

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, January 5, 2026.

Regular Meeting 7:30 p.m.

Next Ordinance No. 26-(R/O) 3411

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Swearing in of Council:

**Judge Albert Campese Swearing in the new
Council Members.**

Pat Bradek

Karen Roderick

Jen Skinner

Roll Call of Council: Bradek, Febel, Roderick, Skinner

Motion to accept the resignation of Councilperson
Pasquale Martuccio effective January 5, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Corrections or Additions to the Agenda

President Pro-Temp. Motion:

Motion to appoint Councilperson _____

As President pro- temp for the year 2026

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Rules of Council Motion:

Motion to accept the Rules of Council Amended Ordinance

09-0-3136 passed 5/06/19 for the year 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Roberts Rules of Order for the Procedures for the Village of Jefferson for the year 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Mayors Appointments:

2026 Committees

Motion to approve the Mayor's appointment for the 2026 Village of Jefferson Committees.

Building/ Lands:

Chair Pat Bradek - Member Karen Roderick

Finance:

Chair Karen Roderick - Member Jen Skinner

Forestry:

Chair Jen Skinner - Member Pat Bradek

Recreation:

Chair Steve Febel - Member Karen Roderick

Safety:

Chair Jen Skinner - Member Pat Bradek

Utilities/Wastewater/Services:

Chair Steve Febel - Member Jen Skinner

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Board of Audit Review

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina, Councilperson Karen Roderick to the Board of Audit Review Board for the year 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Board of Tax Review

Motion to accept the Mayor's recommendation to appoint Lon Damon to the Board of Tax Review Board for a three-year term expiring 12/31/2028.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Zoning Appeals Board

Motion to accept the Mayor's recommendation to appoint citizen Billy Burnet and Kay Anne Brabender to the Board of Zoning Appeals for a five-year term, with the term expiring 12/31/2030.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Planning Commission Board

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina and Councilperson Jen Skinner to the Planning Commission Board term, expiring 12/31/2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Ambulance Board

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina to the Jefferson Emergency Rescue District Ambulance Board for a 1-year term, expiring 12/31/2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Fire Dependency Board

Motion to accept the Mayor's recommendation to accept the Interim Fire Chief Joe Edison's recommendation, to appoint Interim Fire Chief Joe Edison, Interim Assistant Fire Chief David Farina, Citizen Roger Beckwith, and Councilperson Pat Bradek as Chairman and Councilperson Jen Skinner to the Fireman Dependency Board for a 1-year term, expiring 12/31/2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Safety Service Committee Events Board

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina, Administrator Andria Manor, Police Chief Chris Mackensen, Interim Fire Chief, Joe Edison, Interim Assistant Fire Chief David Farina, Councilperson Jen Skinner, Councilperson Pat Bradek, Township Trustee John Boczar, Captain Jake Rice, Captain Cooper McMannes, Brian Edelman to the Safety Service Community Board for a 1-year term, expiring 12/31/2026

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Records Commission -Standing Committee

Motion to accept the Mayor's recommendation to appoint Administrator Andria Manor to the Records Commission Committee.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Design Review Board

Motion to accept the Mayor's recommendation to appoint Rick Hoyson to the Design Review Board for a 5-year term, expiring 12/31/2028

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Right of Way Implementation Committee

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina, Councilperson Karen Roderick and Councilperson Pat Bradek to the Right of Way Implementation Committee.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Community Reinvestment Housing Council

Motion to accept the Mayor's recommendation to appoint Administrator Andria Manor- Housing Officer to the Community Reinvestment Housing Council for a 3-year term, expiring 12/31/2027

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Tax Incentive Review Council

Motion to accept the Mayor's recommendation to appoint Administrator Andria Manor- Housing Officer to the Tax Incentive Review Council.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Playground Committee

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina, Administrator Andria Manor, and Recreation Director Katie Sweeney to the Playground Committee.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Memorial Park Committee

Motion to accept the Mayor's recommendation to appoint Mayor Steven Sekanina, Administrator Andria Manor, Councilperson Jen Skinner and Councilperson Steven Febel to the Memorial Park Committee.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of December 15, 2025.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator's First Day January 5, 2026.

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

Police Chief Mackensen

FYI: Police Chief was on vacation.

Interim Fire Chief Edison

FYI: December Fire Reports

COMMITTEE REPORTS

Building and Lands **Bradek/Roderick**

Committee Report: No report

Finance **Roderick/Skinner**

Committee Report: No report

Ordinance/Resolution to Read:

Resolution No. 25-R-3405

A Resolution enacting and adopting amended and updated code of Ordinances of the Village of Jefferson, Ohio, published by American Legal Publishing Corporation, and copyrighted 2024.

Motion for the Third Resolution No. 25-R- 3405

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Motion to Adopt Resolution No. 25-R- 3405

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 25-O-3409

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is.

Motion for the Second Reading of Ordinance No. 25-O- 3409

Motion: _____ Second: _____ Discussion: _____
Roll: _____

Ordinance/Resolution to Read:

Resolution No. 26-R- 3410

A Resolution authorizing the Mayor to enter into the Natureworks Local Assistance Grant agreement identified as division contract ID# ASHT-039 and legal contract ID# 2025-2032 with the Ohio Department of Natural Resources

Motion for the First Reading of Resolution No. 26-R- 3410

Motion: _____ Second: _____ Discussion _____

Forestry

Skinner/Bradek

Committee Report: No report

Recreation

Febel/ Roderick

Committee Report: No Report

Safety

Skinner/Bradek

Committee Report:

Motion to accept the Interim Fire Chief's Recommendation to hire Cole Cooper to the Fire Department at the rate of pay per the Wage Ordinance pending his physical and background check effective January 5, 2026

Motion: _____ Second: _____ Discussion _____

Motion to accept the Interim Fire Chief's Recommendation to hire Derek Nelson to the Fire Department at the rate of pay per the Wage Ordinance pending his physical and background check effective January 5, 2026

Motion: _____ Second: _____ Discussion _____

Motion to accept the Intern Fire Chiefs recommendation to approve Greg Furman and Dan Goodale to attend Fire Safety Inspector School. The class is through Bowling Green University. Cost to the Village will be \$675.00 per person plus books and lodging.

Motion: _____ Second: _____ Discussion _____

Utilities/Wastewater Treatment/
Service
Febel/Skinner

Committee Report: No report

Mayor

State of the Village 2025

**The Next Council Meeting will be held Tuesday
January 20, 2026**

OLD BUSINESS/
NEW BUSINESS

Motion to accept the park benches that are around the Village and quilt sign that were purchased by residents of the Village of Jefferson.

Motion: _____ Second: _____ Discussion _____

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

None

MEETINGS

None

**Adjourn: Motion: _____ Second: _____
Roll: _____**

Time: _____

VILLAGE OF JEFFERSON

OATH OF OFFICE

January 5, 2026

I, Karen Roderick, do solemnly swear, as Councilperson of the Village of Jefferson that I will:

- Support the constitution of the United States and of the State of Ohio, and the ordinances of the Village of Jefferson.
- Not be influenced by any consideration except that of merit and fitness in the appointment or discharge of employees.
- Not make or authorize the expenditure of public money otherwise than for adequate consideration and efficient service to the Village of Jefferson.
- Faithfully, in all other respects, discharge the duties of my position or office.

Karen Roderick

Sworn to before me, Judge Albert Campese

Judge Albert Campese

Patricia A. Fisher, Village Clerk

VILLAGE OF JEFFERSON

OATH OF OFFICE

January 5, 2026

I, Jen Skinner, do solemnly swear, as Mayor of the Village of Jefferson that I will:

- Support the constitution of the United States and of the State of Ohio, and the ordinances of the Village of Jefferson.
- Not be influenced by any consideration except that of merit and fitness in the appointment or discharge of employees.
- Not make or authorize the expenditure of public money otherwise than for adequate consideration and efficient service to the Village of Jefferson.
- Faithfully, in all other respects, discharge the duties of my position or office.

Jen Skinner

Sworn to before me, Judge Albert Camplese

Judge Albert Camplese

Patricia A. Fisher, Village Clerk

VILLAGE OF JEFFERSON

OATH OF OFFICE

January 5, 2026

I, Pat Bradek, do solemnly swear, as Councilperson of the Village of Jefferson that I will:

- Support the constitution of the United States and of the State of Ohio, and the ordinances of the Village of Jefferson.
- Not be influenced by any consideration except that of merit and fitness in the appointment or discharge of employees.
- Not make or authorize the expenditure of public money otherwise than for adequate consideration and efficient service to the Village of Jefferson.
- Faithfully, in all other respects, discharge the duties of my position or office.

Pat Bradek

Sworn to before me, Judge Albert Campese

Judge Albert Campese

Patricia A. Fisher, Village Clerk

Mayor and Members of Council,
Clerk-Treasurer Fisher,
Solicitor Fairchild,
Administrator Mackensen,

I am writing to formally resign my seat on Jefferson Village Council,
effective January 5th, 2026.

Due to family responsibilities that now require my continued presence outside of the United States, I am no longer able to give this position the time, availability, and attention it deserves. For that reason, I believe it is in the best interest of the Village that I step aside and allow someone who can be fully present to serve.

Serving Jefferson has been an honor. I am grateful for the opportunity to have worked through some difficult chapters and to have seen the Village move toward a more stable and united footing. I am proud of the progress made and confident that Jefferson is on a better path.

Thank you for the trust placed in me and for the opportunity to serve our community.

Respectfully,

Pasquale "Pat" Martuccio
Jefferson Village Council

RESOLUTION NO. 2026-R-_____

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE
NATUREWORKS LOCAL ASSISTANCE GRANT AGREEMENT IDENTIFIED
AS DIVISION CONTRACT ID# ASHT-039 AND LEGAL CONTRACT ID# 2025-
2032 WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, the Council of the Village of Jefferson desires to make certain improvements to the Community Memorial Park;

WHEREAS, the Village Administrator submitted an application for certain grant funding from the Ohio Department of Natural Resources (“ODNR”) through its NatureWorks Grant program for financial assistance with those certain improvements to the Community Memorial Park; and

WHEREAS, the Village of Jefferson was notified that its application was approved for grant funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF
OHIO, THAT:**

Section 1: The Council of the Village of Jefferson hereby authorizes the Mayor to take all actions necessary to enter into the NatureWorks Local Assistance Grant Agreement on behalf of the Village of Jefferson with the Ohio Department of Natural Resources pursuant to the terms of the NatureWorks Local Assistance Grant Agreement and identified as Division Contract ID# ASHT-039 and Legal Contract ID# 2025-2032.

Section 2: It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Jefferson Fire Department

Jefferson, OH

This report was generated on 12/31/2025 12:41:38 PM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 12/01/2025 | End Date: 12/31/2025

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Firefighter Training	2	2:00	27	29:30
GRAND TOTALS:	2	02:00	27	29:30

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



Jefferson Fire Department

Jefferson, OH

This report was generated on 12/31/2025 12:43:10 PM



Completed Inspection and Scheduled Inspection Count by Personnel for Date Range

Start Date: 01/01/2025 | End Date: 12/31/2025

Inspector Name	Completed Inspection Count	Scheduled Inspection Count
Edison, Joe	12	
Peer, Jacob	22	
Rice, Jacob M	11	
Total:	45	

Displays the number of completed and scheduled inspections by Assigned Inspector (Occupancy Info page) for the given Date Range.



Jefferson Fire Department

Jefferson, OH

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Completed Inspection and Scheduled Inspection Count by Personnel for Date Range

Start Date: 12/01/2025 | End Date: 12/31/2025

Inspector Name	Completed Inspection Count	Scheduled Inspection Count
Peer, Jacob	5	
Rice, Jacob M	4	
Total:	9	

Displays the number of completed and scheduled inspections by Assigned Inspector (Occupancy Info page) for the given Date Range.



Jefferson Fire Department

Jefferson, OH

This report was generated on 1/1/2026 7:27:40 AM



Incident Type Count per Zone for Date Range

Start Date: 01/01/2025 | End Date: 12/31/2025



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	111 - Building fire	3
	118 - Trash or rubbish fire, contained	2
	131 - Passenger vehicle fire	1
	138 - Off-road vehicle or heavy equipment fire	1
	141 - Forest, woods or wildland fire	2
	142 - Brush or brush-and-grass mixture fire	1
	154 - Dumpster or other outside trash receptacle fire	2
	162 - Outside equipment fire	1
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	11
	324 - Motor vehicle accident with no injuries.	33
	400 - Hazardous condition, other	2
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	10
	460 - Accident, potential accident, other	2
	463 - Vehicle accident, general cleanup	2
	500 - Service Call, other	5
	511 - Lock-out	1
	531 - Smoke or odor removal	3
	550 - Public service assistance, other	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	553 - Public service	3
	611 - Dispatched & cancelled en route	3
	631 - Authorized controlled burning	1
	651 - Smoke scare, odor of smoke	5
	652 - Steam, vapor, fog or dust thought to be smoke	1
	700 - False alarm or false call, other	2
	711 - Municipal alarm system, malicious false alarm	1
	730 - System malfunction, other	2
	731 - Sprinkler activation due to malfunction	2
	733 - Smoke detector activation due to malfunction	3
	743 - Smoke detector activation, no fire - unintentional	4
	744 - Detector activation, no fire - unintentional	1
	800 - Severe weather or natural disaster, other	1
	<i>Total Incidents for Jefferson Township - Jefferson Township:</i>	<i>114</i>

Jefferson Village - Jefferson Village

111 - Building fire	1
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	3
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	13
353 - Removal of victim(s) from stalled elevator	2
400 - Hazardous condition, other	1
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	5
440 - Electrical wiring/equipment problem, other	2
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	3
445 - Arcing, shorted electrical equipment	2
463 - Vehicle accident, general cleanup	1
500 - Service Call, other	9
511 - Lock-out	1
522 - Water or steam leak	1
531 - Smoke or odor removal	3
542 - Animal rescue	1
551 - Assist police or other governmental agency	2
553 - Public service	3

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	3
	651 - Smoke scare, odor of smoke	2
	700 - False alarm or false call, other	3
	715 - Local alarm system, malicious false alarm	1
	733 - Smoke detector activation due to malfunction	7
	735 - Alarm system sounded due to malfunction	6
	736 - CO detector activation due to malfunction	3
	743 - Smoke detector activation, no fire - unintentional	6
	745 - Alarm system activation, no fire - unintentional	5
	746 - Carbon monoxide detector activation, no CO	2
	814 - Lightning strike (no fire)	1
	<i>Total Incidents for Jefferson Village - Jefferson Village:</i>	<i>98</i>

Lenox Township - Lenox Township

	111 - Building fire	2
	131 - Passenger vehicle fire	1
	138 - Off-road vehicle or heavy equipment fire	1
	142 - Brush or brush-and-grass mixture fire	2
	251 - Excessive heat, scorch burns with no ignition	2
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	7
	324 - Motor vehicle accident with no injuries.	10
	441 - Heat from short circuit (wiring), defective/worn	1
	500 - Service Call, other	5
	531 - Smoke or odor removal	2
	553 - Public service	2
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	1
	651 - Smoke scare, odor of smoke	1
	735 - Alarm system sounded due to malfunction	1
	746 - Carbon monoxide detector activation, no CO	1
	900 - Special type of incident, other	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	<i>42</i>

Mutual Aid - Mutual Aid

	111 - Building fire	14
	114 - Chimney or flue fire, confined to chimney or flue	2
	118 - Trash or rubbish fire, contained	1
	121 - Fire in mobile home used as fixed residence	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	131 - Passenger vehicle fire	5
	138 - Off-road vehicle or heavy equipment fire	1
	142 - Brush or brush-and-grass mixture fire	1
	150 - Outside rubbish fire, other	1
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	3
	413 - Oil or other combustible liquid spill	1
	444 - Power line down	1
	460 - Accident, potential accident, other	1
	463 - Vehicle accident, general cleanup	1
	500 - Service Call, other	1
	531 - Smoke or odor removal	1
	611 - Dispatched & cancelled en route	1
	735 - Alarm system sounded due to malfunction	1
	800 - Severe weather or natural disaster, other	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	40
<i>Total Count for all Zone:</i>		294

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Jefferson Fire Department

Jefferson, OH

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Incident Type Count per Zone for Date Range

Start Date: 12/01/2025 | End Date: 12/31/2025



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	111 - Building fire	1
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	3
	444 - Power line down	1
	463 - Vehicle accident, general cleanup	1
	500 - Service Call, other	1
	531 - Smoke or odor removal	1
	711 - Municipal alarm system, malicious false alarm	1
	743 - Smoke detector activation, no fire - unintentional	1
	Total Incidents for Jefferson Township - Jefferson Township:	12
Jefferson Village - Jefferson Village		
	322 - Motor vehicle accident with injuries	2
	324 - Motor vehicle accident with no injuries.	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	2
	500 - Service Call, other	1
	733 - Smoke detector activation due to malfunction	1
	746 - Carbon monoxide detector activation, no CO	1
	Total Incidents for Jefferson Village - Jefferson Village:	9

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 1404
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
Lenox Township - Lenox Township		
	111 - Building fire	1
	324 - Motor vehicle accident with no injuries.	2
	.500 - Service Call, other	4
	746 - Carbon monoxide detector activation, no CO	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	8
Mutual Aid - Mutual Aid		
	111 - Building fire	3
	114 - Chimney or flue fire, confined to chimney or flue	1
	444 - Power line down	1
	.531 - Smoke or odor removal	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	6
	<i>Total Count for all Zone:</i>	35

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Jefferson Fire Department

Jefferson, OH

This report was generated on 12/31/2025 12:42:04 PM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range

Passed/Failed: Both Passed and Failed | Start Date: 01/01/2025 | End Date: 12/31/2025

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Administration Training	1	1:00	1	1:00
Community Service Training	21	57:10	61	194:10
Fire Investigation and Inspection Training	21	44:00	33	54:00
Fire Officer Training	4	25:00	4	25:00
Firefighter Training	39	62:00	315	441:45
GRAND TOTALS:	86	189:10	414	715:55

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



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Doc Id: 1625
Page # 1 of 1

Jefferson Fire Department Application

Name: Cole Cooper Dietrich
Last First Middle

Address: 1581 MILLCREEK RD. JEFFERSON OH 44047

Phone: (440) S.S.N. _____

Citizenship? YES If not U.S.A citizen, must present your immigration papers.

License Information:

Valid driver's license? ☒ Yes / ☐ No If yes, driver's license number _____

Valid C.D.L. (Yes / ☒ No) If yes, what class _____

Do you own or lease your vehicle ☒ Own / ☐ Lease Vehicle Insurance ☒ Yes / ☐ No?

Have you ever been involved in a motor vehicle accident (Yes / No) if yes, give details for each accident:

Date: Winter 2021 Location 307 east

Cause of accident Deer ran out and lost control Police Dept. OSHP

Date: _____ Location _____

Cause of accident _____ Police Dept. _____

Jefferson Fire Department Application

List below all traffic citation you have received:

Location (City)	Approx. Date	Violation	Police Dept.	Court
Denmark Twp.	Summer 2021	NO SEATBELT	Sheriff	Jefferson
Jefferson	Summer 2023	NO TRAILER LIGHTS	Jefferson	Jefferson
Painesville	Summer 2025	SPEEDING	OSHP	Painesville

Have you ever been arrested or detained by any law enforcement agency excluding minor traffic citations (Yes / ☒ No) If yes, Charge: _____ Date: _____

Arresting agency: _____ Disposition: _____

Arresting agency: _____ If yes, Charge: _____ Date: _____
Disposition: _____

Education:

	Name/Location	Number of years	Graduate	Subjects studied
Grammar school				
High school	CFA 1 ATTECH	13 / 13	Yes	
College	Lakeland	6 months	Yes	
Trade or Business	A-TECH	3	Yes	EMT
Other	Auburn Career Center	6 months	Yes	Precision Machining
				Firefighter 1&2

Special skills, Hobbies and Civic Activities: _____

U.S. Military Service: (Yes / ☒ No) If yes Rank _____

Active Reserve? (Yes / ☒ No)

Fire / First Aid Experience (☒ Yes / No)

Jefferson Fire Department Application

Emergency Contact:

Rebekah Cole (440) 1581 MILLCREEK RD Jefferson
Name Phone Address OH 44047

Do you Rent, Own, live in Jefferson Fire Dept. District Yes
How Long? 3 months

Previous experience in Fire Service? (Yes) No) If yes, Where Dorset

Positions:

Interior: (Yes) No) Exterior: (Yes) No) Engineer: (Yes / No) Rescue: (Yes / No)

Date you can start. NOW

Former Employment: (Starting with present first)

Month / Year	Name	Address	Position	Reason Leaving
	Reese Machine	2501 State RD Ashtabula OH 44004	CNC Operator	

References: (Give the names of three persons not related and have known at least one year)

Name	Phone	Address
Frank Stone	(440) 474-2125	
Ron Maurer	(440) 319 4721	
Kevin Lawrence	(440) 813-5459	

Jefferson Fire Department Application

Advisory Board Interview

Interviewed by: [Signature] Date: 12-29-25
Interviewed by: [Signature] Date: 12/29/25
Interviewed by: [Signature] Date: 12-29-25

Remarks: _____

Advisory Board Approved (Yes / No)

Staff Officers Interview

Interviewed by: [Signature] Date: 12-29-25
Interviewed by: [Signature] Date: 12/29/25
Interviewed by: [Signature] Date: 12/29/25
Interviewed by: [Signature] Date: 12/30/25
Interviewed by: [Signature] Date: 12/30/25
Interviewed by: _____ Date: _____
Interviewed by: _____ Date: _____

Remarks: _____

Staff Officers Approved (Yes / No)

Jefferson Fire Department Application

Name: Nelson Derek James

Last

First

Middle

Address: 1301 Jefferson Eagleview Rd Jefferson, OH 44047

Phone: 440 S.S.N. i

Citizenship? ✓ If not U.S.A citizen, must present your immigration papers.

License Information:

Valid driver's license? (Yes / No) If yes, driver's license number

Valid C.D.L. (Yes / No) If yes, what class

Do you own or lease your vehicle (Own / Lease) Vehicle Insurance (Yes / No)?

Have you ever been involved in a motor vehicle accident (Yes / No) if yes, give details for each accident:

Date: Location

Cause of accident Police Dept.

Date: Location

Cause of accident Police Dept.

Jefferson Fire Department Application

Emergency Contact:

Amanda Nelson

S.A.A.

Name

Phone

Address

Do you Rent, Own, live in Jefferson Fire Dept. District _____
How Long? 4 1/2 years

Previous experience in Fire Service? (Yes / No) If yes, Where _____

Connecticut Full time and Part-time since 2014
Johnston Fire Part-time
Brookfield Fire

Positions:

Interior: (Yes / No) Exterior: (Yes / No) Engineer: (Yes / No) Rescue: (Yes / No)

Date you can start. A.S.A.P.

Former Employment: (Starting with present first)

Month / Year	Name	Address	Position	Reason Leaving
2014 - Present	Connecticut City Fire Dept		FF / Paramedic	N/A
2009 - 2017	Brookfield Fire Dept		FF / Paramedic	Full time career
2010 - 2017	Johnston Fire Dept		FF / Paramedic	Full time career

References: (Give the names of three persons not related and have known at least one year)

Name	Phone	Address
Capt. Nick Cresante	(330) 692-8632	
Dr. Jeff Bidlon	(330) 442-2709	
Asst. Chief Dave Farina	(440) 813-6224	

Jefferson Fire Department Application

List below all traffic citation you have received:

Location (City)	Approx. Date	Violation	Police Dept.	Court

Have you ever been arrested or detained by any law enforcement agency excluding minor traffic citations (Yes / No) If yes, Charge: _____ Date: _____

Arresting agency: _____ Disposition: _____

If yes, Charge: _____ Date: _____

Arresting agency: _____ Disposition: _____

Education: Name/Location Number of years Graduate Subjects studied

Grammar school				
High school	Jefferson Area High School	4	Yes	General
College				
Trade or Business	Auburn Career Center	< 1	Edo Cert	FF I & II
Other	Conneaut Medical Center	< 1	Paramedic	Paramedic

Special skills, Hobbies and Civic Activities: Haemof Technician

Going to Inspector school in January 2026

U.S. Military Service: (Yes / No) If yes Rank _____

Active Reserve? (Yes / No)

Fire / First Aid Experience (Yes / No)

Jefferson Fire Department Application

I Certify the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I understand that if accepted onto the Jefferson Fire Department, I shall obey the rules, regulations and By-Laws of the Department and the Village of Jefferson and the orders of its duly elected officers. I will always avail myself in a professional manner, while on scene or in the public eye.

I authorize investigation of all statements contained herein and the references listed above to give you all information concerning my previous employment and any pertinent information they may have and release all parties from all liabilities for any damage that may result from furnishing same to you.

Print Name: Derek Nelson

Sign: Derek Nelson

Date: 12/9/25

Page 6 is to be filled out by the reviewing officials.

Jefferson Fire Department Application

Advisory Board Interview

Interviewed by: [Signature] Date: 12-26-25

Interviewed by: [Signature] Date: 12-26-25

Interviewed by: _____ Date: _____

Remarks: _____

Advisory Board Approved (Yes / No)

Staff Officers Interview

Interviewed by: [Signature] Date: 12-26-25

Interviewed by: [Signature] Date: 12-26-25

Interviewed by: [Signature] Date: 12-29-2025

Interviewed by: [Signature] Date: 12/29/25

Interviewed by: Franklin Boone III [Signature] Date: 12/29/25

Interviewed by: _____ Date: _____

Remarks: _____

Staff Officers Approved (Yes) / No



Organized in 1837

Jefferson Fire Department

98 E. Jefferson Street
Jefferson, Ohio 44047-1112
(440) 576-4876

To Mayor Sekanina and Village Council,

I am recommending the hiring of Derek Nelson to the Jefferson Fire Department as a Firefighter. Derek lives locally in Jefferson Township and has many years of experience in the fire service. Derek holds a State of Ohio Firefighter 2 certification, paramedic and Hazmat Tech. Derek will be a great addition to the Fire Department and will help the team grow. The hiring will be pending physical and background check. Derek will be under standard probation period.

Joe Edison

Interim Fire Chief



Organized in 1837

Jefferson Fire Department

98 E. Jefferson Street
Jefferson, Ohio 44047-1112
(440) 576-4876

To Mayor Sekanina and Village Council,

I am recommending the hiring of Cooper Cole to the Jefferson Fire Department as a Firefighter. Cooper lives locally in Jefferson Township and has experience in the fire service. Cooper holds a State of Ohio Firefighter 2 certification. Cooper will be a great addition to the Fire Department and will help the team grow. The hiring will be pending physical and background check. Cooper will be under standard probation period.

Joe Edison

Interim Fire Chief

Jefferson Village

Steven Sekanina
Village Mayor
1/1/2026



27 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-3941
Fax (440) 576-5548
Email: sekanina.steve@jeffersonohio.us

State of Jefferson Village 2025

Dear members of council, residents, members of the press and visitors. Each year at the first council meeting in January the Mayor provides the State of the Village address which provides a summary of the year's highlights, achievements and milestones for our Village. Tonight, I will share some of the highlights from 2025.

General / Administration

- Major improvements were completed to enhance accessibility and public use of Village facilities. All sidewalks surrounding Giddings Park were replaced, improving safety and ADA accessibility.
- The Village entered into a contract to relocate the BMV testing facility away from the building, reducing congestion and improving operational flow. Additionally, the Village secured a new lease to provide increased public parking just off Chestnut Street and Jefferson Street.
- The Village ended the year with a healthy balance sheet fulfilling all financial obligations, meeting the necessary carry over requirements and earning interest throughout the year.

Economic Development

- The Community Reinvestment Area (CRA) to promote economic development through tax incentives saw multiple applications this year.
- More than 50 zoning permit applications were received this year which included additions, sewer tap ins, sheds, decks and new home construction applications.
- The village received a \$30,344 grant from the ODNR which will be used towards part of the memorial field project.
- The village saw significant local business activity including new ownership and investment in established businesses and the opening of new ones. We are proud of all the hard work going on behind the scenes at all our local businesses.

Streets

- New storm lines and basins were replaced throughout the village including locations on Pine Street, Cucumber and Westview Drive.
- Poplar, North Spruce and Westview Drive received paving updates. Curbs were rebuilt as well as repair and replacement of scrub drains.
- New crosswalks were placed on Chestnut.
- A new school sign was placed at the corner of Poplar and Beech Street.
- Work was started at Memorial field to take down dugouts and fencing.
- New trees were planted throughout the village, and the covered bridge was stained.
- For the Christmas season the new 30-foot Christmas tree with LED lighting was set up making it the centerpiece of all the decorations throughout the village.
- The streets department kept our brush picked up, streets, parking lots and sidewalks plowed, and grass mowed throughout the year.

Utilities

- At our waste treatment plant we have initiated the rebuild of clarifier one, with necessary parts currently on order.
- Engineering for the clarifier two rebuild has been completed, and funding has been secured for clarifier three and the equalization basin addition.
- Pump upgrades were completed at the Woodside Ave pump station
- We had an operator at the waste treatment plant successfully pass the Wastewater Class 1 operator test giving plant more scheduling flexibility.
- Waste Management began accepting and processing our pressed sludge allowing the plant to process sludge more timely and reducing paperwork for the village by shifting that responsibly to Waste Management.

Recreation

- We saw the return of Katie Sweenie as our new Recreation Director
- We successfully hosted the 4th annual movies in the park over 3 different nights offering a free family friendly outdoor tradition
- We hosted the fairy garden festival which was well attended despite the rain.
- We co-hosted the 3rd annual Summerfest featuring water wars on a beautiful hot day filled with fun for all ages.
- Haunted woods was a fan favorite event of the year successfully expanding to two nights with nice weather and support from high school volunteers
- Breakfast with Santa was a huge success supported by boy scout volunteers. The event featured appearances by Mr. and Mrs. Claus and strong family attendance enjoying pancakes and sausage.
- The Christmas Craft Fair drew large crowds throughout the day filling the Rec Center with shoppers supporting local vendors. The addition of a coffee truck outside the entrance was well received.

- At the community Center we installed new flooring in the hallway, office areas and the MPR Room. These areas were also freshly painted, creating a fresh new modern look that has been well received by renters and staff.
- We added a new partition wall between the senior center and the MPR room to improve aesthetics and effectively block sound during simultaneous events or parties.
- We completed renovations in the back gym with new flooring and the installation of 3 new pieces of equipment, providing users more space, improved equipment and flooring that supports proper form and comfort.
- Installed new lights and ceiling tiles in the MPR, Kitchen and gym brightening spaces and improving the overall experiences for visitors and staff.
- Both annual bake sales were sold out, bringing significant community support and contributing to our activity fund.
- Rummage sale revenue tripled compared to last year, making this year our most successful sale to date.
- Thanks to fund raising and generous donations from the elementary school, the department was able to treat seniors to a trip to Castle Noel giving many a memorable holiday experience.
- The Safari trip was a major highlight of the year with strong interest in repeating the trip next year.
- A truly inspiring milestone when one of our seniors checked off a bucket list dream by skydiving at 83 years of age. An event celebrated by the entire department.
- Our annual Halloween party was a spooky good time with creative costumes and positive feedback from attendees.
- Over 170 seniors registered for the Worthington Holiday Lunch, one of our highest turnouts ever with food sponsored by Worthington and gift bags generously provided by multiple sponsors.

Police

- Over the past year, the Village of Jefferson has made significant investments in public safety infrastructure, technology, and community security. The Police Department underwent a comprehensive remodel, creating new individual office spaces for each officer and a new dedicated training room located across the hall. Improvements were also made to Giddings Hall, including updated ceilings and hallways to enhance both functionality and appearance.
- The Village upgraded two patrol vehicles with new Mobile Data Terminals (MDTs), ensuring officers have modern, reliable technology to better serve the community. Staffing remains a priority: the department successfully hired one new officer this year and continues recruitment efforts to fill one additional position.
- Several security enhancements were completed to benefit residents directly. Exterior lighting was installed to provide a safe and secure drop-off and pick-up location for child exchanges and package exchanges. This area is

monitored by 24-hour video surveillance. Additional security cameras were installed at the dog park facilities and at the Village compost site to deter and reduce illegal dumping.

Fire

- The department received the new grass fire skid unit to replace the old skid unit that was 15 years old
- We Improved the ISO insurance rating for a 5.5 to a 4
- Fire inspections increased to 45 and the department had 294 calls
- Training hours were 715.5
- The monument from the old fire station on the wall of the fire station was completed.
- We updated the Ceiling and lighting in the bays and meeting room.
- The fire Fighter association bought new ice and water rescue equipment.
- We received a worker's comp grant for a new hose and gear dryer.
- We celebrated the retirement of Tom Lachey after 53 years of service.

Finally, the village experienced numerous personnel changes throughout the year including receiving resignations from the Recreation Director, Mayor, Administrator, Fire Chief, and a council member. The village responded by promoting two Captains to the newly created positions of Interim Fire Chief and Interim Assistant Fire Chief. We promoted two new Captains; we hired a new Recreation Director. We hired an experienced municipal administrative professional who happens to be our first ever female Administrator and of course I had the privilege of becoming the mayor of this truly special community after serving on council for four years.

Moving forward I believe we have a great team in place, and I look forward to a successful 2026 which will be a year of working together for the benefit of the community. In the words of Phil Jackson "The strength of the team is each individual member. The strength of each member is the team." I ask that each Village employee and official do whatever they can to help ensure that each one of us is successful. By working together and helping each other, the village and our residents succeed.

Thank you.

Steven M Sekanina



Mayor, Village of Jefferson, Ohio