

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

December 1, 2025

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Mayor Steven Sekanina

Motion by Councilperson Febel to accept the Council of the Whole's recommendation to appoint Nick Belden to the empty Council seat position for the Village of Jefferson through December 31, 2025.

2nd

Roll: All yea, motion carried

Swearing in of Nick Belden to fill the empty Council seat:

Mayor Steven Sekanina swearing in of Councilperson Nick Belden

Roll call of Council Dreier, Febel, Martuccio-Absent, Roderick, Orvos

Corrections or Additions to the Agenda:

None

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of November 17, 2025.

2nd

Roll: All yea, motion carried

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December 1, 2025

Motion by Councilperson Febel to accept the Jefferson Village Hiring Committee Meeting Minutes of November 24, 2025.

2nd

Roll: All yea, motion carried

Visitor’s Comments (five-minute limit per council rule #13)

Lon Damon of 95 Linda Lane Jefferson told Council that is has been brought to his attention the sidewalk plowing on Wall Street are not being done. He said maybe the tractor does not fit on the side street sidewalk but maybe a shovel does.

Mayor Steven Sekanina told everyone that the Village will investigate why Wall Street sidewalks are not being plowed.

Also present:

Pierino Scrocca, Pat Bradek, John Perrotti, Judy Maloney, Lon Damon, Brian Diehl, Warren Dillaway the Star Beacon, Stephanie Wessell the Gazette, Jen Skinner, Robert Buzzard, Amber Perry, Ken Fertig and Tom Perry.

DEPARTMENTS

Administrator Mackensen

Village Administrator's report for the period ending November 26th, 2025.

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000

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WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000
Village Street Paving Program 2025	36360 (Roads)	Completed	Karvo Companies		\$222,895.00

In the Village

Seasonal operations are also underway. The Street Department is managing snow removal, including the parking lot behind the businesses located on the southeast corner of Chestnut Street and Jefferson Street. Reminder, snow bands go into effect for three inches or more. There will be no parking on Wall Street so the plows can fit through the alleyway to clear snow.

Additionally, the community's Christmas lights are on, and Christmas music is playing in downtown areas for residents and visitors.

Zoning:

NO Permits

Recreation Department:

Katie Sweeney the Recreation Park Supervisor, is starting tomorrow, December 2nd. Upcoming holiday events, including Breakfast with Santa on December 6th 9 am to 11 am, and the annual Christmas parade later that evening.

The parade is scheduled to step off at 6:00 PM. The route will proceed east on Mulberry Street, then north on S. Chestnut Street, before turning west onto Ashtabula Street, and ending at the fairgrounds.

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Reminder of road closures on Mulberry Street from 5:00 PM to 7:00 PM for the parade. Additionally, Route 46 will be closed as the parade moves through the center of town. As in the past two years, parking on Chestnut Street will be restricted, with the exception of designated handicap parking from Satin Street to near Jefferson Street.

Wastewater Treatment Plant:

Wastewater expanded monitoring will help determine the most effective steps for addressing the elevated copper levels and ensuring continued compliance as conditions improve.

Other notes:

Administrator Mackensen told Council the bid openings for the Jefferson Community Parks Improvements were opened at noon on December 1, 2025. The Village received two bids.

- 1) JCI Contractors for Contract A \$410,525.00 and Contract Alternate A \$124,280.00
- 2) Lakeland Managements Systems Inc. for Contract A, B,C,D,E which is the entire project except for Contract E Alternate A 1669,000.00

Administrator Mackensen told Council to look over the bids. If Council wishes to approve the contract. The Village of Jefferson will have an Ordinance for the next Council Meeting that will have to be an emergency. So, the Village can be in contract with one of the contractors. The contract needs to be in place for the Village to keep the funds from the Board of Development for Disabilities for the restroom project at the park.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

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Chief Mackensen

FYI: November Police Reports

Chief Edison

No Report November's report will be given at the next Council Meeting.

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Forestry

Committee Report: No Report

Finance

Committee Report: No report

Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3404

An Ordinance for the Supplement for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2025

**Motion by Councilperson Dreier for the First Reading of Resolution
No. 25-R- 3404**

2nd

Roll: All yea, motion carried

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Ordinance/Resolution to Read:

Reading of Resolution No. 25-R- 3405

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2024.

**Motion by Councilperson Dreier for the First Reading of Resolution
No. 25-R- 3405**

2nd

Roll: All yea, motion carried

Recreation

Committee Report: No Report

Councilperson Roderick told everyone of the events that are going on December 6, 2025, in downtown Jefferson along with the annual Christmas Parade.

Safety

Committee Report: No Report

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

VILLAGE OF JEFFERSON COUNCIL MEETING

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Mayor Sekanina

The next Village of Jefferson Council Meeting will be on December 15, 2025.

Mayor Sekanina spoke to everyone about the Christmas tree that is in the center of town. There has been positive and negative about the tree. There has been a lot of discussion on how much the tree cost. It cost thirty-two thousand dollars. The tree will last about 20 to 25 years. If you break it down it would be about \$1,200.00 to \$1,600.00 a year. The Village of Jefferson does spend as wisely possible. The Christmas tree was approved in the 2025 budget.

The Village of Jefferson does have other sources of revenue. The Village does have investments and CDs. This year the Village of Jefferson has earned \$164,487.00 in interest. On the interest the Village spend on the Christmas tree is just a very little portion on the money the Village earned. The Village spends its money wisely and the Finance Committee reviews the budget every year. The Residents are encouraged to attend the Finance Meetings when the Village goes over the budget.

OLD BUSINESS/NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

Amber Perry of 21 West Satin Street spoke to Council about concerns that the County purchased property that they are hoping to have it utilized as an easement/driveway/entrance/exit/overflow parking. She stated that she was able to meet with the Commissioner's. The Commissioner's advised her that 23

West Satin Street and 27 West Satin Street are zoned B-2 Commercial. But on the Auditors website it says residential. The Commissioner's purchased 23 West Satin Street from Tim Leehan for \$70,000.00 thousand dollars. The Commissioner's said they were going to utilize the property for parking spaces.

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Mayor Sekanina said the Administrator and himself are meeting with the Commissioner's to discuss the property. At the next Council Meeting hopefully the Village will have some answers to your concerns.

CORRESPONDENCE

None

MEETINGS

None

ADJOURN

Motion by Councilperson Febel to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:49 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council