

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 3, 2025

Meeting called to order by Mayor Chiacchiero.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: **Curtis Cecil Church of Nazarene**

Curtis Cecil told Council of the Night To Shine at the Jefferson Church of Nazarene on February 7, 2025.

Roll call of Council Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of January 21, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Approve the Planning Committee Meeting Minutes of January 21, 2025.

2nd

Roll: All yea, motion carried

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Motion by Councilperson Sekanina to Approve the Finance Committee Meeting Minutes of January 22, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Approve the Finance Committee Meeting Minutes of January 29, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to Approve the Safety Committee Meeting Minutes of January 22, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to Approve the Safety Committee Meeting Minutes of January 29, 2025.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

None

Also present:

Stephanie Wessell of the Gazette, Pat Bradek, Judy Maloney, Devin Chiacchiero, John Mc Mannes, Joe Edison, Christina Edison and Curtis Cecil Church of Nazarene

DEPARTMENTS

Administrator Mackensen

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Motion by Councilperson Febel to accept the resignation from Chris Mackensen as the Administrator for the Village of Jefferson effective February 3, 2025
2nd

Roll: All ye, motion carried

Village Administrator's report for the period ending January 16th, 2025.

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Starting Engineering 01/01/2024	CT Consulting	\$207,500 Grant \$50,000 Loan	\$515,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	CT Consulting		\$515,000

In the Village

Street Dept.

Snow Reminder:

Please note that the **Snow Ban Parking Rules** are in effect during any snowfall of 3 inches or more. Parking is prohibited on village streets from **midnight to 6:00 AM**, and these rules remain in place until **April**.

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Wall Street is NO PARKING at any time when snow exceeds **2 inches** to allow snowplows to pass.

Recreation Department:

Wastewater Treatment Plant:

Police:

Fire:

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

December Month End

End of Month Summary	December	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$45,841.87	
Star Ohio 26065	\$1,077,932.43	
Payroll Checking	\$0.00	

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Andover/ First Common Bank Checking	\$3,232,251.23	
Ending Balance	\$4,407,025.53	Up 22.3.%
YTD Revenue	\$7,159,488.04	
YTD Expenses	\$6,872,597.86	
Outstanding Encumbrance	\$284,409.25	
Recreation Revenue YTD	\$149,821.68	Up 12.3 %
Senior Revenue YTD	\$25,832.71	Down 1.8 %
Income Tax Revenue YTD	\$2,505,260.79	Up 6.3 %
Sewer Fee Collections YTD	\$975,094.48	Up 6.1 %

Motion by Councilperson Febel to accept the **List of Checks paid for December 2024**

December 1, 2024 – December 31, 2024
2nd

Roll: All yea, motion carried

Clerk Treasurer Fisher told Council that the 2023 and 2024 Audit will start around April 2025

Clerk Treasurer Fisher told Council that she is working on the Hinkle report for 2025.

Deputy Chief Schor

The following is a list of the major calls for service and incident report categories for the month of January 2025. Attached is the statistics for the month as well for your review.

Calls For Service	293
Incident Offence Reports	24
Traffic stops	11

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Traffic Citations	03
Traffic Crashes	3
Physical Arrests	3
Medical Call assists	41
Vehicle Lock outs	4
Suspicious activity	8
Suspicious Vehicles	5
Animal Calls	1
Towed vehicles	0

Incident Offences Reported:

Domestic Violence, Disorderly Conduct, Juvenile Complaint, Civil Matter, Theft, Fraud, Inducing Panic, Disrupting Public Service, Drug Possession, Child Abuse, Telephone Harassment, Neighbor Dispute, and a Welfare Check.

Chief Lachey

Captain Joe Edison presented the December Fire Reports

Captain Joe Edison told the Council the Pancake Breakfast for the Fire Department will be February 16, 2025, from 7:00 a.m. to 1:00 p.m.

COMMITTEE REPORTS

Building and Lands

Committee Report: None

The Planning Commission recommendation to approve the Zoning changes 1242.02 to rezone one parcel of property currently designated as I-industrial to R-3-multifamily-residential and designate same on the “district map”

The Building Lands Committee Set up a Public Hearing for March 17, 2025. Ordinance No. 25-O-

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An Ordinance Amending the “District Map” of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the code of Ordinances of the Village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as I-industrial to R-3-multifamily-residential and designate same on the “district map”

Forestry

Committee Report: None

Finance

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 25-O- 3360

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council Energized Community Grants

**Motion by Councilperson Sekanina for the Second Reading of Ordinance
No. 24-O- 3360**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 25-O-3361

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

**Motion by Councilperson Sekanina for the First Reading of Ordinance
No. 24-O- 3361**

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2nd

Roll: All yea, motion carried

**Motion by Councilperson Sekanina to suspend Council Rules on Ordinance
No. 24-O- 3361**

2nd

Roll: All yea, motion carried

Motion to by Councilperson Sekanina to Adopt Ordinance No. 24-O- 3361

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 25-O- 3362

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2024.

**Motion by Councilperson Sekanina for the First Reading of Ordinance
No. 24-O- 3362**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Resolution No. 25-R- 3363

A Resolution Authorizing the Transfer of Money from the 101 General Fund

**Motion by Councilperson Sekanina for the First Reading of Resolution
No. 24-R- 3363**

2nd

Roll: All yea, motion carried

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Ordinance/Resolution to Read:

Resolution No. 25-R- 3364

A Resolution authorizing the Village Mayor to enter into a professional service and fee agreement with Attorney Jason L. Fairchild and Andrews & Pontius LLC effective April 1, 2025, through March 31, 2027, pursuant to Village of Jefferson Codified Ordinance sections 234.01 and 234.03

**Motion by Councilperson Sekanina for the First Reading of Resolution
No. 24-R- 3364**

2nd

Roll: All yea, motion carried

Ordinance No. 25-O- 3365

An ordinance amending chapter 248.05 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to uniforms for the Village of Jefferson Police Department

**Motion by Councilperson Sekanina for the First Reading of Ordinance
No. 24-O- 3365**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 25-O- 3366

An Ordinance Amending chapter 254.061 of the code of Ordinances of the Village of Jefferson, Ohio pertaining to Medical, Hospital, Prescription, Life, Dental and Vision Insurance for Full Time and Part Time Class a Employees

**Motion by Councilperson Sekanina for the First Reading of Ordinance
No. 24-O- 3366**

2nd

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Roll: All yea, motion carried

Motion by Councilperson Sekanina to give the Jefferson Oakdale Cemetery \$2,013.75 to help them pay for electrical upgrades that are needed at the Oakdale Cemetery

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Resolution No. 25-R- 3369

A Resolution Designating Depositories for Funds of the Village of Jefferson, Ohio

Motion by Councilperson Sekanina for the First Reading of Resolution No. 24-R- 3369

2nd

Roll: All yea, motion carried

Recreation

Committee Report: No Report

Safety

Committee Report:

Motion by Councilperson Febel to accept the new Position Description for the Sergeant effective February 3, 2024

2nd

Roll: All yea, motion carried

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Motion by Councilperson Febel to accept Deputy Chief Joe Schor's resignation as the Deputy Chief and move him backdown to the position of Police Sergeant for the Village of Jefferson

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to reassign Joe Schor back to the position of Road Sergeant effective February 3, 2025, and Move him to the pay status of the wage Ordinance effective February 3, 2025, thru February 16, 2025, pay period.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Contract for Chris Mackensen for Chief of Police effective February 3, 2025

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Resignation of Patrolman Matthew Daily effective February 3, 2025

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Ordinance/Resolution to Read:

Resolution No. 25-R- 3367

Consent Legislation RC 5521.01

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PID No. 120990 County/Route/Section

ATB US 20/SR 307 03.94/7.80

**Motion by Councilperson Orvos for the First Reading of Ordinance No.
24-O- 3367**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 25-O- 3368

An Ordinance repealing Chapter 1022.03 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining To the surface application of brine

**Motion by Councilperson Orvos for the First Reading of Ordinance No.
24-O- 3368**

2nd

Roll: All yea, motion carried

Mayor

Mayor Chiacchiero told the Council the next Council Meeting will be February 18, 2025

OLD BUSINESS/NEW BUSINESS

None

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Visitor's Comments (five-minute limit per council rule #13)

Citizen Pat Bradek of 407 Susan Drive asked Council what the Public Hearing was for.

Administrator Mackensen told her it was for the property on Cedar and Sycamore Street a three acre property.

CORRESPONDENCE

None

MEETINGS

ADJOURN

Motion by Councilperson Febel to adjourn the Council Meeting.
2nd

Roll: All ye, motion carried.

Meeting adjourned at 7:53 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council