiacchiero | 304 Frayer Drive | 440-812-1957 |
| Council | Dreier | 215 North Chestnut Street | 440-812-3291 |
| Citizen | Robert Burnett | 184 West Jefferson Street | 440-576-8320 |

Zoning Appeals Board

| | | | |
|---------------|---------------------------|------------|--------------|
| Billy Burnett | 115 West Jefferson Street | 12/31/2025 | 440-576-8320 |
| Lon Damon | 95 Linda Lane | 12/31/2028 | 440-812-3908 |
| Tim Leehan | P.O. Box 163 | 12/31/2027 | 440-812-0737 |
| Pat Bradek | 407 Susan Drive | 12/31/2025 | 440-477-8503 |
| Tod Mullen | 394 West Cedar Street | 12/31/2024 | 440-344-6185 |

5-year Term**Planning Commission Board**

| | | | |
|-----------------------|---------------------------|---------------------------|--------------|
| Mayor Jim Chiacchiero | 304 Fryer Drive | Permanent | 440-812-1957 |
| Steve Sekanina | 322 Elliott Avenue | 12/31/2025 | 440-661-8419 |
| <i>Citizens</i> | | <u>6-year Term</u> | |
| Robert Burnett | 184 West Jefferson Street | 12/31/2026 | 440-576-8320 |
| Rod Butcher | 355 Susan Drive | 12/31/2024 | 440-576-2775 |
| Guy Hansford | 26 E. Satin Street | 12/31/2024 | 440-576-3315 |

Ambulance Board

| | | | |
|-------------------------|-------------------------|----------------|--------------|
| Village: Steve Sekanina | 322 Elliott Avenue. | 12/31/2024 | 440-661-8419 |
| Township: John Boczar | 78 West Cedar Street | 12/31/2024 | 440-813-1270 |
| Squad: Brian Edelman | 4087 Lenox New Lyme Rd. | Permanent Rep. | 440-563-1473 |

Fireman's Dependency Board

| | | | |
|----------------|--------------------------|--------------------|---------------|
| John Szewczyk | Chairman | 1/year -12/31/2023 | 507-382-8570 |
| Kevin Orvos | Councilperson | 1/year -12/31/2023 | 440-319-9298 |
| Tom Lachey | Fireman 184 Maple | 1/year- 12/31/2023 | 440-576-4855 |
| David Locy Sr. | Fireman 1510 Webster | 1/year- 12/31/2023 | 440-858-29813 |
| Roger Beckwith | Citizen 178 E. Jefferson | 1/year- 12/31/2023 | 440-576-9754 |

Oakdale Cemetery

326 N. Market St. 440-576-3782

Board of Trustees

| | | | |
|---------------------|-----------------------|------------|--------------|
| Cayce Baxley, Clerk | 245 E. Jefferson St. | No term | 440-576-1004 |
| Mike Shadle | 1220 Perry Road | 12/31/2025 | 440-812-4271 |
| Karen Roderick | 399 Kathleen Drive | 12/31/2024 | 440-261-1258 |
| Ken Fertig | 373 West Cedar Street | 12/31/2026 | 440-576-9321 |

3-year Term (Staggered)**Safety Service Community Events**

| | | |
|--------------------------------|----------------------------|--------------|
| Mayor Jim Chiacchiero | 304 Fryer Drive | 440-812-1957 |
| Administrator Chris Mackensen | 409 Brittany Lane | 440-576-3946 |
| Fire Chief Lachey | 351 Hillyer Drive | 440-813-5995 |
| Chief Deputy Chief Schor | | 440-576-0020 |
| Assistant Chief David Locy Sr. | 1510 Webster Road | 440-858-2981 |
| Assistant Chief Tim Blon | 87 East Walnut Street | 440-812-1899 |
| Steve Febel | 215 South Market Street | 440-812-2116 |
| Kevin Orvos | 295 South Jefferson Street | 440-319-9298 |

| | | |
|---------------|--------------------------|--------------|
| John Boczar | 433 Brittany Road | 440-813-1270 |
| Jake Rice | 1493 State Route. 307 | 440-812-7268 |
| Brian Edelman | 4087 Lenox New Lyme Road | 440-536-1473 |

Records Commission- STANDING COMMITTEE

| | | |
|--------------------|-----------------|--------------|
| Pasquale Martuccio | Administrator | 440-576-3946 |
| Patricia Fisher | Clerk-Treasurer | 440-576-3944 |
| Jason Fairchild | Solicitor | 440-645-4392 |
| Amanda Berkowitz | Employee | 440-969-3213 |

Design Review Board (Established Dec. 2010)

| | | <u>Term</u> | |
|-------------------|---------------------------|--------------------|--------------|
| Chair, Pat Bradek | 407 Susan Drive | (5yrs.) 12/31/25 | 440-477-8503 |
| Jim Janson | 348 N. Chestnut Street | (5yrs.) 12/31/27 | 440-228-9444 |
| Bill Burnett | 115 West Jefferson Street | (5yrs.) 12/31/23 | 440-344-7208 |
| Steve Sekanina | 322 Elliot Avenue | (5yrs.) 12/31/24 | 440-661-8419 |
| Henry Wagner | 54 East Walnut Street | (5yrs.) 12/31/26 | 440-576-5429 |

Right of Way Implementation Committee Formed April 21, 2009

| | | |
|-----------------|--------------------|--------------|
| Steve Sekanina | 322 Elliott Avenue | 440-661-8419 |
| Lon Damon | 95 Linda Lane | 440-576-2051 |
| Jim Chiacchiero | 304 Fryer Drive | 440-812-1957 |

Motion to approve the Deputy Chief Schor's recommendation to approve Patrolman William Dye to attend training for Death Investigation, Cause, Manner, and Mechanism of Death and Investigating Process. The Cost to the Village will be \$417.00 for the class, hotel and meals.

Motion: _____ Second: _____ Roll: _____

Motion to approve the Deputy Chief Schor's recommendation to approve Patrolman Eric Massie to join the Crime Enforcement Agency Of Ashtabula County (CEAAC)

Motion: _____ Second: _____ Roll: _____

Utilities/Wastewater Treatment/Service
Orvos/Roderick

No Report

Mayor

State of the Village 2023

OLD BUSINESS/NEW BUSINESS

FYI: Andrews & Pontius LLC

FYI: 2024 VILLAGE OFFICIALS, MEMBERS OF COMMITTEES AND BOARDS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

None

Adjourn: Motion: _____ Second: _____ Roll: _____

Time: _____