

Village of Jefferson Council
Order of Business

Date: Monday, December 15, 2025.

Regular Meeting 7:30 p.m.
Next Ordinance No. 25-(R/O) 3410

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: First Baptist Church

Roll Call of Council: Belden, Dreier, Febel, Martuccio, Roderick, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
December 1, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Emergency Rescue
Meeting Minutes of November 12, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Council of the Whole Meeting
Minutes of November 26, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Council of the Whole Meeting
Minutes of December 8, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Board of Zoning Appeals Meeting Minutes of December 2, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Mackensen

Administrator Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

October Month End

End of Month Summary	October	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$250,000.00	
Huntington Bank 2257	\$45,498.38	
Star Ohio 26065	\$570,780.69	
Payroll Checking	\$897.89	
Andover/ First Common Bank Checking	\$3,405,656.18	
Ending Balance	\$4,273,833.14	Up 8.9%
YTD Revenue	\$5,905,008.42	
YTD Expenses	\$5,239,001.43	
Outstanding Encumbrance	\$298,023.77	
Recreation Revenue YTD	\$121,826.68	Up 9.5 %
Senior Revenue YTD	\$21,773.55	Up 13.4 %
Income Tax Revenue YTD	\$2,144,385.22	Down 2.5 %
Sewer Fee Collections YTD	\$828,338.76	Up 1.0 %

Motion to accept the **List of Checks paid for October 2025** October 1, 2025 – October 31, 2025

Motion: _____ Second: _____ Roll: _____

November Month End

End of Month Summary	November	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,886.76	
Huntington Bank 2257	\$46,622.89	
Huntington Bank	\$545.66	
Star Ohio 26065	\$2,142,117.85	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$2,877,444.54	
Ending Balance	\$5,118,617.70	Up 12.6 %
YTD Revenue	\$6,960,451.02	
YTD Expenses	\$6,248,858.85	
Outstanding Encumbrance	\$602,259.52	
Recreation Revenue YTD	\$132,049.63	Down 6.0 %
Senior Revenue YTD	\$24,313.57	Up 15.0 %
Income Tax Revenue YTD	\$2,303,499.73	Down 1.7 %
Sewer Fee Collections YTD	\$1,004,756.97	Up 4.1 %

Motion to accept the **List of Checks paid for November 2025** November 1, 2025 – November 30, 2025

Motion: _____ Second: _____ Roll: _____

Chief Mackensen

No Report

Chief Edison

FYI: November Fire Department Reports

COMMITTEE REPORTS

Building and Lands

Dreier/ _____

Committee Report: No report

Forestry

Martuccio/Febel

Committee Report: No Report

Finance

Dreier/_____

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 24-O- 3404

An Ordinance for the Supplement for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2025

Motion for the Second Reading of Ordinance No. 24-O- 3404

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to suspend Council Rules on Ordinance No. 25-O- 3404

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Ordinance No. 25-O- 3404

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Resolution No. 25-R-3405

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2024.

Motion for the Second of Resolution No. 25-R- 3405

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Mayor's recommendation to hire Andria Manor to the Administration Department as the Administrator for the Village of Jefferson per the Employment Agreement for the Administrator position effective December 15, 2025

Motion: _____ Second: _____ Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 25-O-3406

An Ordinance approving the appointment of Andria Manor as Village Administrator and declaring an emergency

Motion for the First Reading of Ordinance No. 25-O- 3406

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Suspend Council Rules on Ordinance No. 25-O- 3406

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Adopt Ordinance No. 25-O- 3406

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 25-O-3407

Ordinance waiving the requirement that the Village Administrator of the Village of Jefferson reside in the Village for the purpose of appointing and hiring Andria Manor as the Village Administrator and declaring an emergency

Motion for the First Reading of Ordinance No. 25-O- 3407

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Suspend Council Rules on Ordinance No. 25-O- 3407

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Adopt Ordinance No. 25-O- 3407

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 25-O-3408

A Resolution authorizing the Mayor to enter into a contract with JCI contractors, inc. For contract A - renovation of the existing restroom building as part of the Jefferson Community Park Improvements and declaring an emergency.

Motion for the First Reading of Ordinance No. 25-O- 3408

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Suspend Council Rules on Ordinance No. 25-O- 3408

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Adopt Ordinance No. 25-O- 3408

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 25-O-3409

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is.

Motion for the First Reading of Ordinance No. 25-O-3409

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Recreation

Roderick/ Martuccio

Committee Report: No Report

Safety

Febel /Orvos

Committee Report: No Report

Motion to accept Fire Interim Fire Chief Edison's recommendation to promote Frank Stone III from Firefighter to Captain effective December 15, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Utilities/Wastewater Treatment/

Service

Orvos/Roderick

Committee Report: No Report

Mayor

The next Village of Jefferson Council Meeting will be on January 5, 2026.

**OLD BUSINESS/
NEW BUSINESS**

FYI: Andrews & Pontius L.L.C. November

Visitors' Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

Adjourn: Motion: _____ Second: _____ Roll: _____
Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the December 15, 2025, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Mayor Steven Sekanina

Motion by Councilperson Febel to accept the Council of the Whole's recommendation to appoint Nick Belden to the empty Council seat position for the Village of Jefferson through December 31, 2025.

2nd

Roll: All yea, motion carried

Swearing in of Nick Belden to fill the empty Council seat:

Mayor Steven Sekanina swearing in of Councilperson Nick Belden

Roll call of Council Dreier, Febel, Martuccio-Absent, Roderick, Orvos

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of November 17, 2025.

2nd

Roll: All yea, motion carried

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Motion by Councilperson Febel to accept the Jefferson Village Hiring Committee Meeting Minutes of November 24, 2025.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Lon Damon of 95 Linda Lane Jefferson told Council that is has been brought to his attention the sidewalk plowing on Wall Street are not being done. He said maybe the tractor does not fit on the side street sidewalk but maybe a shovel does.

Mayor Steven Sekanina told everyone that the Village will investigate why Wall Street sidewalks are not being plowed.

Also present:

Pierino Scrocca, Pat Bradek, John Perrotti, Judy Maloney, Lon Damon, Brian Diehl, Warren Dillaway the Star Beacon, Stephanie Wessell the Gazette, Jen Skinner, Robert Buzzard, Amber Perry, Ken Fertig and Tom Perry.

DEPARTMENTS

Administrator Mackensen

Village Administrator's report for the period ending November 26th, 2025.

Projects update:

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000
Village Street Paving Program 2025	36360 (Roads)	Completed	Karvo Companies		\$222,895.00

In the Village

Seasonal operations are also underway. The Street Department is managing snow removal, including the parking lot behind the businesses located on the southeast corner of Chestnut Street and Jefferson Street. Reminder, snow bands go into effect for three inches or more. There will be no parking on Wall Street so the plows can fit through the alleyway to clear snow.

Additionally, the community's Christmas lights are on, and Christmas music is playing in downtown areas for residents and visitors.

Zoning:

N0 Permits

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Recreation Department:

Katie Sweeney the Recreation Park Supervisor, is starting tomorrow, December 2nd. Upcoming holiday events, including Breakfast with Santa on December 6th 9 am to 11 am, and the annual Christmas parade later that evening.

The parade is scheduled to step off at 6:00 PM. The route will proceed east on Mulberry Street, then north on S. Chestnut Street, before turning west onto Ashtabula Street, and ending at the fairgrounds.

Reminder of road closures on Mulberry Street from 5:00 PM to 7:00 PM for the parade. Additionally, Route 46 will be closed as the parade moves through the center of town. As in the past two years, parking on Chestnut Street will be restricted, with the exception of designated handicap parking from Satin Street to near Jefferson Street.

Wastewater Treatment Plant:

Wastewater expanded monitoring will help determine the most effective steps for addressing the elevated copper levels and ensuring continued compliance as conditions improve.

Other notes:

Administrator Mackensen told Council the bid openings for the Jefferson Community Parks Improvements were opened at noon on December 1, 2025. The Village received two bids.

- 1) JCI Contractors for Contract A \$410,525.00 and Contract Alternate A \$124,280.00
- 2) Lakeland Managements Systems Inc. for Contract A, B,C,D,E which is the entire project except for Contract E Alternate A 1669,000.00

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Administrator Mackensen told Council to look over the bids. If Council wishes to approve the contract. The Village of Jefferson will have an Ordinance for the next Council Meeting that will have to be an emergency. So, the Village can be in contract with one of the contractors. The contract needs to be in place for the Village to keep the funds from the Board of Development for Disabilities for the restroom project at the park.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Chief Mackensen

FYI: November Police Reports

Chief Edison

No Report November's report will be given at the next Council Meeting.

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Forestry

Committee Report: No Report

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the December 15, 2025, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Finance

Committee Report: No report

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3404

An Ordinance for the Supplement for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2025

**Motion by Councilperson Dreier for the First Reading of Resolution
No. 25-R- 3404**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3405

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2024.

**Motion by Councilperson Dreier for the First Reading of Resolution
No. 25-R- 3405**

2nd

Roll: All yea, motion carried

Recreation

Committee Report: No Report

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Councilperson Roderick told everyone of the events that are going on December 6, 2025, in downtown Jefferson along with the annual Christmas Parade.

Safety

Committee Report: No Report

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Mayor Sekanina

The next Village of Jefferson Council Meeting will be on December 15, 2025.

Mayor Sekanina spoke to everyone about the Christmas tree that is in the center of town. There has been positive and negative about the tree. There has been a lot of discussion on how much the tree cost. It cost thirty-two thousand dollars. The tree will last about 20 to 25 years. If you break it down it would be about \$1,200.00 to \$1,600.00 a year. The Village of Jefferson does spend as wisely possible. The Christmas tree was approved in the 2025 budget.

The Village of Jefferson does have other sources of revenue. The Village does have investments and CDs. This year the Village of Jefferson has earned \$164,487.00 in interest. On the interest the Village spend on the Christmas tree is just a very little portion on the money the Village earned. The Village spends its money wisely and the Finance Committee reviews the budget every year. The Residents are encouraged to attend the Finance Meetings when the Village goes over the budget.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

OLD BUSINESS/NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

Amber Perry of 21 West Satin Street spoke to Council about concerns that the County purchased property that they are hoping to have it utilized as an easement/driveway/entrance/exit/overflow parking. She stated that she was able to meet with the Commissioner's. The Commissioner's advised her that 23 West Satin Street and 27 West Satin Street are zoned B-2 Commercial. But on the Auditors website it says residential. The Commissioner's purchased 23 West Satin Street from Tim Leehan for \$70,000.00 thousand dollars. The Commissioner's said they were going to utilize the property for parking spaces.

Mayor Sekanina said the Administrator and himself are meeting with the Commissioner's to discuss the property. At the next Council Meeting hopefully the Village will have some answers to your concerns.

CORRESPONDENCE

None

MEETINGS

None

ADJOURN

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the December 15, 2025, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Motion by Councilperson Febel to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:49 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

JERD Board Meeting

Agenda

December 10, 2025

5:30 pm

Roll Call: John Boczar, Brian Edelman, Steve Sekanina,

Any Visitor Comments

Attending:

- **Approve Minutes of November 12th 2025**
- **Approve November List of Bills**
- **Approve November Month End**
- **EMS Report**
- **Approve Budget for 2026**
- **Approve raises for 2026**
- **Other:**

Any Visitor Comments

Jefferson Emergency Rescue District

November 12, 2025

Regular Meeting

The regular meeting of the Board of Trustees was called to order at 5:30 pm by John Boczar.

Present were: Chief Rice, Captain Edison, Jacob Peer, Matthew Anderson, Kelly Farina

Roll call – John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Approve Minutes of October 15, 2025 meeting - Motion made by John Boczar, 2nd Brian Edelman, All Yes

Approve October list of bills- Motion made by Brian Edelman, 2nd Steve Sekanina, All Yes

Approve October Month End- Motion made by John Boczar 2nd Steve Sekanina All Yes

EMS Report-109 runs-73 transports, 7 mutual aid run (2 Plymouth, 2 Pierpont, 3 SCAD). Motion to approve made by John Boczar 2nd Steve Sekanina All Yes

Motion to approve Hudson quote (\$1,485.40) for replacement backup server with off site storage as required by HB-96. Motion made by Brian Edelman, 2nd John Boczar All Yes

Motion to approve Hudson quote for additional camera for front of building at JERD in the amount of \$1,876.90, we will use PEP grant of \$1,000 for part of this. Motion made by John Boczar, 2nd Steve Sekanina, All Yes

2nd quote for phone system from phone world is set-up \$709.17 and a monthly fee of \$225. Motion was made to table new phone system for now. Motion made by John Boczar, 2nd Steve Sekanina, All Yes

Cyber Security updates: New emails for all employees, plus additional separate internet line for employees. Hudson's annual charge will go to \$8,100.

Memberships for 2026 will be going out before the end of year.

Annual employee appreciation party will be held on December 13th @ the Jefferson Eagles.

The next board of directors meeting will be on December 10, 2025 at 1730 here at the Station.

Motion to adjourn @ 6:49 was made by John Boczar, 2nd by Steve Sekanina, All YES.

Submitted by:
Kelly Farina

Approved as Submitted:
John Boczar Chairperson

Payment Listing

November 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
636-2025	11/17/2025	10/29/2025	EW	Village of Jefferson	\$807.31	C
637-2025	11/17/2025	10/29/2025	EW	State Tax Ohio	\$1,237.10	C
638-2025	11/05/2025	10/29/2025	EW	EFTPS	\$2,396.74	C
643-2025	11/07/2025	11/05/2025	CH	Speedway	\$1,085.09	C
644-2025	11/05/2025	11/05/2025	CH	Village of Jefferson	\$85.66	C
665-2025	11/14/2025	11/12/2025	EW	Ohio Deferred Comp	\$744.72	C
666-2025	11/19/2025	11/12/2025	EW	EFTPS	\$2,211.80	C
667-2025	11/12/2025	11/12/2025	CH	NAPA AUTO PARTS	\$338.80	C
668-2025	11/12/2025	11/12/2025	CH	VISA	\$450.00	C
669-2025	11/12/2025	11/12/2025	CH	ENBRIDGE GAS OHIO	\$175.62	C
670-2025	11/12/2025	11/12/2025	CH	VISA	\$908.56	C
671-2025	11/12/2025	11/12/2025	CH	CENTERRA CO-OP	\$6.99	C
672-2025	11/01/2025	11/19/2025	CH	Anthem BCBS	\$639.45	C
673-2025	11/01/2025	11/19/2025	CH	Anthem BCBS	\$7,560.80	C
676-2025	11/19/2025	11/19/2025	CH	AT&T MOBILITY	\$193.55	C
677-2025	11/19/2025	11/19/2025	CH	Aqua Ohio	\$57.42	C
678-2025	11/30/2025	11/19/2025	EW	Ohio Public Employees Retirement System	\$8,743.99	O
679-2025	11/17/2025	11/19/2025	CH	Huntington National Bank	\$139.62	C
696-2025	11/28/2025	11/25/2025	EW	Ohio Deferred Comp	\$755.00	O
698-2025	11/28/2025	11/25/2025	EW	State Tax Ohio	\$847.48	C
17852	11/05/2025	11/05/2025	AW	Hudson Communications, LLC	\$351.00	C
17854	11/12/2025	11/12/2025	AW	AVALON GLAVIS PEST CONTROL	\$110.00	C
17855	11/12/2025	11/12/2025	AW	STATE STREET OCCUPATIONAL	\$78.00	C
17856	11/12/2025	11/12/2025	AW	EASTERN MEDICAL LLC	\$157.80	C
17857	11/12/2025	11/12/2025	AW	EMS MANAGEMENT & CONSULTANTS, INC	\$2,117.06	C
17858	11/19/2025	11/19/2025	AW	STANDARD INSURANCE CO	\$18.75	C
17859	11/19/2025	11/19/2025	AW	Hudson Communications, LLC	\$54.00	O
17860	11/19/2025	11/19/2025	AW	JANITORS SUPPLY CO, INC.	\$176.33	C
17861	11/19/2025	11/19/2025	AW	STRYKER SALES, LLC	\$1,712.25	O
17863	11/25/2025	11/25/2025	AW	GREAT LAKES PRINTING CO.	\$1,958.73	O
Total Payments:					\$36,119.62	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$36,119.62	

Payroll: \$37,109.00

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Bank Reconciliation

Reconciled Date 11/30/2025

Posted 12/3/2025 10:59:35 AM

Prior UAN Balance:		\$565,696.29
Receipts:	+	\$31,288.38
Payments:	-	\$65,564.59
Adjustments:	+	\$0.00
Current UAN Balance as of 11/30/2025:		\$531,420.08
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 11/30/2025:		<u>\$531,420.08</u>
Entered Bank Balances as of 11/30/2025:		\$544,644.05
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$13,223.97
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 11/30/2025:		<u>\$531,420.08</u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 11/30/2025.

There are no outstanding adjustments as of 11/30/2025.

Outstanding Payments

Reconciled Date 11/30/2025

Posted 12/3/2025 10:59:35 AM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	678-2025	11/30/2025	Ohio Public Employees Retirement System	\$8,743.99
PRIMARY	Electronic	696-2025	11/28/2025	Ohio Deferred Comp	\$755.00
PRIMARY	Warrant	17859	11/19/2025	Hudson Communications, LLC	\$54.00
PRIMARY	Warrant	17861	11/19/2025	STRYKER SALES, LLC	\$1,712.25
PRIMARY	Warrant	17863	11/25/2025	GREAT LAKES PRINTING CO.	\$1,958.73
					\$13,223.97

Agency Activity Summary

Jefferson Emergency Rescue

Agency: Jefferson Emergency Rescue | Service Date: From 11/01/2025 Through 11/30/2025

Total Number of ePCRs: 100

Total Number of Incidents: 100

By Branch

100 Jefferson Emergency Rescue = 100

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	56	56.0%	Dead Prior To Arrival	N/A	N/A
Treated / Transferred Care	N/A	N/A	Dead After Arrival	N/A	N/A
Treated/No Transport (AMA)	N/A	N/A	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	1	1.0%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	18	18.0%
No Transport / Refused Care	8	8.0%	No Patient Found	N/A	N/A
Cancelled	17	17.0%			
Left Blank	N/A	N/A			

Unit Disposition (ePCR Data Only)

Description	#	%
Patient Contact Made	70	70.0%
No Patient Contact	7	7.0%
No Patient Found	2	2.0%
Non-Patient Incident (Not Otherwise Listed)	13	13.0%
Cancelled Prior to Arrival at Scene	2	2.0%
Cancelled on Scene	6	6.0%
Left Blank	0	0.0%
Total	100	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

Description	#	%
Patient Evaluated and Care Provided	57	57.0%
Patient Evaluated and Refused Care	7	7.0%
Patient Refused Evaluation/Care	1	1.0%
Patient Evaluated, No Care Required	5	5.0%
Not Applicable	1	1.0%
Patient Support Services Provided	2	2.0%
Left Blank	27	27.0%
Total	100	100.0%

Crew Disposition (ePCR Data Only)

Description	#	%
Initiated and Continued Primary Care	57	57.0%
Back in Service, Care/Support Services Refused	1	1.0%
Left Blank	42	42.0%
Total	100	100.0%

Transport Disposition (ePCR Data Only)

Description	#	%
Transport by This EMS Unit (This Crew Only)	55	55.0%
Transport by This EMS Unit, with a Member of Another Crew	1	1.0%
Patient Refused Transport	1	1.0%
No Transport	1	1.0%
Left Blank	42	42.0%
Total	100	100.0%

(4- plymouth FD, 1- SCAD) Total for 2025 - 1386
 ↑ of 202 calls from last year

Run Type	#	%		#	%
Emergency Runs	100	100.0%	Non-Emergency Runs	N/A	N/A
Stand By	2	2.0%	Stand By	N/A	N/A
Mutual Aid	5	5.0%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref. Care	Assist	Other	No Pat. Found
JEF409	95	53	0	0	1	0	17	0	0	0	8	0	16	0
JEF419	2	2	0	0	0	0	0	0	0	0	0	0	0	0
JEF429	3	1	0	0	0	0	0	0	0	0	0	0	2	0
Total	100	56	0	0	1	0	17	0	0	0	8	0	18	0

Runs by Service Level (ePCR Data Only)

Dispatched Service Level	#	%	Recommended Service Level	#	%
BLS	59	59.0%	BLS	56	56.0%
ALS	41	41.0%	ALS1	42	42.0%
SCT	N/A	N/A	ALS2	2	2.0%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple

insurance types may have been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	56	56.0%	42	42.0%	2	2.0%	N/A	N/A	N/A	N/A	100	100.0%

Runs by Primary PI (ePCR Data Only)

Description	#	%
ALCOHOL ABUSE WITH INTOXICATION	1	1.0%
Abdominal Pain	8	8.0%
Alt. Level Conscious	1	1.0%
Altered mental status	2	2.0%
Behavioral / psychiatric episode	1	1.0%
Cardiac Arrest	2	2.0%
Chest Pain / Angina	5	5.0%
Chest Pain / Non-Cardiac	1	1.0%
Common cold	1	1.0%
Dyspnea-SOB	7	7.0%
Flank Pain	1	1.0%
Flu Symptoms	1	1.0%
GI -Bleed	1	1.0%
Hematemesis / Vomiting Blood	1	1.0%
Infection, Skin	1	1.0%
MINOR / GENERAL INJURY	5	5.0%
Monitoring Required	3	3.0%
NON-TRAUMATIC LEG PAIN	1	1.0%
Nausea	1	1.0%
No Medical Problem	9	9.0%

Pain (Acute)	1	1.0%
Pain (Chronic)	1	1.0%
Pneumonia Symptoms	2	2.0%
Psychiatric Emerg.	2	2.0%
Respiratory distress, acute	1	1.0%
Seizures without status epilepticus	1	1.0%
Syncope/Fainting	4	4.0%
Trauma Injury	4	4.0%
Unknown Medical	1	1.0%
Weakness	3	3.0%
<i>Left Blank</i>	27	27.0%
<i>Total</i>	100	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
01A01 ABDOMINAL PAIN	16	16.0%
06C01 Respiratory Distress	8	8.0%
08A01 CO DETECTOR ALARM (with people not feeling well)	1	1.0%
09B01c DOA / NON-TRAUMATIC	1	1.0%
10A02 CHEST PAIN	5	5.0%
11D01 CHOKING	1	1.0%
12A01 SEIZURE	1	1.0%
13C03 DIABETIC ISSUE	2	2.0%
17D04 FALL/ INJURY	7	7.0%
17D04J FALL/ NON-INJURY	4	4.0%
18C07 HEADACHE/ NON-INJURY	1	1.0%
25A01 BEHAVIORAL/ SUICIDAL	2	2.0%
25A01V BEHAVIORAL/ PSYCHIATRIC -GENERAL	3	3.0%
26D01 SICK PERSON	7	7.0%
28C08G POSSIBLE STROKE	1	1.0%
29D01 MVC WITH INJURIES	1	1.0%
29D01A MVC UNKNOWN INJURIES	9	9.0%
30A02 GENERAL INJURY/ TRAUMA	1	1.0%
31A01 UNCONSCIOUS / FAINTING	3	3.0%
32B02 UNK PROB/MEDICAL ALERT	7	7.0%
34 Lift Assist	11	11.0%
35 Standby Only	8	8.0%
Left Blank	0	0.0%
Total	100	100.0%

Transport From (Category)

	<u>#</u>	<u>%</u>
Home/Residence Facility	38	38.0%
Public Building	5	5.0%
Street/Hwy	1	1.0%
Industrial Place	10	10.0%
Jail	2	2.0%
Home/Residence - Mobile Home	2	2.0%
Home/Residence - Apartment	4	4.0%
Res. Custodial Facility - Nursing Home	13	13.0%
Educational Ins. - High School	14	14.0%
Educational Ins. - Trade School	2	2.0%
Street/Hwy - Other Paved Roadways	1	1.0%
Private Commercial Establishment	1	1.0%
Facility - Health Care Provider Office	3	3.0%
Industrial Place - Factory	2	2.0%
Industrial Place - Railroad Track	1	1.0%
<i>Total</i>	100	100.0%

Transport From (Facility) (ePCR Data Only)

	<u>#</u>	<u>%</u>
<i>--Left Blank--</i>	100	100.0%
<i>Total</i>	100	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	<u>#</u>	<u>%</u>
Ashtabula County Med Center	45	45.0%
<i>--Left Blank--</i>	44	44.0%
UH - GENEVA MEDICAL CENTER	11	11.0%
<i>Total</i>	100	100.0%



Jefferson Emergency Rescue

Post Office Box 294 • Jefferson, Ohio 44047-0294
(440) 576-4367 • (440) 576-5675 Fax

GENERAL FUND

BUDGET 2026

SALARIES	\$	579,668.00
MEDICARE	\$	10,000.00
PERS	\$	133,000.00
INSURANCE	\$	145,000.00
PURCHASED SERVICES	\$	220,000.00
SUPPLIES & MATERIALS	\$	18,000.00
OTHER	\$	6,500.00
CAPITAL OUTLAY	\$	20,000.00
PRINCIPAL PAYMENT	\$	28,500.00
INTEREST PAYMENT	\$	3,219.00
	\$	1,163,887.00

AS OF DECEMBER 10, 2025

ROLL CALL: JOHN BOCZAR

STEVE SEKANINA

BRIAN EDELMAN

DATE

	YEAR	2025	3%	4%	5%	6%	8%
CHIEF	\$	30.69	\$ 31.61	\$ 31.92	\$ 32.22	\$ 32.53	\$ 33.15
CLERK	\$	25.75	\$ 26.52	\$ 26.78	\$ 27.04	\$ 27.30	\$ 27.81
CAPTAIN	\$	22.95	\$ 23.64	\$ 23.87	\$ 24.10	\$ 24.33	\$ 24.79
FULL TIME MEDIC							\$ -
PROBATION FT (6 MONTHS)	\$	20.02	\$ 20.62	\$ 20.82	\$ 21.02	\$ 21.22	\$ 21.62
PARAMEDIC 4	\$	20.95	\$ 21.58	\$ 21.79	\$ 22.00	\$ 22.21	\$ 22.63
PARAMEDIC 3	\$	21.45	\$ 22.09	\$ 22.31	\$ 22.52	\$ 22.74	\$ 23.17
PARAMEDIC 2	\$	21.93	\$ 22.59	\$ 22.81	\$ 23.03	\$ 23.25	\$ 23.68
PARAMEDIC 1	\$	22.77	\$ 23.45	\$ 23.68	\$ 23.91	\$ 24.14	\$ 24.59
PART TIME MEDIC	\$	20.02	\$ 20.62	\$ 20.82	\$ 21.02	\$ 21.22	\$ 21.62
PART TIME EMT	\$	17.17	\$ 17.69	\$ 17.86	\$ 18.03	\$ 18.20	\$ 18.54
PART TIME ADV EMT	\$	18.39	\$ 18.94	\$ 19.13	\$ 19.31	\$ 19.49	\$ 19.86

from 2025 salaries paid increase \$15,313.50 \$20,418.00 \$25,522.50 \$30,627.00 \$40,836.00
\$510,450.00

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

November 26, 2025

Meeting called order by President Pro Temporary Dreier.

Roll call of Council Dreier, Febel, Martuccio, Roderick, Orvos

Also present:

Administrator Mackensen, Mayor Steve Sekanina

OLD BUSINESS/NEW BUSINESS

Council called the meeting to interview applicants to fill the unexpired term of Councilperson Sekanina term which ends December 31, 2025

Motion by Councilperson Dreier to go into executive session to interview candidates to fill the unexpired term of Councilperson Sekanina term which ends December 31, 2025, with action to follow.

2nd

Roll: All yea, motion carried.

Executive session at 5:15 p.m.

Motion by Councilperson Martuccio to go out of executive session at 6:26 p.m.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to go back into regular session at 6:27 p.m.

2nd

Roll: All yea, motion carried

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the December 15, 2025, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

November 26, 2025

Motion by Councilperson Orvos to accept Council of the Wholes recommendation to appoint Nicholas Belden to fill the unexpired term of Councilperson Sekanina term which ends December 31, 2025, with action to follow.

2nd

Roll: All yea, motion carried

ADJOURN

Motion by Councilperson Orvos to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 6:29 p.m.

Submitted by,
Patricia A Fisher, Clerk of Council

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the December 15, 2025, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 8, 2025

Meeting called order by Councilperson Roderick.

Roll call of Council Belden, Dreier, Febel-Absent, Martuccio-Absent, Roderick,
Orvos- Absent

Also present:

Pat Bradek and Administrator Mackensen,

COMMITTEE REPORTS

Recreation:

Committee Report: No Report

Mayor Steven Sekanina told everyone that there will be no voting or actions taken tonight. We are here just to discuss the Bids for the Jefferson Community Park Improvements.

Administrator Mackensen explained the bids that were received for the project and the amounts. He stated we only had two companies bid on the project. One was for the entire project and one just for Contract A Renovation of the Existing Restroom Buildings. The Village has decided to break down the project onto separate projects instead of one big one.

Administrator Mackensen told everyone that JCI Construction Inc. Was the only one that bid on Contract A. the Bid was \$410,525.00. It was about nine percent of the bidding documents.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 8, 2025

The Village of Jefferson must be in a contract with Contract A before December 31, 2025, or the Village of Jefferson will lose the one hundred and fifty thousand dollars for the restroom from the Board of Developmental Disabilities.

Administrator Mackensen told everyone there will be a Resolution to go into contract with JCI for Contract A. It will have to be as an emergency to have it in place before December 31, 2025.

Clerk Treasurer Fisher told everyone the monies we have for projects so far are.

2025 November Fund Balance

Fund Balance	\$578,741.35
Transfer in General April 2026	\$200,000.00
	\$778,741.35

Existing Restrooms Contract by December 31	\$410,525.00
Splash Pad Installation	\$361,000.00
Total	\$771,525.00

Left Over.	\$7,216.35
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Pat Bradeck asked where the CDC money is with the Jefferson Community Park Improvements.

Administrator Mackensen told everyone that the CDC is not part of the Jefferson Community Park Improvements bids. This is the money that the Village is responsible for. The CDC has about five hundred thousand dollars. They will build the rest of the park over the next five years.

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the December 15, 2025, Council Meeting

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 8, 2025

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Administrator Mackensen spoke to everyone about the surplus equipment down at the Streets Department. He also said the Streets Department Foreman wants to get rid of the truck we bought two years ago. The Village paid one hundred and forty thousand dollars for the truck, and If we put it up for surplus, we would only get eight five thousand dollars for it. the Streets Department Foreman wants to get rid of it because he says it is to big. Everyone agreed that the Village should keep the truck because we would loose to much money. We will have the Solicitor draft a Resolution for the surplus equipment.

See Attached

CORRESPONDENCE

None

MEETINGS

None

ADJOURN

Motion by Councilperson Roderick to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 6:22 p.m.

Submitted by,
Patricia A Fisher, Clerk of Council

12/8/2025

Work session for Bids received
for new playground project

1. Karen Roderick
2. Katy Dreier
3. Nicholas Belder
4. ~~Kit Macken~~
5. CHRIS MACKEN
6. Steven Sekaring
Palucia A. Dushin

Jefferson Village Board of Zoning Appeals

Village of Jefferson, Ohio

Subject: Determination Regarding Variance Request by Ms. Vosicky

WHEREAS, the Board of Zoning Appeals (BZA) held a hearing on October 21, 2025, regarding a variance request submitted by Ms. Vosicky, which was continued pending receipt of a legal opinion from the Village Solicitor; and

WHEREAS, the BZA reconvened on December 2, 2025, to review the legal opinion provided by Jason L. Fairchild, Esq., Village Solicitor dated November 24, 2025; and

WHEREAS, the Solicitor's opinion concluded that:

1. The NRC vernal pool and wildlife pollinator area are considered a condition of land rather than a use of property under the Village of Jefferson's Zoning Ordinances, and the terms "NRC vernal pool and wildlife pollinator area" and/or "wetlands" do not appear in any zoning use classifications;
2. The BZA's authority to grant variances is limited to area variances, use variances, and Certificates of Appropriateness, and these aforementioned issues do not fall within these categories;
3. Ms. Vosicky's project does not appear to violate Section 1246.02 of the Zoning Code, and therefore a variance is neither required nor warranted;
4. Any enforcement action regarding vegetation maintenance under Section 660.15 should be confirmed with appropriate regulatory agencies prior to implementation;

NOW, THEREFORE, the Board of Zoning Appeals "pursuant to the Village Solicitor's legal opinion dated November 24, 2025, it appears no code exists related to the land use; therefore, no variance would be required". Based upon the determination that **no variance is required** for Ms. Vosicky's project, we hereby recommend that the applicant be notified accordingly; and

FURTHER, that all meeting notes, supporting evidence, and this letter shall be maintained in the official record to ensure transparency and compliance.

Dated and approved this 2nd day of December, 2025, by all the members of the Jefferson Village Board of Zoning Appeals.

Board Members present and approving:

Bill Burnett

Todd Mullen

Pat Bradek

Lon Damon

Timothy Leehan, Chair

Admin Report Dec, 15th

To: Mayor Sekanina
 From: Chris Mackensen,
 Subject: Administrator's Report
 Date: December 12, 2025

Members of Council
 Village Administrator

Village Administrator's report for the period ending December 12 , 2025.

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000
Village Street Paving Program 2025	36360 (Roads)	Completed	Karvo Companies		\$222,895.00

In the Village

The Street Department is managing snow removal, Reminder, snow band goes into effect for three inches or more. There will be no parking on Wall Street so the plows can fit through the alleyway to clear snow.

Zoning:

BZA meeting has determined that ne zoning change is needed for the Spruce Street property

Recreation Department:

Katie Sweeney are Recreation Park Supervisor, has started,

The annual Christmas parade took place, and we would like to thank all who attended and participated. I have received many positive responses

Wastewater Treatment Plant:

A letter of response was sent to the EPA regarding the copper violations this year and the village's plan of action to move forward with resolving this.

Other notes:

Village Of Jefferson Net Allocation Report

Period Number: 25

Check Date: 12/12/2025

Payroll Period: 2025/12/12 BIWEEKLY PAYROLL
12/12/2025

Period Dates: 11/24/2025 to 12/07/2025

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000007590	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$612.39	\$450.00
0000007591	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,116.70	\$820.58
0000007592	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$632.80	\$465.00
0000007593	ADMF090	MURPHY, STEVEN S.	Direct Deposit [***918]	\$3,269.23	\$2,608.15
0000007594	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***372]	\$1,234.03	\$600.00
0000007595	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$102.84	\$50.00
0000007596	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$965.67	\$469.52
0000007597	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***218]	\$102.84	\$50.00
0000007598	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***699]	\$51.42	\$25.00
0000007599	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,822.37	\$1,453.60
0000007600	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,744.41	\$1,288.42
0000007601	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$33.85	\$25.00
0000007602	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$3,361.34	\$2,680.52
0000007603	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$3,328.55	\$2,549.58
0000007604	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$598.19	\$450.00
0000007605	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,387.85	\$1,796.30
0000007606	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$6,351.86	\$4,776.02
0000007607	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,959.47	\$2,263.27
0000007608	00103	SCHOR, JOSEPH GENE	Direct Deposit [***543]	\$2,907.89	\$2,337.55
0000007609	POLP240	CASTO, NICOLE R.	Direct Deposit [***511]	\$37.18	\$35.89
0000007610	RECS70	SWEENEY, KATIE L.	Direct Deposit [***850]	\$854.76	\$620.66
0000007611	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$727.65	\$686.67
0000007612	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$510.08	\$409.63
0000007613	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$996.02	\$900.63
0000007614	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$437.68	\$400.81
0000007615	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$414.80	\$374.08
0000007616	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$2,228.91	\$1,835.03
0000007617	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$2,690.73	\$1,988.11
0000007618	STRF290	BURR, BLAZE P.	Direct Deposit [***247]	\$2,825.03	\$2,291.10
0000007619	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$2,664.44	\$2,094.73
0000007620	STRF110	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$3,621.44	\$2,846.50
0000007621	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$2,380.71	\$1,876.33
0000007622	WASF140	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,375.10	\$1,892.86
0000007623	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$363.18	\$300.00
0000007624	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,324.82	\$1,920.41
0000007625	WASP096	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,109.29	\$1,570.83
0000007626	WASP096	MAYLISH, TYLER J.	Direct Deposit [***751]	\$335.70	\$250.00
Direct Deposit (ACH file) Total:				\$61,481.22	\$47,452.78
Grand Total:				\$61,481.22	\$47,452.78

Village Of Jefferson Special Pay Analysis

Payroll Period: 2025/12/12 BIWEEKLY PAYROLL
12/12/2025

Emp Number	Name	Pay Code	Hours	Amount
POLP910	ABBOTT, MARIA ELENA	O- OVERTIME	3	\$100.66
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	10	\$359.10
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	6	\$198.76
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	4	\$132.51
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	11	\$331.27
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME		\$13.57
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	4	\$134.83
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	5	\$202.26
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	9	\$337.08
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	6	\$207.77
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	9	\$346.30
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	4	\$138.52
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$44.21
STRF290	BURR, BLAZE P.	O- OVERTIME		\$17.68
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$26.53
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	18	\$660.26
POLF910	CUMMINS, JEROMEY W.	HOLIDAY WORKED OVERTIME	16	\$600.24
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$24.95
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	10	\$337.84
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	6	\$202.70
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	4	\$135.14
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$16.63
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$41.58
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	18	\$725.91
ADMF030	GUERINI, RONI S.	O- OVERTIME	1	\$40.08
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$10.01
ADMF030	GUERINI, RONI S.	O- OVERTIME	1	\$50.10
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	1	\$33.25
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	1	\$49.88
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	7	\$300.59
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	11	\$501.00
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	5	\$200.40
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	2	\$83.14
POLF360	LACHEY, GREGORY F.	O- OVERTIME	5	\$189.20
POLF360	LACHEY, GREGORY F.	HOLIDAY WORKED OVERTIME	12	\$493.56
WASF096	MAYLISH, TYLER J.	O- OVERTIME	4	\$171.99
POLF060	NELSON, GARY W.	O- OVERTIME	6	\$247.29
POLF060	NELSON, GARY W.	HOLIDAY WORKED OVERTIME	12	\$478.62
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	5	\$183.99
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	4	\$122.66
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	9	\$306.65
POLF890	SCHOR, JOSEPH GENE	HOLIDAY WORKED OVERTIME	8	\$333.15
POLF890	SCHOR, JOSEPH GENE	O- OVERTIME	4	\$164.52
RECF570	SWEENEY, KATIE L.	O- OVERTIME		\$6.36
Grand Total:			246	\$9,302.74

To: Mayor Chiacchiero, Members of Council, Administrator Mackensen

From: Patricia A Fisher, Clerk/Treasurer

Month End Financial Summary for : October 2024 October 2025

Month- End Total Fund Balance after Outstanding Encumbrances

Unexpended Balance	3,840,806.67	5,066,158.74
Lottery	(31,652.00)	(31,652.00)
Ending Balance	3,809,154.67	5,034,506.74

Overall Fund Balances	1,225,352.07	32.2%	Without Lottery
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2012 Income Tax Collections

	2,197,170.39	2,144,385.22
	2,197,170.39	2,144,385.22

Tax Comparison YTD

(52,785.17)	-2.5%
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2012 WasteWater Fees

509	199,345.02	356,402.05
520	564,680.64	55,162.19
Capital surcharge	55,967.24	416,774.52
	819,992.90	828,338.76

Sewer Comparison YTD

8,345.86	1.0%
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2012 Recreation Center

204	110,244.23	121,826.68
Transfer	83,000.00	83,000.00
Levy	56,626.08	55,799.60

Recreation Comparison YTD

11,582.45	9.5%
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2012 Senior Center

205	18,859.96	21,773.55
Transfer	18,000.00	0.00

Senior Comparison YTD

2,913.59	13.4%
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End of Month Summary	October	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,000.00	
Huntington Bank 2257	\$46,772.08	
Huntington Bank	\$0.00	
Star Ohio 26065	\$2,119,473.50	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$2,848,913.16	
Ending Balance	\$5,066,158.74	32.20%
YTD Revenue	\$6,351,451.73	
YTD Expenses	\$5,692,318.52	
Outstanding Encumbrance	\$715,794.95	
Recreation Revenue YTD	\$121,826.68	Up 9.5 %
Senior Revenue YTD	\$21,773.55	Up 13.4 %
Income Tax Revenue YTD	\$2,144,385.22	Down 2.5 %
Sewer Fee Collections YTD	\$828,338.76	Up 1.0 %

Village of Jefferson Statement of Cash Position with MTD Totals

From: 1/1/2025 to 10/31/2025
Funds: 000 to 999

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$1,331,465.65	\$91,061.02	\$1,164,880.64	\$78,265.03	\$1,216,411.12	\$1,279,935.17	\$37,963.95	\$1,241,971.22
201	STREET CONSTRUCTION M & R IMPROVEMENT	\$85,896.42	\$17,332.78	\$172,621.91	\$42,838.01	\$199,252.12	\$59,266.21	\$486.45	\$58,779.76
202	STATE HIGHWAY	\$17,716.27	\$1,522.41	\$15,944.11	\$0.00	\$10,962.98	\$22,697.40	\$1,543.29	\$21,154.11
204	VILLAGE RECREATION	\$32,361.96	\$13,616.77	\$225,823.38	\$23,202.21	\$244,309.29	\$13,876.05	\$11,945.96	\$1,930.09
205	VILLAGE SENIOR DEPARTMENT	\$5,337.85	\$1,931.06	\$37,333.48	\$4,938.82	\$31,256.77	\$11,414.56	\$1,374.38	\$10,040.18
206	CENTRAL PARK HALL	\$37,268.87	\$4,000.00	\$47,825.04	\$2,414.35	\$61,366.88	\$23,727.03	\$4,845.56	\$18,881.47
207	SPECIAL STREET REPAIR	\$65,516.66	\$195.00	\$116,801.47	\$3,104.01	\$58,100.15	\$124,217.98	\$80,227.81	\$43,990.17
209	STREET LIGHTING LEVY	\$51,171.63	\$151.23	\$90,414.91	\$7,380.08	\$78,850.58	\$62,735.96	\$17,068.62	\$45,667.34
210	PERMISSIVE AUTO	\$40,055.93	\$2,242.94	\$23,409.01	\$0.00	\$36,974.57	\$26,490.37	\$0.00	\$26,490.37
213	ENFORCEMENT EDUCATION	\$3,635.44	\$0.00	\$25.00	\$0.00	\$0.00	\$3,660.44	\$0.00	\$3,660.44
214	POLICE TRAINING REIMBURSEMENT	\$13,308.75	\$2,291.04	\$4,607.52	\$0.00	\$0.00	\$17,916.27	\$2,400.00	\$15,516.27
215	POLICE BUILDING FUND	\$17,954.08	\$460.00	\$2,290.00	\$196.15	\$11,088.21	\$9,155.87	\$264.00	\$8,891.87
216	OPIOID DISTRIBUTION SETTLEMENT (STATE OF OHIO)	\$2,601.35	\$37.71	\$492.09	\$0.00	\$0.00	\$3,093.44	\$0.00	\$3,093.44
217	CRIMINAL FORFEITURE FUND	\$1,815.82	\$0.00	\$0.00	\$0.00	\$682.40	\$1,133.42	\$0.00	\$1,133.42
219	SAFETY SERVICES FUND	\$496,313.11	\$75,739.53	\$724,137.25	\$84,531.42	\$800,391.87	\$420,058.49	\$32,891.22	\$387,167.27
221	FIRE APPARATUS (CONTRACT)	\$60,471.17	\$11,869.09	\$90,784.69	\$8,930.97	\$74,329.41	\$76,926.45	\$8,172.62	\$68,753.83
222	SPECIAL FIRE APPARTUS (LEVY)	\$60,203.45	\$262.22	\$154,562.48	\$15,713.09	\$94,005.46	\$120,760.47	\$11,977.18	\$108,783.29
223	SPECIAL POLICE (LEVY)	\$2,475.91	\$37.78	\$26,977.57	\$0.00	\$26,572.47	\$2,881.01	\$0.00	\$2,881.01
224	CAPITAL IMPROVEMENT SPEC REVEN	\$352,439.22	\$68,168.36	\$725,655.60	\$33,367.26	\$508,061.35	\$570,033.47	\$361,548.28	\$208,485.19
230	230 CAPITAL IMPROVEMENTS (PERMANENT FIXTURE)	\$31,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,652.00	\$0.00	\$31,652.00
310	JEFFERSON IMAGINATION	\$324,968.87	\$618.11	\$354,620.92	\$0.00	\$89,648.44	\$589,941.35	\$11,200.00	\$578,741.35

Statement of Cash Position with MTD Totals

From: 1/1/2025 to 10/31/2025

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
	PLAYGROUND AND VILLAGE								
320	PIERCE FIRE TRUCK	\$28,278.08	\$3,956.36	\$30,261.56	\$0.00	\$28,000.25	\$30,539.39	\$0.00	\$30,539.39
430	RECYCLING GRANT	\$1,624.50	\$10.00	\$60.00	\$0.00	\$0.00	\$1,684.50	\$0.00	\$1,684.50
440	EQUALIZATION TANK	\$0.00	\$0.00	\$10,577.28	\$0.00	\$10,577.28	\$0.00	\$0.00	\$0.00
450	AMERICAN RESCUE PLAN (ARP)	\$4.65	\$0.00	\$0.00	\$0.00	\$0.00	\$4.65	\$0.00	\$4.65
509	SEWER IMPROVEMENT	\$597,417.02	\$12,462.84	\$455,730.33	\$0.00	\$105,827.33	\$947,320.02	\$10,780.00	\$936,540.02
510	REFUSE FUND	\$27,828.95	\$3,533.36	\$189,622.60	\$18,836.90	\$180,746.79	\$36,704.76	\$27,910.44	\$8,794.32
520	W W TREATMENT	\$621,381.22	\$5,570.48	\$432,722.95	\$51,773.00	\$587,402.79	\$466,701.38	\$92,545.19	\$374,156.19
704	UNCLAIMED FUNDS	\$22,553.06	\$0.00	\$227.82	\$0.00	\$0.00	\$22,780.88	\$0.00	\$22,780.88
706	RENTAL DEPOSIT FUND	\$3,047.50	\$775.00	\$8,135.00	\$350.00	\$6,840.00	\$4,342.50	\$0.00	\$4,342.50
707	BID - PERFORMANCE BOND	\$1,200.00	\$600.00	\$1,750.00	\$0.00	\$950.00	\$2,000.00	\$650.00	\$1,350.00
708	UTILITY DEPOSIT	\$53,972.51	\$420.00	\$4,960.00	\$771.11	\$3,380.40	\$55,552.11	\$0.00	\$55,552.11
709	SCHOLARSHIP FUND	\$535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$0.00	\$535.00
710	MARKETING JEFFERSON FUND	\$2,435.36	\$0.00	\$1,946.87	\$0.00	\$2,500.00	\$1,882.23	\$0.00	\$1,882.23
803	SA WEST CEDAR STREET	\$9,530.27	\$0.00	\$12,517.41	\$0.00	\$364.58	\$21,683.10	\$0.00	\$21,683.10
998	Utility Billing - Credit Memos	\$2,587.00	(\$2,096.20)	\$267.81	\$0.00	\$0.00	\$2,854.81	\$0.00	\$2,854.81
999	Payroll Clearing Fund	\$0.00	\$173,514.56	\$1,223,465.03	\$173,913.56	\$1,223,465.03	\$0.00	\$0.00	\$0.00
	Grand Total:	\$4,407,025.53	\$480,283.45	\$6,351,451.73	\$550,325.97	\$5,692,318.52	\$5,066,158.74	\$715,794.95	\$4,350,363.79

Village of Jefferson Bank Report

Banks: aflag to SWR

As Of: 1/1/2025 to 10/31/2025

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
ANDOVER BANK CD	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
CASH ON HAND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
FURTHERANCE OF JUSTICE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
GENERAL CHECKING ACCOUNT	\$3,232,251.23	\$306,768.89	\$4,622,301.79	\$373,229.96	\$3,917,639.04	(\$1,088,000.82)	\$2,848,913.16
HUNTINGTON BANK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PAYROLL CHECKING ACCOUNT	\$0.00	\$173,514.56	\$1,223,465.04	\$177,096.01	\$1,311,465.86	\$88,000.82	\$0.00
HUNTINGTON CD	\$45,841.87	\$0.00	\$930.21	\$0.00	\$0.00	\$0.00	\$46,772.08
STAR OHIO INVESTMENT	\$1,077,932.43	\$0.00	\$41,541.07	\$0.00	\$0.00	\$1,000,000.00	\$2,119,473.50
Grand Total:	\$4,407,025.53	\$480,283.45	\$5,888,238.11	\$550,325.97	\$5,229,104.90	\$0.00	\$5,066,158.74

Village of Jefferson Check Report by Check Number

Banks: All

Payment Method: Checks, ACH, EFT

Vendors: 1STAYD 10 to ZUPKAJ50

Checks: All

Check Dates: 10/1/2025 to 10/31/2025

As Of Check Cashed Date: 10/1/2025 to 10/31/2025

Include Voids: No

Check Status: Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000280070	10/06/2025	RECFEF	RAVEN SCUTELLA	Check	Outstanding		\$0.00	\$100.00
0000280079	10/14/2025	UDEPREF	MCCOY, REBECCA	Check	Outstanding	11/03/2025	\$0.00	\$29.65
0000280080	10/14/2025	UDEPREF	GILBERT, CASSANDRA	Check	Outstanding	11/06/2025	\$0.00	\$100.00
0000280081	10/14/2025	UDEPREF	MARRISON, ANALESE	Check	Outstanding		\$0.00	\$24.82
0000280083	10/14/2025	UDEPREF	SWITZER, SARA	Check	Outstanding		\$0.00	\$100.00
0000280084	10/14/2025	UDEPREF	BOGNER LLC, DONALD A	Check	Outstanding		\$0.00	\$40.00
0000280085	10/14/2025	UDEPREF	BENTLEY, DEBORAH	Check	Outstanding	11/12/2025	\$0.00	\$26.76
0000280086	10/14/2025	UDEPREF	BUTLER, MADELYNNE	Check	Outstanding		\$0.00	\$29.88
0000280088	10/14/2025	UTILREF	BOGNER LLC, DONALD A	Check	Outstanding		\$0.00	\$33.65
0000280091	10/14/2025	UTILREF	SWITZER, SARA	Check	Outstanding		\$0.00	\$34.16
0000280092	10/14/2025	UTILREF	GILBERT, CASSANDRA	Check	Outstanding	11/06/2025	\$0.00	\$15.14
0000280095	10/20/2025	ASHTTF10	ASHTABULA TOWNSHIP FIRE DEPARTM	Check	Outstanding	11/19/2025	\$0.00	\$755.00
0000280097	10/20/2025	BROBST25	BROBST TREE SERVICE LLC	Check	Outstanding	11/17/2025	\$0.00	\$7,452.50
0000280102	10/20/2025	COMMUN20	COMMUNITY AUTO REPAIR	Check	Outstanding		\$0.00	\$205.90
0000280111	10/20/2025	NORTHEAST	NORTHEASTERN COMMUNICATION INC.	Check	Outstanding	11/07/2025	\$0.00	\$332.63
0000280112	10/20/2025	QUILLC10	QUILL CORPORATION	Check	Outstanding	11/06/2025	\$0.00	\$79.98
0000280123	10/27/2025	ATLANTIC10	ATLANTIC EMERGENCY SOLUTIONS, INC	Check	Outstanding	11/04/2025	\$0.00	\$3,552.43
0000280124	10/27/2025	MERITE60	BLUE TECHNOLOGIES	Check	Outstanding	11/03/2025	\$0.00	\$65.66
0000280125	10/27/2025	BOBSUM10	BOB SUMEREL TIRE	Check	Outstanding	11/04/2025	\$0.00	\$1,249.25
0000280127	10/27/2025	GREATL10	GREAT LAKES PRINTING INC	Check	Outstanding	11/03/2025	\$0.00	\$89.00
0000280128	10/27/2025	GREGSW50	GREG SWEET	Check	Outstanding	11/03/2025	\$0.00	\$82.68
0000280129	10/27/2025	HUDSON10	HUDSON COMMUNICATION LLC	Check	Outstanding	11/07/2025	\$0.00	\$84.00
0000280130	10/27/2025	JEFFPM70	JEFFERSON POSTMASTER	Check	Outstanding	11/03/2025	\$0.00	\$653.94
0000280131	10/27/2025	QUILLC10	QUILL CORPORATION	Check	Outstanding	11/06/2025	\$0.00	\$195.95
0000280132	10/27/2025	TREASURE	OHIO TREASURER OF STATE	Check	Outstanding	11/03/2025	\$0.00	\$570.00
0000280133	10/27/2025	UDEPREF	MOISIO, LINDA	Check	Outstanding	11/05/2025	\$0.00	\$98.75
0000280134	10/27/2025	UDEPREF	ESTER BRENNEMAN	Check	Outstanding	11/04/2025	\$0.00	\$96.02
0000280135	10/27/2025	UDEPREF	JEPPE, DYLAN	Check	Outstanding		\$0.00	\$66.78
GEN - GENERAL CHECKING ACCOUNT Total:								\$16,164.53
Bank: PAY - PAYROLL CHECKING ACCOUNT								
0000007532	10/03/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	10/01/2025	\$0.00	\$2,019.97
0000007533	10/03/2025	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	10/01/2025	\$0.00	\$5,043.56
0000007553	10/27/2025	WASHI050	WASHINGTON NATIONAL	EFT	Outstanding	11/03/2025	\$0.00	\$1,133.83
PAY - PAYROLL CHECKING ACCOUNT Total:								\$8,197.36

As Of Check Cashed Date: 10/1/2025 to 10/31/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Grand Total:								
							\$0.00	\$24,361.89

Village of Jefferson Check Report by Check Number

Banks: All
 Payment Method: Checks, ACH, EFT
 Vendors: 1STAYD10 to ZUPKAJ50
 Checks: All
 Check Dates: 10/1/2025 to 10/31/2025
 As Of Check Cashed Date: 10/1/2025 to 10/31/2025
 Include Voids: No
 Check Status: Cashed

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000279233	10/15/2025	PERS	PUBLIC EMPLOYEES RETIREMENT SYST	EFT	Cashed	10/23/2025	\$0.00	\$1,201.13
0000279234	10/15/2025	PERS	PUBLIC EMPLOYEES RETIREMENT SYST	EFT	Cashed	10/15/2025	\$0.00	\$17,211.61
0000279235	10/22/2025	MEDICAL	MEDICAL INSURANCE (ANTHEM)	EFT	Cashed	10/23/2025	\$0.00	\$25,435.36
0000279236	10/22/2025	HINEST80	TED HINES	EFT	Cashed	10/22/2025	\$0.00	\$288.00
0000279237	10/22/2025	RIGGLE50	CHERYL RIGGLEMAN	EFT	Cashed	10/22/2025	\$0.00	\$1,950.00
0000279238	10/22/2025	CZUPCO10	COLLEEN CZUP	EFT	Cashed	10/22/2025	\$0.00	\$675.00
0000279239	10/22/2025	FIELD50	JULIE ECKART	EFT	Cashed	10/22/2025	\$0.00	\$240.00
0000279240	10/29/2025	CONSUM10	AQUA OH	EFT	Cashed	10/29/2025	\$0.00	\$1,747.65
0000279241	10/29/2025	EASTOH10	DOMINION EAST OHIO	EFT	Cashed	10/29/2025	\$0.00	\$467.28
0000279242	10/29/2025	SPECTRUM	SPECTRUM BUSINESS	EFT	Cashed	10/29/2025	\$0.00	\$1,057.84
0000279243	10/29/2025	ILLUMI10	ILLUMINATING COMPANY	EFT	Cashed	10/29/2025	\$0.00	\$21,691.56
0000279244	10/29/2025	INTERM10	INTERMEDIA:NET INC	EFT	Cashed	10/29/2025	\$0.00	\$579.95
0000279245	10/29/2025	AT&TMO	AT&T MOBILITY LLC	EFT	Cashed	10/29/2025	\$0.00	\$931.86
0000279246	10/29/2025	VISA050	VISA	EFT	Cashed	10/29/2025	\$0.00	\$284.60
0000279247	10/29/2025	VISA050	VISA	EFT	Cashed	10/29/2025	\$0.00	\$470.91
0000279248	10/29/2025	VISA050	VISA	EFT	Cashed	10/29/2025	\$0.00	\$688.96
0000279249	10/29/2025	VISA050	VISA	EFT	Cashed	10/29/2025	\$0.00	\$633.72
0000279251	10/27/2025	PERS	PUBLIC EMPLOYEES RETIREMENT SYST	EFT	Cashed	10/29/2025	\$0.00	\$18,123.28
0000279252	10/27/2025	POLPEN	OHIO POLICE & FIRE DISABILITY	EFT	Cashed	10/29/2025	\$0.00	\$10,356.34
0000279253	10/27/2025	BUREAU90	BUREAU OF WORKERS COMP	EFT	Cashed	10/27/2025	\$0.00	\$1,600.11
0000279254	10/30/2025	CONSUM10	AQUA OH	EFT	Cashed	10/30/2025	\$0.00	\$1,455.68
0000280058	10/06/2025	ANDREW10	ANDREWS & PONTIUS LLC	Check	Cashed	10/14/2025	\$0.00	\$1,956.78
0000280059	10/06/2025	CFSINS10	CFS INSPECTIONS	Check	Cashed	10/16/2025	\$0.00	\$604.20
0000280060	10/06/2025	COMMUN20	COMMUNITY AUTO REPAIR	Check	Cashed	10/17/2025	\$0.00	\$176.73
0000280061	10/06/2025	CONRAD25	CONRAD'S TIRE SERVICE, LLC	Check	Cashed	10/14/2025	\$0.00	\$770.00
0000280062	10/06/2025	CONSOL10	CONSOLIDATED CONSTRUCTION PROD	Check	Cashed	10/10/2025	\$0.00	\$442.00
0000280063	10/06/2025	DASCOP10	DASCO PAPER	Check	Cashed	10/10/2025	\$0.00	\$135.42
0000280064	10/06/2025	DISTIL10	DISTILLATA CO	Check	Cashed	10/10/2025	\$0.00	\$80.15
0000280065	10/06/2025	FULLLAU50	FULL AUTO SALES	Check	Cashed	10/30/2025	\$0.00	\$99.32
0000280066	10/06/2025	INVOIC10	INVOICE CLOUD INC	Check	Cashed	10/10/2025	\$0.00	\$300.20
0000280067	10/06/2025	JEFFPM80	JEFFERSON POSTMASTER	Check	Cashed	10/15/2025	\$0.00	\$81.40
0000280068	10/06/2025	LEXISN20	LEXISNEXIS RISK SOLUTIONS	Check	Cashed	10/14/2025	\$0.00	\$150.00
0000280069	10/06/2025	LOWES010	LOWE'S COMPANIES, INC.	Check	Cashed	10/14/2025	\$0.00	\$617.59
0000280071	10/06/2025	STARBE10	STAR BEACON	Check	Cashed	10/14/2025	\$0.00	\$156.20
0000280072	10/06/2025	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check	Cashed	10/15/2025	\$0.00	\$498.00

As Of Check Cashed Date: 10/1/2025 to 10/31/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000280073	10/06/2025	CRONO050	THE CHRONO TEK COMPANY, INC	Check	Cashed	10/16/2025	\$0.00	\$158.00
0000280074	10/06/2025	TRANSU10	TRANSUNION RISK AND ALTERNATIVE D	Check	Cashed	10/15/2025	\$0.00	\$120.00
0000280075	10/06/2025	TURNOU20	TURNOUTS, LLC	Check	Cashed	10/22/2025	\$0.00	\$45.00
0000280076	10/06/2025	USBANK10	U.S BANK NATIONAL ASSOCIATION	Check	Cashed	10/15/2025	\$0.00	\$74.72
0000280077	10/06/2025	VECTOR50	VECTOR SECURITY	Check	Cashed	10/15/2025	\$0.00	\$57.76
0000280078	10/06/2025	WEBERE10	WEBER ELECTRIC SUPPLY	Check	Cashed	10/14/2025	\$0.00	\$29.62
0000280082	10/14/2025	UDEPREF	BONCIMINO, STEVE	Check	Cashed	10/28/2025	\$0.00	\$40.00
0000280087	10/14/2025	UTILREF	PIKES INC	Check	Cashed	10/30/2025	\$0.00	\$29.73
0000280089	10/14/2025	UTILREF	VANCE, BRUCE A	Check	Cashed	10/22/2025	\$0.00	\$23.86
0000280090	10/14/2025	UTILREF	BONCIMINO, STEVE	Check	Cashed	10/28/2025	\$0.00	\$1.02
0000280093	10/14/2025	UTILREF	HAYFORD, THOMAS	Check	Cashed	10/28/2025	\$0.00	\$35.54
0000280094	10/20/2025	ARISCO10	ARIS COMPANY	Check	Cashed	10/17/2025	\$0.00	\$289.00
0000280096	10/20/2025	BERKOW50	BERKOWITZ, AMANDA	Check	Cashed	10/31/2025	\$0.00	\$282.80
0000280098	10/20/2025	CARDIN10	CARDINAL ENVIRONMENTAL LABORATO	Check	Cashed	10/23/2025	\$0.00	\$2,369.00
0000280099	10/20/2025	CENTER10	CENTERRA CO-OP	Check	Cashed	10/27/2025	\$0.00	\$3,009.92
0000280100	10/20/2025	CLEVEL60	CLEVELAND VICON CO, INC	Check	Cashed	10/28/2025	\$0.00	\$4,036.00
0000280101	10/20/2025	COLEBU50	COLE BURTON CONTRACTORS LLC	Check	Cashed	10/24/2025	\$0.00	\$11,298.40
0000280103	10/20/2025	CONSOL10	CONSOLIDATED CONSTRUCTION PROD	Check	Cashed	10/27/2025	\$0.00	\$127.00
0000280104	10/20/2025	GROWTH10	GROWTH PARTNERSHIP	Check	Cashed	10/27/2025	\$0.00	\$2,500.00
0000280105	10/20/2025	HOMETOWN	HOMETOWN AUTO PARTS LLC	Check	Cashed	10/29/2025	\$0.00	\$892.75
0000280106	10/20/2025	HUDSON10	HUDSON COMMUNICATION LLC	Check	Cashed	10/28/2025	\$0.00	\$277.00
0000280107	10/20/2025	JANITO50	JANITORS SUPPLY'S	Check	Cashed	10/29/2025	\$0.00	\$565.38
0000280108	10/20/2025	JEFFPM80	JEFFERSON POSTMASTER	Check	Cashed	10/27/2025	\$0.00	\$370.00
0000280109	10/20/2025	KINGSS10	KINGS SANITARY SERVICES LLC	Check	Cashed	10/28/2025	\$0.00	\$16,180.00
0000280110	10/20/2025	VERDAN25	NATIONAL EC SERVICES INC	Check	Cashed	10/30/2025	\$0.00	\$750.00
0000280113	10/20/2025	RAYMON10	RAYMOND BUILDERS SUPPLY	Check	Cashed	10/30/2025	\$0.00	\$255.00
0000280114	10/20/2025	RECFEF	ANGEL POPADAK	Check	Cashed	10/27/2025	\$0.00	\$75.00
0000280115	10/20/2025	RECFEF	MISSY TOWNSEND	Check	Cashed	10/27/2025	\$0.00	\$100.00
0000280116	10/20/2025	RECFEF	STEPHEN THARP	Check	Cashed	10/27/2025	\$0.00	\$75.00
0000280117	10/20/2025	SANDER10	SANDERS MARKETS	Check	Cashed	10/30/2025	\$0.00	\$28.07
0000280118	10/20/2025	SECURI10	SECURITY TECHNOLOGIES	Check	Cashed	10/27/2025	\$0.00	\$550.00
0000280119	10/20/2025	SIMAKT10	SIMAK TRUCKING	Check	Cashed	10/29/2025	\$0.00	\$523.46
0000280120	10/20/2025	STARBE10	STAR BEACON	Check	Cashed	10/31/2025	\$0.00	\$630.80
0000280121	10/20/2025	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check	Cashed	10/30/2025	\$0.00	\$270.00
0000280122	10/20/2025	WASTEM10	WASTE MANAGEMENT	Check	Cashed	10/29/2025	\$0.00	\$17,883.63
0000280126	10/27/2025	BUCKEY50	BUCKEYE POWER SALES CO. INC.	Check	Cashed	10/29/2025	\$0.00	\$949.44
GEN - GENERAL CHECKING ACCOUNT Total:								\$0.00
Bank: PAY - PAYROLL CHECKING ACCOUNT								\$178,061.73
0000006702	10/03/2025	GENE	GENEVA CITY INCOMETAX DEPARTMEN	Check	Cashed	10/03/2025	\$0.00	\$32.70
0000006704	10/28/2025	JEFTAX	JEFFERSON VILLAGE INCOMETAX	Check	Cashed	10/28/2025	\$0.00	\$2,563.56
0000007530	10/03/2025	EQUITA50	EQUITABLE	EFT	Cashed	10/31/2025	\$0.00	\$220.00
0000007531	10/03/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	10/03/2025	\$0.00	\$1,520.00
0000007532	10/03/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	10/01/2025	\$0.00	\$2,019.97
0000007533	10/03/2025	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	10/01/2025	\$0.00	\$5,043.56
0000007534	10/03/2025	IRS 941 TAXES	MEDICARE TAX MATCH	EFT	Cashed	10/03/2025	\$0.00	\$1,799.91

As Of Check Cashed Date: 10/1/2025 to 10/31/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000007535	10/03/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	10/03/2025	\$0.00	\$678.17
0000007537	10/16/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	10/21/2025	\$0.00	\$2,019.97
0000007538	10/16/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	10/17/2025	\$0.00	\$1,520.00
0000007539	10/16/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	10/20/2025	\$0.00	\$678.17
0000007540	10/16/2025	IRS 941 TAXES	FEDERAL TAX WITHHELD	EFT	Cashed	10/17/2025	\$0.00	\$5,019.85
0000007541	10/27/2025	IRS 941 TAXES	MEDICARE TAX MATCH	EFT	Cashed	10/29/2025	\$0.00	\$5,528.54
0000007542	10/27/2025	IRS 941 TAXES	MEDICARE TAX MATCH	EFT	Cashed	10/29/2025	\$0.00	\$496.56
0000007543	10/27/2025	EQUITA50	EQUITABLE	EFT	Cashed	10/31/2025	\$0.00	\$660.00
0000007544	10/22/2025	UNTWAY	UNITED WAY OF ASHTABULA	EFT	Cashed	10/29/2025	\$0.00	\$45.00
0000007545	10/27/2025	STTAX	OHIO DEPARTMENT OF TAXATION	EFT	Cashed	10/29/2025	\$0.00	\$3,921.38
0000007546	10/27/2025	GENE	GENEVA CITY INCOMETAX DEPARTMENT	EFT	Cashed	10/30/2025	\$0.00	\$49.03
0000007547	10/27/2025	OHIO BUSINESS G	GENEVA SCHOOL INCOME TAX	EFT	Cashed	10/30/2025	\$0.00	\$114.33
0000007548	10/27/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	10/30/2025	\$0.00	\$278.00
0000007549	10/27/2025	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	10/30/2025	\$0.00	\$678.17
0000007550	10/27/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	10/29/2025	\$0.00	\$289.65
0000007551	10/27/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	10/29/2025	\$0.00	\$1,520.00
0000007552	10/27/2025	AFLAC	AFLAC	EFT	Cashed	10/29/2025	\$0.00	\$917.64
0000007554	10/27/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	10/29/2025	\$0.00	\$2,019.97
0000007555	10/31/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	10/29/2025	\$0.00	\$12.00
0000007556	10/27/2025	FORTDE50	FORT DEARBORN LIFE INSURANCE	EFT	Cashed	10/29/2025	\$0.00	\$249.07
PAY - PAYROLL CHECKING ACCOUNT Total:							\$0.00	\$39,895.20
Grand Total:							\$0.00	\$217,956.93

To: Mayor Sekanina, Members of Council, Administrator Mackensen

From: Patricia A Fisher, Clerk/Treasurer

Month End Financial Summary for : November 2024 November 2025

Month- End Total Fund Balance after Outstanding Encumbrances

Unexpended Balance	4,550,885.60	5,118,617.70
Lottery	(31,652.00)	(31,652.00)
Ending Balance	4,519,233.60	5,086,965.70

Overall Fund Balances	567,732.10	12.6%	Without Lottery
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2012 Income Tax Collections

2,343,540.66	2,303,499.73
2,343,540.66	2,303,499.73

Tax Comparison YTD

(40,040.93) -1.7%

2012 WasteWater Fees

509	237,139.21	439,776.94
520	661,180.70	64,831.02
Capital surcharge	65,121.19	500,149.01
	963,441.10	1,004,756.97

Sewer Comparison YTD

41,315.87 4.1%

2012 Recreation Center

204	139,979.10	132,049.63
Transfer	0.00	70,000.00
Levy	54,549.93	55,799.60

Recreation Comparison YTD

(7,929.47) -6.0%

2012 Senior Center

205	20,673.89	24,313.57
Transfer	18,000.00	0.00

Senior Comparison YTD

3,639.68 15.0%

End of Month Summary	November	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$50,886.76	
Huntington Bank 2257	\$46,622.89	
Huntington Bank	\$545.66	
Star Ohio 26065	\$2,142,117.85	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$2,877,444.54	
Ending Balance	\$5,118,617.70	Up 12.6. %
YTD Revenue	\$6,960,451.02	
YTD Expenses	\$6,248,858.85	
Outstanding Encumbrance	\$602,259.52	
Recreation Revenue YTD	\$132,049.63	Down 6.0 %
Senior Revenue YTD	\$24,313.57	Up 15.0 %
Income Tax Revenue YTD	\$2,303,499.73	Down 1.7 %
Sewer Fee Collections YTD	\$1,004,756.97	Up 4.1 %

Village of Jefferson

Statement of Cash Position with MTD Totals

From: 1/1/2025 to 11/30/2025
 Funds: 000 to 999

Include Inactive Accounts: No
 Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$1,331,465.65	\$103,421.75	\$1,268,302.39	\$104,236.29	\$1,320,647.41	\$1,279,120.63	\$34,127.38	\$1,244,993.25
201	STREET CONSTRUCTION M & R	\$85,896.42	\$19,369.13	\$191,991.04	\$12,381.34	\$211,633.46	\$66,254.00	\$358.45	\$65,895.55
202	STATE HIGHWAY IMPROVEMENT	\$17,716.27	\$2,018.43	\$17,962.54	\$3,879.56	\$14,842.54	\$20,836.27	\$573.29	\$20,262.98
204	VILLAGE RECREATION	\$32,361.96	\$40,616.00	\$266,439.38	\$11,706.16	\$256,015.45	\$42,785.89	\$8,107.27	\$34,678.62
205	VILLAGE SENIOR DEPARTMENT	\$5,337.85	\$2,540.02	\$39,873.50	\$3,301.38	\$34,558.15	\$10,653.20	\$710.09	\$9,943.11
206	CENTRAL PARK HALL	\$37,268.87	\$0.00	\$47,825.04	\$2,353.50	\$63,720.38	\$21,373.53	\$3,134.06	\$18,239.47
207	SPECIAL STREET REPAIR	\$65,516.66	\$0.00	\$116,801.47	\$3,971.17	\$62,071.32	\$120,246.81	\$82,368.43	\$37,878.38
209	STREET LIGHTING LEVY	\$51,171.63	\$0.00	\$90,414.91	\$8,248.83	\$87,099.41	\$54,487.13	\$8,819.79	\$45,667.34
210	PERMISSIVE AUTO ENFORCEMENT	\$40,055.93	\$2,288.41	\$25,697.42	\$7,660.01	\$44,634.58	\$21,118.77	\$5,128.49	\$15,990.28
213	EDUCATION	\$3,635.44	\$0.00	\$25.00	\$0.00	\$0.00	\$3,660.44	\$0.00	\$3,660.44
214	POLICE TRAINING REIMBURSEMENT	\$13,308.75	\$0.00	\$4,607.52	\$2,250.00	\$2,250.00	\$15,666.27	\$150.00	\$15,516.27
215	POLICE BUILDING FUND	\$17,954.08	\$850.00	\$3,140.00	\$264.00	\$11,352.21	\$9,741.87	\$0.00	\$9,741.87
216	OPIOID DISTRIBUTION SETTLEMENT (STATE OF OHIO)	\$2,601.35	\$0.00	\$492.09	\$0.00	\$0.00	\$3,093.44	\$0.00	\$3,093.44
217	CRIMINAL FORFEITURE FUND	\$1,815.82	\$0.00	\$0.00	\$0.00	\$682.40	\$1,133.42	\$0.00	\$1,133.42
219	SAFETY SERVICES FUND	\$496,313.11	\$53,032.74	\$777,169.99	\$66,659.07	\$867,050.94	\$406,432.16	\$31,553.63	\$374,878.53
221	FIRE APPARATUS (CONTRACT)	\$60,471.17	\$0.00	\$90,784.69	\$6,773.19	\$81,102.60	\$70,153.26	\$5,627.24	\$64,526.02
222	SPECIAL FIRE APPARATUS (LEVY)	\$60,203.45	\$1,500.00	\$156,062.48	\$4,112.00	\$98,117.46	\$118,148.47	\$10,077.18	\$108,071.29
223	SPECIAL POLICE (LEVY)	\$2,475.91	\$0.00	\$26,977.57	\$0.00	\$26,572.47	\$2,881.01	\$0.00	\$2,881.01
224	CAPITAL IMPROVEMENT SPEC REVEN	\$352,439.22	\$56,923.63	\$782,579.23	\$96,371.81	\$604,433.16	\$530,585.29	\$310,169.47	\$220,415.82
230	230 CAPITAL IMPROVEMENTS (PERMANENT FIXTURE)	\$31,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,652.00	\$0.00	\$31,652.00
310	JEFFERSON IMAGINATION	\$324,968.87	\$0.00	\$354,620.92	\$0.00	\$89,648.44	\$589,941.35	\$11,200.00	\$578,741.35

Statement of Cash Position with MTD Totals

From: 1/1/2025 to 1/30/2025

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
	PLAYGROUND AND VILLAGE								
320	PIERCE FIRE TRUCK	\$28,278.08	\$0.00	\$30,261.56	\$0.00	\$28,000.25	\$30,539.39	\$0.00	\$30,539.39
430	RECYCLING GRANT	\$1,624.50	\$37.50	\$97.50	\$0.00	\$0.00	\$1,722.00	\$0.00	\$1,722.00
440	EQUALIZATION TANK	\$0.00	\$0.00	\$10,577.28	\$0.00	\$10,577.28	\$0.00	\$0.00	\$0.00
450	AMERICAN RESCUE PLAN (ARP)	\$4.65	\$0.00	\$0.00	\$0.00	\$0.00	\$4.65	\$0.00	\$4.65
509	SEWER IMPROVEMENT	\$597,417.02	\$93,043.72	\$548,774.05	\$17,254.39	\$123,081.72	\$1,023,109.35	\$10,780.00	\$1,012,329.35
510	REFUSE FUND	\$27,828.95	\$33,073.89	\$222,696.49	\$19,726.27	\$200,473.06	\$50,052.38	\$8,810.59	\$41,241.79
520	W W TREATMENT	\$621,381.22	\$83,374.79	\$516,097.74	\$56,144.54	\$643,547.33	\$493,931.63	\$69,914.16	\$424,017.47
704	UNCLAIMED FUNDS	\$22,553.06	\$0.00	\$227.82	\$14,866.92	\$14,866.92	\$7,913.96	\$0.00	\$7,913.96
706	RENTAL DEPOSIT FUND	\$3,047.50	\$300.00	\$8,435.00	\$800.00	\$7,640.00	\$3,842.50	\$0.00	\$3,842.50
707	BID - PERFORMANCE BOND	\$1,200.00	\$0.00	\$1,750.00	\$0.00	\$950.00	\$2,000.00	\$650.00	\$1,350.00
708	UTILITY DEPOSIT	\$53,972.51	\$900.00	\$5,860.00	\$0.00	\$3,380.40	\$56,452.11	\$0.00	\$56,452.11
709	SCHOLARSHIP FUND	\$535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$0.00	\$535.00
710	MARKETING JEFFERSON FUND	\$2,435.36	\$0.00	\$1,946.87	\$0.00	\$2,500.00	\$1,882.23	\$0.00	\$1,882.23
803	SA WEST CEDAR STREET	\$9,530.27	\$0.00	\$12,517.41	\$0.00	\$364.58	\$21,683.10	\$0.00	\$21,683.10
998	Utility Billing - Credit Memos	\$2,587.00	\$2,129.38	\$2,397.19	\$0.00	\$0.00	\$4,984.19	\$0.00	\$4,984.19
999	Payroll Clearing Fund	\$0.00	\$113,579.90	\$1,337,044.93	\$113,579.90	\$1,337,044.93	\$0.00	\$0.00	\$0.00
	Grand Total:	\$4,407,025.53	\$608,999.29	\$6,960,451.02	\$556,540.33	\$6,248,858.85	\$5,118,617.70	\$602,259.52	\$4,516,358.18

Village of Jefferson Bank Report

Banks: aflac to SWR

As Of: 1/1/2025 to 11/30/2025

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
ANDOVER BANK CD	\$50,000.00	\$886.76	\$886.76	\$0.00	\$0.00	\$0.00	\$50,886.76
CASH ON HAND	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
FURTHERANCE OF JUSTICE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
GENERAL CHECKING ACCOUNT	\$3,232,251.23	\$426,624.89	\$5,048,926.68	\$396,225.69	\$4,313,864.73	(\$1,089,868.64)	\$2,877,444.54
HUNTINGTON BANK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545.66	\$545.66
PAYROLL CHECKING ACCOUNT	\$0.00	\$113,579.90	\$1,337,044.94	\$115,447.72	\$1,426,913.58	\$89,868.64	\$0.00
HUNTINGTON CD	\$45,841.87	\$396.47	\$1,326.68	\$0.00	\$0.00	(\$545.66)	\$46,622.89
STAR OHIO INVESTMENT	\$1,077,932.43	\$22,644.35	\$64,185.42	\$0.00	\$0.00	\$1,000,000.00	\$2,142,117.85
Grand Total:	\$4,407,025.53	\$564,132.37	\$6,452,370.48	\$511,673.41	\$5,740,778.31	\$0.00	\$5,118,617.70

Village of Jefferson Check Report by Check Number

Banks: All
 Payment Method: Checks, ACH, EFT
 Vendors: 1STAYD10 to ZUPKAJ50
 Checks: All

Check Dates: 11/1/2025 to 11/30/2025
 As Of Check Cashed Date: 11/1/2025 to 11/30/2025
 Include Voids: No
 Check Status: Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000280152	11/06/2025	WASTEM20	WASTE MANAGEMENT KIRTLAND	Check	Outstanding		\$0.00	\$1,236.00
0000280153	11/17/2025	ANDREW10	ANDREWS & PONTIUS LLC	Check	Outstanding		\$0.00	\$5,080.00
0000280158	11/17/2025	BROBST25	BROBST TREE SERVICE LLC	Check	Outstanding		\$0.00	\$1,600.00
0000280162	11/17/2025	GETYOU10	GET YOUR GRAPHICS LLC	Check	Outstanding		\$0.00	\$230.00
0000280174	11/17/2025	TREASURE	OHIO TREASURER OF STATE	Check	Outstanding		\$0.00	\$570.00
0000280175	11/17/2025	WASTEM10	WASTE MANAGEMENT	Check	Outstanding		\$0.00	\$1,681.30
0000280177	11/17/2025	RENTREIMB	WENDY LOOMIS	Check	Outstanding		\$0.00	\$75.00
0000280179	11/17/2025	RENTREIMB	CROSSPOINT FELLOWSHIP	Check	Outstanding		\$0.00	\$100.00
0000280182	11/17/2025	RENTREIMB	SUSANNE WESTLAKE	Check	Outstanding		\$0.00	\$100.00
0000280185	11/17/2025	RENTREIMB	HEIDI HAUCK	Check	Outstanding		\$0.00	\$100.00
0000280186	11/17/2025	RENTREIMB	ASHLEY MILLER	Check	Outstanding		\$0.00	\$75.00
0000280187	11/24/2025	MERITE60	BLUE TECHNOLOGIES	Check	Outstanding		\$0.00	\$84.03
0000280188	11/24/2025	GREATL10	GREAT LAKES PRINTING INC	Check	Outstanding		\$0.00	\$50.00
0000280189	11/24/2025	NORCPI50	NORTHCOAST POLYTECHNIC INSTITUTE	Check	Outstanding		\$0.00	\$2,250.00
0000280190	11/24/2025	OHIOEP60	TREASURER STATE OF OHIO	Check	Outstanding		\$0.00	\$2,600.00
0000280191	11/24/2025	UTILREF	DALLAS, JAMES	Check	Outstanding		\$0.00	\$50.22
0000280192	11/24/2025	WASTEM10	WASTE MANAGEMENT	Check	Outstanding		\$0.00	\$17,848.63
0000280193	11/30/2025	ADMAS10	ADMAR SUPPLY COMPANY	Check	Outstanding		\$0.00	\$1,398.00
0000280194	11/30/2025	AMERIC40	AMERICAN LEGAL PUBLISHING	Check	Outstanding		\$0.00	\$3,578.25
0000280195	11/30/2025	BISSNU50	BISS - NUSS	Check	Outstanding		\$0.00	\$11,403.74
0000280196	11/30/2025	COUNTR20	COUNTRYSIDE TRUCK SERVICE	Check	Outstanding		\$0.00	\$2,909.56
0000280197	11/30/2025	EMERGE50	EMERGENCY SERVICES MARKETING CO	Check	Outstanding		\$0.00	\$854.05
0000280198	11/30/2025	USABLU50	HD SUPPLY, INC	Check	Outstanding		\$0.00	\$194.61
0000280199	11/30/2025	LEDEXIN10	LEDEX INDUSTRIES/AVALANCHE	Check	Outstanding		\$0.00	\$970.00
0000280200	11/30/2025	LEXIPOL10	LEXIPOL LLC	Check	Outstanding		\$0.00	\$7,286.55
0000280201	11/30/2025	MORTON50	MORTON SALT, INC	Check	Outstanding		\$0.00	\$7,660.01
0000280202	11/30/2025	NORTHS50	NORTH EAST SEPTIC TANK SERVICE	Check	Outstanding		\$0.00	\$145.00
0000280203	11/30/2025	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Outstanding		\$0.00	\$207.00
0000280204	11/30/2025	PICTUR50	PICTURE IT FRAMED & EMBROIDERED	Check	Outstanding		\$0.00	\$200.00
0000280205	11/30/2025	GUERIN80	RONI GUERINI	Check	Outstanding		\$0.00	\$207.11
0000280206	11/30/2025	SMITHE25	SMITH ELECTRICAL CONTRACTING	Check	Outstanding		\$0.00	\$1,529.00
0000280207	11/30/2025	CRONO050	THE CHRONO TEK COMPANY, INC	Check	Outstanding		\$0.00	\$146.00
GEN - GENERAL CHECKING ACCOUNT Total:							\$0.00	\$72,419.06

Bank: PAY - PAYROLL CHECKING ACCOUNT

As Of Check Cashed Date: 11/1/2025 to 11/30/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
000006705	11/24/2025	JEFTAX	JEFFERSON VILLAGE INCOMETAX	Check	Outstanding		\$0.00	\$1,681.86
PAY - PAYROLL CHECKING ACCOUNT Total:							\$0.00	\$1,681.86
Grand Total:							\$0.00	\$74,100.92

Village of Jefferson Check Report by Check Number

Banks: All

Payment Method: Checks, ACH, EFT

Vendors: 1STAYD10 to ZUPKAJ50

Checks: All

Check Dates: 11/1/2025 to 11/30/2025

As Of Check Cashed Date: 11/1/2025 to 11/30/2025

Include Voids: No

Check Status: Cashed

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000279256	11/24/2025	PERS	PUBLIC EMPLOYEES RETIREMENT SYST	EFT	Cashed	11/26/2025	\$0.00	\$17,478.71
0000279257	11/24/2025	POLPEN	OHIO POLICE & FIRE DISABILITY	EFT	Cashed	11/27/2025	\$0.00	\$12,415.37
0000279258	11/19/2025	MEDICAL	MEDICAL INSURANCE (ANTHEM)	EFT	Cashed	11/20/2025	\$0.00	\$25,435.36
0000279259	11/30/2025	VISA050	VISA	EFT	Cashed	11/30/2025	\$0.00	\$133.72
0000279260	11/30/2025	VISA050	VISA	EFT	Cashed	11/30/2025	\$0.00	\$177.37
0000279261	11/30/2025	VISA050	VISA	EFT	Cashed	11/30/2025	\$0.00	\$332.47
0000279262	11/30/2025	VISA050	VISA	EFT	Cashed	11/30/2025	\$0.00	\$480.18
0000279264	11/30/2025	ILLUMI10	ILLUMINATING COMPANY	EFT	Cashed	11/30/2025	\$0.00	\$19,315.97
0000279266	11/30/2025	EASTOH10	DOMINION EAST OHIO	EFT	Cashed	11/30/2025	\$0.00	\$1,162.71
0000279267	11/30/2025	SPECTRUM	SPECTRUM BUSINESS	EFT	Cashed	11/30/2025	\$0.00	\$1,057.84
0000279268	11/30/2025	AT&TMO	AT&T MOBILITY LLC	EFT	Cashed	11/30/2025	\$0.00	\$922.20
0000279270	11/30/2025	VISA050	VISA	EFT	Cashed	11/30/2025	\$0.00	\$1,274.53
0000279271	11/30/2025	INTERM10	INTERMEDIA.NET INC	EFT	Cashed	11/30/2025	\$0.00	\$579.96
0000279272	11/28/2025	BUREAU90	BUREAU OF WORKERS COMP	EFT	Cashed	11/28/2025	\$0.00	\$1,607.79
0000279273	11/30/2025	RIGGLE50	CHERYL RIGGLEMAN	EFT	Cashed	11/15/2025	\$0.00	\$1,950.00
0000279274	11/15/2025	FIELD50	JULIE ECKART	EFT	Cashed	11/15/2025	\$0.00	\$280.00
0000279275	11/15/2025	HINEST80	TED HINES	EFT	Cashed	11/15/2025	\$0.00	\$360.00
0000279276	11/17/2025	OHIOPU50	OHIO PUBLIC WORKS COMMISSION	EFT	Cashed	11/17/2025	\$0.00	\$37,075.22
0000280136	11/06/2025	BABB'S50	BABB'S OVERHEAD DOOR	Check	Cashed	11/17/2025	\$0.00	\$3,400.00
0000280137	11/06/2025	DISTIL10	DISTILLATA CO	Check	Cashed	11/10/2025	\$0.00	\$76.65
0000280138	11/06/2025	FPMAIL10	FRANCOTYP-POSTALIS, INC	Check	Cashed	11/13/2025	\$0.00	\$104.85
0000280139	11/06/2025	GAZETT10	GAZETTE LEGAL PUBLICATION	Check	Cashed	11/12/2025	\$0.00	\$63.00
0000280140	11/06/2025	INVOIC10	INVOICE CLOUD INC	Check	Cashed	11/12/2025	\$0.00	\$352.00
0000280141	11/06/2025	KINGLU50	KING LUMINAIRE CO INC	Check	Cashed	11/18/2025	\$0.00	\$359.00
0000280142	11/06/2025	LOWES010	LOWE'S COMPANIES, INC.	Check	Cashed	11/12/2025	\$0.00	\$1,504.69
0000280143	11/06/2025	NORTHS50	NORTH EAST SEPTIC TANK SERVICE	Check	Cashed	11/24/2025	\$0.00	\$145.00
0000280144	11/06/2025	RAMIND10	RAM INDUSTRIAL SERVICES LLC	Check	Cashed	11/12/2025	\$0.00	\$1,450.00
0000280145	11/06/2025	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check	Cashed	11/13/2025	\$0.00	\$77.00
0000280146	11/06/2025	CRONO050	THE CHRONO TEK COMPANY, INC	Check	Cashed	11/28/2025	\$0.00	\$152.00
0000280147	11/06/2025	TRAVEL50	TRANSSION RISK AND ALTERNATIVE D	Check	Cashed	11/13/2025	\$0.00	\$120.00
0000280148	11/06/2025	TRAVEL50	TRAVELERS INSURANCE	Check	Cashed	11/13/2025	\$0.00	\$533.00
0000280149	11/06/2025	USBANK10	U.S BANK NATIONAL ASSOCIATION	Check	Cashed	11/17/2025	\$0.00	\$74.72
0000280150	11/06/2025	USPS10	USPS-CMRS-FP	Check	Cashed	11/13/2025	\$0.00	\$2,005.00
0000280151	11/06/2025	VECTOR50	VECTOR SECURITY	Check	Cashed	11/19/2025	\$0.00	\$57.76
0000280154	11/17/2025	CONSUM20	AQUA OHIO	Check	Cashed	11/25/2025	\$0.00	\$275.00

As Of Check Cashed Date: 11/1/2025 to 11/30/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000280155	11/17/2025	AUTOMA10	AUTOMATION MAILING & SHIPPING SOL	Check	Cashed	11/24/2025	\$0.00	\$60.00
0000280156	11/17/2025	BISBEY10	BISBEY, BRIAN	Check	Cashed	11/18/2025	\$0.00	\$7,595.00
0000280157	11/17/2025	BORTNI10	BORTNICK TRACTOR SALES	Check	Cashed	11/25/2025	\$0.00	\$14.62
0000280159	11/17/2025	CARDIN10	CARDINAL ENVIRONMENTAL LABORATO	Check	Cashed	11/25/2025	\$0.00	\$1,665.00
0000280160	11/17/2025	CENTER10	CENTERRA CO-OP	Check	Cashed	11/25/2025	\$0.00	\$3,760.97
0000280161	11/17/2025	BONCIM50	ELLIOTT, BONCIMINO	Check	Cashed	11/19/2025	\$0.00	\$125.00
0000280163	11/17/2025	HOMETOWN	HOMETOWN AUTO PARTS LLC	Check	Cashed	11/25/2025	\$0.00	\$697.65
0000280164	11/17/2025	HURSTC23	HURST CONSTRUCTION & SNOWPLOWI	Check	Cashed	11/24/2025	\$0.00	\$47,825.00
0000280165	11/17/2025	INDUST10	INDUSTRIAL ENVIRONMENTAL MONITOR	Check	Cashed	11/24/2025	\$0.00	\$99.66
0000280166	11/17/2025	JANITO50	JANITORS SUPPLY'S	Check	Cashed	11/24/2025	\$0.00	\$249.47
0000280167	11/17/2025	LEXISN20	LEXISNEXIS RISK SOLUTIONS	Check	Cashed	11/24/2025	\$0.00	\$150.00
0000280168	11/17/2025	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Cashed	11/24/2025	\$0.00	\$2,087.00
0000280169	11/17/2025	SANDER10	SANDERS MARKETS	Check	Cashed	11/28/2025	\$0.00	\$135.86
0000280170	11/17/2025	SIGNAL10	SIGNAL SERVICE CO	Check	Cashed	11/21/2025	\$0.00	\$626.00
0000280171	11/17/2025	SIMAKT10	SIMAK TRUCKING	Check	Cashed	11/28/2025	\$0.00	\$8,087.81
0000280172	11/17/2025	STARBE10	STAR BEACON	Check	Cashed	11/25/2025	\$0.00	\$401.55
0000280173	11/17/2025	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check	Cashed	11/25/2025	\$0.00	\$228.00
0000280176	11/17/2025	WEBERE10	WEBER ELECTRIC SUPPLY	Check	Cashed	11/25/2025	\$0.00	\$173.50
0000280178	11/17/2025	RENTREIMB	MISSY TOWNSEND	Check	Cashed	11/28/2025	\$0.00	\$50.00
0000280180	11/17/2025	RENTREIMB	EMILY SWARTZ	Check	Cashed	11/24/2025	\$0.00	\$100.00
0000280181	11/17/2025	RENTREIMB	ROBERT POWELL	Check	Cashed	11/25/2025	\$0.00	\$125.00
0000280183	11/17/2025	RENTREIMB	TRISH NAGLE	Check	Cashed	11/26/2025	\$0.00	\$100.00
0000280184	11/17/2025	RENTREIMB	JUDY DEMARK	Check	Cashed	11/21/2025	\$0.00	\$75.00
GEN - GENERAL CHECKING ACCOUNT Total:							\$0.00	\$207,221.16

Bank: PAY - PAYROLL CHECKING ACCOUNT

000007557	11/07/2025	OPECDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	11/14/2025	\$0.00	\$678.17
000007558	11/12/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	11/13/2025	\$0.00	\$1,520.00
000007559	11/19/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	11/17/2025	\$0.00	\$13.50
000007560	11/13/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	11/17/2025	\$0.00	\$1,855.55
000007561	11/13/2025	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	11/14/2025	\$0.00	\$4,998.43
000007562	11/14/2025	EQUITA50	EQUITABLE	EFT	Cashed	11/21/2025	\$0.00	\$220.00
000007563	11/24/2025	GENE	GENEVA CITY INCOMETAX DEPARTMEN	EFT	Cashed	11/28/2025	\$0.00	\$32.68
000007564	11/24/2025	OHIO BUSINESS G	GENEVA SCHOOL INCOME TAX	EFT	Cashed	11/26/2025	\$0.00	\$76.21
000007565	11/24/2025	HSAADMIN	HEALTH EQUITY	EFT	Cashed	11/26/2025	\$0.00	\$1,855.55
000007566	11/24/2025	EQUITA50	EQUITABLE	EFT	Cashed	11/28/2025	\$0.00	\$220.00
000007567	11/24/2025	STTAX	OHIO DEPARTMENT OF TAXATION	EFT	Cashed	11/26/2025	\$0.00	\$2,759.36
000007568	11/24/2025	UNTWAY	UNITED WAY OF ASHTABULA	EFT	Cashed	11/26/2025	\$0.00	\$30.00
000007569	11/24/2025	AFLAC	AFLAC	EFT	Cashed	11/25/2025	\$0.00	\$611.76
000007570	11/24/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	11/25/2025	\$0.00	\$1,520.00
000007571	11/24/2025	FNAAME50	LINCOLN INVESTMENT	EFT	Cashed	11/25/2025	\$0.00	\$289.65
000007572	11/24/2025	WASHI050	WASHINGTON NATIONAL	EFT	Cashed	11/25/2025	\$0.00	\$996.84
000007573	11/24/2025	OPECDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	11/26/2025	\$0.00	\$278.00
000007574	11/24/2025	OPECDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	11/28/2025	\$0.00	\$678.17
000007575	11/24/2025	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	11/25/2025	\$0.00	\$6,571.25
000007576	11/24/2025	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	11/25/2025	\$0.00	\$487.86

As Of Check Cashed Date: 11/1/2025 to 11/30/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
000007577	11/19/2025	FORTDE50	FORT DEARBORN LIFE INSURANCE	EFT	Cashed	11/20/2025	\$0.00	\$238.44
PAY - PAYROLL CHECKING ACCOUNT Total:								\$25,931.42
Grand Total:								\$233,152.58

Jefferson Fire Department

Jefferson, OH

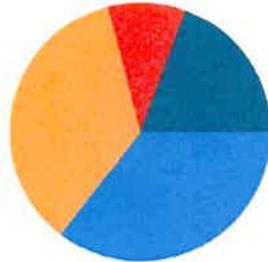
This report was generated on 12/2/2025 7:27:45 AM



Count of Incidents by Incident Type per Zone

Incident Status: Reviewed | Start Date: 11/01/2025 | End Date: 11/30/2025

% of Incidents per Zone



- Jefferson Township - Jefferson Township
- Jefferson Village - Jefferson Village
- Lenox Township - Lenox Township
- Mutual Aid - Mutual Aid

INCIDENT TYPE	# INCIDENTS	% of TOTAL
Jefferson Township - Jefferson Township		
322 - Motor vehicle accident with injuries	1	3.23%
324 - Motor vehicle accident with no injuries.	4	12.90%
400 - Hazardous condition, other	1	3.23%
460 - Accident, potential accident, other	1	3.23%
463 - Vehicle accident, general cleanup	1	3.23%
611 - Dispatched & cancelled en route	1	3.23%
730 - System malfunction, other	1	3.23%
800 - Severe weather or natural disaster, other	1	3.23%
Zone: Jefferson Township - Jefferson Township Total Incident:	11	35.48%
Jefferson Village - Jefferson Village		
324 - Motor vehicle accident with no injuries.	1	3.23%
411 - Gasoline or other flammable liquid spill	1	3.23%
500 - Service Call, other	2	6.45%
611 - Dispatched & cancelled en route	1	3.23%
700 - False alarm or false call, other	1	3.23%
715 - Local alarm system, malicious false alarm	1	3.23%
735 - Alarm system sounded due to malfunction	1	3.23%
736 - CO detector activation due to malfunction	1	3.23%
743 - Smoke detector activation, no fire - unintentional	2	6.45%
Zone: Jefferson Village - Jefferson Village Total Incident:	11	35.48%
Lenox Township - Lenox Township		
324 - Motor vehicle accident with no injuries.	2	6.45%
611 - Dispatched & cancelled en route	1	3.23%
Zone: Lenox Township - Lenox Township Total Incident:	3	9.68%
Mutual Aid - Mutual Aid		
111 - Building fire	3	9.68%
322 - Motor vehicle accident with injuries	1	3.23%

Report shows count of incidents for Status selected.



460 - Accident, potential accident, other	1	3.23%
611 - Dispatched & cancelled en route	1	3.23%
Zone: Mutual Aid - Mutual Aid Total Incident:	6	19.35%
TOTAL INCIDENTS FOR ALL ZONES:	31	100%

Report shows count of incidents for Status selected.



Jefferson Fire Department

Jefferson, OH

This report was generated on 12/2/2025 7:28:46 AM



Completed Inspection and Scheduled Inspection Count by Personnel for Date Range

Start Date: 11/01/2025 | End Date: 11/30/2025

Inspector Name	Completed Inspection Count	Scheduled Inspection Count
Edison, Joe	1	
Total:	1	

Displays the number of completed and scheduled inspections by Assigned Inspector (Occupancy Info page) for the given Date Range.



emergencyreporting.com

Doc Id: 1510

Page # 1 of 1

Jefferson Fire Department

Jefferson, OH

This report was generated on 12/2/2025 7:39:50 AM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 11/01/2025 | End Date: 11/30/2025

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Fire Investigation and Inspection Training	1	3:00	1	3:00
Firefighter Training	1	1:00	16	16:00
GRAND TOTALS:	2	04:00	17	19:00

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



**ORDINANCE NO. 2025-O-3404
 AN ORDINANCE TO SUPPLEMENT CURRENT EXPENSES
 AND OTHER EXPENDITURES OF THE VILLAGE OF JEFFERSON, OHIO DURING
 FISCAL YEAR ENDING DECEMBER 31, 2025**

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO that:

Section 1: To provide for the current expenses and other expenditures of the Village of Jefferson, Ohio during the fiscal year ending December 31, 2025, the sums included in the consolidated statement contained herein, be and they are hereby set aside and appropriations as hereinafter set forth.

ACCUMULATED APPROPRIATIONS

<u>GENERAL FUND</u>	Supplement
Police Law Enforcement (110)	
Fire Dept (220)	
Community Planning and Zoning (410)	
Streets Department (620)	
Administrative Offices (710)	13,000.00
Mayor and Council (730)	
Clerk – Treasurer (740)	
Lands and Buildings (750)	
County Auditor and Treasurer's Fees (770)	
State Examiner's Fees (780)	
Solicitor - Attorneys (785)	
Income Tax Administration (790)	
Transfers/Advances (795)	
Total General Fund	\$13,000.00
<u>ENTERPRISE FUNDS</u>	
Village Recreation Fund (204)	
Federal Grant Fund (District XI) (205)	
Central Park Hall (206)	
Forfeitures (217)	
Sewer Improvement Fund (509)	(1,550,000.00)
Refuse Fund (510)	
Wastewater Treatment Fund (520)	(130,000.00)
Total Enterprise Funds	-\$1,680,000.00
<u>ASSESSMENTS</u>	
Special Assessments Elliott Avenue (803)	
Total Special Assessments	\$0.00
<u>DEBT SERVICE</u>	
Memoiral Field (310)	(350,000.00)
Fire Truck Loan (320)	

measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson, and for reason that in order to obtain this funding, immediate action is necessary; wherefore, Therefore, this Resolution shall take effect immediately upon its passage.

PASSED: _____

APPROVED: _____

ATTEST: _____

Steven M. Sekanina Mayor

Patricia A. Fisher, Clerk/Treasurer

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2025-R- 3405

**A RESOLUTION ENACTING AND ADOPTING AMENDED AND UPDATED
CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO,
PUBLISHED BY AMERICAN LEGAL PUBLISHING CORPORATION, AND
COPYRIGHTED 2025.**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has prepared an updated and amended Code of Ordinances of the Village of Jefferson, which contains legislation current through Ordinance 3376 and Resolution 3391 State legislation current through 6-5-2025.

WHEREAS, it is the intent of the Council of the Village of Jefferson to accept and adopt the above referenced updated and amended Code of Ordinances of the Village of Jefferson and adopt said Code of Ordinances of the Village of Jefferson in its entirety, and

WHEREAS, it is necessary to provide for the usual daily operation of the Village of Jefferson and for the immediate preservation of the public peace, health, safety and general welfare of the Village that this Resolution take effect at an early date.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1: That the updated and amended Code of Ordinances of the Village of Jefferson, which contains legislation current through Ordinance 3376 and Resolution 3391 State legislation current through 6-5-2025; and which was prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, be and the same is hereby adopted by reference, as if set out in its entirety herein.

Section 2: Said Code of Ordinances of the Village of Jefferson shall be deemed published as of the day of its adoption and approval by the Council of the Village of Jefferson, and the Clerk of the Village is hereby authorized and ordered to replace all copies of the Codified Ordinances of the Village of Jefferson kept on file in the Office of the Clerk, or kept by other governmental or public offices, or by members of Council, the Village Administrator and the Village Solicitor, with said updated and amended Code of Ordinances.

Passed: _____

Approved: _____
Steven M. Sekanina Mayor

Attest _____
Patricia A. Fisher, Clerk-Treasurer

APPROVED AS TO LEGAL FORM:

Jason Fairchild
Village Solicitor



12/8/2025

Members of Council,

For the December 15th, 2025, council meeting I am asking council to approve an ordinance for the contract to hire Andria Manor along with an ordinance waving residency. As you know, the hiring committee and I met with Andria on November 24th to complete the interview process. I also talked to several references, including a sitting council member for the Village of Sabina, which provided insight into her excellent work ethic and attention to detail. I believe Andria will be very successful in this role. Andria and her husband will be relocating to the Jefferson area from Washington Courthouse, Ohio. I will share a few highlights below about Andria that demonstrate her preparedness for this role.

- Air Force Veteran having served our county for 4 years working in the supply of aircraft parts.
- 4 years of experience working in various roles for the villages of Sabina and New Holland, Ohio.
- Experience in the areas of administration of EPA and state regulations for municipal water and waste treatment plants.
- Experience in grant writing
- Experienced in billing and collection of municipal utilities
- Experience working as the utility clerk of a mayor's Court
- Experience working for the United States Postal Service as a rural Carrier Associate
- Associates of Arts in Law Enforcement
- Certified notary public and completion of 3-year sunshine law certification

With these qualifcators and more I believe Andria will be a great asset to our village. Thank you.

Steven M Sekanina

A handwritten signature in blue ink that reads "Steven M Sekanina".

Mayor, Village of Jefferson, OH

ORDINANCE NO. 2025-O-___ 3406 ___

AN ORDINANCE APPROVING THE APPOINTMENT OF ANDRIA MANOR AS VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY

WHEREAS the Council of the Village of Jefferson desires to confirm the Mayor’s appointment of Andria Manor as the Village Administrator; and

WHEREAS, the Village of Jefferson desires to hire and enter into a contract with Andria Manor, effective January 5, 2026, for her services as Village Administrator;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1. Mayor Steven M. Sekanina’s appointment of Andria Manor as Village Administrator of the Village of Jefferson, Ohio is hereby approved.

SECTION 2. The Village of Jefferson agrees to employ the services of Andria Manor according to the terms of the Village of Jefferson’s Employee Handbook/Personnel Policy Manual, Chapter 254 of the Village of Jefferson’s Codified Ordinances, and the conditions and stipulations contained in the Employment Agreement attached hereto and incorporated herein by reference.

SECTION 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the Village of Jefferson, Ohio, such emergency arising out of the necessity to hire an Administrator to ensure the uninterrupted provision by the Village of public services and the proper supervision of Village employees and departments, and shall take effect and be in force immediately after its passage.

Passed by Council on the _____ day of _____ 2025.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason Fairchild, Esq.
Village Solicitor

EMPLOYMENT AGREEMENT

This Employment Agreement (hereinafter "Agreement") is between the Village of Jefferson of 27 East Jefferson Street, Jefferson, Ohio 44047, (hereinafter "Village"), and Andria Manor, 1576 Miami Trace Road SE, Wahington Court House, Ohio 43160 (hereinafter "Village Administrator").

A. Consideration

- a. The Village of Jefferson is a statutory village and municipal corporation as defined by the Ohio Revised Code.
- b. The Village desires to obtain the services of Andria Manor as its Village Administrator and Andria Manor is willing to serve the Village in that capacity.
- c. The consideration for this agreement consists of the mutual promises of the parties and the benefits expected to accrue to each from their association.

B. Duties

- a. The Village Administrator shall be under the general supervision and control of the Mayor.
- b. The Village Administrator shall have those powers, duties, and functions as provided by the general laws of the State of Ohio including, but not limited to, Ohio Revised Code §735.273.
- c. The Village Administrator shall also have those powers, duties, and functions as provided by the Codified Ordinances of the Village of Jefferson including, but not limited to, Chapter 232.
- d. In addition to the above, the Village Administrator shall have those powers, duties, and functions as directed by the Mayor.

C. Performance of Duties

- a. The Village Administrator will devote her time, skill, and best efforts to the duties of her employment.
- b. The Village Administrator agrees to abide by the policies and rules of the Village and to perform any and all duties lawfully required of her in the course of her employment faithfully, honestly, diligently, and in a careful and workmanlike manner to the Village's satisfaction.
- c. The Mayor and/or Council shall annually review and evaluate the Village Administrator in advance of the adoption of the annual budget.
- d. The Village Administrator shall attend all Council Meetings and Council Committee meetings, unless excused by the Mayor and/or Council.
- e. The Village Administrator is an exempt salaried employee of the Village and is expected to work a minimum of forty hours per week and may be required to work additional hours as directed by the Mayor or necessitated by emergency situations as they arise.
- f. In the event the Village Administrator works significantly more than 40 hours in a week, then the Village Administrator may request compensatory time off, approved at the discretion of the Mayor and scheduled at such a time that is mutually agreeable between the Mayor and the Administrator.

- g. The Village agrees to budget and pay for those dues, subscriptions, and training of the Village Administrator that are deemed necessary for his continued employment, professional growth, and advancement, as well as those that are deemed for the good of the Village, as approved by Council in advance.
- h. The Village further agrees to budget and pay for those dues, subscriptions, and training that are deemed necessary for the Village Administrator's full participation in national, regional, state, and local associations, as approved by Council in advance.
- i. The Village shall reimburse the Village Administrator for travel, lodging, subsistence, and other reasonable and necessary expenses incurred by her in the performance of his duties as outlined by the Village's rules including, but not limited to, the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson.

D. Residency

- a. The Village Administrator is a resident of the Village and shall remain a resident of the Village throughout the term of this Agreement, unless the residency requirement is waived by council by ordinance.
- b. In the event the Village Administrator ceases to be a resident of the Village for any reason, this Agreement shall immediately terminate.

E. Salary

- a. The Village shall pay to the Village Administrator an initial salary of \$65,000 per year payable in bi-weekly installments, for her services.
- b. The Village Administrator's salary shall be subject to an annual performance review and may be increased by Council, from time to time, as recommended by the Mayor and approved by Council.
- c. If the Village Administrator receives a satisfactory performance review, then she shall be granted a salary increase equal to the percentage increase granted to all Village employees.

F. Benefits

- a. The Village Administrator shall be entitled to any and all other benefits as more particularly described in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson. However, in the event this Agreement provides for greater benefits than those contained in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson, the Village Administrator will be entitled to the benefits set forth in this Agreement.
- b. The Village shall pay the Village Administrator's contribution to PERS in the manner in which it does for all other Village employees.
- c. The Village will furnish to the Village Administrator, at the Village's expense, a vehicle suitable for use in carrying out her employment responsibilities.
- d. The Village Administrator shall be entitled to two weeks of paid vacation annually, which shall accrue on each Anniversary Date.

- e. The Village Administrator shall be entitled to the same number of personal days annually that all other employees of the Village are entitled to pursuant to Section 254.063(c)(5) of the Codified Ordinances of the Village which shall accrue on the Anniversary Date of this Agreement.
- f. After completion of the second year of this Agreement, the Village Administrator shall be entitled to an additional week of vacation, for a total of three weeks annually.
- g. The Village Administrator shall be entitled to the same medical benefits provided to other employees of the Village. In addition, the Village will pay all of the Village Administrator's health insurance premiums arising from the medical benefits provided by the Village, as well as all deductible (HAS) contributions.

G. Term

- a. This Agreement shall be in force for an initial term of three years beginning January 5, 2026 which shall be the effective date of this Agreement.
- b. Beginning on the "hire date" set forth below, the Village Administrator shall serve a six-month probationary period and may be removed during this probationary period with or without cause by the Mayor with the consent of a majority of the members elected to Council notwithstanding any provision to the contrary in Chapter 254 of the Codified Ordinances of the Village of Jefferson.
- c. On each Anniversary Date of this Agreement following the expiration of the initial term or the expiration of any renewal terms as contemplated herein, this Agreement shall be automatically extended for an additional period of two (2) years, on the same terms and conditions as herein provided, unless otherwise agreed to in writing. Either party may prevent the automatic extension of this Agreement upon written notice to the other party of their intention not to extend this Agreement no less than 120 days from the Anniversary Date.
- d. Notwithstanding the Term of this Agreement, the Village may terminate the Village Administrator, with or without cause, at any time, and nothing in this Agreement shall be construed as preventing or otherwise limiting the right of the Village to terminate the services of the Village Administrator, at any time, for any reason, subject to the Severance Pay provision outlined below.
- e. The Village Administrator shall serve at the pleasure of the Mayor and Council of the Village and may be removed without cause by the Mayor with the consent of a majority of the members elected to Council.
- f. The Village Administrator may also be removed without cause by the affirmative vote of three-fourths of the members elected to Council without the consent of the Mayor pursuant to Revised Code §735.271.

H. Severance Pay

- a. In the event the Village Administrator is terminated by the Village for a reason other than those identified in Section H(b) of this Agreement before the expiration of the initial or extended term of this Agreement and at a time when the Village Administrator is willing and able to perform her duties under this Agreement, then the Village agrees to pay the Village Administrator a lump sum payment equal to two months gross salary, minus deductions.

- b. If the Village Administrator is terminated by the Village for any of the following reasons, she shall not be entitled to severance pay defined in Section (H)(a) above:
 - i. Termination while serving her probationary period;
 - ii. Death of the Village Administrator;
 - iii. Retirement of the Village Administrator;
 - iv. Any act or omission by the Village Administrator that subjects the Village to civil or criminal liability;
 - v. Any act or omission by the Village Administrator that tends to injure the Village's business or reputation;
 - vi. Failure of the Village Administrator to perform her duties specified in this Agreement;
 - vii. Failure of the Village Administrator to be a resident of the Village of Jefferson unless previously waived by Council;
 - viii. Refusal or cancellation of a bond intended to cover the Village Administrator; or
 - ix. Expiration of the original or extended term of this Agreement upon the 120 days written notice of intention to not extend contemplated in Section G of this Agreement.

I. Bond

- a. The Village Administrator shall be bonded as a condition of employment, by a fidelity bond issued by a bonding company satisfactory to the Village, in an amount designated by the Village.
- b. The bond premiums shall be paid by the Village.
- c. If issuance of a bond is refused, or if the bond is canceled after issuance, then the Village Administrator shall be terminated.

J. Hiring Date

- a. The Village Administrator shall commence employment with the Village as of the effective date of this Agreement, which shall be considered the hire date.
- b. The Anniversary Date of this Agreement shall be the effective date of this Agreement.

K. Miscellaneous

- a. The Village Administrator shall not become an elected official of, or a candidate for elected office for, the Village during her tenure as Village Administrator, nor shall she assume any other position, elected or otherwise, that would constitute a conflict of interest.
- b. This Agreement constitutes the entire agreement between the parties as to the Village Administrator's employment relationship with the Village of Jefferson and no modification hereof shall be binding upon the parties unless it is in writing and signed by both parties.
- c. This Agreement shall bind and benefit the parties and their respective legal representatives, executors, administrators, successors, and assigns.

- d. This Agreement shall be construed under and in accordance with the laws of the State of Ohio.
- e. If any clause or provision of this Agreement shall be adjudged invalid or unenforceable by a court of competent jurisdiction, or by operation of any applicable law, it shall not affect the validity of any other clause or provision of this Agreement, which shall remain in full force and effect. Each of the provisions of this Agreement shall be enforceable independently of any other provision of this Agreement, and independently of any other claim of action.
- f. The waiver of a breach of any provision of this Agreement by either party shall not operate or be construed as a waiver of any subsequent breach.

IN WITNESS WHEREOF, the Parties have executed this Employment Agreement on this _____ day of _____ 2025.

VILLAGE OF JEFFERSON

STEVEN M. SEKANINA
Mayor

DATE

PATRICIA A. FISHER
Clerk-Treasurer

DATE

VILLAGE ADMINISTRATOR

ANDRIA MANOR
Village Administrator

DATE

APPROVED AS TO LEGAL FORM:

JASON L. FAIRCHILD, ESQ.
Village Solicitor

ORDINANCE NO. 2025-O-__3407__

ORDINANCE WAIVING THE REQUIREMENT THAT THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF JEFFERSON RESIDE IN THE VILLAGE FOR THE PURPOSE OF APPOINTING AND HIRING ANDRIA MANOR AS THE VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY

WHEREAS, the Mayor has appointed Andria Manor as the Village Administrator and Council has confirmed that appointment; and

WHEREAS, Ohio Revised Code, §735.271 states that any person appointed as the Village Administrator need not be an elector or reside in the Village at the time of the appointment, however, the person must become a resident of the Village within six months after the appointment and confirmation by Council unless the person’s residence outside the Village is approved by ordinance;

WHEREAS, ORC §735.271 allows Council to waive this residency requirement via Ordinance

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1: The Village of Jefferson hereby waives the requirement of ORC §735.271 that the Village Administrator must reside in the Village, subject to the limitations herein.

Section 2: This waiver shall only apply to the appointment and term of Andria Manor as Village Administrator. Any and all future appointments to the Village Administrator position shall be subject to the residency requirement unless likewise waived by Ordinance.

Section 3: That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Ordinance is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson and shall be effective upon its passage.

Passed by Council on the _____ day of _____ 2025.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2025-R-___3408___

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH JCI CONTRACTORS, INC. FOR CONTRACT A - RENOVATION OF THE EXISTING RESTROOM BUILDING AS PART OF THE JEFFERSON COMMUNITY PARK IMPROVEMENTS AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of Jefferson desires to make renovations to the existing restroom building as part of the Jefferson Community Park Improvements project; and

WHEREAS, the Village Administrator solicited bids for a contract with the Village of Jefferson for renovation of the existing restroom building as part of the Jefferson Community Park Improvements and known as Contract A; and

WHEREAS, the bids received were opened and tabulated on December 1, 2025; and

WHEREAS, it was determined that the lowest responsive and best bid was received for Contract A – Renovation of the Existing Restroom Building as part of the Jefferson Community Park Improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1: The Council of the Village of Jefferson hereby authorizes the Mayor to take all actions necessary to enter into a contract with JCI Contractors, Inc. on behalf of the Village of Jefferson based upon the terms of the bid submitted by JCI Contractors, Inc. for Contract A – Renovation of the Existing Restroom Building as part of the Jefferson Community Park Improvements for the total amount of Four Hundred Ten Thousand Five Hundred Twenty-Five and 00/100 Dollars (\$410,525.00).

Section 2: It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson and to take advantage of donated funds that were previously received and which would have to be returned if not under contract by the end of this calendar year; wherefore, this Resolution shall take effect immediately upon its passage.

Passed by Council on the _____ day of _____ 2025.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2025-R-_____3409_____

A RESOLUTION DECLARING A LIST OF ITEMS OWNED BY THE VILLAGE OF JEFFERSON TO BE NO LONGER NEEDED FOR MUNICIPAL PURPOSES AND AUTHORIZING THE SALE OF EACH TO THE HIGHEST AND BEST BIDDER AS IS

WHEREAS, the Council of the Village of Jefferson has decided that the following list of items that are owned by the Village of Jefferson which could be worth more than \$1,000.00, are no longer needed for public purposes, and that they should be sold AS IS:

Titan Man Life, Model TLEBSK 2021, Serial # P2113848398SYD;
New Holland Snow Blower 716D, Model 716DTC151, Serial # RAD0001020;
Salt Dog Salt Spreader for Pick Up, Model TGS01B, Serial # 007311;
Fuel Tank for Pick Up, Model 487000, Serial # 015962;
Sweepster Street Sweeper, Model M24P5FMOR, Serial # 0405035;
Ford Rototiller, Model 105A, Serial # M4B0916;
Side by Side Water Tank;
Snyder Tank, 100 Gallon;
Honda GX 160 Engine;
Comet MC25DS Pump; and
CoxReel Hose Reel

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1. The following listed items that are owned by the Village of Jefferson which may be worth more than \$1,000.00 are no longer needed for municipal purposes;

Titan Man Life, Model TLEBSK 2021, Serial # P2113848398SYD;
New Holland Snow Blower 716D, Model 716DTC151, Serial # RAD0001020;
Salt Dog Salt Spreader for Pick Up, Model TGS01B, Serial # 007311;
Fuel Tank for Pick Up, Model 487000, Serial # 015962;
Sweepster Street Sweeper, Model M24P5FMOR, Serial # 0405035;
Ford Rototiller, Model 105A, Serial # M4B0916;
Side by Side Water Tank;
Snyder Tank, 100 Gallon;
Honda GX 160 Engine;
Comet MC25DS Pump; and
CoxReel Hose Reel

SECTION 2. The Village Administrator is directed to sell the above-mentioned items of equipment AS IS to the highest and best bidder, after advertising the sale for not less than two, nor more than four, consecutive weeks.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this

Council and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in compliance with all legal requirements, including Ohio Revised Code §121.22.

SECTION 4. This Ordinance shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2025.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

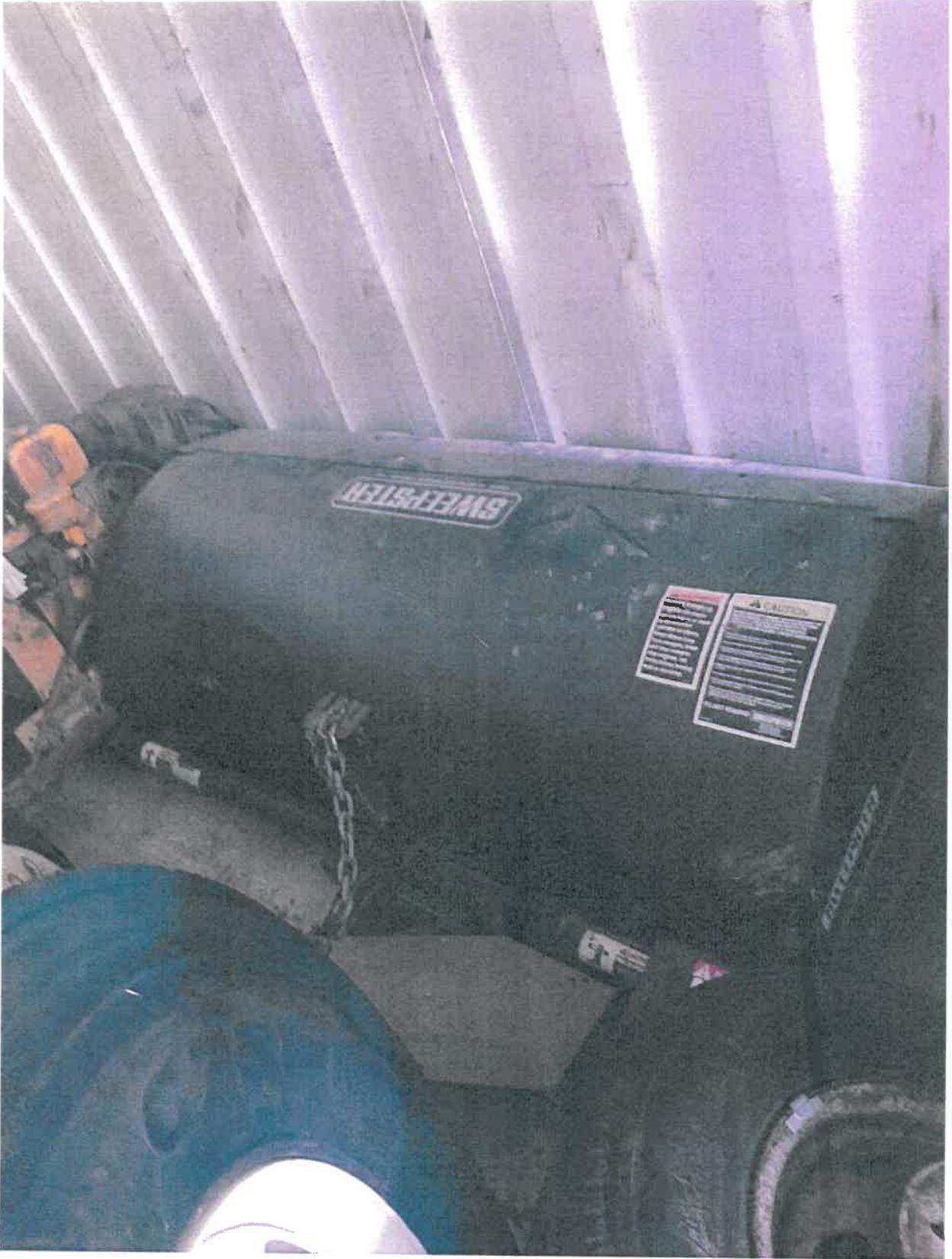
Date

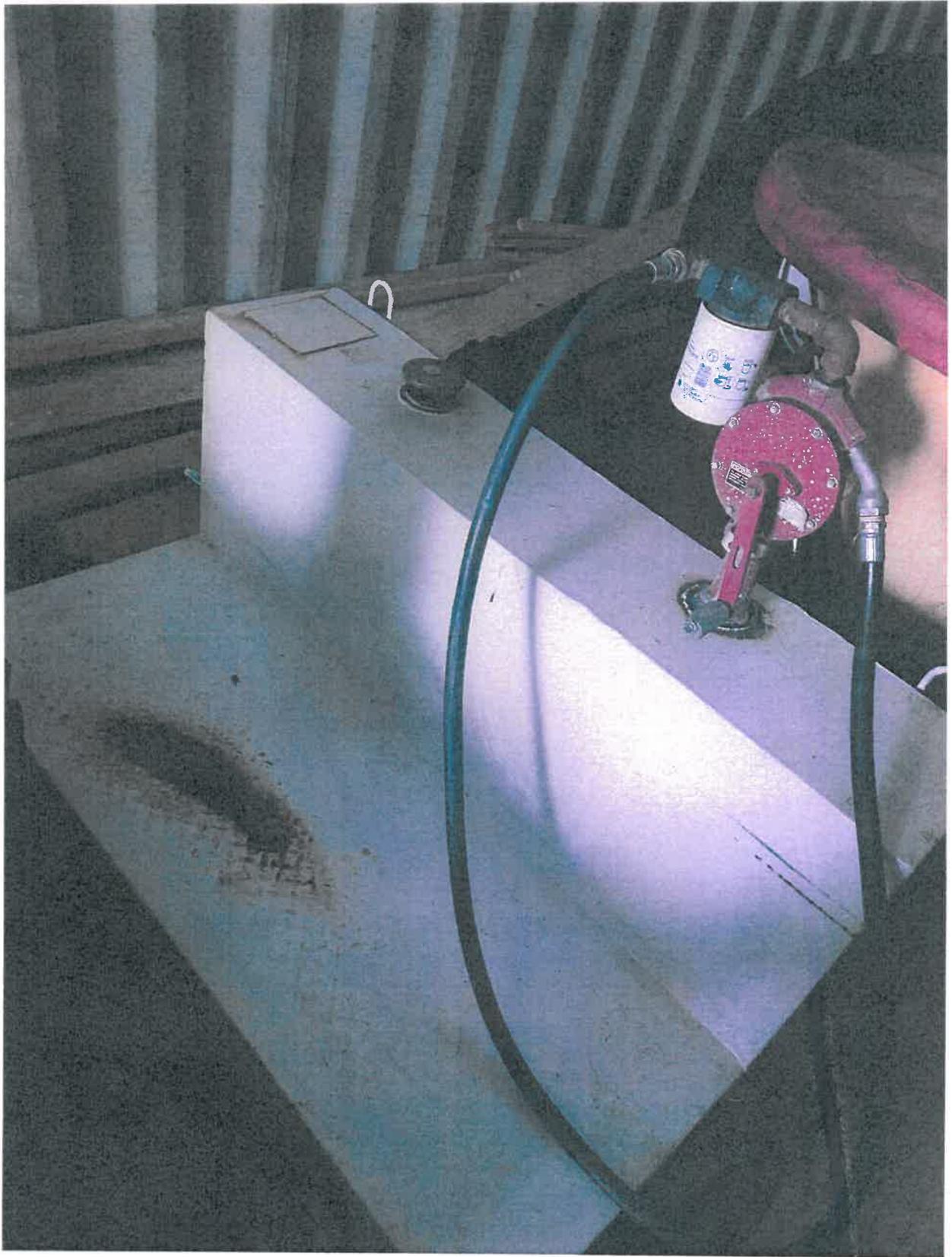
APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor













Jefferson Imagination Play Ground and Village

2024 Revenue

County Commissioners	\$170,000.00
Ashtabula Disability Development	\$150,000.00
Gas Well	\$3,011.13
Total	\$323,011.13

2024 Expenses

Contractual Services	\$4,995.24
Total	

2025 Revenue

Transfer From General	\$350,000.00
Donations	\$1,889.00
Gas Well	\$2,731.92
Total	\$354,620.92

2025 Expenses

Contractual Services	\$86,365.80
Operating Supplies	\$3,282.64
Total	\$89,648.44

2025 November Fund Balance

Fund Balance	\$578,741.35
Transfer in General April 2026	\$200,000.00
Total	\$778,741.35

Existing Restrooms Contract by December 31	\$374,000.00
Splash Pad Instilution	\$361,000.00
Total	\$735,000.00

Left Over.	\$43,741.35
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Brader,
Mackensen
Fisher

Village of Jefferson Council
Order of Business

8

Date: Monday, December 1, 2025.

Regular Meeting 7:30 p.m.
Next Ordinance No. 25-(R/O) 3406

Meeting Called to Order by: Mayor Steven Sekanina

6:00

Work Session
Special

Pledge of Allegiance:

Moment of Silence:

discussion NO voting

Opening Prayer: First Baptist Church

Motion to accept the Council of the Whole's recommendation to appoint Nick Belden to the empty Council seat position for the Village of Jefferson through December 31, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Adjourn
Konec
6:22

Swearing in of Nick Belden to fill the empty Council seat:

Mayor Steven Sekanina swearing in of Councilperson.
Nick Belden

Roll Call of Council: Belden, Dreier, ~~Febel~~, ~~Martuccio~~, Roderick, ~~Orvos~~

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of November 17, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____



Organized in 1837

Jefferson Fire Department

98 E. Jefferson Street
Jefferson, Ohio 44047-1112
(440) 576-4876

To Mayor Sekanina and Village council,

I am recommending the promotion to Franklin Stone III from Firefighter to Captain.

Franklin has been a member of the Department since 2009 and has shown great leadership and commitment to the department. This decision was made after an interview process with multiple candidates and Franklin demonstrated many aspects we were looking for. Franklin is very dedicated to his community, faith, family and this department. With Franklin's work experience in leadership and training he will be a great asset to the leadership team.

Thank you

Joe Edison

Interim Fire Chief



ANDREWS & PONTIUS LLC
ATTORNEYS AT LAW

4810 STATE ROAD
P.O. BOX 10
ASHTABULA, OHIO 44005-0010

DAVID E. PONTIUS
JEFFREY A. FORD
PHILIP E. CORDOVA
JASON L. FAIRCHILD
JOSEPH J. LOFTUS
Mark W. Andrews- Inactive

David E. Pontius – 440.261-9666
Sue Baldwin – 440.261.9676
dpontius@andrewspontius.com

Village of Jefferson
27 E. Jefferson Street
Jefferson OH 44047

Page:
December 01, 202
Account No: 20668-00001
Statement No: 9655

Statement For Services Rendered By Andrews & Pontius LLC
Andrews & Pontius LLC Tax Id No.: 34-1890032

Fees

			Hours
11/03/2025	JLF	Time to Eastern County Court for pretrial in Case No. 25CRB141E (Ruth); updated file.	1.00
	JLF	Receipt/review of hearing notice from Eastern County Court for traffic cases 25TRD971E (Wilson); 25TRD998E (Roberts and 25TRD999E (Segall); reviewing driving records; updated file.	0.80
	JLF	Time to council meeting; updated file.	3.50
11/04/2025	JLF	Receipt/review of e-mail from the Mayor regarding interim fire chief/Jefferson assistant fire chief; phone conference with the Mayor regarding same; reviewed statutes/ordinances; drafted ordinance regarding same; updated file.	1.30
11/06/2025	JLF	Phone conference with Mr. Mackensen regarding various matters including holiday pay, Fire Department, council vacancy, DMV course; updated file.	1.40
	JLF	Receipt/review of e-mail from Ms. Fisher; phone conference with Ms. fisher regarding same; updated file.	0.50
	JLF	Receipt review of e-mail from Ms. Fisher regarding wage/salary agreement for Mr. Mackensen; began drafting same; updated file.	0.60
11/07/2025	JLF	Phone conference with Mr. Sekanina regarding Fire Department matters; updated file.	0.30
11/13/2025	JLF	Phone conference Ms. Fisher and Mr. Mackensen regarding parking lot agreement, etc.; updated file.	0.20

			Hours	
11/14/2025	JLF	Continued preparing draft Employment Agreement for Mr. Mackensen as interim Village Administrator; updated file.	0.60	
11/17/2025	JLF	Reviewed file; prepared MOU with ODPS regarding maneuverability course change; drafted e-mail to Mr. Mackensen and Mr. Sekanina regarding same; updated file.	0.60	
	JLF	Time to Eastern County Court for pretrial in traffic cases 25TRD971 (Wilson); 25TRD998 (Roberts) and 25TRD999 (Segall); updated file.	1.60	
	JLF	Phone conference with Mr. Sekanina; updated file.	0.10	
	JLF	Receipt/review of hearing notices in Tax Case Nos.: 25CRB140E (Reed) and 25CRB139E (Reed); drafted e-mail to Ms. Fisher and Ms. Berkowitz regarding discovery requests; prepared discovery responses to attorney Jonas; updated file.	1.00	
	JLF	Time to council meeting; updated file.	0.70	
11/19/2025	JLF	Receipt/review of Motion to Continue and discovery request in Traffic Case No. 25TD1059; receipt/review of e-mail from Eastern County Court regarding same; replied to same; receipt/review of scheduling notice; updated file.	0.40	
	JLF	Phone conference with Mr. Sekanina regarding conflict questions; updated file.	0.30	
	JLF	Receipt/review of discovery response from attorney Jackson in Tax Case Nos. 25CRB148E and 25CRB149E; updated file.	0.20	
11/20/2025	JLF	Reviewed file on Traffic Case No. 25TRD1059; drafted e-mail to Chief Mackensen regarding discovery request for same; updated file.	0.20	
	JLF	Receipt/review of requested materials from Chief Mackensen; prepared discovery response to attorney Jonas in Traffic Case No. 2025TRD1059E; viewed body cam video; updated file.	1.20	
11/21/2025	JLF	Reviewing/researching statutes/ordinances/case law regarding questions raised by BZA concerning variance request; began preparing e-mail to BZA chairman regarding same; updated file.	2.70	
11/24/2025	JLF	Continued drafting e-mail to BZA chairman regarding wetlands matter; updated file.	1.90	
	JLF	Receipt/review of Journal Entry in Traffic Case No. 2015TRD163E; updated file.	0.10	
	JLF	Receipt/review of e-mail from Mr. Leehan regarding variance and BZA matter; responded to same; updated file.	0.30	
	JLF	Receipt/review of e-mail from Ms. Guerini regarding BZA status; responded to same; updated file.	0.10	
		For Current Services Rendered	21.60	4,320.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>
Jason L. Fairchild	21.60

Total Current Work	4,320.00
Previous Balance	\$5,080.00

Payments

11/29/2025	Payment received, Thank You.	-5,080.00
	Balance Due	<u>\$4,320.00</u>

For your convenience we accept Mastercard, Visa and Discover, however a fee of 3% will be added to the payment.

A finance charge of 1.5% per month will be added to any statement 60 days or more past due.

Broadcast Report

P 1
12/12/2025 11:29
Serial No. ABKN011012922
TC: 277638

Addressee	Start Time	Time	Prints	Result	Note
star beacon	12-12 11:21	00:04:01	008/008	OK	
sheriff	12-12 11:26	00:01:17	008/008	OK	
gazette	12-12 11:28	00:00:59	008/008	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
 DPS:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,
 FWD:Forward, PE:PC-FAX, BND:Double-Sided Binding Direction, Sp:Special Original,
 FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
 TEL: TX From TEL, NG: Other Error, Cont: Continue, No Ans: No Answer
 Refuse: Receipt Refused, Busy: Busy, W-Full:Memory Full, LOVR:Receiving length Over,
 POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document send.

Village of Jefferson Council
 Order of Business

Date: Monday, December 15, 2025.

Regular Meeting 7:30 p.m.
 Next Ordinance No. 25-(R/O) 3410

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: First Baptist Church

Roll Call of Council: Belden, Dreier, Febel, Martuccio, Roderick, Orvos

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
 December 1, 2025.

Motion: _____ Second: _____ Discussion: _____
 Roll: _____

Motion to accept the Jefferson Emergency Rescue
 Meeting Minutes of November 12, 2025.

Motion: _____ Second: _____ Discussion: _____
 Roll: _____

Motion to accept the Council of the Whole Meeting
 Minutes of November 26, 2025.

Motion: _____ Second: _____ Discussion: _____
 Roll: _____

Motion to accept the Council of the Whole Meeting
 Minutes of December 8, 2025.

Motion: _____ Second: _____ Discussion: _____
 Roll: _____