

**AGENDA**  
Village of Jefferson Council  
Order of Business

Date: Monday, April 7, 2025.

Regular Meeting 7:30 p.m.  
Next Ordinance No. 25-(R/O) 3379

**Meeting Called to Order by: Mayor Chiacchiero**

**Pledge of Allegiance:**

**Opening Prayer:**

**Moment of Silence:**

**Roll Call of Council:** Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos

Mayor Presenting Proclamation  
**Honoring Licate's Jefferson Diner Celebrating 25 years**

**Corrections or Additions to the Agenda**

**Minutes: Addition/Correction**

Motion to approve the Council Meeting Minutes of  
March 17, 2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

Motion to approve the Hiring Committee Meeting  
Minutes of March 20, 2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll: \_\_\_\_\_

**Visitors' Comments (five-minute limit per council rule #13)**

## **DEPARTMENTS**

### **Administrator**

Administrator Report

### **Clerk/Treasurer Fisher**

Payroll Report/Special Pay Report

### **Chief Mackensen**

No Report

### **Chief Lachey**

Fire Department Monthly Report

## **COMMITTEE REPORTS**

### **Building and Lands Dreier/Sekanina**

**Committee Report:** No report

#### **Ordinance No. 25-O-3376**

An Ordinance Amending the “District Map” of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the code of Ordinances of the Village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as I-industrial to R-3-multifamily-residential and designate same on the “district map”

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Motion for the Second Reading of Ordinance No. 25-O- 3376**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Forestry**

**Martuccio/Febel**

**Committee Report: No Report**

**Finance**

**Sekanina/Dreier**

**Committee Report: No report**

**Ordinance/Resolution to Read:**

**Resolution No. 25-R-3371**

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2024.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll: \_\_\_\_\_

**Motion for the Third of Resolution No. 25-R- 3371**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Motion to Adopt Resolution No. 25-R- 3371**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Ordinance/Resolution to Read:**

**Resolution No. 25-R-3372**

A Resolution opposing proposed legislation (Senate Bill 43) to eliminate a lodging tax within Ashtabula County

**Motion for the Third Reading of Resolution No. 25-R- 3372**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Motion to Adopt Resolution No. 25-R- 3372**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3373**

An Ordinance Amending Chapter 254.05 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to overtime.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Motion for the Second Reading of Ordinance No. 25-O- 3373**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3374**

An Ordinance combining the duties of the Elected Village Clerk and the Elected Village Treasurer into one appointed office, to be known as Village Fiscal Officer

**Martuccio Request**

**Motion to Amend Ordinance No. 2025-O-3374:**

"This ordinance shall only take effect upon approval by the voters of the Village of Jefferson at the next municipal election. A certified copy of this ordinance shall be filed with the Ashtabula County Board of Elections at least 120 days before the November 2025 election to ensure it is placed on the ballot for public approval."

**Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_ Roll:**  
\_\_\_\_\_

**Motion for the Second Reading of Ordinance No. 25-O- 3374**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3375**

An Ordinance waiving the residency requirements for the Village Fiscal Officer

**Motion for the Second Reading of Ordinance No. 25-O- 3375**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

Motion to accept the Mayor's recommendation to hire Steven Murphy to the Administration Department as the Administrator for the Village of Jefferson per the Employment Agreement for the Administrator position effective April 21, 2025

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll: \_\_\_\_\_

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3377**

An Ordinance approving the appointment of Steven S. Murphy as Village Administrator and declaring an emergency

**Motion for the First Reading of Ordinance No. 25-O- 3377**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Motion to Suspend Council Rules on Ordinance No. 25-O- 3377**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_  
Roll: \_\_\_\_\_

**Motion to Adopt Ordinance No. 25-O- 3377**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3378**

Ordinance waiving the requirement that the Village Administrator of the Village of Jefferson reside in the Village for the purpose of appointing and hiring Steven S. Murphy as the Village Administrator and declaring an emergency

**Motion for the First Reading of Ordinance No. 25-O- 3378**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Motion to Suspend Council Rules on Ordinance No. 25-O- 3378**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Motion to Adopt Ordinance No. 25-O- 3378**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Recreation**

**Roderick/ Martuccio**

**Committee Report:**

FYI: Breakfast with the Easter Bunny

FYI: Easter Egg Hunt

FYI: JCRC Summer Events

**Safety**  
**Febel /Orvos**

**Committee Report: No Report**

**Utilities/Wastewater Treatment/**  
**Service**  
**Orvos/Roderick**

**Committee Report: No report**

**Mayor**

The next Village of Jefferson Council Meeting will be  
April 21, 2025.

**OLD BUSINESS/**  
**NEW BUSINESS**

None

**Visitors' Comments (five-minute limit per council rule #13)**

**CORRESPONDENCE**

None

**MEETINGS**

**Adjourn: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll: \_\_\_\_\_**

**Time: \_\_\_\_\_**

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to  
Council at the April 7, 2025, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 17, 2025

Meeting called to order by Mayor Chiacchiero.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: **Pastor Laing Bethel Bible**

**Roll call of Council** Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos

**Corrections or Additions to the Agenda:**

Councilperson Martuccio asked to have Added to the Council Meeting Agenda

**Additions to the Agenda – Council Meeting, March 17, 2025**

**Dear Mayor, Council, Clerk-Treasurer, and Solicitor,**

I Councilperson Martuccio would like to place the following **Motion to Amend** on tonight's agenda **immediately before the first reading** of Ordinance 2025-O-3374.

**Motion to Amend Ordinance No. 2025-O-3374:**

*"This ordinance shall only take effect upon approval by the voters of the Village of Jefferson at the next municipal election. A certified copy of this ordinance shall be filed with the Ashtabula County Board of Elections at least 120 days before the November 2025 election to ensure it is placed on the ballot for public approval."*

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Discussion:** \_\_\_\_\_ **Roll:** \_\_\_\_\_

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**VILLAGE OF JEFFERSON  
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Dear Council Members,

I Councilperson Martuccio would like to lay out a path forward on this issue that we can all agree to.

We can all agree that, since the position of Clerk-Treasurer was established in our village, it has always been an elected office, with the people given the opportunity to choose their representative every four years. We can all agree that elected officials—whether council members, the mayor, or the Clerk-Treasurer—are chosen by the people to serve. And we can all agree that, as council members, we are accountable to our residents and voters.

If all of this is true, then why wouldn't we allow the people to decide on this important change?

If we approve this ordinance as written tonight, not only will we be taking away the people's right to vote for their Clerk-Treasurer, but we will also be taking away their right to determine whether this change is in the best interest of the village. We trust the electorate to choose a mayor, a council, and other officials—why should we not trust them with this decision as well?

And let's be honest—if we reject this amendment, we are essentially saying, **“We don't trust the voters to make this decision.”** That is a tough stance to defend, especially when we were all elected by these very same voters. If we had enough faith in the people of Jefferson to elect us to office, why would we now turn around and take away their ability to vote on such a fundamental change?

We have **plenty of time** to put this issue on the ballot. In less than eight months, our voters will already be casting their ballots, making it the **perfect opportunity** to let them weigh in on this decision. There is no reason to rush this tonight when we can allow the voters to have their say at the next municipal election.

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**VILLAGE OF JEFFERSON  
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If we **truly believe** this is the best path forward, then **let's allow the voters to affirm it**. If we are right, they will approve it. If not, then we should respect their decision.

Again, **not approving this amendment sends a strong message to our residents**—that their opinion on this issue does not matter. I believe we owe it to them to give them a voice in this decision.

Sincerely,

Pasquale Martuccio

**Minutes: Approval/Addition/Correction**

Motion by Councilperson Febel to approve the Council Meeting Minutes of March 3, 2025.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Finance Committee Meeting Minutes of March 3, 2025.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Hiring Committee Meeting Minutes for February 26, 2025.

2<sup>nd</sup>

Roll: Drier Yea, Febel Yea, Martuccio Abstain, Rederick Yea, Sekanina Yea, Orvos Yea. five yea's and one abstain motion carried.

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COUNCIL MEETING**

March 17, 2025

Motion by Councilperson Febel to approve the Hiring Committee Meeting Minutes for March 5, 2025.

2<sup>nd</sup>

Roll: Drier Yea, Febel Yea, Martuccio Abstain, Rederick Yea, Sekanina Yea, Orvos Yea. five yea's and one abstain motion carried.

Motion by Councilperson Febel to accept the Jefferson Emergency Rescue Meeting Minutes of March 12, 2025.

2<sup>nd</sup>

Roll: All yea, motion carried

**Visitor's Comments (five-minute limit per council rule #13)**

Citizen Hendrick Wolfert of 35 North Elm Street addressed the Council expressing concerns over the proposal to combine the elected positions of village clerk and treasurer into a single appointed fiscal officer. While acknowledging that Ohio law permits such a change, Wolfert argued that it undermines residents' right to vote on these crucial roles, reducing accountability and transparency. He emphasized that the people of Jefferson deserve the ability to choose those responsible for managing their finances. Despite concerns about unqualified candidates, Wolfert stated that the solution is to ensure voters have the necessary information, not to remove their right to choose. He also warned of potential conflicts of interest and reduced oversight, suggesting that the council, already divided, should avoid consolidating power. Wolfert stressed that making this change without a public vote disregards the will of the people and urged the council to place the issue on the ballot for residents to decide.

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Citizen Frank Snyder of 72 East Jefferson Street, a former councilperson, expressed concerns about changing the Clerk-Treasurer position to an appointed role. He emphasized that the current elected position, with a four-year term, ensures the person is committed to the community, while an appointed position might lack that dedication. Snyder also noted the committee's worry that an appointed individual may not be adequately trained or experienced, despite the fact that the current Clerk-Treasurer has completed various state training programs. He suggested leaving the position as is and, if it becomes vacant after the term ends, allowing an appointment at that time. Snyder also questioned the urgency of the proposed change, given that the current Clerk-Treasurer has three years remaining in her term.

He said, currently, the mayor and the clerk are independent of each other, and they currently report to the residents of the Village.

Snyder also told the Council he understands that some members of council are concerned that an unqualified person could win the next election.

“However, that risk exists with any elected office. The voters are the ones that we should trust to make to make decisions.

Mayor Chiacchiero told the council the new Fiscal Officer would have to be an accountant to apply for the position.

Chairman Sekanina of the Finance Committee informed the Council that the Ohio Revised Code (ORC) allows a village to either elect a Clerk Treasurer or appoint a Fiscal Officer, with council approval. This issue was raised years ago, and the current Clerk Treasurer has stated she will not seek reelection and may not finish her term, expressing a desire for a qualified replacement. Concerns were raised that an unqualified person could be elected, with no recourse until the next election, as ORC does not require financial qualifications for the position. In contrast, the Fiscal Officer process would involve a hiring committee, with interviews and recommendations based on financial qualifications. The mayor would appoint the

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individual, and the council would approve the appointment, with the possibility to waive residency requirements. The council can also change back to an elected position in the future, with a two-thirds vote. The mayor cannot remove the appointed Fiscal Officer without council approval, but the council can remove them with a three-quarters vote.

The hiring committee would be appointed by the mayor and would have to discuss what qualifications and experience they were looking for in this position, including salary. It is expected that it would be someone with experience in accounting or other financial background.

Chairman Sekanina of the Finance Committee, told Council right now in the State of Ohio out of six hundred and sixty Villages eight nine still have elected Clerk Treasurers and the rest are appointed.

**Also present:**

Stephanie Wessell of the Gazette, Frank Snyder Jr, Pat Bradek, Judy Maloney, Hendrick Wolfert and Pastor Laing Bethel Bible

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**DEPARTMENTS**

**Administrator Mackensen**

Village Administrator's report for the period ending March 14th, 2025.

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
<b>ACTIVE PROJECTS</b>	<b>Project #</b>					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Bid Opening March 10 <sup>th</sup>	CT Consulting	\$207,500 Grant \$50,000 Loan		\$315,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	CT Consulting			\$315,000

**In the Village**

The Village Spring Cleanup Day will be held on May 10th, coinciding with the County Tire Take-Back Day. As you collect your items, please remember that any furniture made of fabric or leather must be wrapped in plastic to be picked up. Items should not be placed out before Wednesday, May 7th, and must be out no later than Friday night. Please note that collection crews will make only one pass, and any missed items will not be picked up.

Additionally, **batteries, oil, and paint that have not dried up will not be accepted.** As we get closer to the date, we will post a full list of prohibited items.

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**Street Dept.**

The Street Department is addressing multiple sinkholes throughout the village, with the most severe located on Elm Street between Satin and Erie Ave. Additionally, we are working with the Jefferson school to resolve a water issue on Elliott Ave. Adjustments have been made to the retention pond to help alleviate backflow into the development

**Recreation Department:**

Parks are being cleaned up for the 2025 season. The Giddings Park playground is complete, and work continues on the basketball and pickleball courts. There has been significant interest from pickleball leagues, and we are working to have the courts finished soon. Additionally, the new basketball equipment and swings supplied by the SOCC Committee will be installed soon.

Just a reminder: T-ball will run from May 27th through June 27th at \$45 per child, and soccer will take place from July 8th through August 7th, also at \$45 per child. We are looking for volunteer coaches and team partners for both sports.

**Wastewater Treatment Plant:**

Bid openings for the Clarifier Improvement Phase 1 project were conducted at Town Hall on March 10th. Only one bid was received, which came in nearly 20% over the base bid amount. We are now working with CT, now known as Verdantas, to determine the next steps.

**Police:**

Still accepting applications

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**Other notes:**

The Village is working with the postmaster to begin the process of relocating the mailboxes on East Jefferson Street, between Sycamore Street and Cucumber Street, to the north side. This move will help ensure uninterrupted mail service and provide greater convenience for north side residents as the park playground project progresses. South side residents will not be affected.

**Clerk /Treasurer Fisher**

**Payroll Report/Special Pay Report**

**January Month End**

End of Month Summary	January	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$45,976.70	
Star Ohio 26065	\$1,082,081.01	
Payroll Checking	-\$255.75	
Andover/ First Common Bank Checking	\$3,338,521.09	
<b>Ending Balance</b>	<b>\$4,517,323.05</b>	Up 14.5 %
YTD Revenue	\$588,328.20	
YTD Expenses	\$478,030.66	
Outstanding Encumbrance	\$182,903.89	
Recreation Revenue YTD	\$14,273.00	Up 15.9 %
Senior Revenue YTD	\$1,211.97	Down 162.1 %
Income Tax Revenue YTD	\$238,912.19	Down 38.8 %
Sewer Fee Collections YTD	\$143,524.98	Up 9.2 %

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Motion by Councilperson Sekanina to accept the **List of Checks paid for January  
2025** January 1, 2025 – January 31, 2025

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the attendance of Clerk-Treasurer  
Fisher to attend the Ohio Association of Public Treasurers Hot Topic Seminar  
April 25, 2025, I will not have to pay for the training because I am part of the Ohio  
Association of Public Treasurers Board. The cost to the Village will be mileage.

2<sup>nd</sup>

Roll: All yea, motion carried

**Chief Mackensen**

Chief Mackensen told the Council that the Police Department had 292 calls for  
service for the month of February 2025.

**Chief Lachey**

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**COMMITTEE REPORTS**

**Building and Lands**

**Committee Report:** None

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O- 3376**

An Ordinance Amending the “District Map” of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the code of Ordinances of the Village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as I-industrial to R-3-multifamily-residential and designate same on the “district map”

**Motion by Councilperson Dreier for the First Reading of Ordinance  
No. 25-O- 3376**

2<sup>nd</sup>

Roll: All yea, motion carried

**Forestry**

**Committee Report:** None

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March 17, 2025

**Finance**

**Committee Report:** No report

**Ordinance/Resolution to Read:**

**Resolution No. 25-R-3371**

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2024.

**Motion by Councilperson Sekanina for the Second Reading of Resolution  
No. 25-R- 3371**

2<sup>nd</sup>

Roll: All yea, motion carried

**Ordinance/Resolution to Read:**

**Resolution No. 25-R-3372**

A Resolution opposing proposed legislation (Senate Bill 43) to eliminate a lodging tax within Ashtabula County

**Motion by Councilperson Sekanina for the Second Reading of Resolution  
No. 25-R- 3372**

2<sup>nd</sup>

Roll: All yea, motion carried

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**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3373**

An Ordinance Amending Chapter 254.05 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to overtime.

**Motion by Councilperson Sekanina for the First reading of Ordinance  
No. 25-O- 3373**

2<sup>nd</sup>

Roll: All yea, motion carried

**Motion to Amend Ordinance No. 2025-O-3374:**

"This ordinance shall only take effect upon approval by the voters of the Village of Jefferson at the next municipal election. A certified copy of this ordinance shall be filed with the Ashtabula County Board of Elections at least 120 days before the November 2025 election to ensure it is placed on the ballot for public approval."

Councilperson Sekanina asked the Solicitor how Councilperson Martuccio could say where he wants to put the amendment to Ordinance 3374. Especially with the request not even being voted on and it not being a twenty-four-hour notice.

Mayor Chiacchiero told the Council in his mind he feels the amendment should go after the first reading of Ordinance 3374

Councilperson Roderick asked the Clerk Treasurer about the memo she sent out to Council about putting information on the agenda. Asking Council to have it to her the Wednesday before the Council.

Clerk Treasurer Fisher stated that she did send a memo out to help in preparation for the Council meetings. Because of last minute addition. Fisher also stated that Council can add information to the agenda the night of the Council meeting under corrections or additions to the agenda.

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Councilperson Martuccio asked Councilperson Sekanina why he is against having the residents of the Village having the opportunity to vote on whether the Clerk Treasurer position be appointed or elected.

Councilperson Sekanina told Martuccio he feels the Ohio General Assembly has given Council a path to move forward with the Fiscal Officers position.

After a discussion with Council and the Solicitor it was agreed to put the motion that Councilperson Martuccio where he wanted it placed before which was before the first reading of Ordinance 3374. The council with legal councils' guidance moved the motion councilperson Martuccio requested to after the first reading of making the Clerk Treasurer position appointed.

**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3374**

An Ordinance combining the duties of the Elected Village Clerk and the Elected Village Treasurer into one appointed office, to be known as Village Fiscal Officer

**Motion by Councilperson Sekanina for the First reading of Ordinance  
No. 25-O- 3374**

2<sup>nd</sup>

Roll: Drier Yea, Febel Yea, Martuccio Nay, Roderick Yea, Sekanina Yea, Orvos Nay. four yea's and two nay's motion carried.

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March 17, 2025

**Motion by Councilperson Martuccio to Amend Ordinance No. 2025-O-3374:**

"This ordinance shall only take effect upon approval by the voters of the Village of Jefferson at the next municipal election. A certified copy of this ordinance shall be filed with the Ashtabula County Board of Elections at least 120 days before the November 2025 election to ensure it is placed on the ballot for public approval."

Councilperson Martuccio asked if we truly believe this is the best path forward, then let's allow the voters to affirm it. If we are right, they will approve of it. If not, then we should respect their decision. Not approving this amendment sends a strong message to our residents—that their opinion on this issue does not matter. I believe we owe it to them to give them a voice in this decision. We as Council were all elected by the same people that voted us in office. And we are saying we do not trust the residents who vote for the Council and the Mayor in to decide whether it will be an elected position or an appointed position. There is plenty of time to put these issues on the ballot and let the residents vote.

Councilperson Sekanina again told Council the Ohio Revised Code gave Council a path to go forward with the position.

**Motion by Councilperson Martuccio to Amend Ordinance No. 2025-O-3374**

2<sup>nd</sup>

Roll: Drier Nay, Febel Nay, Martuccio Yea, Rederick Ney, Sekanina Ney, Orvos Yea. four nay's and two yea's motion carried.

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**Ordinance/Resolution to Read:**

**Ordinance No. 25-O-3375**

An Ordinance waiving the residency requirements for the Village Fiscal Officer

**Motion by Councilperson Sekanina for the First reading of Ordinance  
No. 25-O- 3375**

2<sup>nd</sup>

Roll: Drier Yea, Febel Yea, Martuccio Nay, Rederick Yea, Sekanina Yea, Orvos  
Nay. four yea's and two nay's motion carried.

**Recreation**

**Committee Report:**

FYI: Breakfast with the Easter Bunny April 12, 2025

FYI: Easter Egg Hunt April 12, 2025

Motion by Councilperson Roderick to accept the 2025 Civic use Groups at the  
Jefferson Recreation Center

2<sup>nd</sup>

Roll: All yea, motion carried

**2025 Civic use Groups at the Jefferson Recreation Center**

Ashtabula Regional Medical Center

American Cancer Society Relay for Life

Ashtabula County Auditor

Ashtabula County Bar Association

Ashtabula County Beekeepers Association

Ashtabula County Realtors

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to  
Council at the April 7, 2025, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 17, 2025

Ashtabula County Covered Bridge Festival  
Ashtabula County Recorder Barb Schaab  
FOP Lodge 114  
Girl Scout Service Unit 803  
Helping Hands Farm Animal Rescue  
Jefferson Area Chamber of Commerce  
Jefferson Historical Society  
Jefferson Youth Football League  
Leadership Ashtabula County  
OSU Extension Office  
Rotary Club of Jefferson Ohio  
St. Joseph Calasanz Church  
Cross Point Fellowship Church of God

**Safety**

**Committee Report:** No Report

**Utilities/Wastewater Treatment/ Service**

**Committee Report:** No Report

**Mayor**

Mayor Chiacchiero told the Council the next Council Meeting will be April 7, 2025

**OLD BUSINESS/NEW BUSINESS**

None

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to  
Council at the April 7, 2025, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 17, 2025

**Visitor's Comments (five-minute limit per council rule #13)**

Citizen Frank Snyder of 72 East Jefferson Street, a former councilperson, spoke again saying he has some concerns about changing to a hired position. And Council should let it be up to the Village residents to vote on it.

**CORRESPONDENCE**

None

**MEETINGS**

None

**ADJOURN**

Motion by Councilperson Sekanina to adjourn the Council Meeting.  
2<sup>nd</sup>

Roll: All yea, motion carried.

Meeting adjourned at 8:20 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

**Village Of Jefferson**  
**Administrator Interview Meeting**  
**3/20/25**

**Meeting called to order: by Jim Chiacchiero – 6pm**

**In attendance: Steven Sekanina, Kevin Orvos, Jim Chiacchiero, Chris Mackensen**

**Motion by Jim Chiacchiero to enter into executive session: For the purpose of conducting village administrator interviews. 2<sup>nd</sup> by Kevin Orvos – 6pm**

**Motion to exit executive session: 1<sup>st</sup> Steven Sekanina, 2<sup>nd</sup> Kevin Orvos – 8:02pm**

**Motion by Jim Chiacchiero to adjourn: 2<sup>nd</sup> by Steven Sekanina – 8:02pm**

3/20/25V. ADMINISTRATOR INTERVIEW

Steven Sekanina

KEVIN DRIB

JIM CHIACCHIERO

CHRIS MACKENSEN

# Memo

To: Mayor Chiacchiero  
CF: Fire Chief Lachey  
From: Chris Mackensen,  
Subject: Administrator's Report  
Date: April 7, 2025

Members of Council  
Village Administrator

Village Administrator's report for the period ending April 3rd, 2025.

## Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Bid Opening March 10 <sup>th</sup>	CT Consulting	\$207,500 Grant \$50,000 Loan	\$315,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	CT Consulting		\$315,000

## In the Village

The Village Spring Cleanup Day will take place on May 10th, coinciding with the County Tire Take-Back Day. Please remember that any furniture made of fabric or leather must be wrapped in plastic for pickup. Items should not be placed out before Wednesday, May 7th, and must be set out no later than Friday night.

Collection crews will make only one pass, and any missed items will not be picked up. Additionally, batteries, oil, and paint that have not fully dried will not be accepted. As the date approaches, we will post a complete list of prohibited items.

## Street Dept.

The Street Department has addressed the sinkhole on Elm Street between Satin and Erie Avenue. Additionally, changes were made to the Jefferson School retention pond, which seem to be resolving the water issue on Elliot Avenue. We will continue to monitor the area during the spring to assess whether any further changes are needed.

## Recreation Department:

Parks are being cleaned up for the 2025 season. The Giddings Park playground is complete, and the basketball and pickleball courts are open and available. Please call the Recreation Department to schedule court times and reserve nets for pickleball.

Just a reminder: T-ball will run from May 27th through June 27th at \$45 per child, and soccer will take place from July 8th through August 7th, also at \$45 per child. We are looking for volunteer coaches and team partners for both sports

**Wastewater Treatment Plant:**

**Police:**

Still accepting applications

**Other notes:**

Tonight, the council has before them the Hiring Committee's recommendation for the new administrator, Steven Murphy, who is here with us to answer any questions you may have. With the council's approval, Steve will begin his role on Monday, April 21st.

# Village Of Jefferson

## Period Check Summary

Period Number: 7  
 Description: 2025/04/04 BIWEEKLY 04/04/2025  
 Period Dates: 03/17/2025 to 03/30/2025  
 Check Date: 04/04/2025

Check	Job Number	Employee Name	Gross	Net
Direct Deposit				
Direct Deposit	ADMF030	GUERINI, RONI S.	\$2,120.00	\$1,537.09
Direct Deposit	CLEF010	FISHER, PATRICIA A.	\$2,339.81	\$1,141.03
Direct Deposit	ACTF080	BERKOWITZ, AMANDA L.	\$1,751.47	\$1,395.41
Direct Deposit	POLF970	ABBOTT, MARIA ELENA	\$1,597.60	\$1,169.06
Direct Deposit	POLF920	DYE, WILLIAM DAVID	\$2,134.52	\$1,681.43
Direct Deposit	POLF360	LACHEY, GREGORY F.	\$2,245.46	\$1,720.05
Direct Deposit	00100	MACKENSEN, CHRISTOPHER	\$6,196.94	\$4,670.33
Direct Deposit	POLF060	NELSON, GARY W.	\$2,481.36	\$1,933.86
Direct Deposit	00103	SCHOR, JOSEPH GENE	\$2,637.11	\$2,138.01
Direct Deposit	RECF610	MESSENGER-DEAN, JAMIE L.	\$1,656.00	\$1,267.67
Direct Deposit	RECP460	ATKINS, MICHELLE E.	\$871.20	\$807.54
Direct Deposit	RECP640	BOOMHOWER, RICKY L.	\$587.20	\$482.88
Direct Deposit	RECPT590	DICKSON, LISA REAANNE	\$849.41	\$775.78
Direct Deposit	RECP600	SARDELLA, KAREN ELIZABE	\$333.96	\$301.73
Direct Deposit	RECP580	WIDGER, KIMBERLY ANN	\$349.93	\$312.07
Direct Deposit	STRF320	BONCIMINO, ELLIOTT T.	\$1,871.20	\$1,366.19
Direct Deposit	STRF290	BURR, BLAZE P.	\$1,887.20	\$1,531.49
Direct Deposit	STRF3501	DEAN, RICHARD LEE	\$1,799.60	\$1,419.57
Direct Deposit	STRF110	HITCHCOCK, WILLIAM D.	\$2,351.58	\$1,905.22
Direct Deposit	STRF240	NORRIS, JON W.	\$1,766.60	\$1,383.31
Direct Deposit	STRF310	WATERS, ZACHARY MICHAEL	\$1,760.00	\$1,269.91
Direct Deposit	WASF140	ARTMAN, JOSHUA JAMES	\$2,136.00	\$1,774.79
Direct Deposit	WASF010	LICATE, GARY H.	\$2,939.20	\$2,437.48
Direct Deposit	WASP096	MAYLISH, TYLER J.	\$2,961.90	\$2,207.85
Direct Deposit Total:			<u>\$47,625.25</u>	<u>\$36,629.75</u>
Grand Total:			<u>\$47,625.25</u>	<u>\$36,629.75</u>

# Village Of Jefferson Special Pay Analysis

Payroll Period: 2025/04/04 BIWEEKLY 04/04/2025

Emp Number	Name	Pay Code	Hours	Amount
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	6	\$216.00
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME	1	\$29.07
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$7.92
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$11.88
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$19.80
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	4	\$148.92
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	2	\$64.59
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	1	\$25.84
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	1	\$38.75
POLF360	LACHEY, GREGORY F.	O- OVERTIME	4	\$156.66
WASF010	LICATE, GARY H.	O- OVERTIME	8	\$379.20
WASF096	MAYLISH, TYLER J.	O- OVERTIME	12	\$452.40
WASF096	MAYLISH, TYLER J.	L- LONGEVITY		\$400.00
POLF060	NELSON, GARY W.	O- OVERTIME	12	\$455.76
STRF240	NORRIS, JON W.	O- OVERTIME		\$1.98
STRF240	NORRIS, JON W.	O- OVERTIME		\$1.32
STRF240	NORRIS, JON W.	O- OVERTIME		\$3.30
POLF890	SCHOR, JOSEPH GENE	O- OVERTIME	14	\$548.31
Grand Total:			65	\$2,961.70

# Jefferson Fire Department

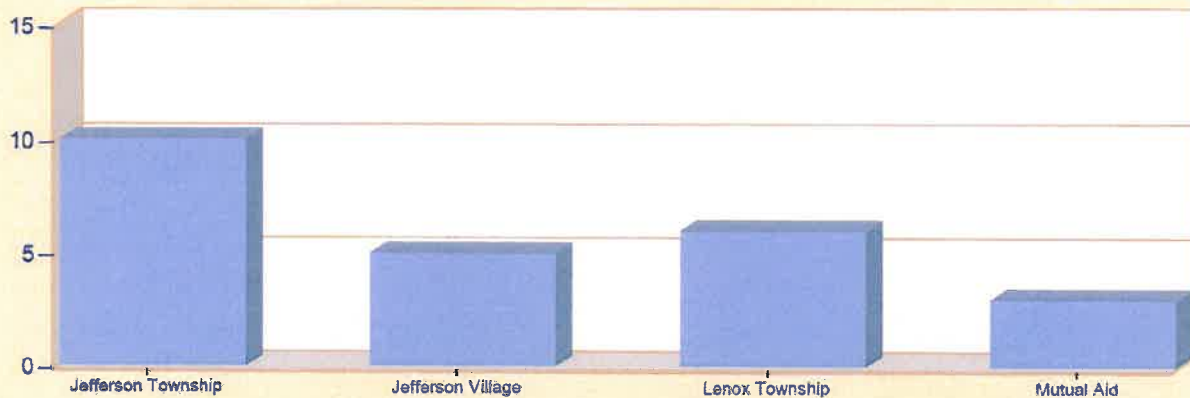
Jefferson, OH

This report was generated on 4/1/2025 11:14:18 AM



## Incident Type Count per Zone for Date Range

Start Date: 03/01/2025 | End Date: 03/31/2025



ZONES	INCIDENT TYPE	COUNT
<b>Jefferson Township - Jefferson Township</b>		
	142 - Brush or brush-and-grass mixture fire	1
	324 - Motor vehicle accident with no injuries.	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	2
	531 - Smoke or odor removal	2
	651 - Smoke scare, odor of smoke	1
	731 - Sprinkler activation due to malfunction	1
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for Jefferson Township - Jefferson Township:</i>	<i>10</i>
<b>Jefferson Village - Jefferson Village</b>		
	531 - Smoke or odor removal	1
	733 - Smoke detector activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	736 - CO detector activation due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for Jefferson Village - Jefferson Village:</i>	<i>5</i>
<b>Lenox Township - Lenox Township</b>		
	111 - Building fire	1
	142 - Brush or brush-and-grass mixture fire	1
	322 - Motor vehicle accident with injuries	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



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Doc Id: 1404  
Page # 1 of 2

## Jefferson Fire Department

Jefferson, OH

This report was generated on 4/1/2025 11:27:04 AM



### Occupancies by Inspection Result for Inspectors for Date Range

Inspector: Peer, Jacob | StartDate: 1/1/2025 | EndDate: 3/31/2025

INSPECTION DATE	INSPECTION TYPE	OCCUPANCY NAME
Inspection Result: Correction Notice Issued		
2/21/2025	Annual	Sanders Markets

Total Inspections for this Result Type: 1

Inspection Result: Passed with Comments		
1/29/2025	Annual	Lake City Plating
2/20/2025	Annual	Dollar General
2/20/2025	Annual	Family Dollar / Dollar Tree
2/20/2025	Annual	Auto Zone
2/21/2025	Annual	Discount Drug Mart
2/26/2025	Annual	King Luminaire Co Inc

Total Inspections for this Result Type: 6

Total Inspections: 7

# Jefferson Fire Department

Jefferson, OH

This report was generated on 4/1/2025 11:20:33 AM



**Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range**  
**Passed/Failed: Both Passed and Failed | Start Date: 01/01/2025 | End Date: 03/31/2025**

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Fire Investigation and Inspection Training	8	9:00	18	17:00
Fire Officer Training	1	15:00	1	15:00
Firefighter Training	10	13:00	107	132:30
<b>GRAND TOTALS:</b>	<b>19</b>	<b>37:00</b>	<b>126</b>	<b>164:30</b>

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



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Doc Id: 1625  
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ZONES	INCIDENT TYPE	COUNT
	553 - Public service	1
	600 - Good intent call, other	1
	735 - Alarm system sounded due to malfunction	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	6
<b>Mutual Aid - Mutual Aid</b>		
	111 - Building fire	1
	118 - Trash or rubbish fire, contained	1
	131 - Passenger vehicle fire	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	3
<b>Total Count for all Zone:</b>		<b>24</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



# Jefferson Fire Department

Jefferson, OH

This report was generated on 4/1/2025 11:20:58 AM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range  
Passed/Failed: Both Passed and Failed | Start Date: 03/01/2025 | End Date: 03/31/2025

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Fire Investigation and Inspection Training	3	3:00	9	9:00
Firefighter Training	2	2:30	23	29:30
GRAND TOTALS:	5	05:30	32	38:30

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



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Doc Id: 1625  
Page # 1 of 1

# Jefferson Fire Department

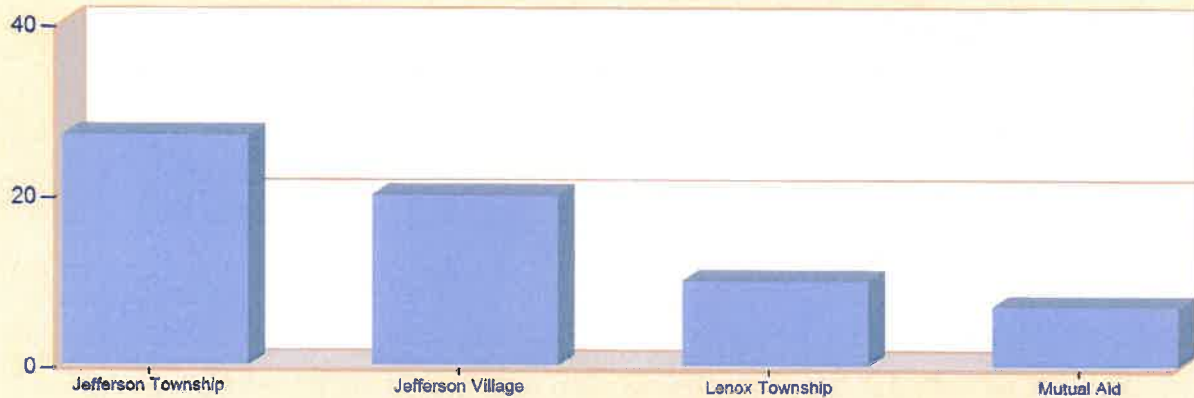
Jefferson, OH

This report was generated on 4/1/2025 11:14:46 AM



## Incident Type Count per Zone for Date Range

Start Date: 01/01/2025 | End Date: 03/31/2025



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	111 - Building fire	1
	142 - Brush or brush-and-grass mixture fire	1
	154 - Dumpster or other outside trash receptacle fire	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	12
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	3
	511 - Lock-out	1
	531 - Smoke or odor removal	2
	651 - Smoke scare, odor of smoke	2
	731 - Sprinkler activation due to malfunction	1
	733 - Smoke detector activation due to malfunction	1
	Total Incidents for Jefferson Township - Jefferson Township:	27
Jefferson Village - Jefferson Village		
	311 - Medical assist, assist EMS crew	1
	324 - Motor vehicle accident with no injuries.	3
	411 - Gasoline or other flammable liquid spill	1
	412 - Gas leak (natural gas or LPG)	2
	500 - Service Call, other	1
	531 - Smoke or odor removal	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 1404  
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	542 - Animal rescue	1
	553 - Public service	1
	733 - Smoke detector activation due to malfunction	4
	735 - Alarm system sounded due to malfunction	2
	736 - CO detector activation due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for Jefferson Village - Jefferson Village:</i>	20
<b>Lenox Township - Lenox Township</b>		
	111 - Building fire	1
	142 - Brush or brush-and-grass mixture fire	1
	251 - Excessive heat, scorch burns with no ignition	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	2
	531 - Smoke or odor removal	1
	553 - Public service	1
	600 - Good intent call, other	1
	735 - Alarm system sounded due to malfunction	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	10
<b>Mutual Aid - Mutual Aid</b>		
	111 - Building fire	3
	118 - Trash or rubbish fire, contained	1
	131 - Passenger vehicle fire	1
	324 - Motor vehicle accident with no injuries.	2
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	7
<b>Total Count for all Zone:</b>		<b>64</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



## Jefferson Fire Department

Jefferson, OH

This report was generated on 4/1/2025 11:26:32 AM



### Occupancies by Inspection Result for Inspectors for Date Range

Inspector: Edison, Joe | StartDate: 1/1/2025 | EndDate: 3/31/2025

INSPECTION DATE	INSPECTION TYPE	OCCUPANCY NAME
Inspection Result: Passed		
2/12/2025	Complaint	Calvilla
3/3/2025	Complaint	Jefferson Market

Total Inspections for this Result Type: 2

Inspection Result: Passed with Comments		
2/6/2025	Annual	Loving Cup Kids Academy
2/14/2025	Annual	Agm Graphite
3/14/2025	Annual	Bissel Maple Farms

Total Inspections for this Result Type: 3

Total Inspections: 5

**ORDINANCE NO. 2025-O-\_\_3376\_\_**

**AN ORDINANCE AMENDING THE “DISTRICT MAP” OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, OHIO AS INCORPORATED INTO THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO AT SECTION 1242.02 IN ORDER TO REZONE ONE PARCEL OF PROPERTY CURRENTLY DESIGNATED AS I-INDUSTRIAL TO R-3-MULTIFAMILY-RESIDENTIAL AND DESIGNATE SAME ON THE “DISTRICT MAP”**

**WHEREAS**, Council has been advised that the Planning Commission for the Village of Jefferson has recommended the amendment of the “District Map” as incorporated into the Code of Ordinances of the Village of Jefferson, Ohio at Section 1242.02 to rezone one parcel of property that is currently designated as I-Industrial to R-3-Multifamily-Residential and designate same on the “District Map”:

**WHEREAS**, after public hearing and due consideration by this Council, Council desires to make said “District Map” amendment as approved by the Planning Commission of the Village of Jefferson:

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:**

**Section 1.** The “District Map” as created by Section 1242.02 of the Code of Ordinances of the Village of Jefferson, Ohio, be, and same is hereby amended to rezone the property identified as Permanent Parcel Number 26-022-00-139-00 in the Ashtabula County Auditor’s Office which is currently designated as I-Industrial to R-3-Multifamily-Residential and designate same on the “District Map”.

**Section 2.** That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**Section 3.** That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**WHEREFORE**, this Ordinance shall take effect at the earliest date allowed by law.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
James Chiacchiero  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor

**RESOLUTION NO. 2025-R- 3371**

**A RESOLUTION ENACTING AND ADOPTING AMENDED AND UPDATED  
CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO,  
PUBLISHED BY AMERICAN LEGAL PUBLISHING CORPORATION, AND  
COPYRIGHTED 2024.**

**WHEREAS**, American Legal Publishing Corporation of Cincinnati, Ohio, has prepared an updated and amended Code of Ordinances of the Village of Jefferson, which contains legislation current through Ordinance 3346 and Resolution 3338 State legislation current through 2-28-2023.

**WHEREAS**, it is the intent of the Council of the Village of Jefferson to accept and adopt the above referenced updated and amended Code of Ordinances of the Village of Jefferson and adopt said Code of Ordinances of the Village of Jefferson in its entirety, and

**WHEREAS**, it is necessary to provide for the usual daily operation of the Village of Jefferson and for the immediate preservation of the public peace, health, safety and general welfare of the Village that this Resolution take effect at an early date.

**NOW, THEREFORE**, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1: That the updated and amended Code of Ordinances of the Village of Jefferson, which contains legislation current through Ordinance 3346 and Resolution 3338 State legislation current through 2-28-2024; and which was prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, be and the same is hereby adopted by reference, as if set out in its entirety herein.

Section 2: Said Code of Ordinances of the Village of Jefferson shall be deemed published as of the day of its adoption and approval by the Council of the Village of Jefferson, and the Clerk of the Village is hereby authorized and ordered to replace all copies of the Codified Ordinances of the Village of Jefferson kept on file in the Office of the Clerk, or kept by other governmental or public offices, or by members of Council, the Village Administrator and the Village Solicitor, with said updated and amended Code of Ordinances.

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_  
Jim Chiacchiero Mayor

Attest \_\_\_\_\_  
Patricia A. Fisher, Clerk-Treasurer

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason Fairchild  
Village Solicitor

**RESOLUTION NO. 2025 -R-\_\_3372\_\_**

**A RESOLUTION OPPOSING PROPOSED LEGISLATION (SENATE BILL 43)  
TO ELIMINATE A LODGING TAX WITHIN ASHTABULA COUNTY**

**WHEREAS**, Senate Bill 43, introduced by Senator Sandra O'Brien, proposes changes that would negatively impact Ashtabula County by altering the funding mechanism for the Ashtabula County Convention & Facilities Authority (CFA), which has been instrumental in supporting the Geneva Lodge and Conference Center, as well as the county's broader tourism industry; and

**WHEREAS**, the Council of the Village of Jefferson believes that the passage of Senate Bill 43 would impose undue financial and administrative burdens on the village, its residents, and local governance, ultimately limiting the village's ability to promote economic development and tourism; and

**WHEREAS**, the proposed legislation would eliminate a vital lodging tax that funds the CFA, a tax that is visitor-generated and rarely, if ever, paid by village residents unless they are staying at a local lodging establishment; and

**WHEREAS**, without this lodging tax, the financial burden of supporting economic growth and tourism-related infrastructure would shift to village residents, placing an undue strain on local taxpayers; and

**WHEREAS**, funds generated from the lodging tax have significantly contributed to the county's, as well as the village's tourism industry, which currently has an annual economic impact of \$859.4 million, welcomed 19.5 million visitors in 2023, supports 4,082 jobs, and resulted in \$520.7 million in direct visitor spending, according to the Ashtabula County Visitors Bureau; and

**WHEREAS**, without tourism-generated state and local taxes, it is estimated each local household would need to pay an additional \$1,327 to maintain current government services; and

**WHEREAS**, this is a tax with a purpose, supporting continued growth in our tourism industry within the confines of the laws that govern convention and facilities authorities, just as it functions successfully in other parts of the state with similar CFAs; and

**WHEREAS**, this funding has not only supported the Geneva Lodge and Conference Center, ensuring its success and sustainability, but will also be utilized in the future to enhance tourism throughout Ashtabula County, including areas outside of Geneva-on-the-Lake, such as southern Ashtabula County, Ashtabula, Conneaut, Geneva, Jefferson, and beyond; and

**WHEREAS**, Senate Bill 43 was introduced without any prior consultation with county or village officials, tourism industry leaders, local stakeholders, or other relevant parties, leaving those directly impacted without a voice in the legislative process; and

**WHEREAS**, similar lodging tax structures exist successfully in other regions of Ohio to fund CFAs, and there is no justification for targeting Ashtabula County's successful model while allowing other counties to maintain their funding mechanisms; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:**

**Section 1:** The Council of the Village of Jefferson Council of the Village of Jefferson hereby formally opposes Senate Bill 43 and urges the Ohio General Assembly to reject this legislation in its current form.

**Section 2:** Copies of this resolution be forwarded to Governor Mike DeWine, Senator Sandra O'Brien, members of the Ohio General Assembly, the Ashtabula County Commissioners, and other relevant stakeholders

**Section 3:** It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4:** This Ordinance shall take effect and be in full force at the earliest period allowed by law.

**Passed by Council on the** \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_\_\_\_.

\_\_\_\_\_ **Yeas**      \_\_\_\_\_ **Nays**

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
James Chiacchiero  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

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Jason L. Fairchild, Esq.  
Village Solicitor

**ORDINANCE NO. 2025-O-\_\_3373\_\_**

**AN ORDINANCE AMENDING CHAPTER 254.05 OF THE CODE OF  
ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO  
PERTAINING TO OVERTIME**

**WHEREAS**, Council has been advised of the need to provide for the amendment of Chapter 254.05 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to overtime.

**WHEREAS**, Chapter 254.05 presently reads as follows:

**§ 254.05 OVERTIME.**

- (a) With the exception of hourly employees of the Village of Jefferson Police Department, all hours worked outside a full-time employee's scheduled 40 hours of work shall be paid at one and one halftimes the employee's normal hourly rate of pay. In addition, any other employee who works more than 40 hours in a work week is entitled to overtime pay for all hours worked in excess of 40 hours at one and one halftimes their normal rate of pay. With respect to hourly employees of the Village of Jefferson Police Department only, all hourly employees of the Village of Jefferson Police Department who work more than 80 hours in a work period are entitled to overtime pay for all hours worked in excess of 80 hours in that work period at one- and one-half times their normal rate of pay. With respect to all hourly employees for the Village of Jefferson, absences during a work week or work period due to unpaid leave, disciplinary time off, and sick leave are not included as hours worked for purposes of determining an employee's entitlement to overtime pay.
- (b) Full time employees who are scheduled to work Monday through Friday as workdays and have to work on a day scheduled off as a holiday will be compensated for working on that holiday at a rate one and one-half times their normal rate of pay.
- (c) Full time employees, part time employees and auxiliary/seasonal/temporary employees who are scheduled to work on Saturday and/or Sunday will be paid one and one-half times their normal rate of pay for working on the actual holiday rather than a scheduled Monday or Friday holiday being observed by those who work a Monday through Friday schedule.

**WHEREAS**, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 254.05 of the Code of Ordinances of the Village of Jefferson, Ohio.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:**

**Section 1.** That Chapter 254.05 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

**§ 254.05 OVERTIME.**

- (a) With the exception of hourly employees of the Village of Jefferson Police Department, all hours worked outside a full-time employee's scheduled 40 hours of work shall be paid at one and one halftimes the employee's normal hourly rate of pay. In addition, any other employee who works more than 40 hours in a work week is entitled to overtime pay for all hours worked in excess of 40 hours at one and one halftimes their normal rate of pay. With respect to hourly employees of the Village of Jefferson Police Department only, all hourly employees of the Village of Jefferson

Police Department who work more than the regularly scheduled 80 hours in a work period are entitled to overtime pay for all hours worked in excess of the regularly scheduled 80 hours in that work period at one- and one-half times their normal rate of pay. With respect to all hourly employees for the Village of Jefferson, absences during a work week or work period due to unpaid leave, disciplinary time off, and sick leave are not included as hours worked for purposes of determining an employee's entitlement to overtime pay. Holiday time off shall be counted as hours worked for purposes of calculating entitlement to overtime pay for all hourly employees except for hourly employees of the Village of Jefferson Police Department.

- (b) Full time employees who are scheduled to work Monday through Friday as workdays and have to work on a day scheduled off as a holiday will be compensated for working on that holiday at a rate one and one-half times their normal rate of pay.
- (c) Full time employees, part time employees and auxiliary/seasonal/temporary employees who are scheduled to work on Saturday and/or Sunday will be paid one and one-half times their normal rate of pay for working on the actual holiday rather than a scheduled Monday or Friday holiday being observed by those who work a Monday through Friday schedule.

**Section 2.** That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**Section 3.** That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**WHEREFORE,** this Ordinance shall take effect and be in force from and immediately upon its passage.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
James Chiacchiero  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor

**ORDINANCE NO. 2025-O-\_\_\_3374\_\_\_**

**AN ORDINANCE COMBINING THE DUTIES OF THE ELECTED VILLAGE  
CLERK AND THE ELECTED VILLAGE TREASURER INTO ONE  
APPOINTED OFFICE, TO BE KNOWN AS VILLAGE FISCAL OFFICER**

**WHEREAS**, the Village of Jefferson, Ohio finds that Ohio Revised Code Section 733.262 permits the combination of the duties of two elected Village Offices, that being Village Clerk and Village Treasurer, or the combined elected office of Village Clerk-Treasurer, into one appointed office, to be known as the Village Fiscal Officer; and

**WHEREAS**, the Village of Jefferson, Ohio currently has a combined elected office of Village Clerk-Treasurer; and

**WHEREAS**, the Village of Jefferson, Ohio desires that in lieu of having a combined elected office of Village Clerk-Treasurer, it shall have a Village Fiscal Officer as appointed by the Mayor and approved by the Village legislative authority.

**BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, TWO-THIRDS OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:**

**Section 1.** The duties of the combined elected office of Village Clerk-Treasurer is hereby combined into one appointed office, to be known as the Village Fiscal Officer.

**Section 2.** A certified copy of this Ordinance shall be filed with the Ashtabula County Board of Elections not less than one hundred and twenty (120) days before the day of the next succeeding municipal primary election at which candidates for the combined office of Village Clerk-Treasurer are to be nominated or not less than one hundred twenty (120) days before the next succeeding regular municipal election at which the combined office of Village Clerk-Treasurer is to be elected, whichever applies.

**Section 3.** The Village Fiscal Officer appointed shall perform the duties provided by law for the Village Clerk and Treasurer and any other duties consistent with the nature of the office as provided for by ordinances of the Village of Jefferson.

**Section 4.** The Village Fiscal Officer shall be appointed by the Mayor of the Village of Jefferson. That appointment does not become effective until it is approved by the majority vote of the Council of the Village of Jefferson.

**Section 5.** Pursuant to Ohio Law, the change to the appointed position of Village Fiscal Officer shall be effective on the first day of January following the next regular municipal election at which the Village Clerk, Village Treasurer, or Village Clerk-Treasurer is to be elected.

**Section 6.** Pursuant to Ohio Revised Code Section 733.262. the Village Fiscal Officer need not be an elector of the Village of Jefferson or reside within the Village limits at the time of the appointment; however, the Village Fiscal Officer shall become a resident of the Village of Jefferson within (6) months after the appointment takes effect unless an ordinance is passed approving the Village Fiscal Officer's residence outside of the Village of Jefferson.

**Section 7.** This Ordinance shall take effect and be in force on the earliest date allowed by law.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
James Chiacchiero  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor

## Clerk Treasurer

---

**From:** Pat Martuccio  
**Sent:** Wednesday, April 2, 2025 1:55 PM  
**To:** Clerk Treasurer  
**Subject:** April 7th council meeting  
**Attachments:** Agenda Council Meeting April 7,2025.docx

Patty,  
Please see the attached file and add to the agenda for the next council meeting.

Thank you,  
Pasquale Martuccio

Get [Outlook for iOS](#)

Dear Patty,

I would like to place the following **Motion to Amend** on the agenda for the upcoming **Council Meeting on April 7, 2025**. I request that this motion be included in the discussion section of **Ordinance 2025-O-3374**, and I also ask that the statement below be included in the official discussion for the record.

**Motion to Amend Ordinance No. 2025-O-3374:**

*"This ordinance shall only take effect upon approval by the voters of the Village of Jefferson at the next municipal election. A certified copy of this ordinance shall be filed with the Ashtabula County Board of Elections at least 120 days before the November 2025 election to ensure it is placed on the ballot for public approval."*

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Discussion:** \_\_\_\_\_ **Roll Call Vote:** \_\_\_\_\_

---

**Statement for the Record:**

Dear Mayor, Council Members, and Jefferson Residents,

At our last meeting, **Councilman Steve Sekanina improperly objected** to my amendment being placed on the agenda, citing decorum and a supposed lack of 24-hour notice—both of which are **procedurally invalid objections** under *Robert's Rules of Order*. The motion to amend was introduced **at the appropriate time** under "Additions and Corrections to the Agenda," following standard council procedures.

However, I would like to highlight some key facts regarding this ordinance as currently written:

- 1) **The ordinance is being passed now but will not take effect for three years.** Even if the current Clerk-Treasurer were to retire tomorrow or next year, the position would, by law, still need to be filled by someone who meets the current **elected Clerk-Treasurer requirements—including residency and term limits**. This is similar to how we replace a vacant **Council or Mayor's seat**. While I agree with my colleagues that ensuring a **qualified individual** holds this position is important, this decision **does not need to be rushed** at this time.
- 2) **The decision to make this an appointed position should be left to the voters.** The next municipal election is **less than eight months away**, making it the perfect opportunity to let the **people** decide whether this position should remain elected or transition to an appointed role. While some may argue that **Council should make this decision on behalf of the public**, I firmly believe that taking this choice away from voters—when we have ample time to place it on the ballot—is **neither wise nor appropriate**.

**As of today, 444 people have viewed our last council meeting, showing a high level of public interest in this matter.** Given that level of engagement, I urge my fellow Council Members to reflect carefully on whether we should be taking this decision **away from the electorate we serve**.

Unfortunately, due to pre-existing travel plans, I will not be able to attend the **April 21st meeting** for the third reading of this ordinance. However, I **trust that the Mayor and Council will make the right decision** in my absence.

Sincerely,  
Pasquale Martuccio

**ORDINANCE NO. 2025-O-\_\_3375\_\_**

**AN ORDINANCE WAIVING THE RESIDENCY REQUIREMENTS  
FOR THE VILLAGE FISCAL OFFICER**

**WHEREAS**, Council for the Village of Jefferson passed Ordinance No. 2025-O-\_\_\_\_\_ combining the duties of the Village Clerk and Village Treasurer into one appointed office known as the Village Fiscal Officer; and

**WHEREAS**, Ordinance No. 2025-O-\_\_\_\_\_ mandated that the Village Fiscal Officer be a resident of the Village of Jefferson within six (6) months after appointment; and

**WHEREAS**, the Council no longer deems it necessary for the Village Fiscal Officer to be a resident of the Village of Jefferson.

**BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF  
JEFFERSON, OHIO THAT:**

**Section 1.** The Village Fiscal Officer need not be an elector of the Village of Jefferson or reside within the Village limits at the time of the appointment or during the term of the appointment.

**Section 2.** All legislation in conflict herewith be and the same hereby is repealed.

**Section 3.** This Resolution shall take effect on the earliest date allowed by law.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
James Chiacchiero  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor

# Breakfast With the Easter Bunny



**\$3**

Includes: Pancakes, Sausage,  
Milk, Orange Juice, or  
Coffee. Please call JCRC at  
(440) 576-9052 to RSVP



April 12, 2025  
Giddings Hall  
104 E. Jefferson St.  
9am-11am

All proceed  
go towards  
JCRC



JOIN US FOR JEFFERSON'S

# Great Easter EGG HUNT

SATURDAY | APRIL 12, 2025 | 11AM

JEFFERSON HIGH SCHOOL FOOTBALL FIELD

OVER 4,000 EASTER EGGS  
LOADED WITH CANDY AND HUNDREDS OF PRIZES!!  
RAIN OR SHINE

4 AGE GROUPS:  
1-2 YEAR OLDS  
3-5 YEAR OLDS  
6-8 YEAR OLDS  
9-11 YEAR OLDS

4 BICYCLES TO GIVE AWAY!  
1 FOR EACH AGE GROUP

HOSTED BY JCRC, SOCC, AND CHAMBER

# JCRC Summer Trips



## **Akron Zoo**

**3-Jul**

**9am-3pm**

**\$40**

## **Keystone Safari**

**12-Jun**

**9am-3pm**

**\$45**

## **Environmental Learning Center**

### **Squires Castle**

**10-Jul**

**9am-3pm**

**\$35**

## **Environmental Learning Center**

### **Squires Castle**

**19-Jun**

**9am-3pm**

**\$35**

## **The Farm at Walnut Creek**

**17-Jul**

**9am-4pm**

**\$60**

## **Lake Farm Park/Crops & Critters**

**26-Jun**

**9am-3pm**

**\$35**

## **Fairport Harbor Kayaking**

**24-Jul**

**9am-3pm**

**\$35**



## **Living Treasures**

**31-Jul**

**9am-3pm**

**\$45**

## **Must Register**

Payment **due 1 week** prior to trip.

Cash, Checks, and Credit Cards accepted with a small fee.

Signing up for multiple trips, we have autopay available.

Bring packed lunch and water. Most trips are rain or shine.

Wear tennis shoes and dress appropriately for weather. Apply sunscreen and bug spray.

**No refunds if not canceled 48 hours prior to trip.**

**Permission Form Field Trip**  
Jefferson Community Center  
11 East Jefferson Street Jefferson, Ohio 44047  
440-576-9052

As a parent or guardian of (student's name) \_\_\_\_\_

Student's Age: \_\_\_\_\_

I hereby request that he/she be included in the proposed field trip to :

(Please sign and date under the trip(s) you wish your child to participate in)

**Keystone Safari**  
2284 Mercer Butler Pike, Grove City Pa.  
**June 12, 2025 9am - 3pm**

**Environmental Learning Center @ Squire's Castle**  
2844 River Rd, Willoughby Hills Oh  
**July 10, 2025 9am - 3pm**

**Environmental Learning Center @ Squire's Castle**  
2844 River Rd, Willoughby Hills OH  
**June 19, 2025 9am - 3pm**

**The Farm at Walnut Creek**  
4147 Co Rd 114, Sugar Creek Oh  
**July 17, 2025 9am - 4pm**

**Lake Farm Park/ Crops & Critters**  
8800 Euclid Chardon Rd, Kirtland Oh  
**June 26, 2025 9am - 3pm**

**Fairport Harbor Kayaking**  
301 Huntington Beach Dr, Fairport, Oh  
**July 24, 2025 9am - 3pm**

**Akron Zoo**  
500 Edgewood Ave, Akron Oh  
**July 3, 2025 9am - 3pm**

**Living Treasures**  
268 Fox Rd, New Castle Pa  
**July 31, 2025 9am - 3pm**

**\*\*\*Please fill out the back\*\*\***

# *Village of Jefferson*

**Jim Chiacchiero**  
**Village Mayor**



*27 East Jefferson St.*  
*Jefferson, Ohio 44047*  
*Telephone (440) 576-3941*  
*Fax (440) 576-5548*  
*Email: [mayor@jeffersonohio.us](mailto:mayor@jeffersonohio.us)*

**April 3 2025**

**The Village of Jefferson hiring committee and I have concluded conducting interviews for a new Village Administrator.**

**Therefore at this time I am recommending with full support of the hiring committee that Steven Murphy be hired as the new Village Administrator for The Village of Jefferson.**

**I have full confidence that Steven Murphy will become an integral part of the Village and do an excellent job managing day to day duties as Administrator, continuing to lead the Village of Jefferson in a positive direction!**

**Sincerely,**

*Jim Chiacchiero*

**Mayor**

**Village of Jefferson**

**440-576-3941**

**ORDINANCE NO. 2025-O-\_\_3377\_\_**

**AN ORDINANCE APPROVING THE APPOINTMENT OF STEVEN S. MURPHY AS  
VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY**

**WHEREAS** the Council of the Village of Jefferson desires to confirm the Mayor's appointment of Steven S. Murphy as the Village Administrator; and

**WHEREAS**, the Village of Jefferson desires to hire and enter into a contract with Steven S. Murphy, effective April 21, 2025, for his services as Village Administrator;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:**

**SECTION 1.** Mayor James Chiacchiero's appointment of Steven S. Murphy as Village Administrator of the Village of Jefferson, Ohio is hereby approved.

**SECTION 2.** The Village of Jefferson agrees to employ the services of Steven S. Murphy according to the terms of the Village of Jefferson's Employee Handbook/Personnel Policy Manual, Chapter 254 of the Village of Jefferson's Codified Ordinances, and the conditions and stipulations contained in the Employment Agreement attached hereto and incorporated herein by reference.

**SECTION 3.** This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the Village of Jefferson, Ohio, such emergency arising out of the necessity to hire an Administrator to ensure the uninterrupted provision by the Village of public services and the proper supervision of Village employees and departments, and shall take effect and be in force immediately after its passage.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

Effective Date: \_\_\_\_\_

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
James Chiacchiero  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

---

Jason Fairchild, Esq.  
Village Solicitor

## **EMPLOYMENT AGREEMENT**

This Employment Agreement (hereinafter "Agreement") is between the Village of Jefferson of 27 East Jefferson Street, Jefferson, Ohio 44047, (hereinafter "Village"), and Steven S. Murphy, 520 Ruth St, Geneva, Ohio 44041, (hereinafter "Village Administrator").

### **A. Consideration**

- a. The Village of Jefferson is a statutory village and municipal corporation as defined by the Ohio Revised Code.
- b. The Village desires to obtain the services of Steven S. Murphy as its Village Administrator and Steven S. Murphy is willing to serve the Village in that capacity.
- c. The consideration for this agreement consists of the mutual promises of the parties and the benefits expected to accrue to each from their association.

### **B. Duties**

- a. The Village Administrator shall be under the general supervision and control of the Mayor.
- b. The Village Administrator shall have those powers, duties, and functions as provided by the general laws of the State of Ohio including, but not limited to, Ohio Revised Code §735.273.
- c. The Village Administrator shall also have those powers, duties, and functions as provided by the Codified Ordinances of the Village of Jefferson including, but not limited to, Chapter 232.
- d. In addition to the above, the Village Administrator shall have those powers, duties, and functions as directed by the Mayor.

### **C. Performance of Duties**

- a. The Village Administrator will devote his time, skill, and best efforts to the duties of his employment.
- b. The Village Administrator agrees to abide by the policies and rules of the Village and to perform any and all duties lawfully required of his in the course of his employment faithfully, honestly, diligently, and in a careful and workmanlike manner to the Village's satisfaction.
- c. The Mayor and/or Council shall annually review and evaluate the Village Administrator in advance of the adoption of the annual budget.
- d. The Village Administrator shall attend all Council Meetings and Council Committee meetings, unless excused by the Mayor and/or Council.
- e. The Village Administrator is an exempt salaried employee of the Village and is expected to work a minimum of forty hours per week and may be required to work additional hours as directed by the Mayor or necessitated by emergency situations as they arise.
- f. In the event the Village Administrator works significantly more than 40 hours in a week, then the Village Administrator may request compensatory time off, approved at the discretion of the Mayor and scheduled at such a time that is mutually agreeable between the Mayor and the Administrator.

- g. The Village agrees to budget and pay for those dues, subscriptions, and training of the Village Administrator that are deemed necessary for his continued employment, professional growth, and advancement, as well as those that are deemed for the good of the Village, as approved by Council in advance.
- h. The Village further agrees to budget and pay for those dues, subscriptions, and training that are deemed necessary for the Village Administrator's full participation in national, regional, state, and local associations, as approved by Council in advance.
- i. The Village shall reimburse the Village Administrator for travel, lodging, subsistence, and other reasonable and necessary expenses incurred by him in the performance of his duties as outlined by the Village's rules including, but not limited to, the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson.

**D. Residency**

- a. The Village Administrator is a resident of the Village and shall remain a resident of the Village throughout the term of this Agreement, unless the residency requirement is waived by council by ordinance.
- b. In the event the Village Administrator ceases to be a resident of the Village for any reason, this Agreement shall immediately terminate.

**E. Salary**

- a. The Village shall pay to the Village Administrator an initial salary of \$85,000 per year payable in bi-weekly installments, for his services.
- b. The Village Administrator's salary shall be subject to an annual performance review and may be increased by Council, from time to time, as recommended by the Mayor and approved by Council.
- c. If the Village Administrator receives a satisfactory performance review, then he shall be granted a salary increase equal to the percentage increase granted to all Village employees.

**F. Benefits**

- a. The Village Administrator shall be entitled to any and all other benefits as more particularly described in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson. However, in the event this Agreement provides for greater benefits than those contained in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson, the Village Administrator will be entitled to the benefits set forth in this Agreement.
- b. The Village shall pay the Village Administrator's contribution to PERS in the manner in which it does for all other Village employees.
- c. The Village will furnish to the Village Administrator, at the Village's expense, a vehicle suitable for use in carrying out his employment responsibilities.
- d. The Village Administrator shall be entitled to four weeks of paid vacation annually, which shall accrue on each Anniversary Date. Notwithstanding the

foregoing, upon execution of this Agreement, the Village Administrator shall accrue one week of paid vacation.

- e. The Village Administrator shall be entitled to the same number of personal days annually that all other employees of the Village are entitled to pursuant to Section 254.063(c)(5) of the Codified Ordinances of the Village which shall accrue on the Anniversary Date of this Agreement.
- f. After completion of the initial three-year term of this Agreement, the Village Administrator shall be entitled to an additional week of vacation, for a total of five weeks annually.
- g. The Village Administrator shall be entitled to the same medical benefits provided to other employees of the Village. In addition, the Village will pay all of the Village Administrator's health insurance premiums arising from the medical benefits provided by the Village, as well as all deductible (HAS) contributions.

#### **G. Term**

- a. This Agreement shall be in force for an initial term of three years.
- b. Beginning on the "hire date" set forth below, the Village Administrator shall serve a six-month probationary period and may be removed during this probationary period with or without cause by the Mayor with the consent of a majority of the members elected to Council notwithstanding any provision to the contrary in Chapter 254 of the Codified Ordinances of the Village of Jefferson.
- c. On each Anniversary Date of this Agreement following the expiration of the initial term or the expiration of any renewal terms as contemplated herein, this Agreement shall be automatically extended for an additional period of two (2) years, on the same terms and conditions as herein provided, unless otherwise agreed to in writing. Either party may prevent the automatic extension of this Agreement upon written notice to the other party of their intention not to extend this Agreement no less than 120 days from the Anniversary Date.
- d. Notwithstanding the Term of this Agreement, the Village may terminate the Village Administrator, with or without cause, at any time, and nothing in this Agreement shall be construed as preventing or otherwise limiting the right of the Village to terminate the services of the Village Administrator, at any time, for any reason, subject to the Severance Pay provision outlined below.
- e. The Village Administrator shall serve at the pleasure of the Mayor and Council of the Village and may be removed without cause by the Mayor with the consent of a majority of the members elected to Council.
- f. The Village Administrator may also be removed without cause by the affirmative vote of three-fourths of the members elected to Council without the consent of the Mayor pursuant to Revised Code §735.271.

#### **H. Severance Pay**

- a. In the event the Village Administrator is terminated by the Village for a reason other than those identified in Section H(b) of this Agreement before the expiration of the initial or extended term of this Agreement and at a time when the Village Administrator is willing and able to perform his duties under this Agreement, then

the Village agrees to pay the Village Administrator a lump sum payment equal to two months gross salary, minus deductions.

- b. If the Village Administrator is terminated by the Village for any of the following reasons, he shall not be entitled to severance pay defined in Section (H)(a) above:
  - i. Termination while serving his probationary period;
  - ii. Death of the Village Administrator;
  - iii. Retirement of the Village Administrator;
  - iv. Any act or omission by the Village Administrator that subjects the Village to civil or criminal liability;
  - v. Any act or omission by the Village Administrator that tends to injure the Village's business or reputation;
  - vi. Failure of the Village Administrator to perform his duties specified in this Agreement;
  - vii. Failure of the Village Administrator to be a resident of the Village of Jefferson unless previously waived by Council;
  - viii. Refusal or cancellation of a bond intended to cover the Village Administrator; or
  - ix. Expiration of the original or extended term of this Agreement upon the 120 days written notice of intention to not extend contemplated in Section G of this Agreement.

#### **I. Bond**

- a. The Village Administrator shall be bonded as a condition of employment, by a fidelity bond issued by a bonding company satisfactory to the Village, in an amount designated by the Village.
- b. The bond premiums shall be paid by the Village.
- c. If issuance of a bond is refused, or if the bond is canceled after issuance, then the Village Administrator shall be terminated.

#### **J. Hiring Date**

- a. The Village Administrator shall commence employment with the Village as of the date of this Agreement, which shall be considered the date of hire.
- b. The Anniversary Date of this Agreement shall be the date of this Agreement.

#### **K. Miscellaneous**

- a. The Village Administrator shall not become an elected official of, or a candidate for elected office for, the Village during his tenure as Village Administrator, nor shall he assume any other position, elected or otherwise, that would constitute a conflict of interest.
- b. This Agreement constitutes the entire agreement between the parties as to the Village Administrator's employment relationship with the Village of Jefferson and no modification hereof shall be binding upon the parties unless it is in writing and signed by both parties.
- c. This Agreement shall bind and benefit the parties and their respective legal representatives, executors, administrators, successors, and assigns.

- d. This Agreement shall be construed under and in accordance with the laws of the State of Ohio.
- e. If any clause or provision of this Agreement shall be adjudged invalid or unenforceable by a court of competent jurisdiction, or by operation of any applicable law, it shall not affect the validity of any other clause or provision of this Agreement, which shall remain in full force and effect. Each of the provisions of this Agreement shall be enforceable independently of any other provision of this Agreement, and independently of any other claim of action.
- f. The waiver of a breach of any provision of this Agreement by either party shall not operate or be construed as a waiver of any subsequent breach.

**IN WITNESS WHEREOF**, the Parties have executed this Employment Agreement on this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**VILLAGE OF JEFFERSON**

\_\_\_\_\_  
JAMES CHIACCHIERO  
Mayor

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PATRICIA A. FISHER  
Clerk-Treasurer

\_\_\_\_\_  
DATE

**VILLAGE ADMINISTRATOR**

\_\_\_\_\_  
STEVEN S. MURPHY  
Village Administrator

\_\_\_\_\_  
DATE

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
JASON FAIRCHILD, ESQ.  
Village Solicitor

**ORDINANCE NO. 2025-O-\_\_3378\_\_**

**ORDINANCE WAIVING THE REQUIREMENT THAT THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF JEFFERSON RESIDE IN THE VILLAGE FOR THE PURPOSE OF APPOINTING AND HIRING STEVEN S. MURPHY AS THE VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY**

**WHEREAS**, the Mayor has appointed Steven S. Murphy as the Village Administrator and Council has confirmed that appointment; and

**WHEREAS**, Ohio Revised Code, §735.271 states that any person appointed as the Village Administrator need not be an elector or reside in the Village at the time of the appointment, however, the person must become a resident of the Village within six months after the appointment and confirmation by Council unless the person's residence outside the Village is approved by ordinance;

**WHEREAS**, ORC §735.271 allows Council to waive this residency requirement via Ordinance

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:**

**Section 1:** The Village of Jefferson hereby waives the requirement of ORC §735.271 that the Village Administrator must reside in the Village, subject to the limitations herein.

**Section 2:** This waiver shall only apply to the appointment and term of Steven S. Murphy as Village Administrator. Any and all future appointments to the Village Administrator position shall be subject to the residency requirement unless likewise waived by Ordinance.

**Section 3:** That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 4:** This Ordinance is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson and shall be effective upon its passage.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2025.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

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Patricia A. Fisher  
Clerk/Treasurer of Council

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James Chiacchiero  
Mayor

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Date

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Date

**APPROVED AS TO LEGAL FORM:**

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Jason L. Fairchild, Esq.  
Village Solicitor