

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

Meeting called to order by Mayor Chiacchiero.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: **Martha Lee Saint Paul's Lutheran Church**

Roll call of Council Dreier, Febel, Martuccio-Absent, Roderick, Sekanina, Orvos

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of April 7, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to approve the Finance Committee Meeting Minutes of April 10, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to accept the Jefferson Emergency Rescue Meeting Minutes of April 9, 2025.

2nd

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

Roll: All yea, motion carried

Visitor’s Comments (five-minute limit per council rule #13)

None

Also present:

Stephanie Wessell of the Gazette, Frank Snyder Jr., Steven Murphy, Bobbi Jo Murphy, Austin Murphy, Diana Mackensen and Martha Lee Saint Paul’s Lutheran Church.

DEPARTMENTS

Administrator Mackensen

Village Administrator's report for the period ending April 16th, 2025.

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	CT Consulting	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contract pending	CT Consulting	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	CT Consulting			\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	CT Consulting			\$389,000

In the Village

VILLAGE OF JEFFERSON COUNCIL MEETING

April 21, 2025

The Village Spring Cleanup Day will take place on May 10th, coinciding with the County Tire Take-Back Day. Please remember that any furniture made of fabric or leather must be wrapped in plastic for pickup. Items should not be placed out before Wednesday, May 7th, and must be set out no later than Friday night.

Collection crews will make only one pass, and any missed items will not be picked up. Additionally, batteries, oil, and paint that have not fully dried will not be accepted. As the date approaches, we will post a complete list of prohibited items.

Street Dept.

Recreation Department:

The Giddings Park playground is open, and the basketball and pickleball courts are open and available. Please call the Recreation Department to schedule court times and reserve nets for pickleball. The Street Department will soon be placing the old basketball hoops in West Park for a new court for the kids in that neighborhood.

Just a reminder: T-ball will run from May 27th through June 27th at \$45 per child, and soccer will take place from July 8th through August 7th, also at \$45 per child. We are looking for volunteer coaches and team partners for both sports

Wastewater Treatment Plant:

Police:

Still accepting applications

Other notes:

VILLAGE OF JEFFERSON COUNCIL MEETING

April 21, 2025

Tonight, there are two ordinances on the agenda. Based on the Finance Committee's recommendation to allow the General Fund to loan the Wastewater Fund up to \$100,000 as needed, I would ask that the ordinance authorizing the mayor to enter into a contract with Union Industrial Contractors be passed, as well as the ordinance to be passed as an emergency due to time constraints so that the contract can be finalized by May 10th.

Administrator Mackensen read a letter to the Council

As many of you know, I'll be stepping down from my role as Village Administrator and returning to the Jefferson Police Department as Chief of Police.

And I'll be honest—this moment brings a lot of mixed emotions.

It's not easy to step away from a role that has meant so much to me. Serving as Administrator has been an honor, and working with the incredible people who keep this village running has been one of the most rewarding experiences of my career.

To the **administration team**—thank you.
Thank you for your constant support, your professionalism, and your dedication. Every challenge we took on, we faced together, and I'm proud of what we accomplished as a team.

To the **Streets Department**, thank you for your hard work, every single season. You've kept our roads safe, our infrastructure strong, and you take pride in what you do and it shows.

To **Wastewater**, thank you for doing one of the most essential, and often overlooked, jobs in town. Your commitment and expertise have kept Jefferson running smoothly behind the scenes.

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

To the **Recreation Department**—thank you for creating spaces that bring this community together.

I'm excited to still be part of the upcoming park and splashpad project.

That's something the whole village can look forward to.

I also want to take a moment to thank **Mayor Jim Chiacchiero**.

It's been a true pleasure working with you.

You've always been supportive, always asked what you could do to help, and were never more than a phone call away.

That kind of leadership means a lot, and I've appreciated it every step of the way.

As I transition back to the police department, I want everyone to know—you're in great hands.

Steven Murphy will be stepping in as the next Village Administrator, and I have full confidence in him.

I'll be working with him during this transition to make sure he's set up for success.

This isn't goodbye, it's just a new role.

I'm still here, still part of this team,

and still committed to serving Jefferson

with the same heart, the same values, and the same dedication.

Thank you for the trust, the friendships, and the opportunity.

I look forward to continuing the journey with all of you—just from a different chair.

Thank you.

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

New Administrator Murphy thanked Chris Mackensen for all the help he gave to me on my first day. Murphy also told Council he cannot wait to make strides and make the Village a better place.

Administrator Murphy also told the Council he is honored to be chosen as the new Village Administrator.

Mayor Chiacchiero spoke to the Council stating that the Village and himself would like to thank Chris Mackensen for what he has done during his time as the Village Administrator. His major achievements were the employee handbook and kicking off on the journey with the old Memorial Field project.

Mayor Chiacchiero also thanked him for the outstanding job he has done wearing multiple hats.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

February Month End

End of Month Summary	February	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$45,976.70	
Star Ohio 26065	\$1,085,809.19	
Payroll Checking	\$15.21	
Andover/ First Common Bank Checking	\$3,281,730.33	
Ending Balance	\$4,464,531.43	Up 10.7%
YTD Revenue	\$935,640.21	
YTD Expenses	\$878,134.31	
Outstanding Encumbrance	\$259,063.20	
Recreation Revenue YTD	\$27,710.62	Up 3.2 %
Senior Revenue YTD	\$2,364.65	Down 122.7 %

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

Income Tax Revenue YTD	\$345,522.10	Down 24.0 %
Sewer Fee Collections YTD	\$145,926.87	Down 2.4 %

Motion by Councilperson Febel to accept the **List of Checks paid for February 2025 February 1, 2025 – February 28, 2025**

2nd

Roll: All yea, motion carried

Chief Mackensen

No Report

Chief Lachey

No Report

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Ordinance/Resolution to Read:

Ordinance No. 25-O- 3376

An Ordinance Amending the “District Map” of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the code of Ordinances of the Village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as I-industrial to R-3-multifamily-residential and designate same on the “district map”

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

**Motion by Councilperson Dreier for the Third Reading of Ordinance
No. 25-O- 3376**

2nd

Roll: Drier Yea, Febel Yea, Rederick Yea, Sekanina Yea, Orvos Yea.

Motion by Councilperson Dreier to Adopt Ordinance

No. 25-O- 3376

2nd

Roll: Drier Yea, Febel Yea, Rederick Yea, Sekanina Yea, Orvos Yea

Forestry

Committee Report: No Report

Finance

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 25-O-3373

An Ordinance Amending Chapter 254.05 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to overtime.

Motion by Councilperson Sekanina for the Third Reading of Ordinance

No. 25-O- 3373

2nd

Roll: All yea, motion carried

Motion by Councilperson Sekanina to Adopt Ordinance

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

No. 25-O- 3373

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 25-O-3374

An Ordinance combining the duties of the Elected Village Clerk and the Elected Village Treasurer into one appointed office, to be known as Village Fiscal Officer

Motion by Councilperson Sekanina for the Third Reading of Ordinance

No. 25-O- 3374

2nd

Roll: Drier Yea, Febel Yea, Rederick Yea, Sekanina Yea, Orvos Nay, motion carried.

Motion by Councilperson Sekanina to Adopt Ordinance

No. 25-O- 3374

2nd

Roll: Drier Yea, Febel Yea, Rederick Yea, Sekanina Yea, Orvos Nay, motion carried.

Ordinance/Resolution to Read:

Ordinance No. 25-O-3375

An Ordinance waiving the residency requirements for the Village Fiscal Officer

Motion by Councilperson Sekanina for the Second reading of Ordinance

No. 25-O- 3375

2nd

Roll: Drier Yea, Febel Yea, Rederick Yea, Sekanina Yea, Orvos Nay, motion carried.

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

**Motion by Councilperson Sekanina to Adopt Ordinance
No. 25-O- 3375**

2nd

Roll: Drier Yea, Febel Yea, Rederick Yea, Sekanina Yea, Orvos Nay, motion carried.

Ordinance/Resolution to Read:

Resolution No. 25-R-3379

A Resolution authorizing the transfer of funds from the 101 General Fund to the 509 Sewer Improvements Fund and declaring an emergency

**Motion by Councilperson Sekanina for the First Reading of Resolution
No. 25-R- 3379**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Sekanina to suspend Council Rules on Resolution
No. 25-R- 3379**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Sekanina to adopt Resolution
No. 25-R- 3379**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

Resolution No. 25-R-3380

A Resolution authorizing the mayor to enter into a contract with Union Industrial Contractors, inc. For the Wastewater Treatment Plant Clarifier Improvements Phase I Project and known as Project No. 241530 and declaring an emergency

**Motion by Councilperson Sekanina for the First Reading of Resolution
No. 25-R- 3380**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Sekanina to suspend Council Rules on Resolution
No. 25-R- 3380**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Sekanina to adopt Resolution
No. 25-R- 3380**

2nd

Roll: All yea, motion carried

Recreation

Committee Report: No Report

Safety

Committee Report: No Report

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

Resolution No. 25-R-3381

Resolution authorizing the Village of Jefferson to participate in the ODOT Road Salt Contracts awarded in 2025.

**Motion by Councilperson Orvos for the First Reading of Resolution
No. 25-R- 3381**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Orvos to suspend Council Rules on Resolution
No. 25-R- 3381**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Orvos to adopt Resolution
No. 25-R- 3381**

2nd

Roll: All yea, motion carried

Mayor

Motion by Councilperson Febel to accept the Mayor's Recommendation to appoint Administrator Steven Murphy to the Playground Committee effective April 21, 2025

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Mayor's Recommendation to appoint Administrator Steven Murphy to the Memorial Park Committee effective April 21, 2025.

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

Motion by Councilperson Febel to accept the Mayor's Recommendation to appoint Administrator Steven Murphy to the Records Commission Committee effective April 21, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Mayor's Recommendation to appoint Administrator Steven Murphy to the Safety Service Community Events Committee effective April 21, 2025.

2nd

Roll: All yea, motion carried

Mayor Chiacchiero told the Council the next Council Meeting will be May 5, 2025

Clerk/Treasurer Fisher told the Council that our next Council Meeting we will have a Joint Cemetery Meeting also.

OLD BUSINESS/NEW BUSINESS

None

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

MEETINGS

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 21, 2025

None

ADJOURN

Motion by Councilperson Sekanina to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:48 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council