

AGENDA
Jefferson Village Council
Order of Business

Date: Monday March 4, 2024.

Regular Meeting 7:30 p.m.

Next Ordinance No. 24-(R/O) 3333

Meeting Called to Order by: Mayor Chiacchiero

Pledge of Allegiance:

Moment of Silence

Opening Prayer:

Roll Call of Council: Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
February 20, 2024.

Motion: _____ Second: _____ Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator

Administrator Report

Clerk/Treasurer Fisher

December Month End

End of Month Summary	December	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$146,085.32	
Huntington Bank 2257	\$45,498.38	
Star Ohio 26065	\$66,437.31	
Payroll Checking	\$262.09	
Andover/ First Common Bank Checking	\$3,348,543.15	
Ending Balance	\$3,607,826.25	Up 6.5 %
YTD Revenue	\$7,159,488.04	
YTD Expenses	\$6,872,597.86	
Outstanding Encumbrance	\$284,409.25	
Recreation Revenue YTD	\$131,434.74	Up 2.5 %
Senior Revenue YTD	\$26,302.96	UP 5.9 %
Income Tax Revenue YTD	\$2,346,592.36	Up 7.6 %
Sewer Fee Collections YTD	\$915,678.88	Up 4.3 %

Motion to accept the **List of Checks paid for December 2023** December 1, 2023 – December 31, 2023

Motion: _____ Second: _____ Roll: _____

Payroll Report/Special Pay Report

Deputy Chief Schor

No Report

Chief Lachey

FYI: Fire Dependent Training Grant

COMMITTEES

Building and Lands
Dreier/Sekanina

Committee Report: None

Forestry
Martuccio/Febel

Committee Report: None

Finance
Sekanina/Dreier

Committee Report: None

Ordinances to Read:

Ordinance No. 24-O-3326

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Motion for the Second Reading of Ordinance No. 2024-O-3326

Motion: _____ Second: _____ Roll: _____

Motion to Suspend Councils Rules on Ordinance No. 2024-O-3326

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Ordinance No. 2024-O-3326

Motion: _____ Second: _____ Roll: _____

Ordinance No. 24-O- 3327

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2024.

Motion for the Third Reading of Ordinance No. 2024-O-3327

Motion: _____ Second: _____ Roll:

Motion to Adopt Ordinance No. 2024-O-3327

Motion: _____ Second: _____ Roll:

Ordinance No. 24-O-3329

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council Energized Community Grants.

Motion for the Third Reading of Ordinance No. 2024-O-3329

Motion: _____ Second: _____ Roll

Motion to Adopt Ordinance No. 2024-O-3329

Motion: _____ Second: _____ Roll:

Resolution No. 24-R- 3332

A Resolution Authorizing the Transfer of Money from the 101 General Fund

Motion for the Second Reading of Resolution No. 24-R- 3332

Motion: _____ Second: _____ Roll:

Recreation

Roderick/ Martuccio

Committee Report:

Motion to accept the Administrator's recommendation to hire Jolene Young to the Recreation Department as the Part – Time Custodian at the rate of pay per the Wage Ordinance pending her physical and background check effective March 5, 2024.

Motion: _____ Second: _____ Roll: _____

FYI: Breakfast with the Easter Bunny March 23, 2024.
9:00 a.m. to 11:00 a.m.

Safety
Febel /Orvos

Committee Report: None

Utilities/Wastewater Treatment/
Service
Orvos/Roderick

Committee Report: None

Ordinances to Read:

Ordinance No. 24-O- 3328

An Ordinance Amending Chapter 1030.15 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees.

Motion: _____ Second: _____ Roll: _____

Motion for the Third Reading of Ordinance No. 24-O- 3328

Motion: _____ Second: _____ Roll: _____

Motion to Adopt Ordinance No. 2024-O-3328

Motion: _____ Second: _____ Roll: _____

Ordinance No. 24-O- 3330

An Ordinance Amending Chapter 1034.99 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to penalties and costs of litigation for violations of the prohibitions listed for the use of public sewers.

Motion for the Second Reading of Ordinance No. 24-O- 3330

Motion: _____ Second: _____ Roll: _____

Resolution No. 24-R- 3331

Resolution authorizing the Village of Jefferson to participate in the ODOT Road Salt Contracts awarded in 2024.

Motion for the First Reading of Resolution No. 24-R- 3331

Motion: _____ Second: _____ Roll: _____

Mayor

No Report

**OLD BUSINESS/
NEW BUSINESS**

FYI: Andrews & Pontius LLC

FYI: Dominion Energy Letter

FYI: Chamber Easter Egg Hunt March 23, 2024, 11:00 A.M.

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

RECREATION COMMITTEE MEETING

Monday March 5, 2024

7:00 p.m.

Town Hall

Discussion: Bifold Door Senior Center.

Adjourn: Motion: _____ Time: _____

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Meeting called to order by Mayor Chiacchiero.

Pledge of Allegiance:

Moment of Silence:

Roll call of Council Dreier, Febel, Martuccio- Absent, Roderick, Sekanina, Orvos

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of February 5, 2024.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to approve the Finance Committee Meeting Minutes of February 5, 2024.

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Motion by Councilperson Orvos to approve the Safety Committee Meeting Minutes of February 5, 2024.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to accept the Jefferson Emergency Rescue District Meeting Minutes of February 14, 2024.

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to accept the Jefferson Cemetery Trustees Meeting Minutes of January 2, 2024.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

None

Also present:

Lon Damon, Pat Bradek, John Perrotti, Judy Maloney, Deputy Chief Joseph Schor, Patrolman William Dye and Stephanie Wessell of the Gazette.

DEPARTMENTS

Administrator Mackensen

Village Administrator's report for the period ending February 16, 2024.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP Renovations	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement	OPWC – R38	Starting Engineering 01/01/2024	CT Consulting	\$207,500 Grant \$50,000 Loan	\$515,000
Street Paving 2024		Started Engineering	CT Consulting	drainage on E Walnut - possible grant	Up to 270.000

Street Dept.

- Making plans with maintenance to have several old trees in front of the old courthouse removed.
- The street department is using this time between snowfalls to clean out ditches that have been on the list for years. Over by Sanders Market, Basin repair from brick deterioration and replacing faded street signs.
- We have submitted a grant for trench shoring with the Ohio Bureau of Workers Compensation. For \$ 7,743.37 village portion \$1548.67

Recreation Department:

- We would like to thank the Rec center staff, the Streets department, and several volunteers for their help. The gym has been painted and a new floor has been installed over the newly created section and new equipment has been scheduled for delivery.
- Newspaper Ad went out for the new part-time custodian and closes on the 28th

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

- Solar event in conjunction with Jefferson Library and Boy Scouts are hosting April 8th at Giddings Park “Moon in Jefferson” High school art department and Science department are making displays, the Band is putting together music, and food trucks along with craft vendors selling items tailored to the eclipse theme.

Wastewater Treatment Plant:

- Plant operations are running at acceptable levels.
- As part of our ongoing program in conjunction with the EPA The village has introduced the new Ordinance amending Chapter 1034.99 regarding penalties and cost for violations for public sewers.

Police:

Fire: Grant Submitted \$10,116 to the BWC turnout gear dryer.\$1686.00 village portion

Other Items:

- We ask all departments to be mindful of all non-essential expenses during the temporary budget.

Address	Violation Type	Status	Comments
110 Uselma Av.	Junk in the Yard	ongoing	Items are being removed.
36 N. Market ST.	Junk Vehicles		Owners in the process of removing or fixing
59 W. Walnut St	Junk Yard & Vehicle		Owners in the process of removing
40 S. Popular St	Junk Yard & Vehicle		Owners in the process of removing

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Motion by Councilperson Febel to approve the attendance of Clerk-Treasurer Fisher to attend the Ohio Public Finance Officers Training 2023 Institute June 6 through June 7, 2023, the cost to the Village for the training is \$349.00. The cost to the Village will be lodging, meals and mileage.

2nd

Roll: All yea, motion carried

FYI: Schedule B Inside Millage/ Levies Outside 10 Mil Limitation, Exclusive of Debt Levies.

Deputy Chief Schor

January Monthly Reports

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

No Report

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Forestry

No report

Finance

Motion by Councilperson Sekanina for the First Reading of Ordinance No. 24-O-3326

2nd

Roll: All yea, motion carried

Ordinance No. 24-O-3326

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Motion by Councilperson Sekanina for the Second Reading of Ordinance No. 24-O-3327

2nd

Roll: All yea, motion carried

Ordinance No. 24-O-3327

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2024.

Roll: All yea, motion carried

Motion by Councilperson Sekanina for the Second Reading of Ordinance No. 24-O-3329

2nd

Roll: All yea, motion carried

Ordinance No. 24-O-3329

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council Energized Community Grants

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Motion by Councilperson Sekanina for the First Reading of Resolution No. 24-R-3332

2nd

Roll: All yea, motion carried

Resolution No. 24-R- 3332

A Resolution Authorizing the Transfer of Money from the 101 General Fund

Recreation

Motion by Councilperson Roderick to approve the Civic Groups for 2024.

American Cancer Society ~ Relay For Life
Ashtabula County Auditor
Ashtabula County Bar Association
Ashtabula County Beekeepers Association
Ashtabula County Board of Realtors
Ashtabula County Covered Bridge Festival
Ashtabula County Medical Center
Ashtabula County Recorder ~ Barb Schaab
FOP Lodge 114
Girl Scouts Service Unit 803
Jefferson Area Chamber of Commerce
Jefferson Community Development Corporation
Jefferson Historical Society
JYFL Jefferson Youth Football League
Leadership Ashtabula County
OSU Extension Office
Pymatuning Area Chamber of Commerce
Rotary Club of Jefferson Ohio
St. Joseph Calasactius Church

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

FYI: Breakfast with the Easter Bunny

Safety

Motion by Councilperson Febel to approve Sergeant Greg Lachey to attend the First Line Supervision training March 25, 2024, through March 29, 2024. The Cost to the Village will be five hundred dollars.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/ Service

Motion by Councilperson Orvos for the Second Reading of Ordinance No. 24-O-3328

2nd

Roll: All yea, motion carried

Ordinance No. 24-O- 3328

An ordinance amending chapter 1030.15 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees.

Motion by Councilperson Orvos for the First Reading of Ordinance No. 24-O-3330

2nd

Roll: All yea, motion carried

Ordinance No. 24-O- 3330

An Ordinance Amending Chapter 1034.99 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to penalties and costs of litigation for violations of the prohibitions listed for the use of public sewers.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 4, 2024, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

Motion by Councilperson Orvos for the First Reading of Resolution No. 24-R-3331

2nd

Roll: All yea, motion carried

Resolution No. 24-R- 3331

Resolution authorizing the Village of Jefferson to participate in the ODOT Road Salt Contracts awarded in 2024.

Mayor

No Report

OLD BUSINESS/NEW BUSINESS

FYI: OML Elected Council Training Seminar

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the March 4, 2024, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 20, 2024

MEETINGS

COUNCIL WORK SESSION MEETING

February 20, 2024

7:00 p.m.

Town Hall

**Topic: Ordinance Wage
Resolution Authorizing Participation In The ODOT
Road Salt Contracts Awarded In 2024
Ordinance Amending Chapter 1034.99 Penalty,
Costs of Litigation**

ADJOURN

Motion by Councilperson Sekanina to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:49 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

Memo

To: Mayor Chiacchiero
CF: Fire Chief Lachey
From: Chris Mackensen,
Subject: Administrator's Report
Date: March 4, 2024

Members of Council
Police Deputy Chief Schor
Village Administrator

Village Administrator's report for the period ending February 16, 2024.

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP Renovations	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement	OPWC – R38	Starting Engineering 01/01/2024	CT Consulting	\$207,500 Grant \$50,000 Loan	\$515,000
Street Paving 2024		Started Engineering	CT Consulting	drainage on E Walnut - possible grant	Up to 270.000

Street Dept.

- Making plans with maintenance to have several old trees in front of the old courthouse removed.
- The Traffic Lights at Market and E Jefferson as well as Chestnut and Jefferson will be programmed to flash after 11 pm until 5 am.
- Both Traffic lights will have generator plugs installed to allow the lights to function during long power outages.

Recreation Department:

- new equipment has been delayed but should be scheduled for delivery soon.
- Solar event in conjunction with Jefferson Library and Boy Scouts are hosting April 8th at Giddings Park “Moon in Jefferson” High school art department and Science department are making displays, the Band is putting together music, and food trucks along with craft vendors selling items tailored to the eclipse theme.

Wastewater Treatment Plant:

- Plant operations are running at acceptable levels.

Police:

Fire: The Division of State Marshal selected Jefferson Fire to receive a 2023 Fire Department Training Grant for \$795.83 for reimbursement 2023 Training.

Other Items:

- We ask all departments to be mindful of all non-essential expenses during the temporary budget.

Address	Violation Type	Status	Comments

Village Of Jefferson Net Allocation Report

Period Number: 4
Payroll Period: 2024/02/24 BIWEEKLY PAYROLL
02/23/2024

Check Date: 02/23/2024
Period Dates: 02/05/2024 to 02/18/2024

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000005391	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$707.84	\$545.00
0000005392	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,033.53	\$795.76
0000005393	ADMF080	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$2,923.07	\$2,426.71
0000005394	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***218]	\$107.71	\$50.00
0000005395	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***372]	\$1,292.48	\$600.00
0000005396	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$107.71	\$50.00
0000005397	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$645.62	\$299.71
0000005398	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***699]	\$53.85	\$25.00
0000005399	INCF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,544.80	\$1,304.40
0000005400	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,224.25	\$1,033.44
0000005401	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$1,964.76	\$1,590.33
0000005402	POLF940	GOZELANCZYK, ADAM M.	Direct Deposit [***693]	\$1,922.76	\$1,556.81
0000005403	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,158.18	\$1,700.59
0000005404	POLF930	MASSIE, ERIC RAY	Direct Deposit [***244]	\$2,164.25	\$1,622.02
0000005405	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$4,306.76	\$3,193.52
0000005406	POLF890	SCHOR, JOSEPH GENE	Direct Deposit [***543]	\$2,148.00	\$1,707.85
0000005407	RECF610	MESSINGER-DEAN, JAMIE L.	Direct Deposit [***771]	\$768.55	\$578.68
0000005408	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$764.10	\$714.41
0000005409	RECP590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$991.36	\$943.92
0000005410	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$409.20	\$368.75
0000005411	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$383.60	\$344.41
0000005412	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$1,949.51	\$1,567.42
0000005413	STRF290	BURR, BLAZE P.	Direct Deposit [***247]	\$1,974.85	\$1,534.82
0000005414	STRF350	DEAN, RICHARD LEE	Direct Deposit [***005]	\$1,626.67	\$1,357.10
0000005415	STRF110	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,473.11	\$2,063.25
0000005416	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$1,660.00	\$1,335.34
0000005417	STRF310	WATERS, ZACHARY MICHAEL	Direct Deposit [***169]	\$1,269.58	\$951.53
0000005418	STRF310	WATERS, ZACHARY MICHAEL	Direct Deposit [***543]	\$200.14	\$150.00
0000005419	STRF310	WATERS, ZACHARY MICHAEL	Direct Deposit [***802]	\$333.56	\$250.00
0000005420	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$1,981.86	\$1,647.73
0000005421	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$360.83	\$300.00
0000005422	WASP096	MAYLISH, TYLER J.	Direct Deposit [***209]	\$1,704.10	\$1,328.59
0000005423	WASP096	MAYLISH, TYLER J.	Direct Deposit [***751]	\$320.66	\$250.00
0000005424	WASF100	PACHECO SANTOS , FELIPE JR	Direct Deposit [***277]	\$1,881.89	\$1,520.78
Direct Deposit (ACH file) Total:				\$45,359.14	\$35,707.87
Grand Total:				\$45,359.14	\$35,707.87

Village Of Jefferson Special Pay Analysis

Payroll Period: 2024/02/24 BIWEEKLY PAYROLL
02/23/2024

Emp Number	Name	Pay Code	Hours	Amount
STRF320	BONCIMINO, ELLIOTT T.	O- OVERTIME		\$7.95
STRF320	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	1	\$35.75
STRF320	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	1	\$23.84
STRF320	BONCIMINO, ELLIOTT T.	O- OVERTIME	1	\$19.86
STRF320	BONCIMINO, ELLIOTT T.	O- OVERTIME		\$11.92
STRF320	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	2	\$59.59
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	1	\$21.85
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	1	\$32.78
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	2	\$54.62
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	2	\$66.34
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	1	\$26.53
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	1	\$39.80
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	1	\$27.52
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME		\$16.51
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	2	\$81.38
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	3	\$135.64
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	1	\$54.25
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME		\$11.01
WASF010	LICATE, GARY H.	O- OVERTIME	3	\$102.45
POLF930	MASSIE, ERIC RAY	O- OVERTIME	6	\$195.71
WASF096	MAYLISH, TYLER J.	O- OVERTIME	7	\$219.96
RECF610	MESSINGER-DEAN, JAMIE L.	O- OVERTIME		\$8.55
POLF060	NELSON, GARY W.	L- LONGEVITY		\$2,300.00
WASF100	PACHECO SANTOS , FELIPE JR	O- OVERTIME	7	\$221.09
STRF310	WATERS, ZACHARY MICHAEL	O- OVERTIME		\$2.80
STRF310	WATERS, ZACHARY MICHAEL	CALLOUT OVERTIME	1	\$32.68
STRF310	WATERS, ZACHARY MICHAEL	CALLOUT OVERTIME	2	\$54.47
STRF310	WATERS, ZACHARY MICHAEL	CALLOUT OVERTIME	1	\$21.79
STRF310	WATERS, ZACHARY MICHAEL	O- OVERTIME		\$4.67
STRF310	WATERS, ZACHARY MICHAEL	O- OVERTIME		\$1.87
Grand Total:			47	\$3,893.18

Village Of Jefferson Net Allocation Report

Period Number: 2
 Payroll Period: 2024/02/23 MONTHLY PAYROLL
 02/23/2023

Check Date: 02/23/2024
 Period Dates: 02/01/2024 to 02/29/2024

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000005378	MAMY150	CHIACCHIERO, JAMES K.	Direct Deposit [***995]	\$500.00	\$482.33
0000005379	COUM160	DREIER, KATY	Direct Deposit [***189]	\$300.00	\$13.04
0000005380	COUM115	FEBEL, STEVEN D.	Direct Deposit [***330]	\$300.00	\$282.50
0000005381	COUM220	MARTUCCIO, PASQUALE	Direct Deposit [***545]	\$300.00	\$289.65
0000005382	COUM190	ORVOS, KEVIN D.	Direct Deposit [***999]	\$300.00	\$289.65
0000005383	COUM210	RODERICK, KAREN M.	Direct Deposit [***033]	\$300.00	\$289.92
0000005384	COUM200	SEKANINA, STEVEN M.	Direct Deposit [***177]	\$300.00	\$289.65
0000005385	FIRH490	BLON, TIMOTHY W.	Direct Deposit [***155]	\$576.34	\$448.01
0000005386	FIRH370	EDISON, JOSEPH W.	Direct Deposit [***495]	\$301.54	\$281.95
0000005387	FIRH430	FARINA, DAVID P.	Direct Deposit [***098]	\$301.54	\$291.95
0000005388	FIRH330	RICE, JACOB M.	Direct Deposit [***970]	\$301.54	\$281.14
0000005389	FIRS080	LACHEY, THOMAS	Direct Deposit [***162]	\$970.69	\$705.53
0000005390	FIRS050	LOCY SR, DAVID B.	Direct Deposit [***951]	\$576.34	\$456.19
Direct Deposit (ACH file) Total:				\$5,327.99	\$4,401.51
Grand Total:				\$5,327.99	\$4,401.51

To: Mayor Diehl, Members of Council, Administrator Martuccio

From: Patricia A Fisher, Clerk/Treasurer

Month End Financial Summary for : December 2022 December 2023

Month- End Total Fund Balance after Outstanding Encumbrances

Unexpended Balance	3,320,376.18	3,607,826.15
Encumbrance (P.O.)	(199,294.12)	(284,409.35)
Lottery	(31,652.00)	(31,652.00)
Ending Balance	3,089,430.06	3,291,764.80

Overall Fund Balances	202,334.74	6.5%	Without Lottery
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2012 Income Tax Collections

	2,169,230.16	2,346,592.36
	2,169,230.16	2,346,592.36

Tax Comparison YTD

177,362.20	7.6%
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2012 WasteWater Fees

509	186,273.96	195,340.03
520	66,176.91	653,950.56
Capital surcharge	623,579.52	66,388.29
	876,030.39	915,678.88

Sewer Comparison YTD

39,648.49	4.3%
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2012 Recreation Center

204	128,126.82	131,434.74
Transfer	15,000.00	118,000.00
Levy	54,849.93	56,467.94

Recreation Comparison YTD

3,307.92	2.5%
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2012 Senior Center

205	24,752.01	26,302.96
Transfer	7,000.00	18,000.00

Senior Comparison YTD

1,550.95	5.9%
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End of Month Summary	December	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$146,085.32	
Huntington Bank 2257	\$45,498.38	
Star Ohio 26065	\$66,437.31	
Payroll Checking	\$262.09	
Andover/ First Common Bank Checking	\$3,348,543.15	
Ending Balance	\$3,607,826.25	Up 6.5 %
YTD Revenue	\$7,159,488.04	
YTD Expenses	\$6,872,597.86	
Outstanding Encumbrance	\$284,409.25	
Recreation Revenue YTD	\$131,434.74	Up 2.5 %
Senior Revenue YTD	\$26,302.96	UP 5.9 %
Income Tax Revenue YTD	\$2,346,592.36	Up 7.6 %
Sewer Fee Collections YTD	\$915,678.88	Up 4.3 %

	12/1/2023	12/31/2023	12/1/2023	12/31/2023	12/1/2023	12/31/2023	12/1/2023	12/31/2023
2023 GENERAL CHECKING ACCOUNT DECEMBER		\$3,425,479.22	(\$71,252.50)	\$3,348,543.15		\$3,348,543.15		\$3,348,543.15
2023 FURTHERANCE OF JUSTICE DECEMBER		\$500.00	\$0.00	\$500.00		\$500.00		\$500.00
2023 CD-4 - ANDOVER BANK CD DECEMBER		\$146,085.22	\$0.00	\$146,085.22		\$146,085.22		\$146,085.22
2023 CD2 HUNTINGTON BANK DECEMBER		\$45,498.38	\$0.00	\$45,498.38		\$45,498.38		\$45,498.38
2023 CASH ON HAND DECEMBER		\$500.00	\$0.00	\$500.00		\$500.00		\$500.00
2023 STAR OHIO DECEMBER		\$66,437.31	\$0.00	\$66,437.31		\$66,437.31		\$66,437.31
2023 PAYROLL CHECKING ACCOUNT DECEMBER		\$0.00	(\$6,260.71)	\$262.09		\$262.09		\$262.09
		\$3,684,500.13	(\$77,513.21)	\$3,607,826.15		\$3,607,826.15		\$3,607,826.15

Village of Jefferson

Statement of Cash Position with MTD Totals

From: 1/1/2023 to 12/31/2023
 Funds: 000 to 999

Include Inactive Accounts: No
 Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$789,285.24	\$80,228.27	\$1,246,802.80	\$114,120.44	\$1,119,901.73	\$916,186.31	\$60,149.40	\$856,036.91
201	STREET CONSTRUCTION M & R	\$111,786.75	\$17,566.34	\$195,936.27	\$15,730.00	\$252,509.58	\$55,213.44	\$246.93	\$54,966.51
202	STATE HIGHWAY IMPROVEMENT	\$2,676.69	\$1,538.27	\$16,236.88	\$570.98	\$7,720.19	\$11,193.38	\$0.00	\$11,193.38
204	VILLAGE RECREATION	\$35,151.15	\$44,562.40	\$305,902.68	\$21,789.86	\$275,415.53	\$65,638.30	\$29,741.47	\$35,896.83
205	VILLAGE SENIOR DEPARTMENT (GRA	\$10,854.65	\$773.28	\$45,300.90	\$3,840.05	\$46,995.53	\$9,160.02	\$473.16	\$8,686.86
206	CENTRAL PARK HALL	\$8,831.23	\$850.00	\$66,295.00	\$3,022.94	\$68,195.77	\$8,930.46	\$0.00	\$8,930.46
207	SPECIAL STREET REPAIR	\$31,848.62	\$0.00	\$135,268.52	\$4,304.24	\$84,243.79	\$82,873.35	\$2,228.63	\$80,644.72
209	STREET LIGHTING LEVY	\$72,952.27	\$0.00	\$90,351.52	\$7,891.42	\$88,436.04	\$74,867.75	\$10,000.00	\$64,867.75
210	PERMISSIVE AUTO	\$30,585.41	\$2,078.23	\$24,875.37	\$8,419.58	\$19,512.02	\$35,948.76	\$8,580.42	\$27,368.34
213	ENFORCEMENT EDUCATION	\$3,382.44	\$0.00	\$178.00	\$0.00	\$0.00	\$3,560.44	\$0.00	\$3,560.44
214	POLICE TRAINING REIMBURSEMENT	\$7,466.47	\$0.00	\$0.00	\$1,260.00	\$1,260.00	\$6,206.47	\$0.00	\$6,206.47
215	POLICE BUILDING FUND	\$2,393.08	\$555.00	\$4,435.00	\$0.00	\$139.00	\$6,689.08	\$0.00	\$6,689.08
216	OPIOID DISTRIBUTION SETTLEMENT (STATE OF OHIO)	\$341.95	\$0.00	\$721.88	\$0.00	\$0.00	\$1,063.83	\$0.00	\$1,063.83
217	CRIMINAL FORFEITURE FUND	\$6,352.68	\$0.00	\$7,929.00	\$0.00	\$12,048.88	\$2,232.80	\$0.00	\$2,232.80
219	SAFETY SERVICES FUND	\$423,095.36	\$60,000.40	\$799,040.08	\$60,806.70	\$738,779.61	\$483,355.83	\$61,197.58	\$422,158.25
221	FIRE APPARATUS (CONTRACT)	\$51,871.93	\$0.00	\$97,035.18	\$7,210.71	\$94,338.53	\$54,568.58	\$2,146.00	\$52,422.58
222	SPECIAL FIRE APPARATUS (LEVY)	\$49,476.43	\$0.00	\$195,595.10	\$10,063.78	\$178,373.66	\$66,697.87	\$1,941.88	\$64,755.99
223	SPECIAL POLICE (LEVY)	\$2,854.88	\$0.00	\$26,629.38	\$0.00	\$26,610.95	\$2,873.31	\$0.00	\$2,873.31
224	CAPITAL IMPROVEMENT SPEC REVEN	\$321,496.65	\$278,502.97	\$1,091,582.01	\$394,708.09	\$1,102,537.52	\$310,541.14	\$73,813.71	\$236,727.43
230	230 CAPITAL IMPROVEMENTS (PERMANENT FIXTURE)	\$31,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,652.00	\$0.00	\$31,652.00
310	RECREATION FACILITY	\$5,346.82	\$0.00	\$3,606.16	\$0.00	\$2,000.00	\$6,952.98	\$0.00	\$6,952.98

Statement of Cash Position with MTD Totals

From: 1/1/2023 to 12/31/2023

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
320	PIERCE FIRE TRUCK	\$29,742.75	\$0.00	\$30,573.73	\$0.00	\$44,000.00	\$16,316.48	\$0.00	\$16,316.48
430	RECYCLING GRANT	\$1,400.50	\$0.00	\$101.00	\$0.00	\$0.00	\$1,501.50	\$0.00	\$1,501.50
440	EQUALIZATION TANK	\$0.00	\$0.00	\$30,005.16	\$0.00	\$30,005.16	\$0.00	\$0.00	\$0.00
450	AMERICAN RESCUE PLAN (ARP)	\$314,456.06	\$0.00	\$0.00	\$0.00	\$15,548.48	\$298,907.58	\$0.00	\$298,907.58
460	AMERICAN RESCUE PLAN (ARP) CHILD CARE STABILIZATION GRANT	\$56,825.64	\$21,270.00	\$21,270.00	\$0.00	\$54,309.40	\$23,786.24	\$0.00	\$23,786.24
509	SEWER IMPROVEMENT	\$410,596.39	\$280,613.03	\$574,767.90	\$343,118.79	\$558,474.56	\$426,889.73	\$2,871.94	\$424,017.79
510	REFUSE FUND	\$30,344.80	\$2,225.30	\$207,916.81	\$17,248.84	\$208,232.87	\$30,028.74	\$0.00	\$30,028.74
520	W W TREATMENT	\$410,596.37	\$3,373.30	\$676,141.44	\$60,135.07	\$586,645.80	\$500,092.01	\$30,818.23	\$469,273.78
704	UNCLAIMED FUNDS	\$9,987.85	\$499.74	\$645.73	\$0.00	\$15.00	\$10,618.58	\$0.00	\$10,618.58
706	RENTAL DEPOSIT FUND	\$2,092.50	\$225.00	\$7,065.00	\$585.00	\$6,575.00	\$2,582.50	\$0.00	\$2,582.50
707	BID - PERFORMANCE BOND	\$200.00	\$0.00	\$1,800.00	\$0.00	\$1,000.00	\$1,000.00	\$200.00	\$800.00
708	UTILITY DEPOSIT	\$51,151.32	\$860.00	\$6,140.00	\$706.87	\$4,460.00	\$52,831.32	\$0.00	\$52,831.32
709	SCHOLARSHIP FUND	\$485.00	\$0.00	\$50.00	\$0.00	\$0.00	\$535.00	\$0.00	\$535.00
710	MARKETING JEFFERSON FUND	\$1,415.36	\$0.00	\$5,800.00	\$0.00	\$3,820.00	\$3,395.36	\$0.00	\$3,395.36
803	S A WEST CEDAR STREET	\$2.03	\$0.00	\$12,038.79	\$0.00	\$11,350.64	\$690.18	\$0.00	\$690.18
998	Utility Billing - Credit Memos	\$1,942.74	(\$539.82)	\$302.09	\$86.61	\$0.00	\$2,244.83	\$0.00	\$2,244.83
999	Payroll Clearing Fund	(\$6.04)	\$135,346.21	\$1,229,148.66	\$135,303.54	\$1,229,142.62	\$0.00	\$0.00	\$0.00
Grand Total:		\$3,320,935.97	\$930,517.92	\$7,159,488.04	\$1,210,923.51	\$6,872,597.86	\$3,607,826.15	\$284,409.35	\$3,323,416.80

Village of Jefferson Bank Report

Banks: aflac to SWR

As Of: 1/1/2023 to 12/31/2023

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
HUNTINGTON CD	\$45,448.98	\$48.26	\$49.40	\$0.00	\$0.00	\$0.00	\$45,498.38
ANDOVER BANK CD	\$146,030.40	\$0.00	\$54.82	\$0.00	\$0.00	\$0.00	\$146,085.22
CASH ON HAND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
FURTHERANCE OF JUSTICE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
GENERAL CHECKING ACCOUNT	\$3,065,160.37	\$252,027.41	\$5,059,916.58	\$529,247.14	\$4,696,062.12	(\$80,471.68)	\$3,348,543.15
PAYROLL CHECKING ACCOUNT	\$235.54	\$135,346.21	\$1,229,148.66	\$138,893.38	\$1,309,593.79	\$80,471.68	\$262.09
STAR OHIO INVESTMENT	\$63,060.68	\$313.05	\$3,376.63	\$0.00	\$0.00	\$0.00	\$66,437.31
Grand Total:	\$3,320,935.97	\$387,734.93	\$6,292,546.09	\$668,140.52	\$6,005,655.91	\$0.00	\$3,607,826.15

Village of Jefferson Check Report by Check Number

Banks: All

Payment Method: Checks, ACH, EFT

Vendors: 1STAYD10 to ZUPKAJ50

Checks: All

Check Dates: 1/1/1900 to 12/31/2023

As Of Check Cashed Date: 1/1/1900 to 12/31/2023

Include Voids: No

Check Status: Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000277793	12/19/2023	OHIOW50	OHIO WATER DEVELOPMENT AUTHORITY	EFT	Outstanding	01/02/2024	\$0.00	\$18,039.37
0000277794	12/27/2023	MEDICAL	MEDICAL INSURANCE (ANTHEM)	EFT	Outstanding	01/04/2024	\$0.00	\$28,518.39
0000277907	05/18/2023	TAXREF	LAURA HOLMES	Check	Outstanding	01/02/2024	\$0.00	\$25.02
0000278367	10/10/2023	RENTREIMB	DEBORAH THARP	Check	Outstanding		\$0.00	\$25.00
0000278368	10/10/2023	RENTREIMB	CROSS POINT FELLOWSHIP	Check	Outstanding		\$0.00	\$25.00
0000278463	11/06/2023	TAXREF	CVS PHARMACY, INC	Check	Outstanding	01/04/2024	\$0.00	\$100.00
0000278488	11/14/2023	RENTREIMB	EMILY SWARTZ	Check	Outstanding	01/02/2024	\$0.00	\$100.00
0000278539	11/29/2023	RENTREIMB	OLIVIA SPRAGUE	Check	Outstanding		\$0.00	\$25.00
0000278541	11/29/2023	RENTREIMB	DAVID THOMPSON III	Check	Outstanding		\$0.00	\$25.00
0000278545	11/29/2023	RENTREIMB	KATELYN HOSLER	Check	Outstanding		\$0.00	\$25.00
0000278548	11/29/2023	RENTREIMB	ALLISON MILLER	Check	Outstanding	01/04/2024	\$0.00	\$25.00
0000278550	11/29/2023	RENTREIMB	CIERRA JOHNSON	Check	Outstanding	01/09/2024	\$0.00	\$25.00
0000278562	12/04/2023	RENTREIMB	ARIEL JOHNSON	Check	Outstanding		\$0.00	\$10.00
0000278574	12/06/2023	JEFFCC10	JEFFERSON CHAMBER OF COMMERCE	Check	Outstanding	01/16/2024	\$0.00	\$100.00
0000278588	12/11/2023	TAXREF	STEVEN BUTCHER	Check	Outstanding	01/19/2024	\$0.00	\$157.12
0000278590	12/11/2023	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Outstanding	01/04/2024	\$0.00	\$100.00
0000278598	12/12/2023	FIELD50	JULIE ECKART	Check	Outstanding	01/16/2024	\$0.00	\$230.00
0000278601	12/12/2023	RENTREIMB	WENDY FEBER	Check	Outstanding	01/24/2024	\$0.00	\$75.00
0000278602	12/12/2023	RENTREIMB	CHRISTIE PINNEY	Check	Outstanding	01/25/2024	\$0.00	\$100.00
0000278603	12/12/2023	RENTREIMB	CROSS POINT FELLOWSHIP	Check	Outstanding		\$0.00	\$25.00
0000278604	12/12/2023	RENTREIMB	SARAH WELSER	Check	Outstanding		\$0.00	\$25.00
0000278607	12/12/2023	RENTREIMB	KIMBERLY MULL	Check	Outstanding	01/19/2024	\$0.00	\$10.00
0000278608	12/12/2023	RENTREIMB	DEBBIE BURLINGAME	Check	Outstanding	01/08/2024	\$0.00	\$25.00
0000278609	12/12/2023	RENTREIMB	JENNIFER EBERSOLE	Check	Outstanding		\$0.00	\$50.00
0000278621	12/19/2023	LOWES010	LOWE'S COMPANIES, INC.	Check	Outstanding	01/02/2024	\$0.00	\$57.78
0000278623	12/19/2023	MAYLI050	MAYLISH, TYLER	Check	Outstanding	01/23/2024	\$0.00	\$113.15
0000278627	12/19/2023	RENTREIMB	TOTIANNA WHETSON	Check	Outstanding		\$0.00	\$50.00
0000278628	12/19/2023	RENTREIMB	AETNA	Check	Outstanding		\$0.00	\$50.00
0000278633	12/19/2023	WASTEM10	WASTE MANAGEMENT	Check	Outstanding	01/02/2024	\$0.00	\$16,208.40
0000278634	12/27/2023	ABBOT050	ABBOTT, MARIA	Check	Outstanding	01/04/2024	\$0.00	\$89.48
0000278635	12/27/2023	ASHTABV	ASHTABULA VINYL	Check	Outstanding	01/08/2024	\$0.00	\$2,500.00
0000278636	12/27/2023	AVALON10	AVALON/GLAVIS PEST CONTROL	Check	Outstanding	01/08/2024	\$0.00	\$67.93
0000278637	12/27/2023	MERITE60	BLUE TECHNOLOGIES	Check	Outstanding	01/03/2024	\$0.00	\$69.84
0000278638	12/27/2023	BPOFJE10	BP OF JEFFERSON	Check	Outstanding	01/03/2024	\$0.00	\$368.82
0000278639	12/27/2023	TAXREF	Jonathan Serra	Check	Outstanding	01/04/2024	\$0.00	\$947.00

As Of Check Cashed Date: 1/1/1900 to 12/31/2023

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000278640	12/27/2023	TAXREF	James Lawler	Check	Outstanding	01/02/2024	\$0.00	\$375.00
0000278641	12/27/2023	TAXREF	Joseph and Tamara Laing	Check	Outstanding	01/29/2024	\$0.00	\$127.00
0000278642	12/27/2023	TAXREF	Jesse and Amy Skvarek	Check	Outstanding	01/03/2024	\$0.00	\$95.00
0000278643	12/27/2023	TAXREF	Rebekah Furman	Check	Outstanding	01/24/2024	\$0.00	\$721.41
0000278644	12/27/2023	TAXREF	Evan and Meagen Howe	Check	Outstanding	01/02/2024	\$0.00	\$110.00
0000278645	12/27/2023	JEFFPM70	JEFFERSON POSTMASTER	Check	Outstanding	01/03/2024	\$0.00	\$595.32
0000278646	12/27/2023	NORCPI50	NORTHCOAST POLYTECHNIC INSTITUTE	Check	Outstanding	01/03/2024	\$0.00	\$99.00
0000278647	12/27/2023	FISHER70	PATTY FISHER	Check	Outstanding	01/10/2024	\$0.00	\$93.44
0000278648	12/27/2023	QUILLC10	QUILL CORPORATION	Check	Outstanding	01/05/2024	\$0.00	\$191.94
0000278649	12/27/2023	RENTREIMB	JACQUELYN CASTRILLA	Check	Outstanding	01/12/2024	\$0.00	\$25.00
0000278650	12/27/2023	SAFEGRU10	SAFEGUARD BUSINESS SYSTEMS	Check	Outstanding	01/11/2024	\$0.00	\$191.80
0000278651	12/27/2023	UDEPREF	RUSH, FRANCES	Check	Outstanding	01/19/2024	\$0.00	\$33.00
0000278652	12/27/2023	UDEPREF	REYNOLDS, ROBERT	Check	Outstanding	01/05/2024	\$0.00	\$27.97
0000278653	12/27/2023	UDEPREF	SEECH, GARY	Check	Outstanding	01/08/2024	\$0.00	\$18.38
0000278654	12/27/2023	UDEPREF	GREEN, SHARADA	Check	Outstanding	01/04/2024	\$0.00	\$85.94
0000278655	12/27/2023	UDEPREF	PHELPS, DEBRA	Check	Outstanding	01/08/2024	\$0.00	\$100.00
GEN - GENERAL CHECKING ACCOUNT Total:								\$71,252.50
Bank: PAY - PAYROLL CHECKING ACCOUNT								
0000007108	12/28/2023	STTAX	OHIO DEPARTMENT OF TAXATION	EFT	Outstanding	01/02/2024	\$0.00	\$3,053.59
0000007114	12/28/2023	HSAADMIN	HEALTH EQUITY	EFT	Outstanding	01/03/2024	\$0.00	\$3,207.12
PAY - PAYROLL CHECKING ACCOUNT Total:								\$6,260.71
Grand Total:								\$77,513.21



Department of Commerce

Mike DeWine, Governor
Sheryl Maxfield, Director

2023 FIRE DEPARTMENT TRAINING GRANT DIVISION OF STATE FIRE MARSHAL

FDID # 04013
JEFFERSON FIRE DEPARTMENT (ASHTABULA COUNTY)
PATRICA FISCHER, VIL. CLERK/TREASURER
27 EAST JEFFERSON ST
JEFFERSON, OH 44047

February 26, 2024

Re: Training Grant Award Agreement

Dear Training Reimbursement Grant Applicant,

Congratulations! The Division of State Fire Marshal selected your department to receive a 2023 Fire Department Training Grant. Your \$795.83 award is a reimbursement for successful completion of approved courses, as evidenced by the supporting documents submitted with your grant application.

Please forward the check to your Fiscal Officer to ensure the grant funding is processed appropriately and expeditiously. Maintain records associated with this award in the same manner as you maintain records and account for other public funds.

If you have any questions, please contact Grant Coordinator at (614) 752-7122 or commercegrants@com.state.oh.us.

Sincerely,

Handwritten signature of Sheryl Maxfield in blue ink.

Sheryl Maxfield, Director
Ohio Department of Commerce

Handwritten signature of Kevin Reardon in black ink.

Kevin Reardon, State Fire Marshal

ORDINANCE NO. 2024-O-___3326___

AN ORDINANCE SETTING FORTH THE PAY FOR SALARIED, HOURLY, AND PART-TIME EMPLOYEES OF THE VILLAGE OF JEFFERSON, OHIO

WHEREAS the Council of the Village of Jefferson has determined that it is necessary and proper to change the pay for salaried, hourly, and part-time employees of the Village of Jefferson, for the positions and for the rates more specifically set forth hereafter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, STATE OF OHIO, AND COUNTY OF ASHTABULA, THAT:

Section 1: The employment positions and rates of pay for those positions are established as follows:

Department	Entrance	6 months Step 1	Year 1-2 Step 2	Year 2-3 Step 3
Administration				
Administrator	Per Contract	Per Contract	Per Contract	Per Contract
Admin. Assistant Part Time	\$25.00/hr.	\$25.50/hr.	\$26.00/hr.	\$26.50/hr.
Administrative Support	\$19.47/hr.	\$20.47/hr.	\$20.47	\$20.47
Police Department				
Police Chief	\$64,246.73	\$65,286.73	\$66,326.73	\$66,326.73
Deputy Chief	\$58,237.90	\$59,277.90	\$60,317.90	\$60,317.90
Lieutenant	\$26.50/hr.	\$26.50/hr.	\$27.00/hr.	\$27.00/hr.
Sergeant	\$25.61/hr.	\$25.61/hr.	\$26.11/hr.	\$26.11/hr.
Detective/Patrolman	\$23.82/hr.	\$24.32/hr.	\$24.82/hr.	\$25.32/hr.
Part Time Class B (Road Qualified)	\$20.27/hr.	\$20.77/hr.	\$21.27/hr.	\$21.77/hr.
Part Time Class C (Non Road Qualified)	\$17.70/hr.	\$17.70/hr.	\$17.70/hr.	\$17.70/hr.
Police Secretary	\$18.97/hr.	\$19.47/hr.	\$19.97/hr.	\$20.47/hr.
Volunteer Auxiliary Part Time School Resource Officer				
Wastewater Treatment Plant				
Operator Class III (Foreman)	\$27.96/hr.	\$28.46/hr.	\$28.96/hr.	\$28.96/hr.
Operator Class III	\$26.00/hr.	\$26.50/hr.	\$27.00/hr.	\$27.00/hr.
Operator Class II	\$24.50/hr.	\$25.00/hr.	\$25.50/hr.	\$25.50/hr.
Operator Class I	\$22.50/hr.	\$23.00/hr.	\$23.50/hr.	\$24.00/hr.

Laborer/Driver – Waste Water	\$20.51/hr.	\$21.01/hr.	\$21.51/hr.	\$22.01/hr.
Part Time Temporary Laborer	\$16.94/hr.	\$17.44/hr.	\$17.44/hr.	\$17.44/hr.

Street Department

Working Foreman	\$26.78/hr.	\$27.28/hr.	\$27.78/hr.	\$27.78/hr.
Equipment Operator	\$21.89/hr.	\$22.39/hr.	\$22.89/hr.	\$23.39/hr.
Driver/Laborer – Streets	\$20.50/hr.	\$21.00/hr.	\$21.50/hr.	\$22.00/hr.
Utility/Maintenance	\$18.16/hr.	\$18.66/hr.	\$19.16/hr.	\$19.66/hr.
Part Time Laborer	\$16.94/hr.	\$17.44/hr.	\$17.44/hr.	\$17.44/hr.

Recreation/Community Center

Recreation/Parks Supervisor	\$19.70/hr.	\$20.20/hr.	\$20.70/hr.	\$21.20/hr.
Part Time Front Desk Support	\$14.02/hr.	\$14.52/hr.	\$14.52/hr.	\$14.52/hr.
Part Time Clerical/Administrative Support	\$16.32/hr.	\$16.82/hr.	\$16.82/hr.	\$16.82/hr.
Part Time Senior Coordinator	\$17.50/hr.	\$18.00/hr.	\$18.00/hr.	\$18.00/hr.
Van Driver	\$16.32/hr.	\$16.82/hr.	\$16.82/hr.	\$16.82/hr.
Part Time Custodian	\$14.68/hr.	\$15.18/hr.	\$15.18/hr.	\$15.18/hr.
Part Time Temporary Employee	\$13.33/hr.	\$13.83/hr.	\$13.83/hr.	\$13.83/hr.

Fire Department

Chief	\$12,347.26	\$12,347.26	\$12,347.26	\$12,347.26
1st Assistant	\$7,331.16	\$7,331.16	\$7,331.16	\$7,331.16
2nd Assistant	\$7,331.16	\$7,331.16	\$7,331.16	\$7,331.16
Captain	\$3,835.62	\$3,835.62	\$3,835.62	\$3,835.62
Lieutenant	\$3,275.28	\$3,275.28	\$3,275.28	\$3,275.28
Fire Inspector (Max. 50 inspections per year)	\$100.00	\$100.00	\$100.00	\$100.00
Fire Runs	\$19.63/hr.	\$20.13/hr.	\$20.13/hr.	\$20.13/hr.
Fire Training	\$13.45/hr.	\$13.95/hr.	\$13.95/hr.	\$13.95/hr.

Clerk Treasurer

Clerk Treasurer Assistant	\$20.03/hr.	\$20.53/hr.	\$21.03/hr.	\$21.53/hr.
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Section 2: Each new employee hired by the Village will be placed in either the Entrance, Step 1, Step 2 or Step 3 wage schedule above based upon that individual's experience as determined and/or recommended by the Village Administrator.

Section 3: Whenever there is a change in an employee's rate of pay, the new rate of pay shall take effect at the beginning of the next pay cycle following the event that caused the employee's rate of pay to change.

Section 4: Non-supervisory employees who act in a supervisory capacity, as determined by the Village Administrator, shall be paid \$1.00 per hour in addition to their current wage scale.

Section 5: In addition to the employee's regular salary, the Village will pay an amount equal to ten percent (10%) of the employee's regular salary to the appropriate retirement system (Ohio Public Employees Retirement System or Ohio Police and Fire Pension Fund), as the employee contribution to same. An employee shall not have the option to take cash in lieu of this contribution. This obligation to pay ten percent (10%) of the employee's regular salary to the appropriate retirement system shall not apply to volunteer firemen unless the volunteer firemen qualify to participate in the Ohio Police and Fire Pension Fund.

Section 6: Employees assigned by their supervisor to work in a position with a higher pay grade shall receive pay at the higher rate for the time worked in said position.

Section 7: This Ordinance shall replace any previous version of this legislation and supersedes any current legislation that may be in conflict with this legislation.

Section 8: That this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ day of _____ 20__.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

James Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

**ORDINANCE NO.
2024 - O - 3327
AN ORDINANCE TO APPROPRIATE CURRENT EXPENSES
AND OTHER EXPENDITURES OF THE VILLAGE OF JEFFERSON, OHIO DURING
FISCAL YEAR ENDING DECEMBER 31, 2024**

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO that:

Section 1: To provide for the current expenses and other expenditures of the Village of Jefferson, Ohio during the fiscal year ending December 31, 2024, the sums included in the consolidated statement contained herein, be and they are hereby set aside and appropriations as hereinafter set forth.

<u>GENERAL FUND</u>	<u>ACCUMULATED APPROPRIATIONS</u>	<u>EXPENSES</u>
Police Law Enforcement (110)		81,355.00
Fire Dept (220)		0.00
Community Planning and Zoning (410)		1,500.00
Streets Department (620)		149,441.64
Administrative Offices (710)		295,589.86
Mayor and Council (730)		48,055.40
Clerk – Treasurer (740)		125,324.17
Lands and Buildings (750)		98,000.00
County Auditor and Treasurer's Fees (770)		36,000.00
State Examiner's Fees (780)		11,000.00
Solicitor - Attorneys (785)		40,000.00
Income Tax Administration (790)		88,128.07
Transfers/Advances (795)		90,000.00
	Total General Fund	\$1,064,394.13
 <u>ENTERPRISE FUNDS</u>		
Village Recreation Fund (204)		284,261.58
Federal Grant Fund (District XI) (205)		42,719.35
Central Park Hall (206)		61,050.00
Forfeitures (217)		4,000.00
Sewer Improvement Fund (509)		2,131,065.45
Refuse Fund (510)		217,539.02
Wastewater Treatment Fund (520)		910,565.08
	Total Enterprise Funds	\$3,651,200.49
 <u>ASSESSMENTS</u>		
Special Assessments Elliott Avenue (803)		12,284.00
	Total Special Assessments	\$12,284.00

DEBT SERVICE

Recreation Bond (310)		5,000.00
Fire Truck Loan (320)		18,075.00
	Total Debt Service	\$23,075.00

SPECIAL REVENUE FUNDS

Street Construction, Maintenance and Repair Fund (201)		204,387.40
State Highway Improvement Fund (202)		14,500.00
Special Street Repair Fund (Voted) (207)		184,900.00
Street Lighting (Voted) (209)		103,700.00
Permissive Auto License Fund (210)		25,000.00
Enforcement and Education Fund (213)		3,000.00
State Reimb Training Fund (214)		4,800.00
Court Fines Police Capital (215)		6,000.00
Safety Services (219)		935,174.61
Fire Apparatus Fund (221)		114,532.96
Special Fire Apparatus Fund (Voted) (222)		185,502.02
Special Police Levy Fund (Voted) (223)		27,200.00
Lottery Escrow (230)		0.00
	440	60,000.00
	450	298,907.58
	460	23,786.00
	Total Special Revenue Funds	2,191,390.57

CAPITAL PROJECTS

Recycling Grant (430)		500.00
	Total Projects	500.00

CAPITAL IMPROVEMENT (224)

Police Capital	110	0.00
Recreation Capital	310	174,000.00
Streets Maint and Repair Capital	620	32,577.00
Street Contruction Capital	685	594,085.09
Street Storm Sewer Drains Capital	688	54,500.00
Streets Sidewalk Capital	689	41,000.00
County collection fees	770	350.00
Land Improvement	775	0.00
Income Tax Capital	790	10,000.00
	Total 224	906,512.09

TRUSTS

Unclaimed Funds (704)	1,500.00
Village Recreation Rental Deposits (706)	7,000.00
Bid Performance Bond (707)	1,800.00
Utility Deposit Fund- Sewer (708)	5,500.00
Scholarship Fund (709)	400.00
Jefferson Marketing Fund (710)	4,500.00
Total Trusts	20,700.00
TOTAL ALL APPROPRIATIONS	\$7,870,056.28

Section 2: This Ordinance shall take effect and be in full force at the earliest date allowed by law.

PASSED:

ATTEST: _____

Patricia A. Fisher, Clerk/Treasurer

APPROVED: _____

Mayor

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 24-O- 3329 _

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL ENERGIZED COMMUNITY GRANTS

WHEREAS the Village of Jefferson, Ohio is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grants for 2024 (“NEC Grants”) as provided for in the NEC Grant Program guidelines; and

WHEREAS the Village of Jefferson wishes to enter into a Grant Agreement with NOPEC, Inc. to receive one or more NEC Grant(s) for 2024 and to authorize the Mayor and Clerk-Treasurer to execute the Grant Agreement with NOPEC, Inc. in similar form as the one executed in 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1. This Council of the Village of Jefferson finds and determines that it is in the best interests of the Village to accept the NEC Grant(s) for 2024 and authorizes the Mayor and Clerk-Treasurer to execute the Grant Agreement with NOPEC, Inc. in similar form as the one executed in 2024.

Section 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 3. This Ordinance shall take effect and be in force at the earliest point provided by law.

Passed by Council on the _____ day of _____ 2024.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

James Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2024-R-3332

A RESOLUTION AUTHORIZING THE TRANSFER OF MONEY FROM THE 101 GENERAL FUND.

WHEREAS the Council of the Village of Jefferson has been advised that certain accounts of the Village of Jefferson need additional money to ensure solvency throughout the year of 2022 for operations; and

WHEREAS the Council of the Village of Jefferson has funds available in the 101 General Fund to ensure solvency in those accounts and desires such funds to be made available from the 101 General Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1. The Clerk-Treasurer of the Village of Jefferson is hereby authorized and directed to transfer sufficient funds from the 101 General Fund to the below-identified funds from time-to-time throughout 2024 to ensure that the identified funds are solvent throughout the year of 2024 for operations, provided that the sum of the transfers do not exceed \$90,000.00 to any individual fund:

1. 204 Recreation Fund
2. 205 Senior Fund
3. 206 Central Park Hall Fund

Section 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Passed by Council on the _____ day of _____ 2024.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

James Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason Fairchild
Village Solicitor

Jefferson Village

Chris Mackensen
Village Administrator



27 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-3946
Fax (440) 576-5548
Email: Administrator@jeffersonohio.us

To: Mayor Jim Chiacchiero,
And Council

February 29, 2024

From: Chris Mackensen

Subject: Hiring to Part-Time Custodian

On the week of 02/19/2024, Jamie Dean and Lisa Dickson held interviews for Part-Time Custodian. This is to fill the open slot due to the promotion of Lisa Dickson from her position with the village.

After the interview, Jamie Dean recommended hiring Jolene Young as the new part-time custodian as she is the best candidate.

I, as Village Administrator, have no reservations about recommending Jolene Young as the new Part-Time Custodian Working under Jamie Dean. If approved Jolene will start the background process immediately.

Very Respectfully,

Christopher Mackensen

Christopher Mackensen
Village Administrator
Jefferson Village

Village of Jefferson, Ohio
EMPLOYMENT APPLICATION

Please return to:
Village of Jefferson
27 E Jefferson St.
Jefferson, OH 44047
ATTN: Employment Application

Instructions: It is important that you fill out all sections of this application completely and to the best of your ability. Your application will be used as part of the certification process and therefore should represent your best effort. Incomplete applications will NOT be considered.

Name Young Last Jolene First D Middle
Present Address 911 Eriggs rd Street Jefferson Village OH State 44047 Zip Code
Telephone (H) [REDACTED] (W) _____ Social Security No. _____

What position are you applying for? Cleaning (SSN is not required)

Are you currently employed by the Village of Jefferson? Yes _____ No

If yes, which Department? _____

Have you previously worked for the Village of Jefferson? Yes _____ No If yes, when? _____

Name, relationship and position held by any of your relatives now employed by the Village _____

May we contact your present employer? Yes No _____ Lowest acceptable salary \$ _____

EDUCATION

Name the last elementary or high school attended Grand Valley High School
Address rt 45 Orwell Ohio 44046
Circle Highest Grade Completed 1 2 3 4 5 6 7 8 9 10 11 12
Are you a high school graduate? Yes No _____
Do you possess a high school equivalency certificate (GED)? Yes _____ No _____

COLLEGE OR OTHER TRAINING AFTER HIGH SCHOOL

Name and Address of College or Trade School Attended	Attendance		Major Specialty	Type of Diploma, Degree License or Certificate earned
	From	To		

SPECIAL SKILLS AND TRAINING

Please list the kinds of office equipment or construction equipment you can operate Computers
Printers

Number of words per minute: Typing _____

If required for the position for which you are applying, please answer the following:

Do you have a valid Ohio Driver's license? Yes No

PERSONAL REFERENCES - DO NOT LIST RELATIVES

Name and Occupation	Address	Phone
1. <u>Brittany Bryson</u>	<u>(440) 261-0299</u>	
2. <u>Kim Potts</u>		<u>(440) 812-9137</u>
3. <u>Joanna Jaskowick</u>		<u>330-984-2395</u>

FOR POLICE AND FIRE APPLICANTS ONLY

Date of birth _____ Age _____ Height _____ Weight _____

EMPLOYMENT HISTORY

Include military history, part-time, temporary, and seasonal employment
 If you need additional space, please use the space for additional or explanatory information below or attach additional pages as requested.

List present or last employer first

1. Employer <u>bags Brooms mops</u>	Your Job Title <u>Cleaner</u>
Address <u>Jefferson OH</u>	Describe Your Work
Supervisor	<u>Cleaned in a Office and factory setting.</u>
Supervisor's Title	
Telephone <u>440-969-0164</u>	
Employed From	
Employed To	
Starting Salary _____ Per	
Ending Salary _____ Per	Reason For Leaving <u>Had to leave because family.</u>
Account for time between jobs	

2. Employer	Your Job Title
Address	Describe Your Work
Supervisor	
Supervisor's Title	
Telephone	
Employed From	
Employed To	
Starting Salary Per	
Ending Salary Per	Reason For Leaving
Account for time between jobs	

3. Employer	Your Job Title
Address	Describe Your Work
Supervisor	
Supervisor's Title	
Telephone	
Employed From	
Employed To	
Starting Salary Per	
Ending Salary Per	Reason For Leaving
Account for time between jobs	

Have you ever been convicted of a felony or a misdemeanor in which a fine in excess of \$50 was imposed within the last 10 years? Yes ___ No (This question will not necessarily exclude you from employment, but will be used to weigh the relationship between the offense(s) and the position applied for.) Include convictions of a general court-martial while in the military service.

Use this space for additional or explanatory information or other information you consider relevant for consideration of your application for employment.

I'm very flexible and reliable. I have a lot of experience in the cleaning area. I have been cleaning for 10+ years and enjoy doing so.

The information supplied by me in this application is complete and true to the best of my knowledge and belief. I understand that my misstatement of material facts will cause forfeiture of all my rights to any employment or result in dismissal from employment, if hired, in the service of the Village of Jefferson.

I authorize the release of any job-related information that the Village of Jefferson may request from the above sources including the physician's records which may exist now or in the future. Yes _____ No _____

I understand that I am required to pass a physical examination to establish my ability to perform certain jobs.
I understand that my fingerprints and police record will be checked.

Date Signed _____ Signature _____

THE VILLAGE OF JEFFERSON IS AN EQUAL OPPORTUNITY EMPLOYER

Your application will be considered solely on merit.

Breakfast
with the
Easter Bunny



\$3

Includes: Pancakes, Sausage,
Milk, Orange Juice, or
Coffee. Please call JCRC at
(440) 576-9052 to RSVP

March 23rd, 2024 All proceed
Giddings Hall go towards
104 E. Jefferson St. JCRC
9am-11am



ORDINANCE NO. 2024-O-____3328____

AN ORDINANCE AMENDING CHAPTER 1030.15 OF THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO PERTAINING TO THE DISTRIBUTION OF COLLECTION FEES

WHEREAS, Council has been advised of the need to provide for the amendment of Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees:

WHEREAS, Chapter 1030.15 presently reads as follows:

§ 1030.15 DISTRIBUTION OF COLLECTION FEES.

(a) Twenty-three percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-seven percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

(b) Twenty-three percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-seven percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

WHEREAS, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:

Section 1. That Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

§ 1030.15 DISTRIBUTION OF COLLECTION FEES.

(a) Twenty-eight percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-two percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

(b) Twenty-eight percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-two percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

Section 2. That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ day of _____ 2024.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

James Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2024-O-__3330__

AN ORDINANCE AMENDING CHAPTER 1034.99 OF THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO PERTAINING TO PENALTIES AND COSTS OF LITIGATION FOR VIOLATIONS OF THE PROHIBITIONS LISTED FOR THE USE OF PUBLIC SEWERS

WHEREAS, Council has been advised of the need to provide for the amendment of Chapter 1034.99 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to penalties and costs of litigation for violations of the prohibitions listed for the use of public sewers:

WHEREAS, Chapter 1034.99 presently reads as follows:

§ 1034.99 PENALTY; COSTS OF LITIGATION.

(a) Whoever violates § 1034.06 (i) shall be assessed a penalty charge of \$100 for each 1.0 pH unit over or under the permissible pH range of 6.0 to 10.0 for the whole day. The days shall be 12:00 a.m. to 12:00 p.m.

(b) Whoever violates § 1034.11 (d) shall be fined \$500 per discharge.

(c) Whoever violates § 1034.20 shall be fined not less than \$1,000 nor more than \$5,000 for each offense. Each intended discharge shall be considered a separate offense.

(d) Whoever violates or fails to comply with any of the provisions of this chapter, for which no penalty is otherwise provided, shall be fined not less than \$100 nor more than \$500, or imprisoned not more than 30 days. For each offense after the first offense, the minimum fine shall be increased \$50.

(e) In addition to the penalties set forth in divisions (a) through (d) hereof, the village may recover reasonable attorneys' fees, court costs, court reporters' fees and other expenses of litigation by appropriate suit at law against the person found to have violated, or found to have failed to comply with, any of the provisions of this chapter or the orders, rules, regulations and permits issued under this chapter.

WHEREAS, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 1034.99 of the Code of Ordinances of the Village of Jefferson, Ohio.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:

Section 1. That Chapter 1034.99 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

§ 1034.99 PENALTY; COSTS OF LITIGATION.

(a) Whoever violates § 1034.06 (e) shall be assessed a penalty charge of \$100 for each unit of measurement that the user is over the parts per million limit established as the permissible quantity of parts per million for the metal concentrations listed on § 1034.06 (e) for each day that it occurs. The day shall be 12:00 a.m. to 12:00 p.m. In the event a user violates § 1034.06 (e) more than three (3) times in any continuous twelve-month period, the user shall be considered to have discharged the quantity in excess of the limits established under §1034.06 (e) intentionally and shall be considered to be in violation of § 1034.20 and may be charged under § 1034.99 (d) for each occurrence.

(b) Whoever violates § 1034.06 (i) shall be assessed a penalty charge of \$100 for each 1.0 pH unit over or under the permissible pH range of 6.0 to 10.0 for the whole day. The day shall be 12:00 a.m. to 12:00 p.m.

(c) Whoever violates § 1034.11 (d) shall be fined \$500 per discharge.

(d) Whoever violates § 1034.20 shall be fined not less than \$1,000 nor more than \$5,000 for each offense. Each intended discharge shall be considered a separate offense.

(e) Whoever violates or fails to comply with any of the provisions of this chapter, for which no penalty is otherwise provided, shall be fined not less than \$100 nor more than \$500, or imprisoned not more than 30 days. For each offense after the first offense, the minimum fine shall be increased \$50.

(f) In addition to the penalties set forth in divisions (a) through (d) hereof, the village may recover reasonable attorneys' fees, court costs, court reporters' fees and other expenses of litigation by appropriate suit at law against the person found to have violated, or found to have failed to comply with, any of the provisions of this chapter or the orders, rules, regulations and permits issued under this chapter.

Section 2. That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ day of _____ 2024.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

James Chiacchiero
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2024-R-___3331_____

**RESOLUTION AUTHORIZING THE VILLAGE OF JEFFERSON TO PARTICIPATE IN THE
ODOT ROAD SALT CONTRACTS AWARDED IN 2024.**

WHEREAS the Council of the Village of Jefferson, Ashtabula County, Ohio desires to enter into a written agreement to participate in the Ohio Department of Transportation (ODOT) annual road salt bid;

WHEREAS the Council of the Village of Jefferson hereby finds that participating in the ODOT annual road salt bid is in the best interests of the Village of Jefferson.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF
JEFFERSON, OHIO, THAT:**

SECTION 1. In accordance with Ohio Revised Code 5513.01(B), the Village of Jefferson agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Village hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon an award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Village hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Village; and
- c. The Village agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Village's participation in the road salt contract; and
- d. The Village's electronic order for Sodium Chloride (Road Salt) will be 400 tons of Road Salt which will be the amount the Village agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Village hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Village hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Village acknowledges that should it wish to rescind this participation agreement, it will do so by written, by no later than May 1, 2024 by 5:00 p.m. The written, email request to rescind this participation agreement must be received the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Village's participation request. Furthermore, it is the sole responsibility of the Village to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive the Village's participation agreement and/or the Village's request to rescind its participation agreement.



ANDREWS & PONTIUS LLC

ATTORNEYS AT LAW

4810 STATE ROAD
P.O. BOX 10
ASHTABULA, OHIO 44005-0010

DAVID E. PONTIUS
JEFFREY A. FORD
PHILIP E. CORDOVA
JASON L. FAIRCHILD
JOSEPH J. LOFTUS
Mark W. Andrews - Inactive
Duane J. Dubsky - Inactive

David E. Pontius – 440.261-9666
Sue Baldwin – 440.261.9676
dpontius@andrewspontius.com

Village of Jefferson
27 E. Jefferson Street
Jefferson OH 44047

Page: 1
February 05, 2024
Account No: 20668-0000M
Statement No: 90731

Statement For Services Rendered By Andrews & Pontius LLC
Andrews & Pontius LLC Tax Id No.: 34-1890032

4810 STATE ROAD
P.O. BOX 10
ASHTABULA, OHIO 44005-0010

Fees

Hours

Date	Attorney	Description of Services	Hours
01/02/2024	JLF	Reviewed file; prepared memo regarding conflict of interests; drafted e-mail to clerk regarding distribution; updated file.	1.80
	JLF	Continued reviewing Jefferson Police Department policies on Lexipol; updated file.	1.70
	JLF	Time to council meeting; updated file.	0.80
01/03/2024	JLF	Reviewed Village ordinances governing use of leave; phone conference with Village Administrator regarding same; updated file.	0.40
01/05/2024	JLF	Phone call from Clerk of Eastern County Court regarding 2018CRB293 (Courtney Wilson); drafted e-mail to Ms. Fisher and Ms. Berkowitz regarding same; updated file.	0.20
	JLF	Phone conference with councilwoman Roderick regarding conflicts e-mail; updated file.	0.10
01/08/2024	JLF	Phone conference with Mayor regarding meeting protocol and several issues discussion; updated file.	0.30
01/09/2024	JLF	Phone conference with Village Administrator regarding potential disciplinary issue of employee; updated file.	0.30
01/10/2024	JLF	Phone conference with Clerk Treasurer regarding personnel records and online banking access; reviewed ORC and Village Ordinances and the Ohio Village officer's handbook; phone call to Clerk-Treasurer regarding same;	

		Hours	
	updated file.	1.30	
JLF	Phone conference with Mr. Hudson regarding his traffic ticket; explained procedure; updated file.	0.30	
01/16/2024	JLF Phone conference with councilman Martuccio regarding meeting procedural question and agenda items; reviewed and forward e-mails to councilman Martuccio regarding LLC; residential district question from November, 2022; updated file.	0.50	
	JLF Time to council meeting; updated file.	2.20	
01/19/2024	JLF Receipt and review of e-mail from attorney Toumert regarding Senior Meal Program and Giddings Park; drafted response to same; updated file.	0.30	
01/25/2024	JLF Receipt of e-mail from councilwoman Roderick regarding legal opinion; drafted reply to same; updated file.	0.10	
01/26/2024	JLF Continued reviewing/revising JPD Policy Manual through Lexipol; updated file.	1.80	
01/30/2024	JLF Receipt and review of e-mail from Ms. Guerini regarding WAge Ordinance; began preparing same; phone call to Ms. Guerini regarding same; drafted e-mail to Ms. Guerini and administrator regarding same; updated file.	1.20	
	JLF Continued reviewing/approving policies for JPD Policy Manual; updated file.	0.80	
	JLF Receipt and review of e-mail requesting ordinance to amend Sec. 1030.15; prepare requested ordinances; drafting e-mail to Ms. Guerini regarding same; updated file.	0.50	
	For Current Services Rendered	14.60	2,701.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>
Jason L. Fairchild	14.60

Total Current Work	2,701.00
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Previous Balance	\$1,887.00
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Payments

01/15/2024 Payment received, Thank You.	-1,887.00
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Balance Due	<u>\$2,701.00</u>
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For your convenience we accept Mastercard, Visa and Discover, however a fee of 3% will be added to the payment.

A finance charge of 1.5% per month will be added to any statement 60 days or more past due.

Dominion Energy Services, Inc.
1201 East 55th Street, Cleveland, OH 44103
DominionEnergy.com



February 7, 2024

Jefferson Village Trustees/Clerk/Fiscal Officer
27 East Jefferson Street
Jefferson, OH 44047

Dear Community Leader,

Please allow me to introduce myself as the new Dominion Energy external affairs representative for your region. As the external affairs point of contact, I look forward to interacting with you and your team regarding work Dominion Energy may be performing in your municipality, as well as any other company-related issues. If you have a resident question or concern, please consider me a resource to help in any way possible. I am on call and available to you as needed. I welcome the opportunity to meet with you and your staff personally to introduce myself and discuss the needs of your community.

In the meantime, please do not hesitate to contact me at any time if you require assistance. I am always willing to help resolve an issue or answer questions with respect to Dominion Energy. We recognize that community members may reach out to their local officials with items related to Dominion Energy even before they reach out to our company. Our relationship with local officials such as you helps make sure that we can offer the best possible service to resolve any potential questions that may arise.

While the size of our territories limits the number of Council sessions we can attend, if there is a need for me to attend a specific meeting, please let me know. Throughout the year we review agendas, minutes, and other documents regularly to keep up with issues important to Dominion Energy and our customers. I first joined the company in 2007 as a media relations intern and have worked in corporate philanthropy, business development and sustainability so I anticipate a smooth transition to this role.

I look forward to working with you. Please don't hesitate to call my cell phone at (216) 470-8043 or email Benjamin.W.Kroeck@dominionenergy.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "BK", with a long horizontal stroke extending to the right.

Benjamin Kroeck
External Affairs Manager



Join Us for Jefferson's **GREAT EASTER EGG HUNT**

Saturday, March 23 - 11:00 am
Jefferson High School Football Field

Over 4,000 Easter Eggs
Loaded with Candy and Hundreds of Prizes!!

RAIN OR SHINE!!

Sponsored By:
Jefferson Area Chamber of Commerce
and Gazette Newspapers
Made Possible with the Generous Donations of
your Jefferson Area Business & Industry

- 4 Age Groups:**
- 1-2 year olds**
 - 3-5 year olds**
 - 6-8 year olds**
 - 9-11 year olds**

4 Bicycles
To Give Away!
1 for Each
Age Group



Village of Jefferson

Town Hall

576-3941

**Village of Jefferson
27 E. Jefferson Street
Jefferson, OH 44047**

**RECREATION COMMITTEE MEETING
Monday March 5, 2024
7:00 p.m.
Town Hall**

Discussion: Bifold Door Senior Center.

Clerk Treasurer

From: Karen Roderick
Sent: Thursday, February 29, 2024 6:43 AM
To: Pat Martuccio; Administrator; Clerk Treasurer; Jamie Dean
Subject: Rec Center meeting

Good Morning!

I would like to schedule a Rec Center meeting for 7pm on Monday March 4th just before our normal Council meeting. Is everyone available? If not, please let me know when you are so we can schedule one.

We need to discuss the purchase of the bifold doors for the Senior Center.

Thank You,
Karen Roderick