

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

January 6, 2025

Meeting called to order by Mayor Chiacchiero.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Patricia Guyton CSR Ministries

**Roll call of Council** Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos

**Corrections or Additions to the Agenda:**

None

**President Pro-Temp. Motion:**

Motion by Councilperson Roderick to appoint Councilperson Sekanina as President pro- temp for the year 2025

Motion for any other nominations for President pro- temp  
none

2<sup>nd</sup>

Roll: All yea, motion carried

**Rules of Council Motion:**

Motion by Councilperson Febel to accept the Rules of Council Amended Ordinance 09-0-3136 passed 5/06/19 for the year 2025.

2<sup>nd</sup>

Roll: All yea, motion carried

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Motion by Councilperson Orvos, to accept the Roberts Rules of Order for the Procedures for the Village of Jefferson for the year 2025.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Mayor's appointment for the 2025 Village of Jefferson Committees.

2<sup>nd</sup>

Roll: All yea, motion carried

**Mayors' Appointments:**

**2025 Committees**

Motion to approve the Mayor's appointment for the 2025 Village of Jefferson Committees.

**Building/ Lands:**

Chair Katy Dreier - Member Steve Sekanina

**Finance:**

Chair Steve Sekanina - Member Katy Dreier

**Forestry:**

Chair Pat Martuccio - Member Steve Febel

**Recreation:**

Chair Karen Roderick - Member Pat Martuccio

**Safety:**

Chair Steve Febel - Member Kevin Orvos

**Utilities/Wastewater/Services:**

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Chair Kevin Orvos - Member Karen Roderick

2<sup>nd</sup>

Roll: All yea, motion carried

**Board of Audit Review**

Motion by Councilperson Febel to accept the Mayor's recommendation to appoint Mayor Jim Chiacchiero to the Board of Audit Review Board for the year 2025.

2<sup>nd</sup>

Roll: All yea, motion carried

**Zoning Appeals Board**

Motion by Councilperson Febel to accept the Mayor's recommendation to appoint citizen Todd Mullen to the Board of Zoning Appeals, with the term expiring 12/31/29.

2<sup>nd</sup>

Roll: All yea, motion carried

**Planning Commission Board**

Motion by Councilperson Orvos to accept the Mayor's recommendation to appoint Rod Butcher and Sam Hamilton to the Planning Commission Board term, expiring 12/31/2030.

2<sup>nd</sup>

Roll: All yea, motion carried

**Ambulance Board**

Motion by Councilperson Febel to accept the Mayor's recommendation to appoint Councilperson Steve Sekanina to the Ambulance Board for a 1-year term, expiring 12/31/2025.

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2<sup>nd</sup>

Roll: All yea, motion carried

**Fire Dependency Board**

Motion by Councilperson Martuccio to approve the recommendation of Fire Chief, Tom Lachey, to appoint Tom Lachey, David Locy and Roger Beckwith, Councilperson Steve Febel as Chairman and Councilperson Kevon Orvos to the Fireman Dependency Board for a 1-year term, expiring 12/31/2025.

2<sup>nd</sup>

Roll: All yea, motion carried

**Oakdale Cemetery Board of Trustees**

Motion Councilperson Sekanina by to accept the Mayor's recommendation to appoint Councilperson Karen Roderick to the Oakdale Cemetery Board of Trustees Board for a three-year term expiring 12/31/27.

2<sup>nd</sup>

Roll: All yea, motion carried

**Safety Service Committee Events Board**

Motion by Councilperson Sekanina to accept the Mayor's recommendation to appoint Mayor Jim Chiacchiero, Administrator Mackensen, Deputy Chief Joseph Schor, Fire Chief, Tom Lachey, Assistant Chief David Locy, Roger Beckwith, Councilperson Steve Febel, Councilperson Kevin Orvos, John Boczar, Jake Rice and Brian Edelman to the Safety Service Community Board for a 1-year term, expiring 12/31/2025.

2<sup>nd</sup>

Roll: All yea, motion carried

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**Records Commission Board-**

**Minutes: Approval/Addition/Correction**

Motion by Councilperson Febel to approve the Council Meeting Minutes of December 16, 2024.

2<sup>nd</sup>

Roll: All yea, motion carried

**Visitor's Comments (five-minute limit per council rule #13)**

None

**Also present:**

Stephanie Wessell of the Gazette, Deputy Chief Joe Schor, Devin Chiacchiero, Joe Edison, Christina Edison, Pat Bradek, Jacob Peer, Lydia Jerina, Patrolman William Dye and Patricia Guyton CSR Ministries.

**DEPARTMENTS**

**Administrator Mackensen**

Village Administrator's report for the period ending January 3rd, 2025.

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
<b>ACTIVE PROJECTS</b>	<b>Project #</b>					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000		\$1,250,000

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WWTP Clarifier Improvement Phase 1	OPWC – R38	Starting Engineering 01/01/2024	CT Consulting	\$207,500 Grant \$50,000 Loan	\$515,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	CT Consulting		\$515,000

**In the Village**

**Street Dept.**

**Christmas Tree Pick-Up**

Tree collection begins on **January 6th** and will continue every Monday throughout January, weather permitting. Please ensure all decorations, garlands, and tree bags are removed before placing your tree out for collection.

**Snow Reminder:**

Please note that the **Snow Ban Parking Rules** are in effect during any snowfall of 3 inches or more. Parking is prohibited on village streets from **midnight to 6:00 AM**, and these rules remain in place until **April**.

**Wall Street** is **NO PARKING** at any time when snow exceeds **2 inches** to allow snowplows to pass.

Additionally, parking **on or across sidewalks** is strictly prohibited. Adhering to these restrictions is especially critical during the winter months to ensure clear sidewalks for plowing and safe passage for pedestrians. Blocked sidewalks are difficult to clear, and snow makes bypassing them even harder.

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**Recreation Department:**

**Wastewater Treatment Plant:**

**Police:**

**Fire:**

**Clerk /Treasurer Fisher**

Payroll Report/Special Pay Report

September Month End

End of Month Summary	September	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$250,000.00	
Huntington Bank 2257	\$45,498.38	
Star Ohio 26065	\$570,780.69	
Payroll Checking	-\$3,390.18	
Andover/ First Common Bank Checking	\$3,765,749.17	
<b>Ending Balance</b>	<b>\$4,629,638.06</b>	Up 11.1.%
YTD Revenue	\$5,494,876.51	
YTD Expenses	\$4,473,064.60	
Outstanding Encumbrance	\$605,200.74	
Recreation Revenue YTD	\$115,035.67	Up 14.3 %
Senior Revenue YTD	\$21,350.42	Down 21.4 %

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Income Tax Revenue YTD	\$1,460,557.32	Up 7.5 %
Sewer Fee Collections YTD	\$672,654.27	Up 6.3 %

### October Month End

End of Month Summary	October	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$250,000.00	
Huntington Bank 2257	\$45,498.38	
Star Ohio 26065	\$570,780.69	
Payroll Checking	\$897.89	
Andover/ First Common Bank Checking	\$3,405,656.18	
<b>Ending Balance</b>	<b>\$4,273,833.14</b>	Up 8.9%
YTD Revenue	\$5,905,008.42	
YTD Expenses	\$5,239,001.43	
Outstanding Encumbrance	\$298,023.77	
Recreation Revenue YTD	\$110,244.23	Up 0.8 %
Senior Revenue YTD	\$24,127.53	Down 27.9 %
Income Tax Revenue YTD	\$2,047,374.39	Up 7.2 %
Sewer Fee Collections YTD	\$760,833.05	Up 7.2 %

### November Month End

End of Month Summary	November	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$45,498.38	
Star Ohio 26065	\$570,780.69	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$3,883,606.53	
<b>Ending Balance</b>	<b>\$4,550,885.60</b>	Up 6.6%
YTD Revenue	\$6,734,097.66	
YTD Expenses	\$5,791,038.21	
Outstanding Encumbrance	\$330,749.21	



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Recreation Revenue YTD	\$139,979.10	Up 13.0 %
Senior Revenue YTD	\$20,673.89	Down 28.1 %
Income Tax Revenue YTD	\$2,343,540.66	Up 6.2 %
Sewer Fee Collections YTD	\$964,121.10	Up 5.6 %

Motion by Councilperson Febel to accept the **List of Checks paid for September through November 2024**

September 1, 2024 – November 30, 2024

2<sup>nd</sup>

Roll: All yea, motion carried

**Deputy Chief Schor**

The following is a list of major calls for service and incident report categories for the month of December 2024. Attached is the statistics for the month as well for your review.

Calls For Service	338
Incident Offence Reports	29
Traffic Stops	26
Traffic Citations	8
Traffic Crashes	7
Physical Arrests	3
Medical Call Assists	43
Vehicle Lock Outs	15
Suspicious Activity	29
Towed Vehicles	2

**Incident Offences Reported:**

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Receiving Stolen Property, Trespassing, Vandalism, Theft, Criminal Mischief, Sex Offense, OVI, Domestic Violence, Fraud, Welfare Check, Harassment, Death Investigation and Found Property.

**Chief Lachey**

Sergeant Joe Edison presented the December Fire Reports

**COMMITTEE REPORTS**

**Building and Lands**

**Committee Report:** None

**Forestry**

**Committee Report:** None

**Finance**

**Committee Report:** None

**Recreation**

**Committee Report:**

Motion by Councilperson Rodericks to accept the Administrator's Recommendation to send Jamie Dean and Lisa Dickson to the 2025 OPRA Conference and Trade Show. February 2<sup>nd</sup> thru February 5<sup>th</sup>. The Cost to the Village will be \$860.00 per person; Hotel will be \$129.00 per person for each night plus, meals and mileage.

2<sup>nd</sup>

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Roll: All yea, motion carried

**Safety**

**Committee Report:**

Motion by Councilperson Febel to accept the Chief of Police's recommendation to move Adam Gozelanczyk up to receive his one step increase he has completed one year with the Village. Move him to the pay status of the wage Ordinance effective January 20, 2025, thru February 2 2025, pay period.

2<sup>nd</sup>

Roll: All yea, motion carried

**Utilities/Wastewater Treatment/ Service**

**Committee Report:** No Report

**Ordinance No. 25-O- 3359**

An Ordinance Amending Chapter 1030.15 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees.

**Motion by Councilperson Sekanina for the First Reading of Ordinance No. 24-O- 3359**

2<sup>nd</sup>

Roll: All yea, motion carried

**Mayor**

**State of the Village-2024**

Thank you to everyone who joined us this evening. Before I speak on the State of the Village, I feel it's paramount to say thank you to the council, our village employees, as well as our department supervisors, Jamie Dean, Gary Licate, Bill Hitchcock, Fire Chief Tom Lachey and Deputy Chief of Police Joe Schor.

## VILLAGE OF JEFFERSON COUNCIL MEETING

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I also want to give a special thank you to everyone that works in Village Hall, Treasurer Patty Fisher, Assistant Treasurer, Mandy Berkowitz, Administrative Asst. Roni Guerini and our Administrator Chris Mackensen.

It is because of them that you will hear just how prosperous and alive and well our Village stands going into the New Year!

2024 was a busy year for the Village. This past year we have improved Village services and communication for residents and have established opportunities for economic development with the new CRA tax abatement program for residential, business and industrial properties.

In addition, through a combination of cautious spending and positive economic activity, the Village will end the year with a sound financial carry over of approximately 4 million dollars. We have seen remarkable progress and growth, a testament to the collective efforts of our dedicated residents and hardworking staff.

### Recreation Department:

- 3-new furnaces installed that were reimbursed by NOPEC grants-in the Rec Center, in the gym and the Giddings bathrooms.
- The entire Rec Center lighting has been upgraded from the old fluorescent lighting to LED lighting-the lights and labor were donated by a local electrician which allows the Village to immediately benefit from the cost savings of the new lighting.
- Pickle ball courts along with 4 Square were added at Giddings Park and the old elementary school playground was installed at Giddings.
- New playground equipment has also been added to West Park.
- The Village received 2-new basketball hoops for Giddings along with 4 toddler swings (2 for Giddings and 2 for West Park) this equipment was donated by the SOCC committee.
- Dog Park was relocated to the rear for better community relations.
- Initial planning and implementation has begun at Memorial field to transform the 6.5 acres into an all-inclusive playground and splash pad.

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- Gym has been remodeled and expanded: including 4 new pieces of gym equipment and new flooring, along with installation of the rear access door and card reader.
- Gym also received freshly painted walls
- Hosted and coordinated numerous activities, breakfast with the Easter bunny, who can forget the solar eclipse that hundreds of people viewed at Giddings park, spring craft show, movies in the park, the much anticipated event of water wars, the revived annual haunted woods at East park for Halloween attracting over 600 attendees, breakfast with Santa, and the Hollywood Christmas craft show.

### Streets Department:

- Replaced 1,400 feet of sidewalk on W. Jefferson St.
- Removed numerous dying oak trees, including many that were located on Walnut St.
- Planted 4 new trees on the courthouse grounds that were dedicated to influential community figures.
- Installed a new crosswalk across North St. near the courthouse, connecting the public parking on Wall St.
- Acquired a new truck and a zero-turn mower
- Paved N. Spruce St. (Which was the last chip and seal road) and additional roads including-Linda Lane, East Ashtabula, and East Walnut from Market to Sycamore.
- Completed paving of the large parking area behind Giddings Hall and the alley behind the fire dept.
- Mobile speed bumps were utilized around the Village mainly on Satin and Cucumber St.
- New mobile lighted speed control device was added at no cost to the Village in cooperation with Jefferson Schools who donated it to help improve safety of the children and public.
- New generators were installed for the traffic lights

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- New school flashing lights were installed for the school.
- New drainage lines were put in along Jefferson St., East and West Beach St., and Elliot Ave.
- 6 new trash cans were purchased to replace the old cans.
- Continued brush pickup, sidewalk plowing and countless other services to keep our Village beautiful.

### Waste Water:

- Replaced cement stairs and head wall along the creek.
- Completed annual maintenance projects on the buildings and facility to keep it running smoothly.
- 2-Future waste water projects that are being prepared for in 2025 are phase one of the water clarifier and the EQ basin. This is the final stage of a 20-year inflow and infiltration program.

### Police Department:

- 2-New Police Cruisers were purchased
- Added a Flock camera on N. Chestnut St. which is instrumental in solving multiple village crimes.
- Department policies and procedures were updated
- Upgraded all the Marc's Radio's to the new state standard requirements
- Adam Gozelanczyk received the Safe Communities Award for traffic enforcement
- Received an AED for the patrol car on duty
- Konex storage box was obtained and painted
- Offices were created for patrol
- Office furniture was obtained and updated at no cost to the Village
- Training and storage area was cleaned and updated

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- New K9 contract was created, and K9 Tex was obtained at no cost to the Village from Alpha Pack K9
- Community events at the Police Dept. included safety town, helmet smart program, DEA national prescription drugs take back, back to school cram the cruiser event, and the McDonalds meet and greet with the department.
- Participated in several community events, including water wars, relay for life, trunk or treats, breakfast with Santa and the Christmas parade to name a few.

### Fire Department:

- New Drop Ceiling, with insulation and new LED lighting
- New Turnout gear/hose dryer
- Received a grant for 10 Scott air bottles
- Upgraded all the Marc's radio's to the new state standard requirements
- Upgraded the shower in the men's room
- Installed a new HVAC unit in the main meeting room
- Replaced to 2 overhead door controls
- The Ladies Aux. better known as the Fire Jet's became very active this year supporting and participating in several activities in the community.
- The Fire Jets were able to purchase a thermal imaging camera for the Dept. this year.
- The fire dept. handled 266 calls, 23 inspections and did 890 hrs. of training

### Administration:

- Grant funding secured: \$500K for Memorial field renovation from the Civic Development Corp., \$170K from the Ashtabula County Commissioners, and \$150K from the Ash. Co. Board of Developmentally Disabled.
- Infrastructure projects include two wastewater initiatives: phase one of the water clarifier and EQ basin.
- Employee Improvements: Introduced a new employee handbook, clarifying expectations and time-off procedures.

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- Installed a new phone system for administration buildings and the Police Dept., featuring individual voicemails for employees.
- Village Hall lighting that was the old fluorescent lighting, has been upgraded to LED lighting-once again the lights and the labor was donated by a local electrician which allows the Village to immediately benefit from cost savings of the new lighting.
- Council meeting room has been updated with new tables and chairs, which also included a fresh coat of paint.

As we look forward to 2025:

- We will continue to execute a number of projects throughout the Village including additional paving, sidewalk repair and upgrades to the wastewater treatment plant.
- The Administration will continue to apply for grants where applicable to help with funding on projects
- We will, in combination with the local businesses look to improve the downtown area.
- The Community Center will continue to grow with attention to the gym and multipurpose room.
- We will continue to improve and develop our green spaces including Memorial field, Giddings Park and West Park, to encourage our residents, young and old to live an active healthy lifestyle.
- We will continue to actively participate with the Growth Partnership, the Visitors Bureau and the County to benefit from their efforts as well.
- I would like to thank the Chamber, the Rotary, the other Village organizations and most importantly our residents for continuing to make Jefferson a great place to live and work as we look forward to another successful year in 2025!



# VILLAGE OF JEFFERSON COUNCIL MEETING

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One of the cornerstones of a thriving community is the safety and well-being of its residents. In 2024, our commitment to public safety has been unwavering. We have worked tirelessly to create an environment where everyone feels secure and protected.

Looking ahead, the future of our Village is filled with promise and opportunity. We are poised to continue our journey toward prosperity, embracing innovation, sustainability and inclusivity. Our commitment to fiscal responsibility will remain a guiding principle, ensuring that we make prudent decisions that benefit the entire community.

Mayor Chiacchiero told Council the next Council Meeting will be January 21, 2025

## **OLD BUSINESS/NEW BUSINESS**

FYI: 2025 Village Officials, Members of Committees and Boards  
Please look over and let me know if there are any changes.

## **Visitor's Comments (five-minute limit per council rule #13)**

None

## **CORRESPONDENCE**

None

## **MEETINGS**

**VILLAGE OF JEFFERSON  
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January 6, 2025  
**PLANNING COMMISSION MEETING**  
**Tuesday January 7, 2025**  
**6:30 P.M.**  
**Town Hall**

**Discussion: Changing Zoning from Industrial to Resident 3 District.**

**ADJOURN**

Motion by Councilperson Febel to adjourn the Council Meeting.  
2<sup>nd</sup>

Roll: All yea, motion carried.

Meeting adjourned at 7:57 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council