

Village of Jefferson Council
Order of Business

Date: Monday, November 17, 2025.

Regular Meeting 7:30 p.m.
Next Ordinance No. 25-(R/O) 3404

Meeting Called to Order by: Mayor Steve Sekanina

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Jefferson United Methodist Church

Roll Call of Council: Dreier, Febel, Martuccio, Roderick, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
November 3, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Emergency Rescue
Meeting Minutes of November 12, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Mackensen

Administrator Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

September Month End

End of Month Summary	September	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$46,772.08	
Star Ohio 26065	\$2,119,473.50	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$2,918,955.88	
Ending Balance	\$5,136,201.46	Up 11.1 %
YTD Revenue	\$5,871,168.28	
YTD Expenses	\$5,141,992.55	
Outstanding Encumbrance	\$290,492.91	
Recreation Revenue YTD	\$107,816.89	Down 7.6 %
Senior Revenue YTD	\$19,842.49	Up 13.4 %
Income Tax Revenue YTD	\$1,940,595.80	Down 1.4 %
Sewer Fee Collections YTD	\$816,305.44	Up 1.5 %

Motion to accept the **List of Checks paid for
September 2025** September 1, 2025 – September 30,
2025

Motion: _____ Second: _____ Roll: _____

Chief Mackensen

No Report

Chief Locy

No Report

COMMITTEE REPORTS

Building and Lands
Dreier/Sekanina

Committee Report: No report

Forestry
Martuccio/Febel

Committee Report: No Report

Finance
Dreier/_____

Committee Report: No report

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3399

An Resolution for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2026.

Motion for the Third Reading of Resolution No. 25-R- 3399

Motion: _____ **Second:** _____ **Discussion:** _____
Roll: _____

Motion to Adopt Resolution No. 25-R- 3399

Motion: _____ **Second:** _____ **Discussion** _____
Roll: _____

Recreation
Roderick/ Martuccio

Committee Report: No Report

Motion to approve the Administrator recommendation to hire Katie Sweeney to the Full Time Recreation/ Parks Supervisor position at the Recreation Department at the rate of pay \$21.21 per the Wage Ordinance effective December 2, 2025.

Motion: _____ Second: _____ Discussion _____
Roll: _____

Safety
Febel /Orvos

Committee Report: No Report

Motion to accept the Police Chiefs Recommendation to send Jeromey Cummins and William Dye to the Advance Traffic Stops. Tuesday December 2, 2025. The Cost to the Village will be \$199.00 per officer.

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to accept the resignation from Fire Chief David Locy from the Jefferson fire Department effective November 30, 2025.

Motion: _____ Second: _____ Discussion _____

Motion to accept the resignation from Assistant Fire Chief Bob Gregg from the Jefferson fire Department effective November 30, 2025.

Motion: _____ Second: _____ Discussion _____

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3403

An Ordinance creating the positions of Interim Fire Chief and Interim Assistant Fire Chief in the Village of Jefferson Fire Department and declaring an emergency.

Motion for the First Reading of Resolution No. 25-R- 3403

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Suspend Council Rules on Resolution No. 25-R- 3403

Motion: _____ Second: _____ Discussion _____
Roll: _____

Motion to Adopt Resolution No. 25-R- 3403

Motion: _____ Second: _____ Discussion _____
Roll: _____

Motion to accept the Mayors recommendation to appoint Joe Edison to the position of Interim Fire Chief effective December 1, 2025.

Motion: _____ Second: _____ Discussion _____
Roll: _____

Motion to accept the Mayors recommendation to appoint Dave Farina to the position of Interim Assistant Fire Chief effective December 1, 2025.

Motion: _____ Second: _____ Discussion _____
Roll: _____

Motion to accept the Mayors recommendation to appoint John C McMannes to the position of Captain effective December 1, 2025.

Motion: _____ Second: _____ Discussion _____
Roll: _____

**Utilities/Wastewater Treatment/
Service
Orvos/Roderick**

Committee Report: No Report

Mayor

Motion to accept the Mayor's recommendation to appoint Katy Dreier and Kevin Orvos to the hiring committee for the Village Administrator.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

The next Village of Jefferson Council Meeting will be on December 1, 2025.

**OLD BUSINESS/
NEW BUSINESS**

The Jefferson Area Chamber of Commerce is requesting approval for the following.

We are requesting the following.

Road Closure sign at Mulberry St (near 46)- For safety purposes we will not be permitting traffic to travel west down Mulberry St.

Road Close Sign at Elm/Mulberry St.- to block traffic attempting to get around road closure

Cones to block two entrances of Lakeview Federal Credit Union on Mulberry St.

Road closures from police once the parade is traveling north, at: Linda Lane, Cedar St, Erie Street, Satin St, Jefferson St., Walnut St., and N. Chestnut St near Ashtabula St.

Parking Closures- blocking off parking along Chestnut St.

Motion: _____ Second: _____ Discussion _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

Adjourn: Motion: _____ Second: _____ Roll: _____

Time: _____

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the November 17, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

November 3, 2025

Meeting called to order by President Pro Temp. Steve Sekanina.

Motion by Councilperson Febel to accept the resignation of Mayor Jim Chiacchiero effective October 27, 2025

2nd

Roll: All yea, motion carried

Swearing in of Mayor:

April Grabman swearing in of Mayor.

Steven Michael Sekanina

Motion by Councilperson Roderick to appoint Councilperson Katy Dreier as President pro- temp for the year 2025

2nd

Roll: All yea, motion carried

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: **Rev Jeremy Roseberry Jefferson United Methodist Church**

Roll call of Council Dreier, Febel, Martuccio, Roderick, Orvos- Absent

Corrections or Additions to the Agenda:

Under Safety

Councilperson Martuccio asked to add an Executive Session (Fire Dept staffing) with possible action

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

November 3, 2025

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Special Council Meeting Minutes of October 17, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Council Meeting Minutes of October 20, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Safety Meeting Minutes of October 23, 2025.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Also present:

Brian Diehl, Ken Fertig, Maria Abbott, Michele Szewczyk, Kelly Butcher, Dale Haney, Pierino Scrocca, Nick Bolden, Kay Ann Barnender, Rick Hoysen, Pat Bradek, John Perrotti, Judy Maloney, John Szewczyk, Judge Specht, Will Anderson, Heather Rice, Sophia Korelec, Carrie Brown, Mikenzie Brown, Carol MAYlish, Marie Kunar, Jen Skinner, Connie Rice, Ralph Rice, Stefanie Wessell, Adam Lee, Brooke McCroskey, Emma McCroskey, Frank Stone, Robert Gregg, Dave Locy, Kelly Farina, Jacob Peer, Dave Farina, Nathaniel Miller, Rev Jeremy Roseberry, April Grabman, Morghan Pacheco and Heidi Sekanina.

DEPARTMENTS

Administrator Mackensen

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Council at the November 17, 2025, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

November 3, 2025

Memo

To: Mayor Chiacchiero
 From: Steven S. Murphy, Village Administrator
 Subject: Administrator's Report
 Date: October 29, 2025

Village Administrator's report for the period ending October 31st, 2025.

Projects update:

Project	Project #	Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS					
WWTP EQ Basin	OPWC-R37	Submitted to DOD/EPA Resubmitting to OPWC - R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC-R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC - R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC - R40	VERDANTAS		\$389,000
Village Street Paving Program 2025	36360 (Roads)	Completed	Karvo Companies		\$222,895.00

In the Village

2025 Village Street Paving Program is wrapping up. New paved surfaces are complete on S. Poplar and all of Westview Dr. Once milling was completed, a few minor repairs were needed in a couple of spots. Minor grading of the berms will be needed to make sure water will drain properly on Westview.

Street Dept.

The snow will be here before we know it. The Street Dept. will be getting trucks ready for the winter season and conducting routine maintenance on vehicles.

The new 28-foot Christmas tree will be going up soon. The Street Dept. has never put this up before this year and will take some time as they get situated with it.

Zoning:

Permits issued since the last council meeting: 6
 Total permits 2025 = 44

These permits consisted of (2) WWROW, (1) new home construction, (1) addition, and (2) Sewer tap-in permits.

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November 3, 2025

Recreation Department:

Interviews have begun in the search for a new Recreation Director.

Wastewater Treatment Plant:

Information from the EPA has identified our Wastewater Treatment Plant in violation after three consecutive months of high copper readings. This is nothing to be alarmed about. This is due to historic drought we have experienced this summer and fall. Without additional rainfall, very little water flow is coming into the plant, which causes the copper to be elevated. The lack of stormwater is crucial in diluting the elements in the water prior to reaching the plant. Other wastewater treatment plants in northeast Ohio are also experiencing high levels because of this.

Other notes:

On June 1st, 2025, Administrator Murphy applied for the Ohio Department of Natural Resources Nature Works Grant. Total amount available to our county was \$30,244.00. On October 26th, The Village of Jefferson was awarded the full amount. These funds will be used toward the Jefferson Imagination Village and Playground. Administrator Murphy would like to thank ODNR for the opportunity to apply for these funds and help us reach our goal for an amazing park.

Administrator Murphy also applied for the Safe Streets and Roads for All grant in August. The amount requested in this grant was \$150,000, to implement traffic safety and upgrade intersections within the village. The award for this grant has not been announced and will see delays due to the federal government shutdown.

Additionally, Administrator Murphy has applied for the Community Ohio Fund Grant. This grant was initiated for a project to install a lighted crosswalk and new bike path connecting Giddings Park and the New Memorial Park. The reviewing process will start December 15th with an award date undetermined.

On August 27th, 2025, The Auditor of the State, Kieth Faber announced every municipality must adopt a cyber security program as to ORC. 9.64, enacted through House Bill 96. Under this new law, each political subdivision's legislative authority shall adopt a Cybersecurity program that safeguards the entity's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The mandatory guidelines also mandate reporting in these events to the Executive Director of Ohio Homeland Security no later than 7 days after the event and the Ohio Auditor of State as soon as possible, not to exceed 30 days.

Administrator Murphy created a policy, which was made in collaboration with Hudson Communications, which is the IT provider for the village. It should be noted, all policies, forms, and information relative to this cybersecurity mandate are NOT part of any public records request(s) and should not be made public per ORC. 9.64.

Lastly, upon my exit, I wish the Village of Jefferson the very best moving forward and know that my time here was devoted to the best intentions for the people of this great village.

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COUNCIL MEETING**

November 3, 2025



**Auditor of State
Bulletin 2025-007**

DATE ISSUED: August 27, 2025
TO: All Public Offices
Independent Public Accountants
FROM: Keith Faber
Ohio Auditor of State
SUBJECT: Adoption of Cybersecurity Program

Background

Ohio Rev. Code § 9.64, enacted through House Bill 96, requires political subdivisions to set and adopt standards safeguarding against cybersecurity threats and ransomware attacks. This bulletin details the requirements of Ohio Rev. Code § 9.64, which are effective September 30, 2025.

Local governments, typically defined as “political subdivisions”¹, have increasingly become targets for cybercriminals. They are vulnerable to cyber-attack schemes because of limited cybersecurity budgets, outdated systems and a range of accessible electronic and digital services. Cyber-attacks—such as ransomware, phishing, social engineering, and data breaches—disrupt government services, expose personal and financial information, incur significant costs, and reduce public trust.

Cybersecurity Program Compliance Requirements

Under this new law, each political subdivision’s legislative authority shall adopt a “cybersecurity program” that safeguards the entity’s data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. *See* Ohio Rev. Code § 9.64 (C).

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Adoption of Cybersecurity Program
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The program shall be consistent with generally accepted best practices for cybersecurity² and may include, but are not limited to the following:

- Identify and address the critical functions and cybersecurity risks of the political subdivision.
- Identify the potential impacts of a cybersecurity breach.
- Specify mechanisms to detect potential threats and cybersecurity events.
- Specify procedures for the political subdivision to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents.
- Establish procedures for the repair of infrastructure impacted by a cybersecurity incident, and the maintenance of security after the incident.
- Establish cybersecurity training requirements for all employees. The frequency, duration, and detail of which shall correspond to the duties of each employee. Annual training provided by the state and the Ohio Persistent Cyber Initiative (O-PCI) program of the Ohio Cyber Range Institute, satisfies the training requirements. The O-PCI program delivered by the Ohio Cyber Range Institute (<https://www.ohiocyberrangeinstitute.org/opci>) and the Ohio Cyber Reserve (<https://homelandsecurity.ohio.gov/ohio-cyber-integration-center/overview>) includes online, hybrid and in person modules tailored to various types of organizations, from small to large, rural to urban and is funded by the State and Local Cybersecurity Grant Program.

Political subdivisions should adopt a cybersecurity program/policy that is tailored to the unique environment/needs of their entity.

Cyber Security Program Implementation Due Dates

<u>Entity Type</u>	<u>Due Date</u>
County	January 1, 2026
City	January 1, 2026
All Other Entity Types	July 1, 2026

Reporting Requirements after Discovery of Cybersecurity or Ransomware Incident

Upon discovering a cybersecurity incident or ransomware incident, the legislative authority of a political subdivision shall notify both:

- The Executive Director of Ohio Homeland Security within the Ohio Department of Public Safety as soon as possible but not later than 7 days after discovering the incident. Incidents can be reported to Homeland Security's Ohio Cyber Integration Center (OCIC)

² Examples of generally accepted cybersecurity standards that entities use to build best practices for cybersecurity include, but are not limited to, the National Institute of Standards and Technology (NIST) cybersecurity framework and the Center for Internet Security (CIS) cybersecurity best practices.

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at: <https://homelandsecurity.ohio.gov/ohio-cyber-integration-center>, OCIC@dps.ohio.gov or 614-387-1089.

- The Ohio Auditor of State as soon as possible but not later than thirty (30) days after discovering the incident. Incidents can be reported to the Ohio Auditor of State via email to Cyber@ohioauditor.gov using the form located at: <https://ohioauditor.gov/fraud/cybersecurity.html>

Cybersecurity Incident Defined

A cybersecurity incident includes *any* of the following:

- A substantial loss of confidentiality, integrity, or availability of a covered entity's information system or network.
- A serious impact on the safety and resiliency of a covered entity's operation systems and processes.
- A disruption of a covered entity's ability to engage in business or industrial operations or deliver goods or services.
 - A disruption could include payment re-direct, payroll re-direct, spear phishing. Refer to AOS Audit Bulletin [2024-003](#) for additional examples.
- Unauthorized access to an entity's information system or network, or nonpublic information contained therein, that is facilitated or is caused by:
 - A compromise of a cloud service provider, managed service provider, or other third-party data hosting provider; or
 - A supply chain compromise.

A cybersecurity incident does not include mere threats of disruption as extortion; events perpetrated in good faith in response to a request by the system owner or operator; or lawfully authorized activity of a United States, state, local, tribal, or territorial government entity.

Ransomware Incident Defined

Ransomware incident is defined as a malicious cybersecurity incident in which a person or entity introduces software that gains unauthorized access to or encrypts, modifies, or otherwise renders unavailable a political subdivision's information technology systems or data and thereafter the person or entity demands a ransom to prevent the publication of the data, restore access to the data, or otherwise remediate the impact of the software.

Ransomware Payment Only Permitted after Public Vote by Legislative Authority

A political subdivision experiencing a ransomware incident shall not pay or otherwise comply with a ransom demand unless the political subdivision's legislative authority formally approves the payment or compliance with the ransom demand in a resolution or ordinance that specifically states why the payment or compliance with the ransom demand is in the best interest of the

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Public Records Exemption

Records, documents, or reports related to the cybersecurity program and framework, and reports of a cybersecurity incident or ransomware incident are not public records under Ohio Rev. Code § 9.64. Records identifying cybersecurity-related software, hardware, goods, and services, that are being considered for procurement, have been procured, or are being used by a political subdivision, including vendor name, product name, project name, or project description constitute "security records" and are exempt from the requirements to produce those records in response to a public records request.

Testing Compliance Requirements

Compliance procedures will be developed and incorporated into the Ohio Compliance Supplement.

Guidance

Additional cybersecurity resources, including incident response tips and free training are available on the Auditor of State's website at <https://ohioauditor.gov/fraud/cybersecurity.html>.

Questions

If you have any questions regarding the information presented in the Bulletin, please contact the Special Investigations Unit at the Auditor of State's Office at 800-282-0370.



Keith Faber
Ohio Auditor of State

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**VILLAGE OF JEFFERSON
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November 3, 2025

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Chief Mackensen

FYI: October Police Department Reports

Chief Lachey

FYI: October Fire Department Reports

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Forestry

Committee Report: No Report

Finance

Committee Report: No report

Ordinance/Resolution to Read:

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COUNCIL MEETING**

November 3, 2025

Reading of Resolution No. 25-R- 3399

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2026.

Motion by Councilperson Dreier for the Second Reading of Resolution No. 25-R- 3399

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3400

A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s), and to execute contracts as required, and declaring an emergency

Motion by Councilperson Dreier for the First Reading of Resolution No. 25-R- 3400

2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Suspend Council Rules on Resolution No. 25-R- 3400

2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Adopt Resolution No. 25-R- 3400

2nd

Roll: All yea, motion carried

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Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3401

A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Land and Water Conservation Fund, and to execute contracts as required, and declaring an emergency.

Motion by Councilperson Dreier for the First Reading of Resolution

No. 25-R- 3401

2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Suspend Council Rules on Resolution

No. 25-R- 3401

2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Adopt Resolution No. 25-R- 3401

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3402

A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation improvement program(s), and to execute contracts as required, and declaring an emergency.

Motion by Councilperson Dreier for the First Reading of Resolution

No. 25-R- 3402

2nd

Roll: All yea, motion carried

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Motion by Councilperson Dreier to Suspend Council Rules on Resolution No. 25-R- 3402

2nd

Roll: All yea, motion carried

Motion by Councilperson Dreier to Adopt Resolution No. 25-R- 3402

2nd

Roll: All yea, motion carried

Recreation

Committee Report: No Report

Safety

Committee Report: No Report

FYI: Fire Department Letter

Councilperson Martuccio read to everyone.

I want to apologize to the Jefferson Fire Department and to the public for how this situation has been handled. We're here to fix it together.

Thank you to the captains and all personnel who spoke up, and to all village staff who have kept things moving—Clerk-Treasurer Patty Fisher and Chief Chris Mackensen in particular.

Our goal tonight is simple: restore full crews on the rigs, restore calm in our village, and bring back transparency, accountability, and trust—for residents of the Village of Jefferson, Jefferson Township, Lenox Township, and all surrounding communities we serve.

The fire department is a family. No one should be pushed out; our job is to keep this family together and land on the best plan forward.

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I appreciate Mayor Sekanina's efforts to increase transparency, and I want to recognize Chiefs Dave Locy and Bob Gregg for their years of service to Jefferson and to the JFD family. Fire and Rescue are sister teams—with Police, they show up together. Tonight, we get back to working as one.

Thank you,
Pasquale Martuccio
Councilman, Village of Jefferson

Motion by Councilperson Martuccio to go into executive session at 7:57 p.m. under R.C. 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, specifically regarding Jefferson Fire Department staffing and appointments. Possible action to follow upon return to open session.

2nd

Roll: All yea, motion carried

Motion by Councilperson Martuccio to exit regular session and go into executive session at 7:58 p.m.

2nd

Roll: All yea, motion carried

Councilperson Martuccio asked the Fire Chief and Assistant Fire Chief to go to attend the Executive session.

Motion by Councilperson Febel to go out of executive session at 10:23 p.m.

2nd

Roll: All yea, motion carried

Motion by Councilperson Martuccio to go back into regular session at 10:24 p.m.

2nd

Roll: All yea, motion carried

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Mayor Sekanina told everyone we were in executive session, and I can't really speak to what was said in there, however we can say that we did have a very productive meeting, and we think we have a great path forward in the coming weeks.

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Mayor Sekanina

Mayor Sekanina read a memo to everyone.

November 3, 2025

To all members of council, village, and residents,

Tonight, as I officially transition into the mayoral position, I want to address several items. First regarding the role of my preparedness in taking on this endeavor. As many already know I have served on Village Council for the past four years as the finance committee chair, member of the building and lands committee, the design review board, and the planning commission to the name a few. I've been selected by council to serve as President Pro Tempore for the past two years serving as acting Mayor during times of the mayor's absence. I've also been a board member of the Jefferson Emergency Rescue District since 2022. In summary, assuming the mayor's role while unexpected is something I feel well prepared for, and I consider it an honor and privilege.

I want to thank the former Mayor and Administrator for their service to our community, and I wish them well in their future endeavors.

Over the last month a lot has happened in our community particularly as it pertains to our fire department employees. Many citizens have wanted to understand how all of this began, what really happened and why it happened. I will always answer

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questions to the best of my ability. If I don't have the answer, I will tell you and I will do what I can to find the answer.

Our firefighters regardless of whether they left and were reinstated or remained on the department the entire time care deeply about the community. Over the last few weeks, I have witnessed frustration, sadness, and everything in between. Words have been exchanged, tears have been shed, and I've even watched some of our department employees embracing. It's all because they care so much about serving this community and that's what really matters.

I thank all our first responders. Our firefighters, rescue employees, and our police officers. I have deep respect for all of them and the families who are part of the first responder community. They all make sacrifices including knowing that their loved ones intentionally put themselves in harm's way to protect others including people who they don't even know.

Moving forward we all need to work together. We will of course sometimes have disagreements but there are no sides. We are one and we must practice that in everything we do.

Lastly, I want to share this. Jean Francois Cope, a former French Mayor said: "I invite everyone to choose forgiveness rather than division, teamwork over personal ambition."

Thank you

Steven Micheal Sekanina
Mayor, Jefferson Village, Ohio

OLD BUSINESS/NEW BUSINESS

Motion Councilperson Febel to authorize the Village of Jefferson to go into a Severance Agreement with the Administrator Steven S. Murphy.

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

November 3, 2025

Motion by Councilperson Martuccio to authorize the Village of Jefferson to go into a parking lot lease agreement with the parking lots located at 12 East Jefferson Street, 22, 26, 34, 38, and 42 South Chestnut Street, Jefferson Ohio 44047 for 25 years beginning May 1, 2025, through April 30, 2049, for \$1.00 dollar a year.

2nd

Roll: All yea, motion carried

FYI: Ohio Environmental Protection Agency EPA violation.

FYI: Councilperson Martuccio's letter sent to Council regarding the Recording of Committee Meetings.

FYI: Material's Passed out at the October 20, 2025, Council Meeting in the Commissioner's Room.

FYI: Discuss the process to fill the empty Council seat of Steve Sekanina.

Mayor Sekanina told everyone that Council has thirty days to pick a successor for the Council seat that opened, since he became Mayor. The Council seat will finish out this term that ends December 31, 2025, and then Council must appoint a person to the new term that starts January 1, 2026.

Councilperson Dreier told everyone they will be advertising for two weeks then set up a meeting to do the interviews.

FYI Discuss timeline for the Village Administrator position.

Mayor Sekanina told everyone that they are going to extend the Administrators position for another two weeks.

The next Village of Jefferson Council Meeting will be on Monday November 17, 2025.

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COUNCIL MEETING**

November 3, 2025

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

None

MEETINGS

None

ADJOURN

Motion by Councilperson Martuccio to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 10:31 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

11-3, 2025

Name (PLEASE PRINT)	From	To Speak About...
Ken Fertig	Jeff Village	?
MARIA ABBOTT	JPD	
Michele Szwercyk	Jeff Village	
Kelly Butcher	Jeff. Village	
Dale HANEY	Jeff Village	
PIERINO SCROCCA	Jeff Village	
Nick Balden	Jeff Village	
Kay Ann BRABENDER	VILL	
Rick Hoysow	Village	
PAT DRADER	"	
JOHN PERROTTI	"	
J McLooney	"	
G. Bzwick	Village	
Judge Specht	Village	
Will Anderson	Saybrook Twp.	Just observe
Heather Rice	Jefferson Twp.	
Sophia Karelac	Jefferson TWP.	
Carrie Brown	Jeff. Twp.	

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

Nov. 3rd, 2025

Name (PLEASE PRINT)	From	To Speak About...
Mikenzie Brown		
Carol Maylish		
Marie Kunar		
Sen Skinner		
Connie Rice		
Ralph Rice		
Stephanie Hill	Garth	✓
Adam C		
Brooke Mcroskey		
Emmer Mcroskey		
Frans Stan	JFD	
Robert Gregg		
DAVE LOCH	JFD	
Helly Farina		
Jacob Peer		
Pave Farina		
Nathaniel Miller		
Rev. Jeremy Rothberg		Opening Prayer

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

11-3, 2025

Name (PLEASE PRINT)	From	To Speak About...
April Gradman	Prosecutor's Office	Swearing in / oath of office
Morghana Pacheco		

JERD Board Meeting

Agenda

November 12, 2025

5:30 pm

Roll Call: John Boczar, Brian Edelman, Steve Sekanina,

Attending:

- **Approve Minutes of October 15th 2025**
- **Approve October List of Bills**
- **Approve October Month End**
- **EMS Report**
- **Chief Rice met with PEP for the Risk Control Visit**
- **Motion to approve Hudson quote for replacement backup server with off site storage as required by HB-96.**
- **Motion to approve Hudson quote for additional camera for front of building at JERD. Will use PEP Grant to cover \$1,000 of quote.**
- **Hudson response to how new phone system will operate if there was a power outage**
- **Other:**

Any Visitor Comments

Jefferson Emergency Rescue District

October 15, 2025

Regular Meeting

The regular meeting of the Board of Trustees was called to order at 5:30 pm by John Boczar.

Present were:

Roll call – John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Others in attendance- Chief Jacob Rice, Captain Joe Edison, Kelly Farina, Matt Anderson, Lydia Jerina, Christina edison, Nathaniel Miller, Jacob Peer, Logan Platt, Derek Nelson, Pat Martuccio

Approve Minutes of September 10, 2025 meeting - Motion made by John Boczar, 2nd Steve Sekanina, All Yes

Approve September list of bills- Motion made by John Boczar, 2nd Brian Edelman, All Yes

Approve September Month End- Motion made by Brian Edelman 2nd Steve Sekanina All Yes

EMS Report-127 runs-80 transports, 13 mutual aid run (1 Pierpont, 2 Plymouth, 10 SCAD). Motion to approve made by John Boczar 2nd Steve Sekanina All Yes

Motion to table quote from Hudson for the new phone system until we get another quote from Phone World. Upgrade all handsets & transfer from Spectrum to UniFi Talk. Motion made by John Boczar 2nd Steve Sekanina All Yes

Question was presented to what would we use as backup (analog line) if there was a blackout or other event, Chief Rice will get with Hudson to answer that for us.

Stryker completed all COT PM's

October 28th PEP will be in for their risk assessment

Motion to go out of regular session and into executive session to discuss allegations against employee, Motion made by John Boczar 2nd Steve Sekanina @ 5:54

Roll Call– John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Motion to exit executive session @ 6:47 and enter into regular session @ 6:48 Motion made by John Boczar 2nd Steve Sekanina

The next board of directors meeting will be on November 12, 2025 at 1730 here at the Station.

Motion to adjourn @ 6:48 was made by John Boczar, 2nd by Steve Sekanina, All YES.

Submitted by:

Kelly Farina

Approved as Submitted:

John Boczar Chairperson

Payment Listing

October 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
560-2025	10/15/2025	09/17/2025	EW	Village of Jefferson	\$600.26	C
561-2025	10/15/2025	09/17/2025	EW	State Tax Ohio	\$929.45	C
568-2025	10/01/2025	09/24/2025	CH	USDA	\$31,819.50	C
569-2025	10/01/2025	09/24/2025	CH	Anthem BCBS	\$7,560.80	C
570-2025	10/01/2025	09/24/2025	CH	Anthem BCBS	\$639.45	C
571-2025	10/13/2025	09/24/2025	CH	Speedway	\$1,309.95	C
588-2025	10/01/2025	10/01/2025	CH	VECTOR SECURITY, INC.	\$102.60	C
589-2025	10/01/2025	10/01/2025	CH	THE ILLUMINATING COMPANY	\$449.69	C
590-2025	10/01/2025	10/01/2025	CH	CHARTER COMMUNICATIONS	\$427.17	C
591-2025	10/03/2025	10/01/2025	EW	Ohio Deferred Comp	\$730.00	C
592-2025	10/08/2025	10/01/2025	EW	EFTPS	\$2,127.16	C
609-2025	10/17/2025	10/15/2025	EW	Ohio Deferred Comp	\$755.00	C
610-2025	10/22/2025	10/15/2025	EW	EFTPS	\$2,126.63	C
611-2025	10/15/2025	10/15/2025	CH	AT&T MOBILITY	\$193.55	C
612-2025	10/15/2025	10/15/2025	CH	Aqua Ohio	\$55.37	C
613-2025	10/15/2025	10/15/2025	CH	ENBRIDGE GAS OHIO	\$79.90	C
614-2025	10/15/2025	10/15/2025	CH	NAPA AUTO PARTS	\$165.40	C
615-2025	10/15/2025	10/15/2025	CH	VISA	\$395.72	C
616-2025	10/31/2025	10/15/2025	EW	Ohio Public Employees Retirement System	\$8,856.96	C
635-2025	10/31/2025	10/29/2025	EW	Ohio Deferred Comp	\$755.00	O
639-2025	10/29/2025	10/29/2025	CH	CHARTER COMMUNICATIONS	\$427.17	C
640-2025	10/29/2025	10/29/2025	CH	THE ILLUMINATING COMPANY	\$436.09	C
641-2025	10/29/2025	10/29/2025	CH	OHIO TREASURER OF STATE	\$225.00	C
642-2025	10/15/2025	10/29/2025	CH	Huntington National Bank	\$155.67	C
17843	10/01/2025	10/01/2025	AW	PennCare	\$217.27	C
17844	10/01/2025	10/01/2025	AW	Countryside Truck Service, Inc.	\$1,132.19	C
17845	10/08/2025	10/08/2025	AW	ESO SOLUTIONS, INC.	\$346.50	C
17846	10/08/2025	10/08/2025	AW	STRYKER SALES, LLC	\$4,136.90	C
17847	10/08/2025	10/08/2025	AW	SANDER'S MARKETS	\$71.53	C
17848	10/15/2025	10/15/2025	AW	EMS MANAGEMENT & CONSULTANTS, INC	\$2,336.61	C
17849	10/29/2025	10/29/2025	AW	DEREK NELSON	\$45.65	O
17850	10/29/2025	10/29/2025	AW	JANITORS SUPPLY CO, INC.	\$188.66	O
17851	10/29/2025	10/29/2025	AW	PennCare	\$263.56	O
Total Payments:					\$70,062.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$70,062.36	

Payroll Oct. (3 pays)
 + 53,820.55

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Bank Reconciliation

Reconciled Date 10/31/2025

Posted 11/5/2025 1:38:13 PM

Prior UAN Balance:		\$643,996.93
Receipts:	+	\$34,405.13
Payments:	-	\$112,705.77
Adjustments:	+	\$0.00
Current UAN Balance as of 10/31/2025:		<u>\$565,696.29</u>
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 10/31/2025:		<u>\$565,696.29</u>
Entered Bank Balances as of 10/31/2025:		\$566,949.16
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$1,252.87
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 10/31/2025:		<u>\$565,696.29</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 10/31/2025.

There are no outstanding adjustments as of 10/31/2025.

Bank Balances

Reconciled Date 10/31/2025

Posted 11/5/2025 1:38:13 PM.

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$647,019.10	\$566,949.16	\$566,949.16	\$0.00
		Total:	<u>\$647,019.10</u>	<u>\$566,949.16</u>	<u>\$566,949.16</u>	<u>\$0.00</u>

Outstanding Payments

Reconciled Date 10/31/2025

Posted 11/5/2025 1:38:13 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	635-2025	10/31/2025	Ohio Deferred Comp	\$755.00
PRIMARY	Warrant	17849	10/29/2025	DEREK NELSON	\$45.65
PRIMARY	Warrant	17850	10/29/2025	JANITORS SUPPLY CO, INC.	\$188.66
PRIMARY	Warrant	17851	10/29/2025	PennCare	\$263.56
					\$1,252.87

Agency Activity Summary

Jefferson Emergency Rescue

Agency: Jefferson Emergency Rescue | Service Date: From 10/01/2025 Through 10/31/2025

7 → 2 calls @ SAME TIME

Total Number of ePCRs: 109

Total Number of Incidents: 105

↑ of 208 calls From LAST YEAR

By Branch

100 Jefferson Emergency Rescue = 109

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	73	67.0%	Dead Prior To Arrival	1	0.9%
Treated / Transferred Care	1	0.9%	Dead After Arrival	N/A	N/A
Treated/No Transport (AMA)	4	3.7%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	1	0.9%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	18	16.5%
No Transport / Refused Care	2	1.8%	No Patient Found	N/A	N/A
Cancelled	9	8.3%			
Left Blank	N/A	N/A			

Unit Disposition (ePCR Data Only)

<u>Description</u>	#	%
Patient Contact Made	82	75.2%
No Patient Contact	4	3.7%
Non-Patient Incident (Not Otherwise Listed)	18	16.5%
Cancelled Prior to Arrival at Scene	3	2.8%
Cancelled on Scene	2	1.8%
Left Blank	0	0.0%
Total	109	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

<u>Description</u>	#	%
Patient Evaluated and Care Provided	78	71.6%
Patient Refused Evaluation/Care	2	1.8%
Patient Evaluated, No Care Required	1	0.9%
Patient Support Services Provided	1	0.9%
Left Blank	27	24.8%
Total	109	100.0%

Crew Disposition (ePCR Data Only)

<u>Description</u>	#	%
Initiated and Continued Primary Care	77	70.6%
Initiated Primary Care and Transferred to Another EMS	1	0.9%
Crew		
Left Blank	31	28.4%
Total	109	100.0%

Transport Disposition (ePCR Data Only)

<u>Description</u>	#	%
Transport by This EMS Unit (This Crew Only)	73	67.0%
Patient Refused Transport	4	3.7%
No Transport	1	0.9%
Transport by Another EMS Unit	1	0.9%
Left Blank	30	27.5%
Total	109	100.0%

Mutual Aid → SCAD 3, Plymouth 1, Pierpont 2

Run Type	#	%		#	%
Emergency Runs	109	100.0%	Non-Emergency Runs	N/A	N/A
Stand By	1	0.9%	Stand By	N/A	N/A
Mutual Aid	6	5.5%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref_Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref_Care	Assist	Other	No Pat. Found
JEF409	4	0	0	0	1	0	1	0	0	0	0	0	2	0
JEF419	88	61	1	2	0	0	6	1	0	0	2	0	15	0
JEF429	17	12	0	2	0	0	2	0	0	0	0	0	1	0
Total	109	73	1	4	1	0	9	1	0	0	2	0	18	0

Runs by Service Level (ePCR Data Only)

Dispatched Service Level	#	%	Recommended Service Level	#	%
BLS	68	62.4%	BLS	53	48.6%
ALS	41	37.6%	ALS1	54	49.5%
SCT	N/A	N/A	ALS2	2	1.8%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple)

insurance types may have been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	53	48.6%	54	49.5%	2	1.8%	N/A	N/A	N/A	N/A	109	100.0%

Runs by Primary PI (ePCR Data Only)

Description	#	%
Abdominal Pain	4	3.7%
Abnormal Labs	1	0.9%
Alt. Level Conscious	2	1.8%
Altered mental status	2	1.8%
Back Pain (No Trauma)	2	1.8%
CHF / Congestive Heart Failure	1	0.9%
CVA/Stroke	1	0.9%
Cardiac arrhythmia/dysrhythmia	2	1.8%
Chest Pain / STEMI	1	0.9%
Dizziness	4	3.7%
Dyspnea-SOB	6	5.5%
Flu Symptoms	1	0.9%
GI -Bleed	1	0.9%
GI -Constipation	1	0.9%
GI -Diarrhea	1	0.9%
HYPOTENSION	2	1.8%
Headache (no trauma)	1	0.9%
Infection, Skin	2	1.8%
MEDICAL DEVICE FAILURE	1	0.9%
MINOR / GENERAL INJURY	10	9.2%
NON-TRAUMATIC LEG PAIN	2	1.8%

No Medical Problem	1	0.9%
Obvious Death	1	0.9%
Pain (Acute)	1	0.9%
Post-Op Complication	1	0.9%
Psychiatric Emerg.	2	1.8%
SEPSIS	1	0.9%
Seizures without status epilepticus	2	1.8%
Syncope/Fainting	1	0.9%
Trauma Injury	6	5.5%
Unconscious	1	0.9%
Unknown Medical	5	4.6%
Urination Problem	1	0.9%
Vomiting	1	0.9%
Weakness	10	9.2%
<i>Left Blank</i>	27	24.8%
Total	109	100.0%

Runs by Dispatch (EMD) Code

Description	#	%
01A01 ABDOMINAL PAIN	12	11.0%
05A01 BACK PAIN/NON-injury related	2	1.8%
06C01 Respiratory Distress	5	4.6%
08A01 CO DETECTOR ALARM (with people not feeling well)	2	1.8%
09B01 CARD ARREST/ non-traumatic	1	0.9%
10A02 CHEST PAIN	4	3.7%
12A01 SEIZURE	2	1.8%
13C03 DIABETIC ISSUE	1	0.9%
17D04 FALL/ INJURY	10	9.2%
17D04J FALL/ NON-INJURY	2	1.8%
19C03 HEART PROB/ NOT CHEST PAIN	2	1.8%
21B02 HEMORRHAGE FROM SHUNT	1	0.9%
25A01V BEHAVIORAL/ PSYCHIATRIC -GENERAL	2	1.8%
26D01 SICK PERSON	15	13.8%
28C08G POSSIBLE STROKE	2	1.8%
29D01 MVC WITH INJURIES	3	2.8%
29D01A MVC UNKNOWN INJURIES	2	1.8%
30A02 GENERAL INJURY/ TRAUMA	1	0.9%
30B02 SPORTS RELATED INJURY/ TRAUMA	1	0.9%
31A01 UNCONSCIOUS / FAINTING	4	3.7%
32B02 UNK PROB/MEDICAL ALERT	14	12.8%
34 Lift Assist	15	13.8%
35 Standby Only	6	5.5%
Left Blank	0	0.0%
Total	109	100.0%

Transport From (Category)

	<u>#</u>	<u>%</u>
Home/Residence	52	47.7%
Facility	4	3.7%
Public Building	5	4.6%
Street/Hwy	6	5.5%
Industrial Place	1	0.9%
Home/Residence - Mobile Home	1	0.9%
Home/Residence - Apartment	13	11.9%
Res. Custodial Facility - Nursing Home	16	14.7%
Educational Ins. - Elementary School	1	0.9%
Educational Ins. - High School	1	0.9%
Recreation/Sport - Athletic Field	4	3.7%
Private Commercial Establishment	2	1.8%
Facility - Health Care Provider Office	1	0.9%
Facility - Other Ambulatory Health Services	1	0.9%
Industrial Place - Factory	1	0.9%
Total	109	100.0%

Transport From (Facility) (ePCR Data Only)

	<u>#</u>	<u>%</u>
--Left Blank--	109	100.0%
Total	109	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	<u>#</u>	<u>%</u>
Ashtabula County Med Center	52	47.7%
--Left Blank--	36	33.0%
UH - GENEVA MEDICAL CENTER	18	16.5%
UH - GEAUGA MEDICAL CENTER	2	1.8%
UH - CONNEAUT MEDICAL CENTER	1	0.9%
Total	109	100.0%



October 29, 2025

Jake Rice
P.O. Box 294
Jefferson, Ohio 44047

Subject: 10/28/25 – PEP Risk Control Visit

Dear Jake:

I'd like to thank you for taking the time to meet with me during my risk control visit. As a result of my visit, no recommendations will be submitted.

To assist you further, we offer a number of online resources and materials. To access these resources, please visit *The Guide*, a PEP Resource, using the button below. The information provided in *The Guide* should only be used as an aid in the development of policies and procedures specific to your entity. All policies should be thoroughly reviewed by legal counsel, prior to implementation.

Click here to
access *The Guide*

We hope your meeting was informative and helpful. In order to continue to provide the best services and resources to our members, PEP would appreciate it if you completed this short survey.

BEGIN eSURVEY

Again, thank you for the courtesy extended during my visit and for your membership in PEP and your continued support of the PEP program. Please do not hesitate to contact me if you have any questions or need additional assistance.

Jake Rice

From: Leach, Nick <Nick.Leach@persopool.com>
Sent: Wednesday, October 29, 2025 10:09 AM
To: Jake Rice
Subject: PEP Info
Attachments: 2025 Legal Access.pdf; 2025 PEP+ Grant Application_fillable.pdf; Zywave Learning Course List 2024.pdf; NEOGOV_CourseCatalog_RiskPool_Jan2025_EXT.xlsx

You don't often get email from nick.leach@persopool.com. [Learn why this is important](#)

Good Morning Chief Rice,

Thank you again for taking the time to meet up and chat yesterday. Please let your board know that the visit went great and I came away very impressed. I also made sure to relay that to the underwriter, as you truly have all the processes and procedures in place that we want to see. It is rare we come out for a risk control visit and either myself or cyber have no recommendations, but for both of us to have none in our last visits is very rare....I can count on one hand how often that has happened, and that is for our nearly 650 members!

I've attached some of the resources we went through yesterday, but a couple of them are newer so I'll add some detail below...

- The first is the legal help line...this gives 90-minutes every year of free legal consultation. That can be used for anything from potential litigation or liability concerns, contract reviews, HR questions, etc.
- A fillable PEP+ Grant.....you can also apply for the new epoxy flooring.
- The next two are the course catalogs for our training portals, Zywave and NeoGov. Just a reminder that NeoGov is strictly training but has a wider net of topics. Zywave is more HR and cyber focused, but also has other HR tools like the state and federal compliance posters, job descriptions, handbook builder, and soon our HR support line where you can ask unlimited HR questions.

If you are interested in the free portals you can follow this link, <https://poolingguide.com/explore/>, and fill out the info needed and they'll get you set up with an umbrella account for the district and then individual account instructions. You can have multiple admins that can assign courses, track progress, etc. I can do a deeper dive into these programs for you or anyone else but I didn't want to info dump too much into this one unless you were interested further. Also, all of the above is free of course and part of the PEP membership.

Any questions along the way just let me know. I'll get an email out later this week to your agent so they are on the same page that all went great. Keep me in mind if there is ever anything I can assist with as I'm here to help any way I can. Take care and have a great Halloween!

Nick Leach

Risk Services Consultant - Public Entities Pool of Ohio

(T) 440.420.7140 | nick.leach@persopool.com | www.pepohio.org

NEEDS DONE
ASAP - B/up
Device is Failed

HUDSON Communications, LLC

84 Stanhope Kelloggsville Rd.
Pierpont, OH 44082
www.hudson-comm.com
844-44COMMS

Proudly quoted to:
Jefferson Emergency Rescue District
11 South Market St.
Jefferson, OH44047

Quote Name: Replacement backup server with off-site storage as required by HB-96.
Quote #: 3796
Quote Date: 10-28-2025
Total: **\$2,565.40**

Item	Description	Unit Cost	Quantity	Line Total
SHOP-DS925+	Synology Disk Station- Network Attached Storage device. **SYNOLOGY HARD DRIVES ONLY. Serials:	\$699.00	1.0	\$699.00
SHOP-WD2002FFSXSP	Western Digital Red Pro WD2002FFSX 2 TB Hard Drive - 3.5" Internal - SATA (SATA/600) - Conventional Magnetic Recording (CMR) Method Serials:	\$111.20	2.0	\$222.40
SHOP-14205697	Synology HDD 2TB HAT3300-2T Serials:	\$99.00	3.0	\$297.00
Daily Cloud Backups 1TB	**Billed annually** Daily Backups up to 1TB capacity - Managed by HC. Includes confirmation of backup process, backup testing and validation, backup used for restoration testing of a full system/individual file as require by disaster recovery plan. Documentation as required for state cybersecurity audits. **This Backup task with cloud storage will replace the current backup task related to the customer's server which gets billed each year as part of HC IT FSA.	\$200.00	12.0	\$2,400.00
Labor-Billable	Install Synology device and configure for server and share folder backups. Connect to cloud storage for off-site backups. Upgrade server storage for user share folders	\$90.00	2.5	\$225.00
Shipping	Shipping	\$42.00	1.0	\$42.00

↑
Minus this.
This will be YEARLY

THIS IS A QUOTE FOR: Replacement backup server with off-site storage as required by HB-96.

Subtotal: \$2,565.40
Tax: \$0.00
Estimate Total: **\$2,565.40**

Sales Rep. contact: Jake Hudson; jake@hudson-comm.com

Quote valid for 30 days; if you'd like to proceed with placing an order or scheduling the quoted services please PRINT then SIGN and EMAIL to jake@hudson-comm.com or simply reply to this email!

Customer acceptance signature:
Quote #:3796

With our other yearly fees. Yearly fees will now need to be Budgeted @ 10K.

CAMERA Upgrade
to EAST / North Building

-\$1,000.00
REP GRANT

HUDSON Communications, LLC

84 Stanhope Kelloggsville Rd.
Pierpont, OH 44082
www.hudson-comm.com
844-44COMMS

Proudly quoted to:
Jefferson Emergency Rescue District
11 South Market St.
Jefferson, OH44047

Quote Name:	Camera additions for Jefferson Rescue.
Quote #	3804
Quote Date	11-03-2025
Total	\$1,876.90

Item	Description	Unit Cost	Quantity	Line Total
SHOP-USW24POE	24 port POE Switch. 16 POE Serials:	\$399.00	1.0	\$399.00
SHOP-IT9380-H	VIVOTEK 5MP Turret camera, 30m infrared viewing, vandal resistant. Serials:	\$215.00	2.0	\$430.00
AM-21M (v03)	VIVOTEK L Bracket mount for Turret camera.	\$69.00	2.0	\$138.00
SHOP-Synology Camera License	Single Synology Camera License (CLP-**)	\$60.00	2.0	\$120.00
SHOP-CAT 6 7756080	CAT 6 Network Cable.- Install new cable for front lobby entrance IP camera which is being moved to the Squad bay northeast corner to view the sidewalk/lobby entrance, new cable run to exterior wall above squad bays to view entrance in front of squad bays and one additional run for the exterior visitor parking lot.	\$225.00	1.0	\$225.00
Labor-Quoted	Install (2) New IP Cameras, relocate lobby camera as noted above. Replace network switch with new capable of providing enough POE ports to support additional cameras. Configure NVR for additional cameras and setup recording etc.	\$525.00	1.0	\$525.00
Shipping	Shipping	\$39.90	1.0	\$39.90

THIS IS A QUOTE FOR: Camera additions for Jefferson Rescue.

Subtotal	\$1,876.90
Tax	\$0.00
Estimate Total	\$1,876.90

Sales Rep. contact: Jake Hudson; jake@hudson-comm.com

Quote valid for 30 days; if you'd like to proceed with placing an order or scheduling the quoted services please PRINT then SIGN and EMAIL to jake@hudson-comm.com or simply reply to this email

Customer acceptance signature:
Quote #:3804

Signed: _____

Date: _____

Jake Rice

From: Jake Hudson <Jake@hudson-comm.com>
Sent: Thursday, October 30, 2025 8:14 AM
To: Jake Rice
Cc: Jesse Kehres
Subject: Re: phones

Jake,

Makes perfect sense to be concerned about that type of an event. So the way this works is as follows: IF you were to experience an internet outage at Rescue-whether it is because of a network breach or a simple outage caused by your ISP, you would effectively be able to connect the device within your network to another source of internet and that device (which would control your phones and configuration) would take right back off and function even not being in your building. Once online, that configuration would be setup to forward all incoming phone calls to your cellular phone using the built in application for the soft phone- (Example of this would be as follows-) We become aware of an issue at your office, you alert us, we could then grab the backup configuration of said device within your network, put that config on our spare unit, plug it in to internet at our shop, your phone system would then come back online and function.(excluding the phones at the office) All incoming phone calls would be set up to auto forward to your cell phone application. On your phone you would have an application for JERD's phone system, you would use that phone app to make and receive all phone calls during the internet outage or breach. (this application can be used by multiple members of JERD-As long as the users have an extension/user account setup.

Most providers do not provide POTS lines any longer; and if they do, the cost outweighs the reward, you could definitely look into an analog only phone line with an old school phone, that would be handled through a phone provider.

Let me know if you have any questions or would like us to further explain things. Please keep in mind, these types of tasks/events will be planned out in your cyber security program which we coordinate together to complete. This could also be a part of our annual required tabletop discussion as part of the HB96 training and planning we will be doing once we get your HB96 check list completed.



Jake Hudson
Operations Manager
Hudson Communications, LLC
844-44COMMS
1 440-738-8749 Direct
jake@hudson-comm.com



Admin Report Nov 17th

To: Mayor Sekanina
 From: Chris Mackensen, Members of Council
 Subject: Administrator's Report Village Administrator
 Date: November 17, 2025

Village Administrator's report for the period ending November 17th , 2025.

Projects update:

Project	Project #	Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000
Village Street Paving Program 2025	36360 (Roads)	Completed	Karvo Companies		\$222,895.00

In the Village

The 2025 Street Paving Program has officially concluded. The contractor is currently completing final grading and sealing on S. Poplar and Westview Dr., and this work is expected to be finalized soon.

Seasonal operations are also underway. Leaf pickup is continuing throughout the village, and the Street Department is managing snow removal, including the parking lot behind the businesses located on the southeast corner of Chestnut Street and Jefferson Street.

Additionally, the community Christmas lights will be turned on following Thanksgiving, and Christmas music has been activated in the downtown area for residents' and visitors' holiday shopping enjoyment.

I would like to recognize and thank the Street Department for their timely and effective response to the season's first snowfall.

Zoning:

Permits issued since the last council meeting: 1

This permit was for an 5000sf addition to Next Dimension located in the industrial area.

Recreation Department:

Included in your packet is a motion to approve the recommendation to hire Katie Sweeney as the full-time Recreation Park Supervisor, with an effective start date of December 2nd. Her start will coincide with preparations for upcoming holiday events, including Breakfast with Santa on December 6th 9 am to 11 am, and the annual Christmas parade later that evening.

The parade is scheduled to step off at 6:00 PM. The route will proceed east on Mulberry Street, then north on S. Chestnut Street, before turning west onto Fairground Street, ending at the fairgrounds.

Also included in your packet is a motion to approve the temporary closure of Mulberry Street from 5:00 PM to 7:00 PM for the parade. Additionally, Route 46 will be closed as the parade moves through the center of town. As in the past two years, parking on Chestnut Street will be restricted, with the exception of designated handicap parking from Satin Street to near Jefferson Street.

Wastewater Treatment Plant:

Regarding the EPA Wastewater Treatment Plant violation

As a follow-up, the Wastewater Department has begun additional testing to evaluate time-of-day variations and water-flow fluctuations. This expanded monitoring will help determine the most effective steps for addressing the elevated copper levels and ensuring continued compliance as conditions improve.

Other notes:

Technology and Cybersecurity

The Village has reviewed the final requirements regarding our cybersecurity upgrades. All required components have been approved and will be installed shortly to ensure compliance with the State of Ohio regulations.

We have also discussed concerns related to the sound quality of council meetings. Improvements are underway, with a full replacement of the outdated 1980s-era microphone system. The new digital system is expected to be operational by the first meeting in December.

Over the past several weeks, I have attended two planning meetings for the upcoming 250th Celebration, which will take place at the Park on July 4, 2026. I encourage everyone to mark this important community event on your calendars.

Planned activities include: A “journey through time” experience

Craft shows and vendors

Historical reenactors representing various time periods

Multiple bands throughout the day

Fireworks to conclude the evening

For additional information about the 250th Celebration, residents may contact Tina Fuller at the Refinery Vintage Market, located at 39 South Chestnut Street. She will be happy to provide details and answer questions regarding the event.

In your console packet, you will find a motion recommending approval to send Jeremy Cummins and Officer William Dye to a training on December 2, 2025. This training will focus on investigating beyond the traffic stop, helping them identify higher-profile crimes occurring within the Village.

The cost of the training is \$199 per officer. There is no additional cost for lodging or meals, as the training will take place in Madison, OH.

I would like to take a moment to address the recent media attention regarding the increased number of traffic stops conducted by my officers. These actions are at my direction, as visible officer presence often encourages drivers to slow down and promotes safer streets.

Normally, I do not address media concerns coming from social media platforms like Facebook, but I feel this is an important matter to discuss, as I support the attention it brings to our residents seeing a higher presence of police in the community.

These increased patrols allow residents to see that we are actively present, not simply waiting at the station to respond to calls.

As always, if anyone has questions or concerns, they are welcome to contact me at any time.

Village Of Jefferson Net Allocation Report

Period Number: 23

Check Date: 11/14/2025

Payroll Period: 2025/11/14 BIWEEKLY PAYROLL
11/14/2025

Period Dates: 10/27/2025 to 11/09/2025

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000007509	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$632.56	\$465.00
0000007510	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,145.18	\$841.83
0000007511	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$612.15	\$450.00
0000007512	ADMF090	MURPHY, STEVEN S.	Direct Deposit [***918]	\$3,269.23	\$2,608.15
0000007513	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$965.66	\$469.52
0000007514	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***699]	\$51.42	\$25.00
0000007515	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***372]	\$1,234.04	\$600.00
0000007516	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***218]	\$102.84	\$50.00
0000007517	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$102.84	\$50.00
0000007518	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,825.76	\$1,456.37
0000007519	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,643.50	\$1,204.80
0000007520	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$34.10	\$25.00
0000007521	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$2,601.04	\$2,149.76
0000007522	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$2,675.76	\$2,095.10
0000007523	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$597.83	\$450.00
0000007524	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,363.53	\$1,779.08
0000007525	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,253.39	\$2,452.86
0000007526	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,446.28	\$1,905.03
0000007527	00103	SCHOR, JOSEPH GENE	Direct Deposit [***543]	\$2,502.08	\$2,013.69
0000007528	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$994.14	\$910.88
0000007529	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$637.60	\$530.53
0000007530	RECP590	DICKSON, LISA REANNE	Direct Deposit [***486]	\$964.24	\$873.91
0000007531	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$445.30	\$408.05
0000007532	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$488.00	\$443.64
0000007533	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$1,651.20	\$1,360.95
0000007534	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$1,964.80	\$1,383.15
0000007535	STRF290	BURR, BLAZE P.	Direct Deposit [***247]	\$1,980.17	\$1,591.27
0000007536	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$1,848.00	\$1,438.21
0000007537	STRF110	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,613.63	\$2,102.32
0000007538	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$1,848.00	\$1,439.19
0000007539	WASF140	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,201.22	\$1,750.18
0000007540	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$363.18	\$300.00
0000007541	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,324.82	\$1,920.41
0000007542	WASP096	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,072.93	\$1,544.51
0000007543	WASP096	MAYLISH, TYLER J.	Direct Deposit [***751]	\$335.53	\$250.00
Direct Deposit (ACH file) Total:				\$50,791.95	\$39,338.39
Grand Total:				\$50,791.95	\$39,338.39

Village Of Jefferson Special Pay Analysis

Payroll Period: 2025/11/14 BIWEEKLY PAYROLL
11/14/2025

Emp Number	Name	Pay Code	Hours	Amount
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	5	\$185.22
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME	1	\$16.96
STRF290	BURR, BLAZE P.	O- OVERTIME		\$3.68
STRF290	BURR, BLAZE P.	O- OVERTIME		\$1.47
STRF290	BURR, BLAZE P.	O- OVERTIME		\$2.22
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	16	\$600.24
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	13	\$498.56
ADMF030	GUERINI, RONI S.	O- OVERTIME	1	\$41.74
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$8.35
ADMF030	GUERINI, RONI S.	O- OVERTIME	1	\$33.40
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	3	\$140.02
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	2	\$84.00
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	1	\$56.01
POLF360	LACHEY, GREGORY F.	O- OVERTIME	8	\$329.04
WASF096	MAYLISH, TYLER J.	O- OVERTIME	5	\$192.46
POLF890	SCHOR, JOSEPH GENE	O- OVERTIME	8	\$308.48
Grand Total:			63	\$2,501.85

To: Mayor Sekanina, Members of Council, Administrator Mackensen

From: Patricia A Fisher, Clerk/Treasurer

Month End Financial Summary for : September 2024 September 2025

Month- End Total Fund Balance after Outstanding Encumbrances

Unexpended Balance	4,024,437.32	4,024,437.32
Lottery	(31,652.00)	(31,652.00)
Ending Balance	3,992,785.32	3,992,785.32

Overall Fund Balances	0.00	0.0%	Without Lottery
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2012 Income Tax Collections

1,967,541.58	1,940,595.80
1,967,541.58	1,940,595.80

Tax Comparison YTD	(26,945.78)	-1.4%
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2012 WasteWater Fees

509	195,170.46	350,831.74
520	54,576.83	54,269.66
Capital surcharge	553,947.07	411,204.04
	803,694.36	816,305.44

Sewer Comparison YTD	12,611.08	1.5%
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2012 Recreation Center

204	116,035.67	107,816.89
Levy	55,799.60	56,889.72
Transfer	83,000.00	0.00

Recreation Comparison YTD	(8,218.78)	-7.6%
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2012 Senior Center

205	17,187.76	19,842.49
Transfer	0.00	0.00

Senior Comparison YTD	2,654.73	13.4%
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End of Month Summary	September	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$46,772.08	
Star Ohio 26065	\$2,119,473.50	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$2,918,955.88	
Ending Balance	\$5,136,201.46	Up 11.1 %
YTD Revenue	\$5,871,168.28	
YTD Expenses	\$5,141,992.55	
Outstanding Encumbrance	\$290,492.91	
Recreation Revenue YTD	\$107,816.89	Down 7.6 %
Senior Revenue YTD	\$19,842.49	Up 13.4 %
Income Tax Revenue YTD	\$1,940,595.80	Down 1.4 %
Sewer Fee Collections YTD	\$816,305.44	Up 1.5 %

Village of Jefferson Statement of Cash Position with MTD Totals

From: 1/1/2025 to 9/30/2025
Funds: 000 to 999

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$1,331,465.65	\$114,314.41	\$1,083,819.62	\$138,999.58	\$1,138,146.09	\$1,277,139.18	\$24,930.16	\$1,252,209.02
201	STREET CONSTRUCTION M & R	\$85,896.42	\$18,238.03	\$155,289.13	\$12,741.03	\$156,614.11	\$84,571.44	\$486.55	\$84,084.89
202	STATE HIGHWAY IMPROVEMENT	\$17,716.27	\$1,600.05	\$14,421.70	\$134.93	\$10,962.98	\$21,174.99	\$543.29	\$20,631.70
204	VILLAGE RECREATION	\$32,361.96	\$12,531.34	\$212,206.61	\$27,523.27	\$221,107.08	\$23,461.49	\$3,016.71	\$20,444.78
205	VILLAGE SENIOR DEPARTMENT	\$5,337.85	\$12,402.78	\$35,402.42	\$2,614.15	\$26,317.95	\$14,422.32	\$357.18	\$14,065.14
206	CENTRAL PARK HALL	\$37,268.87	\$3,350.00	\$43,825.04	\$3,178.99	\$58,952.53	\$22,141.38	\$228.56	\$21,912.82
207	SPECIAL STREET REPAIR	\$65,516.66	\$6,098.37	\$116,606.47	\$5,304.29	\$54,996.14	\$127,126.99	\$4,944.28	\$122,182.71
209	STREET LIGHTING LEVY	\$51,171.63	\$4,379.89	\$90,263.68	\$7,244.35	\$71,470.50	\$69,964.81	\$2,678.70	\$67,286.11
210	PERMISSIVE AUTO ENFORCEMENT	\$40,055.93	\$2,058.47	\$21,166.07	\$0.00	\$36,974.57	\$24,247.43	\$0.00	\$24,247.43
213	EDUCATION	\$3,635.44	\$0.00	\$25.00	\$0.00	\$0.00	\$3,660.44	\$0.00	\$3,660.44
214	POLICE TRAINING REIMBURSEMENT	\$13,308.75	\$0.00	\$2,316.48	\$0.00	\$0.00	\$15,625.23	\$2,400.00	\$13,225.23
215	POLICE BUILDING FUND	\$17,954.08	\$135.00	\$1,830.00	\$642.33	\$10,892.06	\$8,892.02	\$657.47	\$8,234.55
216	OPIOID DISTRIBUTION SETTLEMENT (STATE OF OHIO)	\$2,601.35	\$0.00	\$454.38	\$0.00	\$0.00	\$3,055.73	\$0.00	\$3,055.73
217	CRIMINAL FORFEITURE FUND	\$1,815.82	\$0.00	\$0.00	\$0.00	\$682.40	\$1,133.42	\$0.00	\$1,133.42
219	SAFETY SERVICES FUND	\$496,313.11	\$77,450.88	\$648,397.72	\$61,028.50	\$715,860.45	\$428,850.38	\$32,352.07	\$396,498.31
221	FIRE APPARATUS (CONTRACT)	\$60,471.17	\$0.00	\$78,915.60	\$5,452.81	\$65,398.44	\$73,988.33	\$5,298.81	\$68,689.52
222	SPECIAL FIRE APPARTUS (LEVY)	\$60,203.45	\$3,925.44	\$154,300.26	\$19,185.63	\$78,292.37	\$136,211.34	\$10,418.38	\$125,792.96
223	SPECIAL POLICE (LEVY)	\$2,475.91	\$1,072.75	\$26,939.79	\$13,068.91	\$26,572.47	\$2,843.23	\$0.00	\$2,843.23
224	CAPITAL IMPROVEMENT SPEC REVEN	\$352,439.22	\$82,867.36	\$657,487.24	\$29,664.39	\$474,694.09	\$535,232.37	\$60,907.19	\$474,325.18
230	230 CAPITAL IMPROVEMENTS (PERMANENT FIXTURE)	\$31,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,652.00	\$0.00	\$31,652.00
310	JEFFERSON IMAGINATION	\$324,968.87	\$1,750.00	\$354,002.81	\$19,653.80	\$89,648.44	\$589,323.24	\$14,410.66	\$574,912.58

Statement of Cash Position with MTD Totals

From: 1/1/2025 to 9/30/2025

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
	PLAYGROUND AND VILLAGE								
320	PIERCE FIRE TRUCK	\$28,278.08	\$0.00	\$26,305.20	\$0.00	\$28,000.25	\$26,583.03	\$0.00	\$26,583.03
430	RECYCLING GRANT	\$1,624.50	\$12.50	\$50.00	\$0.00	\$0.00	\$1,674.50	\$0.00	\$1,674.50
440	EQUALIZATION TANK	\$0.00	\$0.00	\$10,577.28	\$0.00	\$10,577.28	\$0.00	\$0.00	\$0.00
450	AMERICAN RESCUE PLAN (ARP)	\$4.65	\$0.00	\$0.00	\$0.00	\$0.00	\$4.65	\$0.00	\$4.65
509	SEWER IMPROVEMENT	\$597,417.02	\$87,607.51	\$443,257.49	\$24,226.57	\$105,827.33	\$934,857.18	\$10,780.00	\$924,077.18
510	REFUSE FUND	\$27,828.95	\$33,373.20	\$186,089.24	\$18,380.07	\$161,909.89	\$52,008.30	\$45,790.44	\$6,217.86
520	WW TREATMENT	\$621,381.22	\$77,608.40	\$427,152.47	\$71,619.47	\$535,629.79	\$512,903.90	\$69,542.46	\$443,361.44
704	UNCLAIMED FUNDS	\$22,553.06	\$25.00	\$227.82	\$0.00	\$0.00	\$22,780.88	\$0.00	\$22,780.88
706	RENTAL DEPOSIT FUND	\$3,047.50	\$1,225.00	\$7,360.00	\$550.00	\$6,490.00	\$3,917.50	\$100.00	\$3,817.50
707	BID - PERFORMANCE BOND	\$1,200.00	\$200.00	\$1,150.00	\$350.00	\$950.00	\$1,400.00	\$650.00	\$750.00
708	UTILITY DEPOSIT	\$53,972.51	\$720.00	\$4,540.00	\$101.71	\$2,609.29	\$55,903.22	\$0.00	\$55,903.22
709	SCHOLARSHIP FUND	\$535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$0.00	\$535.00
710	MARKETING JEFFERSON FUND	\$2,435.36	\$0.00	\$1,946.87	\$0.00	\$2,500.00	\$1,882.23	\$0.00	\$1,882.23
803	SAWEST CEDAR STREET	\$9,530.27	\$0.00	\$12,517.41	\$0.00	\$364.58	\$21,683.10	\$0.00	\$21,683.10
998	Utility Billing - Credit Memos	\$2,587.00	\$2,032.70	\$2,364.01	\$0.00	\$0.00	\$4,951.01	\$0.00	\$4,951.01
999	Payroll Clearing Fund	\$0.00	\$112,008.33	\$1,049,950.47	\$112,495.68	\$1,049,551.47	\$399.00	\$0.00	\$399.00
	Grand Total:	\$4,407,025.53	\$656,987.41	\$5,871,168.28	\$574,160.46	\$5,141,992.55	\$5,136,201.26	\$290,492.91	\$4,845,708.35

Village of Jefferson Bank Report

Banks: aflac to SWR

As Of: 1/1/2025 to 9/30/2025

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
ANDOVER BANK CD	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
CASH ON HAND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
FURTHERANCE OF JUSTICE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
GENERAL CHECKING ACCOUNT	\$3,232,251.23	\$544,890.53	\$4,315,532.90	\$459,943.79	\$3,544,409.08	(\$1,084,419.37)	\$2,918,955.68
PAYROLL CHECKING ACCOUNT	\$0.00	\$112,008.33	\$1,049,950.48	\$114,128.12	\$1,134,369.85	\$84,419.37	\$0.00
HUNTINGTON CD	\$45,841.87	\$0.00	\$930.21	\$0.00	\$0.00	\$0.00	\$46,772.08
STAR OHIO INVESTMENT	\$1,077,932.43	\$0.00	\$41,541.07	\$0.00	\$0.00	\$1,000,000.00	\$2,119,473.50
Grand Total:	\$4,407,025.53	\$656,898.86	\$5,407,954.66	\$574,071.91	\$4,678,778.93	\$0.00	\$5,136,201.26

Village of Jefferson Check Report by Check Number

Banks: All

Payment Method: Checks, ACH, EFT

Vendors: 1STAYD10 to ZUPKAJ50

Checks: All

Check Dates: 1/1/1900 to 9/30/2025

As Of Check Cashed Date: 1/1/1900 to 9/30/2025

Include Voids: No

Check Status: Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000279913	08/14/2025	RECFEF	DAN GAUL	Check	Outstanding		\$0.00	\$25.00
0000279924	08/14/2025	RECFEF	SHARON RICCIO	Check	Outstanding		\$0.00	\$25.00
0000279926	08/14/2025	RECFEF	BELEN HANES	Check	Outstanding	10/22/2025	\$0.00	\$25.00
0000279951	08/20/2025	UDEPREF	SMITH, MAURI	Check	Outstanding		\$0.00	\$40.89
0000279952	08/20/2025	UDEPREF	HARPER, ROGER	Check	Outstanding		\$0.00	\$0.90
0000279955	08/20/2025	UDEPREF	HOLCOMB, ELBA	Check	Outstanding		\$0.00	\$3.91
0000279990	09/02/2025	UDEPREF	BEARD, ALICIA	Check	Outstanding		\$0.00	\$12.82
0000280001	09/05/2025	RECFEF	DEBBIE BURLINGAME	Check	Outstanding	10/06/2025	\$0.00	\$25.00
0000280005	09/05/2025	RECFEF	LEADERSHIP ASHTABULA CO	Check	Outstanding	10/03/2025	\$0.00	\$50.00
0000280016	09/15/2025	BORTN10	BORTNICK TRACTOR SALES	Check	Outstanding	10/01/2025	\$0.00	\$694.32
0000280026	09/15/2025	RENTREIMB	JOHN PATTERSON	Check	Outstanding	10/07/2025	\$0.00	\$100.00
0000280031	09/26/2025	ACTIVE10	ACTIVE PLUMBING SUPPLY BR4	Check	Outstanding	10/03/2025	\$0.00	\$163.53
0000280032	09/26/2025	ADMAS10	ADMAR SUPPLY COMPANY	Check	Outstanding	10/06/2025	\$0.00	\$839.12
0000280033	09/26/2025	ASCEND25	ASCENDANCE TRUCKS PENNSYLVANIA	Check	Outstanding	10/01/2025	\$0.00	\$400.00
0000280034	09/26/2025	ATLANTIC10	ATLANTIC EMERGENCY SOLUTIONS, INC	Check	Outstanding	10/06/2025	\$0.00	\$107.90
0000280035	09/26/2025	AVALON10	AVALON/GLAVIS PEST CONTROL	Check	Outstanding	10/17/2025	\$0.00	\$74.00
0000280036	09/26/2025	MERITE60	BLUE TECHNOLOGIES	Check	Outstanding	10/06/2025	\$0.00	\$109.65
0000280037	09/26/2025	BOBSUM10	BOB SUMEREL TIRE	Check	Outstanding	10/07/2025	\$0.00	\$858.92
0000280038	09/26/2025	BONDREF	FRANK WHITE	Check	Outstanding	10/03/2025	\$0.00	\$150.00
0000280039	09/26/2025	BONDREF	MICHAEL ANDERSON	Check	Outstanding	10/06/2025	\$0.00	\$200.00
0000280040	09/26/2025	PETTYC10	CASH	Check	Outstanding	10/15/2025	\$0.00	\$44.48
0000280041	09/26/2025	CLEVEL20	CLEVELAND PLUMBING SUPPLY	Check	Outstanding	10/03/2025	\$0.00	\$66.10
0000280042	09/26/2025	DIAMON10	DIAMOND DOOR LLC	Check	Outstanding	10/02/2025	\$0.00	\$225.00
0000280043	09/26/2025	FULLAU50	FULL AUTO SALES	Check	Outstanding	10/30/2025	\$0.00	\$206.46
0000280044	09/26/2025	HUDSON10	HUDSON COMMUNICATION LLC	Check	Outstanding	10/08/2025	\$0.00	\$242.40
0000280045	09/26/2025	VERDAN25	NATIONAL EC-SERVICES INC	Check	Outstanding	10/07/2025	\$0.00	\$2,420.00
0000280046	09/26/2025	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Outstanding	10/01/2025	\$0.00	\$375.00
0000280047	09/26/2025	SECUR10	SECURITY TECHNOLOGIES	Check	Outstanding	10/06/2025	\$0.00	\$396.00
0000280048	09/26/2025	SHERWI10	SHERWIN WILLIAMS	Check	Outstanding	10/06/2025	\$0.00	\$112.12
0000280049	09/26/2025	TREASUR	OHIO TREASURER OF STATE	Check	Outstanding	10/06/2025	\$0.00	\$555.00
0000280050	09/26/2025	ULINE	ULINE INC	Check	Outstanding	10/06/2025	\$0.00	\$463.42
0000280051	09/26/2025	WASTEM10	WASTE MANAGEMENT	Check	Outstanding	10/06/2025	\$0.00	\$22,279.12
0000280052	09/30/2025	ACTIVE10	ACTIVE PLUMBING SUPPLY BR4	Check	Outstanding	10/07/2025	\$0.00	\$111.84
0000280053	09/30/2025	ASHTAS85	ASHTABULA CNTY SHERIFF'S DEPT	Check	Outstanding	10/09/2025	\$0.00	\$40.00
0000280054	09/30/2025	J&WPA10	J & W PAINT COMPANY	Check	Outstanding	10/08/2025	\$0.00	\$25.00

As Of Check Cashed Date: 1/1/1900 to 9/30/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000280055	09/30/2025	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Outstanding	10/03/2025	\$0.00	\$595.75
0000280056	09/30/2025	SIGNAL10	SIGNAL SERVICE CO	Check	Outstanding	10/07/2025	\$0.00	\$363.05
0000280057	09/30/2025	TRAVEL50	TRAVELERS INSURANCE	Check	Outstanding	10/08/2025	\$0.00	\$92,268.00
0000280700	06/16/2025	RENTREIMB	ANNA MILLER	Check	Outstanding		\$0.00	\$25.00
0000280701	06/16/2025	RENTREIMB	DEONDRA LAUTER	Check	Outstanding		\$0.00	\$75.00
0000280744	06/20/2025	UDEPREF	STACEY FOLSOM	Check	Outstanding		\$0.00	\$40.00
0000280764	06/20/2025	TAXREF	CHARLES FEDELE	Check	Outstanding		\$0.00	\$14.00
0000280841	07/15/2025	RENTREIMB	MICHALA FUSCO	Check	Outstanding		\$0.00	\$25.00
0000280847	07/15/2025	RENTREIMB	TOMMY CASPER	Check	Outstanding		\$0.00	\$25.00
GEN - GENERAL CHECKING ACCOUNT Total:							\$0.00	\$124,898.70

Bank: PAY - PAYROLL CHECKING ACCOUNT

0000007496	08/19/2025	EQUITA50	EQUITABLE	EFT	Outstanding	10/31/2025	\$0.00	\$220.00
0000007514	09/03/2025	EQUITA50	EQUITABLE	EFT	Outstanding	10/31/2025	\$0.00	\$220.00
PAY - PAYROLL CHECKING ACCOUNT Total:							\$0.00	\$440.00

Grand Total:

\$0.00 \$125,338.70

Village of Jefferson

Check Report by Check Number

Banks: All
 Payment Method: Checks, ACH, EFT
 Vendors: 1 STAYD10 to ZUPKAJ50
 Checks: All

Check Dates: 9/1/2025 to 9/30/2025
 As Of Check Cashed Date: 9/1/2025 to 9/30/2025
 Include Voids: No
 Check Status: Cashed

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000279214	09/02/2025	BUREAU90	BUREAU OF WORKERS COMP	EFT	Cashed	09/04/2025	\$0.00	\$1,600.11
0000279215	09/02/2025	TREASU20	TREASURER OF STATE	EFT	Cashed	09/08/2025	\$0.00	\$10,705.10
0000279216	09/02/2025	VISA050	VISA	EFT	Cashed	09/30/2025	\$0.00	\$0.00
0000279217	09/02/2025	ILLUMI10	ILLUMINATING COMPANY	EFT	Cashed	09/30/2025	\$0.00	\$0.00
0000279219	09/04/2025	POLPEN	OHIO POLICE & FIRE DISABILITY	EFT	Cashed	09/04/2025	\$0.00	\$14,644.71
0000279220	09/08/2025	FIELD50	JULIE ECKART	EFT	Cashed	09/15/2025	\$0.00	\$232.50
0000279221	09/26/2025	AT&TMO	AT&T MOBILITY LLC	EFT	Cashed	09/26/2025	\$0.00	\$895.62
0000279222	09/26/2025	SPECTRUM	SPECTRUM BUSINESS	EFT	Cashed	09/24/2025	\$0.00	\$1,057.84
0000279223	09/26/2025	CONSUM10	AQUA OH	EFT	Cashed	09/02/2025	\$0.00	\$1,806.65
0000279224	09/26/2025	INTERM10	INTERMEDIA.NET INC	EFT	Cashed	09/17/2025	\$0.00	\$579.30
0000279225	09/26/2025	ILLUMI10	ILLUMINATING COMPANY	EFT	Cashed	09/10/2025	\$0.00	\$21,757.76
0000279226	09/26/2025	EASTOH10	DOMINION EAST OHIO	EFT	Cashed	09/22/2025	\$0.00	\$474.17
0000279227	09/26/2025	VISA050	VISA	EFT	Cashed	09/29/2025	\$0.00	\$430.64
0000279228	09/26/2025	VISA050	VISA	EFT	Cashed	09/29/2025	\$0.00	\$231.58
0000279229	09/26/2025	VISA050	VISA	EFT	Cashed	09/29/2025	\$0.00	\$1,204.66
0000279230	09/26/2025	VISA050	VISA	EFT	Cashed	09/29/2025	\$0.00	\$759.99
0000279231	09/05/2025	MEDICAL	MEDICAL INSURANCE (ANTHEM)	EFT	Cashed	09/26/2025	\$0.00	\$25,435.36
0000279232	09/26/2025	AT&TMO	AT&T MOBILITY LLC	EFT	Cashed	09/26/2025	\$0.00	\$33.14
0000279980	09/02/2025	ASHTAS85	ASHTABULA CNTY SHERIFF'S DEPT	Check	Cashed	09/08/2025	\$0.00	\$13,068.91
0000279981	09/02/2025	CARDIN10	CARDINAL ENVIRONMENTAL LABORATO	Check	Cashed	09/09/2025	\$0.00	\$1,661.00
0000279982	09/02/2025	COMMUN20	COMMUNITY AUTO REPAIR	Check	Cashed	09/05/2025	\$0.00	\$255.96
0000279983	09/02/2025	FULLAU50	FULL AUTO SALES	Check	Cashed	09/12/2025	\$0.00	\$35.00
0000279984	09/02/2025	J&WPAH10	J & W PAINT COMPANY	Check	Cashed	09/10/2025	\$0.00	\$141.96
0000279985	09/02/2025	NATION80	NATIONAL PUMP & PROCESS INC	Check	Cashed	09/12/2025	\$0.00	\$14,144.00
0000279986	09/02/2025	NORTHS50	NORTH EAST SEPTIC TANK SERVICE	Check	Cashed	09/12/2025	\$0.00	\$310.00
0000279987	09/02/2025	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Cashed	09/05/2025	\$0.00	\$125.00
0000279988	09/02/2025	RODGER60	RODGERS ELECTRIC & PLUMBING	Check	Cashed	09/08/2025	\$0.00	\$125.00
0000279989	09/02/2025	SOUTHE10	SOUTHEASTERN EQUIPMENT CO	Check	Cashed	09/16/2025	\$0.00	\$795.42
0000279991	09/05/2025	ARISCO10	ARIS COMPANY	Check	Cashed	09/15/2025	\$0.00	\$124.50
0000279992	09/05/2025	DISTIL10	DISTILLATA CO	Check	Cashed	09/11/2025	\$0.00	\$69.80
0000279993	09/05/2025	INVOIC10	INVOICE CLOUD INC	Check	Cashed	09/11/2025	\$0.00	\$650.80
0000279994	09/05/2025	J&WPAH10	J & W PAINT COMPANY	Check	Cashed	09/23/2025	\$0.00	\$1,917.82
0000279995	09/05/2025	LEXISN20	LEXISNEXIS RISK SOLUTIONS	Check	Cashed	09/11/2025	\$0.00	\$150.00
0000279996	09/05/2025	LOWES010	LOWE'S COMPANIES, INC.	Check	Cashed	09/15/2025	\$0.00	\$255.33
0000279997	09/05/2025	VERDAN25	NATIONAL EC SERVICES INC	Check	Cashed	09/15/2025	\$0.00	\$29,158.57

As Of Check Cashed Date: 9/1/2025 to 9/30/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000279998	09/05/2025	RECFE	ROBERTA WIMER	Check	Cashed	09/12/2025	\$0.00	\$25.00
0000279999	09/05/2025	RECFE	MELISSA SCHISMENOS	Check	Cashed	09/15/2025	\$0.00	\$75.00
0000280000	09/05/2025	RECFE	EMILY ELLIOTT	Check	Cashed	09/15/2025	\$0.00	\$75.00
0000280002	09/05/2025	RECFE	BRYAN LUCE	Check	Cashed	09/12/2025	\$0.00	\$100.00
0000280003	09/05/2025	RECFE	NANCY SIDLEY	Check	Cashed	09/29/2025	\$0.00	\$100.00
0000280004	09/05/2025	RECFE	AMY BRANDEBERRY	Check	Cashed	09/24/2025	\$0.00	\$100.00
0000280006	09/05/2025	SANDER10	SANDERS MARKETS	Check	Cashed	09/10/2025	\$0.00	\$255.97
0000280007	09/05/2025	SHERWI10	SHERWIN WILLIAMS	Check	Cashed	09/16/2025	\$0.00	\$532.11
0000280008	09/05/2025	CRONO050	THE CHRONO TEK COMPANY, INC	Check	Cashed	09/18/2025	\$0.00	\$158.00
0000280009	09/05/2025	ASHTAC50	TIMOTHY T MARTIN, P.E., P.S.	Check	Cashed	09/11/2025	\$0.00	\$85.50
0000280010	09/05/2025	TRANSU10	TRANSUNION RISK AND ALTERNATIVE D	Check	Cashed	09/16/2025	\$0.00	\$120.00
0000280011	09/05/2025	UNIONI10	UNION INDUSTRIAL CONTRACTORS, INC	Check	Cashed	09/12/2025	\$0.00	\$12,098.00
0000280012	09/05/2025	VECTOR50	VECTOR SECURITY	Check	Cashed	09/16/2025	\$0.00	\$57.76
0000280013	09/15/2025	ANDREW10	ANDREWS & PONTIUS LLC	Check	Cashed	09/22/2025	\$0.00	\$2,140.00
0000280014	09/15/2025	CONSUM20	AQUA OHIO	Check	Cashed	09/25/2025	\$0.00	\$280.00
0000280015	09/15/2025	BONCIM25	BONCIMINO, MISTY	Check	Cashed	09/23/2025	\$0.00	\$600.00
0000280017	09/15/2025	CARDIN10	CARDINAL ENVIRONMENTAL LABORATO	Check	Cashed	09/23/2025	\$0.00	\$1,468.00
0000280018	09/15/2025	CENTER10	CENTERRA CO-OP	Check	Cashed	09/23/2025	\$0.00	\$3,334.25
0000280019	09/15/2025	GETYOU10	GET YOUR GRAPHICS LLC	Check	Cashed	09/24/2025	\$0.00	\$2,356.00
0000280020	09/15/2025	HOMETOWN	HOMETOWN AUTO PARTS LLC	Check	Cashed	09/23/2025	\$0.00	\$855.59
0000280021	09/15/2025	MASTLE10	MAST LEPLY SILO INC	Check	Cashed	09/24/2025	\$0.00	\$67.67
0000280022	09/15/2025	VERDAN25	NATIONAL EC-SERVICES INC	Check	Cashed	09/25/2025	\$0.00	\$12,750.00
0000280023	09/15/2025	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Cashed	09/25/2025	\$0.00	\$125.00
0000280024	09/15/2025	OGRAM50	OGRAM HEATING & COOLING INC.	Check	Cashed	09/24/2025	\$0.00	\$275.00
0000280025	09/15/2025	PAYCOM10	PAYCOM PAYROLL LLC	Check	Cashed	09/25/2025	\$0.00	\$7,456.42
0000280027	09/15/2025	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check	Cashed	09/24/2025	\$0.00	\$456.00
0000280028	09/15/2025	TEACHI10	TEACHING STRATEGIES	Check	Cashed	09/23/2025	\$0.00	\$939.00
0000280029	09/15/2025	USBANK10	U.S BANK NATIONAL ASSOCIATION	Check	Cashed	09/25/2025	\$0.00	\$74.72
0000280030	09/15/2025	WINTER25	WINTERGREEN CORPORATION	Check	Cashed	09/22/2025	\$0.00	\$31,893.65
GEN - GENERAL CHECKING ACCOUNT Total:								\$0.00
Bank: PAY - PAYROLL CHECKING ACCOUNT								\$223,691.84
000006703	09/25/2025	JEFTAX	JEFFERSON VILLAGE INCOMETAX	Check	Cashed	09/26/2025	\$0.00	\$1,656.04
000007512	09/03/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	09/04/2025	\$0.00	\$1,520.00
000007513	09/03/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	09/04/2025	\$0.00	\$2,019.97
000007515	09/03/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	09/05/2025	\$0.00	\$678.17
000007516	09/03/2025	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	09/05/2025	\$0.00	\$5,236.03
000007517	09/16/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	09/19/2025	\$0.00	\$279.65
000007518	09/16/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	09/18/2025	\$0.00	\$278.00
000007519	09/16/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	09/18/2025	\$0.00	\$678.17
000007520	09/19/2025	WASHI050	WASHINGTON NATIONAL	EFT	Cashed	09/17/2025	\$0.00	\$902.42
000007521	09/19/2025	UNTWAY	UNITED WAY OF ASHTABULA	EFT	Cashed	09/19/2025	\$0.00	\$30.00
000007522	09/19/2025	AFLAC	AFLAC	EFT	Cashed	09/19/2025	\$0.00	\$611.76
000007523	09/25/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	09/19/2025	\$0.00	\$1,520.00
000007524	09/16/2025	IRS 941 TAXES	MEDICARE TAX MATCH	EFT	Cashed	09/19/2025	\$0.00	\$5,485.69
000007525	09/08/2025	IRS 941 TAXES	FEDERAL TAX WITHHELD	EFT	Cashed	09/18/2025	\$0.00	\$687.12

As Of Check Cashed Date: 9/1/2025 to 9/30/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount	
0000007526	09/25/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	09/17/2025	\$0.00	\$2,019.97	
0000007527	09/25/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	09/17/2025	\$0.00	\$12.00	
0000007528	09/19/2025	OHIO BUSINESS G	GENEVA SCHOOL INCOME TAX	EFT	Cashed	09/26/2025	\$0.00	\$76.24	
0000007529	09/19/2025	STTAX	OHIO DEPARTMENT OF TAXATION	EFT	Cashed	09/26/2025	\$0.00	\$2,614.24	
0000007536	09/05/2025	FORTDE50	FORT DEARBORN LIFE INSURANCE	EFT	Cashed	09/05/2025	\$0.00	\$249.07	
PAY - PAYROLL CHECKING ACCOUNT Total:								\$0.00	\$26,554.54
Grand Total:								\$0.00	\$250,246.38

Resolution NO. 3399
AN RESOLUTION TO APPROPRIATE CURRENT EXPENSES
AND OTHER EXPENDITURES OF THE VILLAGE OF JEFFERSON, OHIO DURING
FISCAL YEAR ENDING DECEMBER 31, 2026

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO that:

Section 1: To provide for the current expenses and other expenditures of the Village of Jefferson, Ohio during the fiscal year ending December 31, 2026, the sums included in the consolidated statement contained herein, be and they are hereby set aside and appropriations as hereinafter set forth.

<u>GENERAL FUND</u>	<u>ACCUMULATED APPROPRIATIONS</u>	<u>EXPENSES</u>
Police Law Enforcement (110)		22,550.00
Fire Dept (220)		-
Community Planning and Zoning (410)		1,500.00
Streets Department (620)		135,551.18
Administrative Offices (710)		117,333.77
Mayor and Council (730)		26,743.00
Clerk – Treasurer (740)		71,648.07
Lands and Buildings (750)		31,200.00
County Auditor and Treasurer's Fees (770)		36,000.00
State Examiner's Fees (780)		5,000.00
Solicitor - Attorneys (785)		15,000.00
Income Tax Administration (790)		40,404.73
Transfers/Advances (795)		170,000.00
	Total General Fund	672,930.75
 <u>ENTERPRISE FUNDS</u>		
Village Recreation Fund (204)		106,759.50
Federal Grant Fund (District XI) (205)		14,630.56
Central Park Hall (206)		14,700.00
Forfeitures (217)		1,000.00
Sewer Improvement Fund (509)		511,000.00
Refuse Fund (510)		82,349.50
Wastewater Treatment Fund (520)		322,867.95
	Total Enterprise Funds	1,053,307.52
 <u>ASSESSMENTS</u>		
Special Assessments Elliott Avenue (803)		416.00
	Total Special Assessments	416.00
 <u>DEBT SERVICE</u>		
Recreation Bond (310)		575,000.00
Fire Truck Loan (320)		-
	Total Debt Service	575,000.00

SPECIAL REVENUE FUNDS

Street Construction, Maintenance and Repair Fund (201)		54,473.33
State Highway Improvement Fund (202)		14,000.00
Special Street Repair Fund (Voted) (207)		40,500.00
Street Lighting (Voted) (209)		42,700.00
Permissive Auto License Fund (210)		40,000.00
Enforcement and Education Fund (213)		-
State Reimb Training Fund (214)		2,500.00
Court Fines Police Capital (215)		8,000.00
Safety Services (219)		320,398.48
Fire Apparatus Fund (221)		46,145.80
Special Fire Apparatus Fund (Voted) (222)		29,400.00
Special Police Levy Fund (Voted) (223)		13,600.00
Lottery Escrow (230)		-
	440	-
	Total Special Revenue Funds	611,717.61

CAPITAL PROJECTS

Recycling Grant (430)		-
	Total Projects	-

CAPITAL IMPROVEMENT (224)

Police Capital	110	-
Recreation Capital	310	6,500.00
Streets Maint and Repair Capital	620	47,077.00
Street Construction Capital	685	108,021.65
Street Storm Sewer Drains Capital	688	4,950.00
Streets Sidewalk Capital	689	-
County collection fees	770	250.00
Land Improvement	775	-
Income Tax Capital	790	10,000.00
	Total 224	176,798.65

TRUSTS

Unclaimed Funds (704)		10,000.00
Village Recreation Rental Deposits (706)		3,000.00
Bid Performance Bond (707)		1,400.00
Utility Deposit Fund- Sewer (708)		2,100.00
Scholarship Fund (709)		400.00
Jefferson Marketing Fund (710)		4,000.00
	Total Trusts	20,900.00

TOTAL ALL APPROPRIATIONS **3,111,070.53**

Section 2: This Ordinance shall take effect and be in full force at the earliest date allowed by law.

PASSED: 11/17/2023

ATTEST: Patricia A. Fisher

Patricia A. Fisher, Clerk/Treasurer

APPROVED: Sten Sch
Mayor

Village of Jefferson, Ohio
EMPLOYMENT APPLICATION

Please return to:
Village of Jefferson
27 E Jefferson St.
Jefferson, OH 44047
ATTN: Employment Application

Instructions: It is important that you fill out all sections of this application completely and to the best of your ability. Your application will be used as part of the certification process and therefore should represent your best effort. Incomplete applications will NOT be considered.

Name Sweeney Katie Lynn
Last First Middle

Present Address _____
Street Village State Zip Code

Telephone _____ (W) Social Security No. _____

(SSN is not required)

What position are you applying for? Recreation Supervisor

Are you currently employed by the Village of Jefferson? Yes _____ No X

If yes, which Department? _____

Have you previously worked for the Village of Jefferson? Yes X No _____ If yes, when? 4/2022 - 10/2023

Name, relationship and position held by any of your relatives now employed by the Village _____

May we contact your present employer? Yes _____ No X Lowest acceptable salary \$ _____

EDUCATION

Name the last elementary or high school attended Geneva High School

Address 1301 S. Ridge E. Geneva, OH 44041

Circle Highest Grade Completed 1 2 3 4 5 6 7 8 9 10 11 12

Are you a high school graduate? Yes X No _____

Do you possess a high school equivalency certificate (GED)? Yes _____ No _____

COLLEGE OR OTHER TRAINING AFTER HIGH SCHOOL

Name and Address of College or Trade School Attended	Attendance		Major Specialty	Type of Diploma, Degree License or Certificate earned
	From	To		
<u>Kent State Univ. - Ashtabula</u>	<u>1/2009</u>	<u>5/2010</u>		<u>Assoc. in Science</u>
<u>Kent State Univ. - Kent</u>	<u>8/2011</u>	<u>8/2013</u>	<u>Recreation Mgt.</u>	<u>Bach. in Science</u>

SPECIAL SKILLS AND TRAINING

Please list the kinds of office equipment or construction equipment you can operate

Fax/copy machine, registers

Microsoft programs,

Number of words per minute: Typing 74

If required for the position for which you are applying, please answer the following:

Do you have a valid Ohio Driver's license? Yes No

PERSONAL REFERENCES - DO NOT LIST RELATIVES

Name and Occupation	Address	Phone
1. Marissa Ursick		[Redacted]
2. Sue Ellen Foote		[Redacted]
3. Pasquale Martuccio		[Redacted]

FOR POLICE AND FIRE APPLICANTS ONLY

Date of birth _____ Age _____ Height _____ Weight _____

EMPLOYMENT HISTORY

Include military history, part-time, temporary, and seasonal employment

If you need additional space, please use the space for additional or explanatory information below or attach additional pages as requested.

List present or last employer first

1. Employer	Angels to Amish	Your Job Title	Admin. Assistant
Address	1160 Dorset Dr. Roaming Shores 44084	Describe Your Work	Remote
Supervisor	Stephanie Truckey		Answer phones, schedule patients, create/fax medical orders to appropriate parties, marketing.
Supervisor's Title	Owner		
Telephone	440-563-1816		
Employed From	September 2024		
Employed To	present		
Starting Salary	17	Per	hour
Ending Salary		Per	
		Reason For Leaving	
Account for time between jobs			looking for a job that's not 1099

2. Employer	The Village of Jefferson	Your Job Title	Recreation Supervisor
Address	11 East Jefferson St. Jefferson OH 44047	Describe Your Work	- create / implement / manage community programs
Supervisor	Bob Martuccio / Chris Maderson		- oversee Senior center
Supervisor's Title	Administrator		- Managed dept. budget
Telephone	440-576-3941		- Manage staff / volunteers
Employed From	April 4, 2022		- Manage documentation
Employed To	October 13, 2023		
Starting Salary		Per	
Ending Salary		Per	Reason For Leaving
			having a baby
Account for time between jobs			
Stay at home mom / maternity leave			

3. Employer	The Sanctuary of Geneva	Your Job Title	Social Coordinator
Address	200 Commerce Place Geneva OH 44041	Describe Your Work	- create / implement daily activities for residents
Supervisor	Melissa Schroeder		- Transportation
Supervisor's Title	Administrator		- Collaborate w/ other depts
Telephone	440-466-1270		- Boost team moral
Employed From	Sept. 2019		
Employed To	April 2022		
Starting Salary	18	Per hr	
Ending Salary	20	Per hr.	Reason For Leaving
			Took job at The Village of Jefferson
Account for time between jobs			

Have you ever been convicted of a felony or a misdemeanor in which a fine in excess of \$50 was imposed within the last 10 years? Yes No (This question will not necessarily exclude you from employment, but will be used to weigh the relationship between the offense(s) and the position applied for.) Include convictions of a general court-martial while in the military service.

Use this space for additional or explanatory information or other information you consider relevant for consideration of your application for employment.

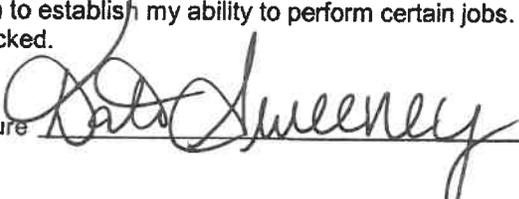
I have ~1.5 years experience as the previous Recreation Supervisor and a Bachelors degree in Recreation Management.

The information supplied by me in this application is complete and true to the best of my knowledge and belief. I understand that my misstatement of material facts will cause forfeiture of all my rights to any employment or result in dismissal from employment, if hired, in the service of the Village of Jefferson.

I authorize the release of any job-related information that the Village of Jefferson my request from the above sources including the physician's records which may exist now or in the future. Yes No

I understand that I am required to pass a physical examination to establish my ability to perform certain jobs. I understand that my fingerprints and police record will be checked.

Date Signed 10-8-2025

Signature 

THE VILLAGE OF JEFFERSON IS AN EQUAL OPPORTUNITY EMPLOYER

Your application will be considered solely on merit.

KATIE L. SWEENEY

PROFESSIONAL EXPERIENCE

Administrative Assistant (remote position)

Angels to Amish

September 2024 - present

- Answer phone calls
- Schedule appointments
- Invoicing
- Preparing and faxing order/reports to appropriate parties
- Marketing

Stay at home mom

October 2023 - Current

Recreation and Parks Supervisor

The Village of Jefferson

April 2022 - October 2023

- Create, implement and manage community activities.
- Create, implement and manage programs held within the Community Center such as fitness classes, preschool and extracurricular activities for youth.
- Manage all documentation.
- Manage and oversee the Senior Center.
- Manage and oversee the renting of facilities and parks.
- Manage the Recreation Department budget and oversee the financial aspect of the department.
- Manage staff including hiring.
- Maintains relationships and communication with community and business members throughout the county.
- Attends committee meetings and participates as needed.

Social Coordinator

The Sanctuary of Geneva

2019 - Present

- Create and implement daily activities for residents, both in a group setting and independently based on the wants and needs of the residents
- Coordinate activities with the Physical Therapy department and work as a team for the good of the residents
- Help boost team morale by holding activities for both residents and staff combined
- Assist in family visits via social technology
- Transport residents for outings
- Assist as a server in the dining room at lunch

Activities Director

Geneva Village Skilled Nursing and Rehabilitation

2016 - 2019

- Create and implement daily activities for residents, both in a group setting and independently based on the wants and needs of the residents
- Set up and manage resident trust accounts (RFMS)
- Attend weekly care conferences for residents and family members, held quarterly for each resident
- Supervise two Activities Assistants
- Help boost team morale by holding activities for both residents and staff combined
- Transport residents for outings and appointments

KATIE L. SWEENEY

Assistant Director

Huntington Learning Center, Mentor, OH

2013 – 2016

- Assess academic strengths and weaknesses in reading, math and study skills for students in grades K-12 by conducting extensive academic evaluations; proctor standardized test assessments for high school and college entrance exams and analyze results
- Develop individualized programs for enrolled students; monitor student progress to ensure goals are met; meet individually with students to motivate them and ensure satisfaction with program
- Hire, train and supervise a team of 20 teachers, ensuring quality service delivery; facilitate monthly teacher meetings; manage payroll
- Manage schedules for teachers and students (30-50 students at a time); coordinate parent conferences for Center Director
- Conduct inquiries and intakes for prospective clients, ensuring a high level of customer service
- Advertise services to the community and conduct merchant visits
- Manage student database

Shift Lead - Customer Service Representative

Walgreens, Madison, OH

2009 – 2013

Intern

Geneva Area Chamber of Commerce, Geneva, OH

2013

EDUCATION

Bachelor of Science Degree, Recreation Management, Kent State University, Kent, OH, 2013

Associate of Science Degree, Kent State University, Ashtabula, OH, 2010

SKILLS

Proficiency in Microsoft Office Suite, including Word, PowerPoint, Excel, Publisher and Outlook
Supervisory experience, Resident Fund Management System, Point Click Care

VOLUNTEER EXPERIENCE

Jefferson Area Little League Board Member

Jefferson Youth Football League Board Member, treasurer

Geneva Area Chamber of Commerce Volunteer

Kinder Prep Academy Volunteer

KATIE L. SWEENEY

REFERENCES

Breanna Maylis
Previous -coworker
(440) 228-1177

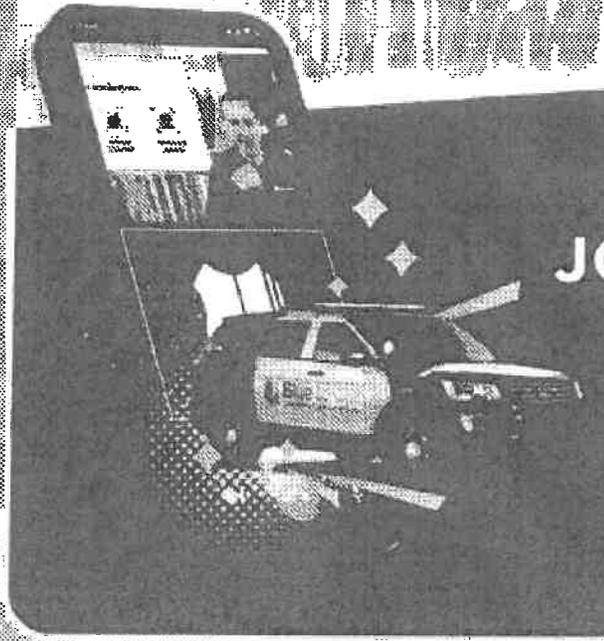
Pasquale Martuccio
Previous Jefferson Village Administrator
(440) 576-5065

Mrs. Sue Ellen Foote
Geneva Area Chamber of Commerce
2178 Barnum Road
Geneva, Ohio 44041
E-mail : info2@genevachamber.org
(440) 466-8694

Marissa Ursick
Multi-site Manager
(440) 487-3932

WHY CHOOSE BLUE TO GOLD

Blue to Gold has taught thousands of officers in the Fourth Amendment and beyond, and strive to provide the best legal education and training to agencies around the country. Founded in 2010 Blue to Gold is the most widely recognized training company in Search & Seizure law.



**JOIN OUR WEEKLY
FREE WEBINARS**
VISIT BLUETO GOLD.COM



All participants will receive
**CERTIFICATE OF
COMPLETION**

**CHECK OUT OUR
5 STAR GOOGLE REVIEWS**
*Scan the code below





TRAINING ANNOUNCEMENT



Madison, Ohio

Hosted by the Madison Village Police Department

Advanced Traffic Stops (25CPT020)

This comprehensive training is designed for all law enforcement professionals who want to be proactive and legally defensible in their actions. Our fast-paced instruction uses real-world case law to explain the legal aspects of searches and seizures in federal and state-specific jurisdictions, specifically focusing on traffic stops. (Book included with each registration: Search & Seizure Survival Guide)

Tuesday, December 2, 2025 | Time: 8:00 AM - 5:00 PM | Cost: \$199

Dep + Cummins
dm

Emerging Legal Trends

Emerging Legal Trends dives deep into ten search and seizure areas that officers and command staff must understand. These areas include topics such as drones, curtilage, trespass searches and more. The instruction is eye-opening, fast paced and never boring. Our instructors are retired police officers turned attorneys and know what you face when making legal decisions. (Book included with each registration: Search & Seizure Survival Guide)

Wednesday, December 3, 2025 | Time: 8:00 AM - 5:00 PM | Cost: \$199

Bulletproof Report Writing (25CPT053)

Are you a law enforcement officer looking to improve your report writing skills and produce legally defensible police reports? Look no further than our Bulletproof Report Writing course. Our training program is designed to help officers develop the critical articulation skills necessary to construct detailed and solid statements on encounters. (Book included with each registration: Bulletproof Report Writing)

Thursday, December 4, 2025 | Time: 8:00 AM - 5:00 PM | Cost: \$199

Attend All 3 Days for \$495

INSTRUCTED BY: CURRENT DETECTIVE AND LEGAL EXPERT ZAKI HAZOU

REGISTER NOW!

888-579-7796

WWW.BLUE2GOLD.COM

TRAINING DETAILS

WHERE: Holiday Inn Express & Suites Madison

181 Water Tower Dr. Madison, OH 44057

DATE: December 2 - 4, 2025 | 8:00 AM - 5:00 PM

CREDIT: OPOTA Approved

FIND OUT MORE AT: <https://bluetogold.com/instructors/zaki-hazou/>



Course details visit bluetogold.com/courses
or email training@bluetogold.com





Jefferson Police Department Training Request

Full Name: Jeromey Cummins

Course # 25CPT020 Course Title: Advanced Traffic Stops

Course Location: Holiday Inn - Madison

Dates of Course: December 2, 2025 Cost: 199.00

Class hosted by: Blue to Gold

Address: _____

Contact Person: Zaki-hazou Phone # 888-57-7796

Reason for request of training: To learn more about traffic stops and case laws along with the legal aspects of searches and seizures

Signature of Employee making request: _____

Approved by Chief of Police / Designee: [Signature]

Date Request Approved: 11/11/25

Rejected by Chief of Police / Designee: _____

Date Request Rejected / Reason: _____

TIMESTAMP OF REQUEST → 11/12/2025 1410



Jefferson Police Department Training Request

Full Name: William Dye
Course # 25CPT020 Course Title: Advanced Traffic Stops
Course Location: Holiday Inn - Madison
Dates of Course: December 2, 2025 Cost: \$199
Class hosted by: Madison Village Police Department

Address: _____

Contact Person: Zaki Hazou Phone # _____

Reason for request of training: Would like to learn more about traffic stops and the case law along with the legal aspects of searches and seizure

Signature of Employee making request: William D Dye

Approved by Chief of Police / Designee: Ch. Smith

Date Request Approved: 11/11/25

Rejected by Chief of Police / Designee: _____

Date Request Rejected / Reason: _____

TIMESTAMP OF REQUEST → 11/10/25 - 1511 W.D.

November 10, 2025

To Whom It May Concern,

Please accept this letter as my formal resignation from my position as Fire Chief of the Jefferson Fire Department, effective November 30, 2025. After 40 years of service, this has been a very difficult decision. Unfortunately, the situation I was placed in as Chief has made it impossible to effectively fulfill the responsibilities of the role. Despite my best efforts, the lack of authority granted to manage the department and the continual obstruction from council leadership have made it clear that I am unable to carry out the duties required of a chief in good faith.

Serving the Jefferson community and the department has been one of the greatest honors of my life. I've had the privilege of working alongside dedicated and talented firefighters, many of whom I'm proud to call friends.

That said, my commitment to the department and to the Jefferson community remains steadfast. I will continue to serve as a Black Coat and support my fellow members in any way I can.

I have already discussed my intentions with the rest of my colleagues and they understand the situation. I do apologize if this leaves the department in a tough spot, but with the current situation, I feel as though this decision is best. I will cherish my time with the department and will look upon the relics I have accumulated throughout the years with pride.

If there is any information or assistance I can provide during this transition, please don't hesitate to reach out to me.

Thank you for the opportunity to serve.

Sincerely,

David B. Locy Thanks 40yrs

David B. Locy
(440) 645-8833
firemen410dl@gmail.com

11/16/2025

To Jefferson Village Mayor,

In the past weeks, I have endured a hostile and untenable work environment when interacting with village leadership. I have been systematically undermined in my efforts to do the job I was asked to do. In this environment, Effective November 30 2025, I have decided to step down as Assistant Fire Chief and resume my previous status as a Black Coat Firefighter. It hurts me deeply to see the disintegration of the fire department that invested in me as a young man and that I have given my all to. It was my hope to pay this forward by investing in the next generation. To the fire department members who will also be hurt by these changes, I am sorry. I tried to answer the call to help lead our organization. But I have been undermined to a degree that it is not possible to continue to lead.

A handwritten signature in cursive script, appearing to read "Robert Gregg", with a long horizontal flourish extending to the right.

Robert Gregg

ORDINANCE NO. 2025-O-___3403_____

AN ORDINANCE CREATING THE POSITIONS OF INTERIM FIRE CHIEF AND INTERIM ASSISTANT FIRE CHIEF IN THE VILLAGE OF JEFFERSON FIRE DEPARTMENT AND DECLARING AN EMERGENCY

WHEREAS the Council of the Village of Jefferson desires to continue to provide viable leadership within the Village of Jefferson Fire Department when a vacancy may occur in the Village Fire Chief position; and

WHEREAS, the Council of the Village of Jefferson desires to create the position of Interim Fire Chief to address the vacancy in the Fire Chief position on a temporary basis until a new Fire Chief may be appointed; and

WHEREAS, the Council of the Village of Jefferson desires to create the position of Interim Assistant Fire Chief, who if so desired, may assist the Interim Fire Chief on a temporary basis until a new Fire Chief may be appointed.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1.

- A.** The position of Interim Fire Chief shall be created to fill a vacancy in the position of Fire Chief, and will serve on a temporary basis until a new Fire Chief is appointed.
- B.** The Interim Fire Chief shall be appointed by the Mayor with the advice and consent of the Village Council.
- C.** The Interim Fire Chief shall have the same duties and responsibilities as the Fire Chief and shall be compensated in accordance with the salary or rate of pay in effect for the Fire Chief position at the time of the appointment.

SECTION 2.

- A.** The position of Interim Assistant Fire Chief shall be created to fill a vacancy in the position of Assistant Fire Chief and the position may be filled to assist the Interim Fire Chief until a new Fire Chief is appointed and the individual shall serve on a temporary basis until a new Assistant Fire Chief is appointed..
- B.** The Interim Assistant Fire Chief may be appointed by the Mayor with the advice and consent of the Village Council.
- C.** The Interim Assistant Fire Chief shall have the same duties and responsibilities as the Assistant Fire Chief and shall be compensated in accordance with the salary or rate of pay in effect for the Assistant Fire Chief position at the time of the appointment.

SECTION 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the Village of Jefferson, Ohio, such emergency arising because vacancies now exist in the Village Fire Chief and Village Assistant Fire Chief positions, and shall take effect and be in force immediately after its passage.

Passed by Council on the 17 day of November 2025.
4 Yeas 0 Nays

Effective Date: 11-17-25

AUTHENTICATION:

Patricia A. Fisher
Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Steven M. Sekanina
Mayor

11/17/25
Date

11/17/25
Date

APPROVED AS TO LEGAL FORM:

Jason Fairchild
Jason Fairchild, Esq.
Village Solicitor



27 East Jefferson Street
Jefferson, Ohio 44047
Phone: 440.576.5548
Fax: 440,576.5548
WWW.JEFFERSONOHIO.GOV

MEMO

From: Mayor Steven M. Sekanina
11/17/25

With the resignation of our fire chief and assistant fire chief effective November 30, 2025, and the introduction of an ordinance to create the positions of interim fire chief and interim assistant fire chief I am appointing Joe Edision to the position of Interim Fire Chief for the Village of Jefferson effective December 1, 2025. I have full confidence in Joe Edisons ability to fulfill the requirements of this position and his willingness to accept this position at this critical time for our community. I request council approval of this appointment.

Sincerely,

Steven M Sekanina
Mayor, Village of Jefferson Ohio



27 East Jefferson Street
Jefferson, Ohio 44047
Phone: 440.576.5548
Fax: 440,576.5548
WWW.JEFFERSONOHIO.GOV

MEMO

From: Mayor Steven M. Sekanina
11/17/25

With the resignation of our fire chief and assistant fire chief effective November 30, 2025, and the introduction of an ordinance to create the positions of interim fire chief and interim assistant fire chief I am appointing Dave Farina to the position of Interim Assistant Fire Chief for the Village of Jefferson effective December 1, 2025. I have full confidence in Dave Farina's ability to fulfill the requirements of this position and his willingness to accept this position at this critical time for our community. I request council approval of this appointment.

Sincerely,

Steven M Sekanina
Mayor, Village of Jefferson Ohio



27 East Jefferson Street
Jefferson, Ohio 44047
Phone: 440.576.5548
Fax: 440,576.5548
WWW.JEFFERSONOHIO.GOV

MEMO

From: Mayor Steven M. Sekanina
11/17/25

With the resignation of our fire chief and assistant fire chief effective November 30, 2025, and the introduction of an ordinance to create the positions of interim fire chief and interim assistant fire chief which creates two open captain positions I am appointing John C McMannes (Cooper) to the position of Captain for the Village of Jefferson effective December 1, 2025. I have full confidence in John C McMannes's ability to fulfill the requirements of this position and his willingness to accept this position at this critical time for our community. The additional open Captain position will be filled after the Interim Fire Chief and Interim Assistant Fire Chief are able to conduct interviews of interested candidates and make a recommendation which I expect in the month of December. I request council approval of this appointment.

Sincerely,

Steven M Sekanina
Mayor, Village of Jefferson Ohio

emailed 10/23/25



2025 ANNUAL CHRISTMAS PARADE
THEME: RUDOLPH CHRISTMAS

October 23, 2025

Topic: Jefferson Chamber Annual Christmas Parade

Attn: Jefferson Village Mayor, Administrator, Council/Safety Committee, Road Department

The Jefferson Area Chamber of Commerce comes to Jefferson Village Council for assistance and approval for street closures for the annual Christmas Parade, which is scheduled for December 6, 2025.

The parade committee is planning the following:

Parade line up at 5pm on Mulberry Street; at 6pm step-off, the parade will travel east on Mulberry Street, North on 46, and then west on Ashtabula Street, ending at the fairground.

We are requesting the following;

Road Closure sign at Mulberry St (near 46)- For safety purposes we will not be permitting traffic to travel west down Mulberry St.

Road Close Sign at Elm/Mulberry St.- to block traffic attempting to get around road closure

Cones to block two entrances of Lakeview Federal Credit Union on Mulberry St.

Road closures from police once the parade is traveling north, at: Linda Lane, Cedar St, Erie Street, Satin St, Jefferson St., Walnut St., and N. Chestnut St near Ashtabula St.

Parking Closures- blocking off parking along Chestnut St.

Usage of the Road Departments Kubota- which we will use to follow the parade and pick up cones

*For continued safety, Residents residing on Brittany Lane and Mulberry Street will be directed to travel East only during the lineup and the start of the parade.

The following information is being sent to participants:

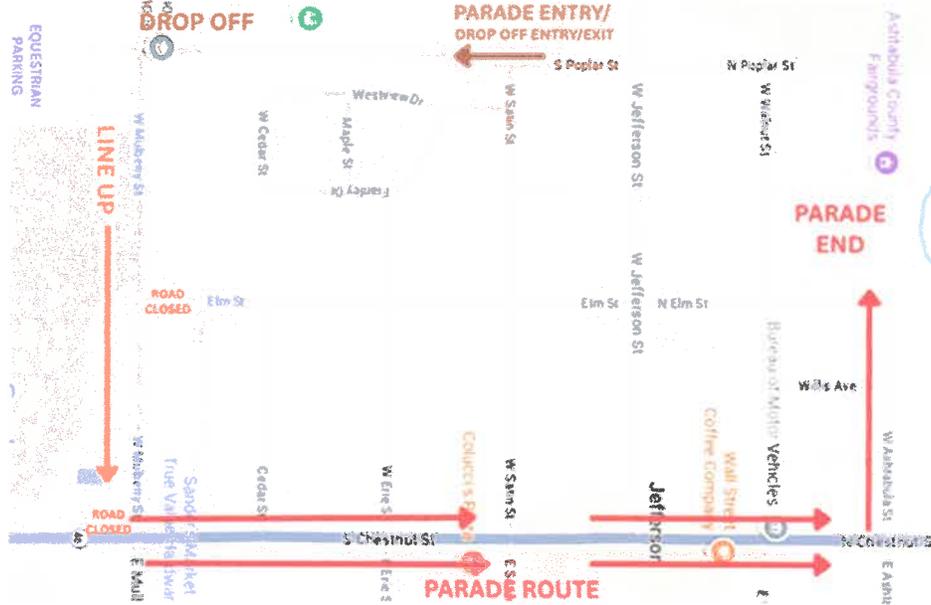
Parade line-up will occur on Mulberry Street.

To line up, all parade participants must enter the parade line up from Poplar/Falcon Way; **Vehicles will not be permitted to travel on Mulberry Street.** At the corner of Mulberry and Falcon Way parade participants will meet with a parade worker for further parking/ line-up instructions. Walkers/Riders are to be dropped off at the Jefferson Highschool and may walk to their float/groups; **PARENTS**- you will not be permitted to drive vehicles down Mulberry St. to drop off walkers/riders, you must enter and exit from Poplar/Falcon Way. You are permitted to park at the Highschool and walk your child to their group(s).

Equestrian units, please park trailers and unload at the Elementary School.

Parade Route

The parade will step off at 6pm, traveling east on Mulberry Street, turning left onto Chestnut Street (SR 46) and heading North through the center of town. The parade will then turn left and head west down Ashtabula Street and end at the fairgrounds.



Parade Floats/walkers/ participants

***NO LIVE SANTA OR MRS CLAUS PERMITTED**

The Jefferson Chamber thanks you for your continued support and assistance with events! If there are concerns or questions, please reach out to Chamber President, Shane Bryson at 440.858.5124.

Respectfully,

Jefferson Area Chamber of Commerce

Christmas Committee

Addressee	Start Time	Time	Prints	Result	Note
star beacon	11-17 11:00	00:02:33	005/005	OK	
sheriff	11-17 11:03	00:00:53	005/005	OK	
gazette	11-17 11:04	00:00:41	005/005	OK	

Note TMR:Timer TX, PDL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
 DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC,
 FWD:Forward, PE:PC-FAX, BND:Double-Sided Binding Direction, Sp:Special Original,
 FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BOL:Bulletin, SIP:SIP Fax,
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over,
 POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

Village of Jefferson Council
 Order of Business

Date: Monday, November 17, 2025.

Regular Meeting 7:30 p.m.
 Next Ordinance No. 25-(R/O) 3403

Meeting Called to Order by: Mayor Steve Sekanina

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Jefferson United Methodist Church

Roll Call of Council: Dreier, Febel, Martuccio, Roderick, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
 November 3, 2025.

Motion: _____ Second: _____ Discussion: _____
 Roll: _____

Motion to accept the Jefferson Emergency Rescue
 Meeting Minutes of November 12, 2025.

Motion: _____ Second: _____ Discussion: _____
 Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

_____, 2025

Name (PLEASE PRINT)	From	To Speak About...
PIERINO SCROCCA	JEFF. VILLAGE	
Jen Skinner	Jefferson Village	
Lon Damon	Jefferson Village	
Amber Perry	Jefferson Village	21 W. Satin St.
PAT BRADEK	VILLAGE	
JUDY MALONEY	,	
Will Anderson	Saybrook Twp.	
Stefanie Wesell	Gent	
Wann Dilling	StarkBent	
Nick Belden	Jeff. Vill.	
Jeremy Rosebary	Jefferson UMC	opening prayer
Frank Stangor	Jefferson Fire	