

AGENDA
Jefferson Village Council
Order of Business

Date: Tuesday, February 17, 2026.

Regular Meeting 7:30 p.m.
Next Ordinance No. 26-(R/O) 3417

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson Church of the Nazarene

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of
January 20, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to approve the Council Meeting Minutes of
February 2, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Emergency Rescue
Meeting Minutes of February 11, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Village Planning Commission Committee Meeting Minutes of February 3, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Village Planning Commission Committee Meeting Minutes of February 10, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Building and Lands Committee Meeting Minutes of February 12, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

FYI 2026 Debt Schedule

Police Chief Mackensen

No Report

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands **Bradek/Beldon**

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3416

An Ordinance authorizing the Mayor to execute the warranty deed to sell and transfer the real property located at 55 West Walnut street and otherwise identified as permanent parcel number 26-019-00-107-00 to the Ashtabula County Board of County Commissioners

Motion for the First Reading of Ordinance No. 26-O- 3416

Motion: _____ Second: _____ Discussion _____

Motion to accept the Planning Commission's recommendation to change 152 East Erie Street parcel of property currently designated as R-1-Single-Family Residential to B-2-Business or Commercial to and designate same on the "District Map"

Motion: _____ Second: _____ Discussion _____

Ordinance/Resolution to Read:

Ordinance No. 26-O-3417

An Ordinance amending the "District Map" of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the Code of Ordinances of the Village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as R-1-Single-Family Residential to B-2-Business or Commercial to and designate same on the "District Map"

Motion for the First Reading of Ordinance No. 26-O- 3418

Motion: _____ Second: _____ Discussion _____

Finance

Roderick/Damon

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3414

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Motion for the First Reading of Ordinance No. 26-O- 3414

Motion: _____ Second: _____ Discussion _____

Ordinance/Resolution to Read:

Ordinance No. 26-O- 3412

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2026.

Motion for the Second Reading of Ordinance No. 26-O- 3412

Motion: _____ Second: _____ Discussion _____

Ordinance/Resolution to Read:

Resolution No. 26-R- 3413

A Resolution authorizing the transfer of money from the 101 General Fund to the 204 Recreation Fund, 205 Senior Fund, 206 Central Park Hall Fund and 310 Jefferson Imagination Playground and Village Park

Motion for the First Reading of Resolution No. 26-R- 3413

Motion: _____ Second: _____ Discussion _____

Forestry
Skinner/Febel

Committee Report: No report

Recreation
Febel/ Roderick

Committee Report: No Report

Safety
Beldon/Bradek

Committee Report:

**Utilities/Wastewater Treatment/
Service**
Damon/Skinner

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 26-O- 3415

An Ordinance Amending Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees.

Motion for the First Reading of Ordinance No. 26-O- 3415

Motion: _____ Second: _____ Discussion _____

Mayor

**The Next Council Meeting will be held on Monday
March 2, 2026**

**OLD BUSINESS/
NEW BUSINESS**

FYI: Andrews & Pontius L.L.C. January

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

None

MEETINGS

**Adjourn: Motion: _____ Second: _____
 Roll: _____**

Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: **Erin Valenti CSR Ministries**

Roll call of Council Bradek, Febel, Roderick, Skinner

Corrections or Additions to the Agenda:

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of
December 15, 2025.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Council Meeting Minutes of
January 5, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Jefferson Emergency Rescue
Meeting Minutes of December 10, 2025.

2nd

Roll: All yea, motion carried

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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Visitor's Comments (five-minute limit per council rule #13)

Theresa Hall of the Jefferson Grange spoke to Council about the Hall Restoration. The Jefferson Granges is asking for help to raise money or donations to help restore the building and bring everything up to code.

Also present:

John Perrotti, Judy Maloney, Lon Damon, Nicholas Belden, Warren Dillaway the Star Beacon, Stephanie Wessell the Gazette, Theresa Hass, sara Mackensen, Diane Mackensen and Erin Valenti CSR Ministries.

DEPARTMENTS

Administrator Mackensen

Village Administrator's report for the period ending January 15, 2026

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS			\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA	VERDANTAS			\$389,000

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COUNCIL MEETING**

January 20, 2025

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		Resubmitting to OPWC – R40				

Village Administrator Report

Street Department

- Salt bins are full and ready for winter weather. Tractor repaired Monday to prepare for Thursday's snowfall. Crews began work at 3:00 AM Thursday and continued throughout the day.
- Approximately 90% of Christmas decorations have been removed; staff will remove the Christmas tree this week.
- Brobst Tree Service completed tree trimming/removal at:
 - 178 East Jefferson Street
 - 190 East Jefferson Street
 - Giddings Park (near Methodist Church)
 - 22 North Market Street
 - 37 South Elm Street

Zoning / Planning

- **Planning Commission Meeting:**
Date: February 3, 2026
Time: 6:00 PM
Purpose: Consider rezoning 152 East Erie Street from R-1 Residential to B-1 Business.
-

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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Recreation Department

- Installation of changing tables is currently in progress.
 - Lisa Dickson and Katie Sweeney visited the meal site to check in with Nikki Teter and see how the Village could help. As a possible support, Lisa and Katie discussed inviting seniors to the Community Center in the mornings for coffee and socialization to encourage positive engagement. They also discussed a potential “Adopt a Senior” meal program, where residents could purchase meals for seniors to claim through the Community Center. Lisa and Katie will continue to discuss details and logistics internally. Nikki was encouraged to reach out if any additional support is needed.
-

Wastewater Treatment Plant

- Tyler is ensuring pumps and other areas of the plant are cleaned and maintained.
-

Other Items

- JCI will begin work on Memorial Park bathrooms.
- ODNR requested the signed contract earlier; discussed with Patty, and we recommend suspending and adopting **Resolution 2026-R-3410**.

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Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Chief Mackensen Police Chief

No Report

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Finance

Committee Report: No report

Ordinance/Resolution to Read

Reading Of Ordinance No. 25-O-3409

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is.

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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**Motion by Councilperson Roderick for the Third Reading of Ordinance No.
25-O- 3409**

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 25-O- 3409

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Reading Of Resolution No. 26-R- 3410

A Resolution authorizing the Mayor to enter into the Natureworks Local Assistance Grant agreement identified as division contract ID# ASHT-039 and legal contract ID# 2025-2032 with the Ohio Department of Natural Resources.

**Motion by Councilperson Roderick for the Second Reading of Resolution No.
26-R- 3410**

2nd

Roll: All yea, motion carried

**Motion by Councilperson Roderick to Suspend Council Rules on Resolution
No. 26-R- 3410**

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3410

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 26-O-3411

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

**Motion by Councilperson Roderick for the First Reading of Ordinance No.
26-O- 3411**

2nd

Roll: All yea, motion carried

Forestry

Committee Report: No Report

Recreation

Committee Report: No Report

Safety

Committee Report: No Report

Motion by Councilperson Skinner to accept the resignation from Fireman David Locy from the Jefferson fire Department effective January 20, 2026.

2nd

Roll: All yea, motion carried

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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Motion by Councilperson Skinner to accept Police Chief Mackensen's recommendation to move Jeromey Cummins to receive his six-month step one increase pay per the Wage Ordinance effective January 1, 2026.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Mayor Sekanina

Mayor Sekanina thanked David Locy for the 40 years of service with the Jefferson Fire Department. Mayor Sekanina wished him well in his retirement.

The Next Council Meeting will be held Tuesday February 2, 2026

OLD BUSINESS/NEW BUSINESS

None

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

January 20, 2025

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MEETINGS

PLANNING COMMISSION MEETING

Tuesday February 3, 2026

6:00 P.M.

Town Hall

Discussion: 152 East Erie Street – Rezone from residential to industrial.

ADJOURN

Motion by Councilperson Febel to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:56 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

Jan 20, 2025⁶

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**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Forestry:

Chair Jen Skinner - Member Steve Febel

Recreation:

Chair Steve Febel - Member Karen Roderick

Safety:

Chair Nick Belden - Member Pat Bradek

Utilities/Wastewater/Services:

Chair Lon Damon - Member Jen Skinner

Motion by Councilperson Febel to approve the updated Mayor's appointment for
the 2026 Village of Jefferson Committees.

2nd

Roll: All yea, motion carried

Building and Lands

Committee Report: No Report

Mayor Sekanina asked the Building and Land Committee to set up a meeting to discuss the Solicitation Ordinance. The Ordinance that is in the books now is not enforceable. Sekanina said we do the ability to have people register and would like to be able to set some restrictions for the future.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Curtis Cecil Jefferson Church of the Nazarene

Motion by Councilperson Febel to approve the Council of the Whole Committee Meeting Minutes of January 26, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to accept the Council of the Whole's recommendation to appoint Nick Belden to the empty Council seat position for the Village of Jefferson through December 31, 2027.

2nd

Roll: All yea, motion carried

Motion Councilperson Febel to accept the Council of the Whole's recommendation to appoint Lon Damon to the empty Council seat position for the Village of Jefferson through December 31, 2029.

2nd

Roll: All yea, motion carried

Mayor Steven Sekanina Swearing in the new Council Members.

Nick Belden

Lon Damon

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Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda:

Page five Ordinance 3411 should be year 2026 instead of year 2025

Minutes: Approval/Addition/Correction

The Council Meeting Minutes of January 20, 2026, I will have at the next Council Meeting.

Motion by Councilperson to approve the Finance Committee Meeting Minutes of January 21, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to approve the Finance Committee Meeting Minutes of January 26, 2026.

2nd

Roll: All yea, motion carried

Motion to approve the Council of the Whole Committee Meeting Minutes of January 26, 2026.

2nd

Roll: All yea, motion carried

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Motion by Councilperson Belden to accept the Jefferson Cemetery Trustees Meeting Minutes of January 6, 2025, February 3, 2025, and March 3, 2025, May 13, 2025, August 16, 2025, September 19, 2025, November 18, 2025.
2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

None

Also present:

John Perrotti, Judy Maloney, Stephanie Wessell the Gazette, Brian Diehl, Pierino Scrocca, Intern Fire Chief Joe Edison, Police Chief Chris Mackensen Intern Assistant Fire Chief Dave Farina Shelly Damon and Curtis Cecil Jefferson Church of the Nazarene.

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

DEPARTMENTS

Administrator Manor

Village Administrator's report for the period ending January 30, 2026

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS			\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS			\$389,000

Village Administrator Report

Street Department

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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- Continuous snow removal operations remain ongoing throughout the Village, while the Street Department has implemented the use of grit in lieu of straight salt as a measure to extend and conserve the municipality's salt supply.

Zoning / Planning

- Nothing to report.

Recreation Department

- Nothing to report

Wastewater Treatment Plant

- Tyler has maintained routine cleaning operations at the wastewater treatment plant, overseen the pressing and disposal of sludge, and assisted with snow removal activities.

Other Items

- Attached-Community Action information regarding the Senior Meal Site, including opportunities for individuals to make donations to support meal services.

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

December Month End

End of Month Summary	December	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$51,985.16	
Huntington Bank 2257	\$46,850.77	
Huntington Bank	\$545.66	
Star Ohio 26065	\$3,152,078.00	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$1,638,073.68	
Ending Balance	\$4,889,533.27	Up 11.1. %
YTD Revenue	\$7,506,904.89	
YTD Expenses	\$7,023,397.15	
Outstanding Encumbrance	\$359,600.49	
Recreation Revenue YTD	\$146,341.07	Up 10.2 %
Senior Revenue YTD	\$29,668.19	Up 11.3 %
Income Tax Revenue YTD	\$2,566,065.52	Up 8.6 %
Sewer Fee Collections YTD	\$1,014,247.01	Up 9.7 %

Motion to accept the **List of Checks paid for December 2025** December 1, 2025
– December 31, 2025

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Clerk Treasurer Fisher told Council that she submitted the Villages Amended Certificate to the Ashtabula County Auditor

Chief Mackensen Police Chief

FYI: January 2026 Police Department Reports

Police Chief Chris Mackensen told Council and everyone with the low temperature's please check on you neighbors.

Interim Fire Chief Edison

FYI: January 2026 Fire Department Reports

COMMITTEE REPORTS

2026 Committees

2026 Village of Jefferson Amended Committees.

Building/ Lands:

Chair Pat Bradek - Member Nick Belden

Finance:

Chair Karen Roderick - Member Lon Damon

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Finance

Committee Report: No report

Ordinance/Resolution to Read

Ordinance No. 26-O-3411

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

Motion by Councilperson Roderick for the Second Reading of Ordinance No. 26-O- 3411

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Ordinance No. 26-O- 3411

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3411

2nd

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Ordinance/Resolution to Read

Ordinance No. 26-O- 3412

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2026.

**Motion by Councilperson Roderick for the First Reading of Ordinance No.
26-O- 3412**

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read

Resolution No. 26-R- 3413

A Resolution authorizing the transfer of money from the 101 General Fund to the 204 Recreation Fund, 205 Senior Fund, 206 Central Park Hall Fund and 310 Jefferson Imagination Playground and Village Park.

**Motion by Councilperson Roderick for the First Reading of Resolution No.
26-R- 3413**

2nd

Roll: All yea, motion carried

Forestry

Committee Report: No Report

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Recreation

Committee Report: No Report

Safety

Committee Report: No Report

Motion by Councilperson Skinner to accept the Intern Fire Chief Edison's recommendation to approve Jake Rice, Jacob Peer, and Joe Edison to the 2026 Ohio Fire Code Update class on April 13, 2026. There is no charge for the class, and it is a four-hour class.

2nd

Roll: All yea, motion carried

Councilperson Febel asked if a lunch was included in the class.

Interim Fire Chief Edison told Council that lunch is included.

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Administrator Manor told Council about the heavy snowfall. Purchasing salt is becoming harder. To save on the Village's salt, the Streets Department is mixing sand in the salt so it will last longer.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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Mayor Sekanina

The Next Council Meeting will be held Tuesday February 17, 2026

OLD BUSINESS/NEW BUSINESS

FYI: Andrews & Pontius L.L.C. December

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

MEETINGS

PLANNING COMMISSION MEETING

Tuesday February 3, 2026

6:00 P.M.

Town Hall

Discussion: 152 East Erie Street – Rezone from residential to industrial.

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to
Council at the February 18, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

February 2, 2026

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ADJOURN

Motion by Councilperson Febel to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:56 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

7-2-26, 2026

[illegible]

JERD Board Meeting

Agenda

February 11, 2026

5:30 pm

Roll Call: John Boczar, Brian Edelman, Steve Sekanina,

Any Visitor Comments

Attending:

- Approve Minutes of January 14th 2026
- Approve January List of Bills
- Approve January Month End – Table until next meeting
- EMS Report
- Approve updated quote from Hudson Communications for phone system upgrades with video doorbell/intercom in the amount of \$2,940.68
- Approve Letter of Sponsorship for Miley Edelman
- Other: 429 iPad Replaced, heat Fixed, Office Desk + Paint, ASCU Dispatch

Any Visitor Comments

Jefferson Emergency Rescue District

January 14, 2026

Regular Meeting

The regular meeting of the Board of Trustees was called to order at 5:30 pm by John Boczar.

Present were: Chief Rice, Matthew Anderson, Kelly Farina

Roll call – John Boczar (YES), Brian Edelman (ABSENT), Steve Sekanina (YES)

Approve Minutes of December 10, 2025 meeting - Motion made by John Boczar, 2nd Steve Sekanina, All Yes

Approve December list of bills- Motion made by John Boczar, 2nd Steve Sekanina, All Yes

Approve December Month End- Motion made by John Boczar 2nd Steve Sekanina All Yes

EMS Report-123 runs, 75 transports, 6 mutual aid run (2 Plymouth, 2 Pierpont, 2 South Central). Motion to approve made by John Boczar 2nd Steve Sekanina All Yes

EMS Year-End Report-1,473 runs, 918 transports(15.6 increase in calls, 10.3 increase in transports)
Motion made by John Boczar 2nd Steve Sekanina All Yes

Chief Rice will attend The Ohio EMS Chief's meeting on February 12th 2026.

Chief Rice received a quote from Anderson Fleet Services to do the PMI's on the ambulances in the amount of \$300 per squad(compared to \$550 + \$75 trasport per squad) Motion made by John Boczar 2nd Steve Sekanina All Yes

The next board of directors meeting will be on February 11, 2026 at 1730 here at the Station.

Motion to adjourn @ 6:120 was made by John Boczar, 2nd by Steve Sekanina, All YES.

Submitted by:

Kelly Farina

Approved as Submitted:

John Boczar Chairperson

Payment Listing

UAN v2026.1

January 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
18-2026	01/09/2026	01/06/2026	EW	Ohio Deferred Comp	\$825.00	O
19-2026	01/09/2026	01/08/2026	EP	Jennifer Miller	\$360.87	O
21-2026	01/14/2026	01/10/2026	EW	EFTPS	\$3,025.94	O
22-2026	01/01/2026	01/14/2026	CH	Anthem BCBS	\$7,560.80	O
23-2026	01/01/2026	01/14/2026	CH	Anthem BCBS	\$639.45	O
24-2026	01/14/2026	01/14/2026	CH	AT&T MOBILITY	\$193.49	O
25-2026	01/14/2026	01/14/2026	CH	Village of Jefferson	\$85.66	O
26-2026	01/14/2026	01/14/2026	CH	THE ILLUMINATING COMPANY	\$709.74	O
27-2026	01/14/2026	01/14/2026	CH	HOMETOWN AUTO PARTS, INC.	\$60.83	O
28-2026	01/14/2026	01/14/2026	CH	CENTERRA CO-OP	\$53.96	O
29-2026	01/14/2026	01/14/2026	CH	VISA	\$9.36	O
30-2026	01/14/2026	01/14/2026	CH	Huntington National Bank	\$152.57	O
49-2026	01/15/2026	01/21/2026	CH	Huntington National Bank	\$132.80	O
52-2026	01/21/2026	01/21/2026	CH	Aqua Ohio	\$73.81	O
53-2026	01/21/2026	01/21/2026	CH	ENBRIDGE GAS OHIO	\$572.10	O
55-2026	01/28/2026	01/21/2026	EW	EFTPS	\$2,530.95	O
56-2026	01/23/2026	01/24/2026	EW	Ohio Deferred Comp	\$825.00	O
17878	01/14/2026	01/14/2026	AW	SANDER'S MARKETS	\$84.64	O
17879	01/14/2026	01/14/2026	AW	Hudson Communications, LLC	\$10,492.24	O
17880	01/14/2026	01/14/2026	AW	ESO SOLUTIONS, INC.	\$346.50	O
17881	01/14/2026	01/14/2026	AW	EMS MANAGEMENT & CONSULTANTS, INC	\$3,456.94	O
17882	01/21/2026	01/21/2026	AW	PennCare	\$245.94	V
17882	01/21/2026	01/21/2026	AW	PennCare	-\$245.94	V
17883	01/21/2026	01/21/2026	AW	TIMOTHY HALL	\$92.74	V
17883	01/21/2026	01/21/2026	AW	TIMOTHY HALL	-\$92.74	V
17884	01/21/2026	01/21/2026	AW	PennCare	\$245.94	O
17885	01/21/2026	01/21/2026	AW	TIMOTHY HALL	\$92.74	O
Total Payments:					\$32,531.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$32,531.33	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Agency Activity Summary

Jefferson Emergency Rescue

Agency: Jefferson Emergency Rescue | Service Date: From 01/01/2026 Through 01/31/2026

Total Number of ePCRs: 133

Total Number of Incidents: 125

By Branch

100 Jefferson Emergency Rescue = 133

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	84	63.2%	Dead Prior To Arrival	N/A	N/A
Treated / Transferred Care	3	2.3%	Dead After Arrival	1	0.8%
Treated/No Transport (AMA)	1	0.8%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	N/A	N/A	Assist	1	0.8%
Transported / Refused Care	N/A	N/A	Other	19	14.3%
No Transport / Refused Care	9	6.8%	No Patient Found	N/A	N/A
Cancelled	15	11.3%			
Left Blank	N/A	N/A			

Plymouth 3
Pierpont 3
SCAD 4
NAD 1

Mutual
aids

Unit Disposition (ePCR Data Only)

Description	#	%
Patient Contact Made	102	76.7%
No Patient Contact	4	3.0%
Non-Patient Incident (Not Otherwise Listed)	16	12.0%
Cancelled Prior to Arrival at Scene	4	3.0%
Cancelled on Scene	7	5.3%
Left Blank	0	0.0%
Total	133	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

Description	#	%
Patient Evaluated and Care Provided	89	66.9%
Patient Evaluated and Refused Care	6	4.5%
Patient Refused Evaluation/Care	3	2.3%
Patient Evaluated, No Care Required	4	3.0%
Left Blank	31	23.3%
Total	133	100.0%

Crew Disposition (ePCR Data Only)

Description	#	%
Initiated and Continued Primary Care	83	62.4%
Assumed Primary Care from Another EMS Crew	3	2.3%
Initiated Primary Care and Transferred to Another EMS	2	1.5%
Crew		
Back in Service, No Care/Support Services Required	1	0.8%
Incident Support Services Provided (Including Standby)	1	0.8%
Provided Care Supporting Primary EMS Crew	1	0.8%
Left Blank	42	31.6%
Total	133	100.0%

Transport Disposition (ePCR Data Only)

Description	#	%
Transport by This EMS Unit (This Crew Only)	84	63.2%
Transport by This EMS Unit. with a Member of Another Crew	1	0.8%
No Transport	1	0.8%
Transport by Another EMS Unit	3	2.3%
Left Blank	44	33.1%
Total	133	100.0%

<u>Run Type</u>	#	%		#	%
Emergency Runs	133	100.0%	Non-Emergency Runs	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	11	8.3%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

Unit	Total Runs	Treat/ Transp	Treat/ Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/ Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/ Ref. Care	Assist	Other	No Pat. Found
JEF409	2	2	0	0	0	0	0	0	0	0	0	0	0	0
JEF419	111	73	2	0	0	0	11	0	1	0	7	1	16	0
JEF429	20	9	1	1	0	0	4	0	0	0	2	0	3	0
Total	133	84	3	1	0	0	15	0	1	0	9	1	19	0

Runs by Service Level (ePCR Data Only)

<u>Dispatched Service Level</u>	#	%	<u>Recommended Service Level</u>	#	%
BLS	76	57.1%	BLS	62	46.6%
ALS	57	42.9%	ALS1	66	49.6%
SCT	N/A	N/A	ALS2	5	3.8%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple

insurance types may have been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	62	46.6%	66	49.6%	5	3.8%	N/A	N/A	N/A	N/A	133	100.0%

Runs by Primary PI (ePCR Data Only)

<u>Description</u>	#	%
Abdominal Pain	5	3.8%
Alt. Level Conscious	2	1.5%
Altered mental status	1	0.8%
Apnea	1	0.8%
Back Pain (No Trauma)	2	1.5%
Behavioral / psychiatric episode	1	0.8%
COPD with exacerbation	2	1.5%
COVID-19 (SUSPECTED)	1	0.8%
CVA/Stroke	1	0.8%
Cardiac Arrest	1	0.8%
Cardiac arrhythmia/dysrhythmia	2	1.5%
Chest Pain / Angina	5	3.8%
Chest Pain / Non-Cardiac	1	0.8%
Depression (acute)	1	0.8%
Diabetes / hyperglycemia	1	0.8%
Dizziness	2	1.5%
Dyspnea-SOB	5	3.8%
Elevated Temp/Fever	1	0.8%
Epistaxis / Nosebleed	2	1.5%
Flank Pain	1	0.8%
Flu Symptoms	3	2.3%

HYPOTENSION	1	0.8%
MEDICAL DEVICE FAILURE	1	0.8%
MINOR / GENERAL INJURY	6	4.5%
Monitoring Required	2	1.5%
NON-TRAUMATIC LEG PAIN	4	3.0%
Nausea	1	0.8%
No Medical Problem	7	5.3%
Overdose	1	0.8%
Pain (Acute)	2	1.5%
Post-Op Complication	1	0.8%
Psychiatric Emerg.	1	0.8%
Seizures without status epilepticus	3	2.3%
Syncope/Fainting	1	0.8%
Tachycardia	1	0.8%
Trauma Injury	5	3.8%
Unconscious	2	1.5%
Unknown Medical	6	4.5%
Vomiting	1	0.8%
Weakness	15	11.3%
<i>Left Blank</i>	31	23.3%
<i>Total</i>	133	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
01A01 ABDOMINAL PAIN	18	13.5%
04D02A ASSAULT	1	0.8%
05A01 BACK PAIN/NON-injury related	2	1.5%
05A02 BACK PAIN/ Injury related	1	0.8%
06C01 Respiratory Distress	9	6.8%
09B01 CARD ARREST/ non-traumatic	1	0.8%
10A02 CHEST PAIN	6	4.5%
12A01 SEIZURE	3	2.3%
13C03 DIABETIC ISSUE	3	2.3%
17D04 FALL/ INJURY	4	3.0%
17D04J FALL/ NON-INJURY	2	1.5%
19C03 HEART PROB/ NOT CHEST PAIN	1	0.8%
21A02 NOSEBLEED (INJURY or NON-INJURY	2	1.5%
21B02 HEMORRHAGE FROM SHUNT	1	0.8%
25A01 BEHAVIORAL/ SUICIDAL	2	1.5%
25A01V BEHAVIORAL/ PSYCHIATRIC -GENERAL	1	0.8%
26D01 SICK PERSON	21	15.8%
28C08G POSSIBLE STROKE	1	0.8%
29D01 MVC WITH INJURIES	3	2.3%
29D01A MVC UNKNOWN INJURIES	14	10.5%
31A01 UNCONSCIOUS / FAINTING	2	1.5%
32B02 UNK PROB/MEDICAL ALERT	17	12.8%
34 Lift Assist	15	11.3%
35 Standby Only	3	2.3%
<u>Left Blank</u>	<u>0</u>	<u>0.0%</u>
<u>Total</u>	<u>133</u>	<u>100.0%</u>

Transport From (Category)

	#	%
Home/Residence	55	41.4%
Res. Custodial Facility	1	0.8%
Facility	3	2.3%
Public Building	4	3.0%
Farm	1	0.8%
Street/Hwy	19	14.3%
Industrial Place	1	0.8%
Jail	5	3.8%
Home/Residence - Mobile Home	2	1.5%
Home/Residence - Apartment	23	17.3%
Res. Custodial Facility - Nursing Home	12	9.0%
Educational Ins. - Trade School	1	0.8%
Street/Hwy - Other Paved Roadways	1	0.8%
Private Commercial Establishment	1	0.8%
Facility - Health Care Provider Office	2	1.5%
Industrial Place - Factory	1	0.8%
Recreation/Sport - Other Recreation Area	1	0.8%
Total	133	100.0%

Transport From (Facility) (ePCR Data Only)

	#	%
--Left Blank--	133	100.0%
Total	133	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	#	%
Ashtabula County Med Center	62	46.6%
--Left Blank--	48	36.1%
UH - GENEVA MEDICAL CENTER	20	15.0%
UH - GEAUGA MEDICAL CENTER	2	1.5%
CCF Hillcrest	1	0.8%
Total	133	100.0%

HUDSON

Communications, LLC

84 Stanhope Kelloggsville Rd.
Pierpont, OH 44082
www.hudson-comm.com
844-44COMMS

Proudly quoted to:
Jefferson Emergency Rescue District
11 South Market St.
Jefferson, OH44047

Phone system upgrades with video doorbell/intercom.
Quote Name: 3678
Quote # 3678
Quote Date 02-04-2026
Total \$2,940.68

Item	Description	Unit Cost	Quantity	Line Total
SHOP-UTP-G3-Touch-Pro	Next-generation desktop smartphone for UniFi Talk, featuring a 5" touch display and seamless integration with UniFi applications. Serials:	\$238.00	7.0	\$1,666.00
UVC-G4 Doorbell Pro PoE Kit-White	Premium UniFi doorbell with integrated PoE and included PoE chime for plug-and-play installation.	\$454.80	1.0	\$454.80
Labor-Billable	Coordinate with Unifi Talk in transferring (2) Phone lines from current provider to Unifi Talk account. Customer to have direct bill from Unifi Talk monthly- "Unifi Talk Subscription" line item will NOT be billed by HC. Deploy/install configure IP phones in all locations. Add network VLAN for phones on various network switches depending on customer needs. Install IP Video doorbell to interface to phone system and provide video intercom for visitors to communicate with phone users throughout the building.	\$360.00	1.0	\$360.00
Unifi Talk Subscription	Pro Plan Cost: \$24.99 per month/per number. ***Billed Monthly by Unifi Talk. WILL NOT BE BILLED ON HC Invoice- Only for reference.	\$24.99	2.0	\$49.98
Advanced-Field Service Agreement (FSA) Labor/Technical Support	***Add to Annual IT support. Field Service Agreement Monday-Friday 8-5, 100% Labor/ Technical Support for IP Phones providing configuration support and troubleshooting. On-Site OR Remote support.	\$30.00	12.0	\$360.00
Shipping	Shipping	\$49.90	1.0	\$49.90

THIS IS A QUOTE FOR: Phone system upgrades with video doorbell/intercom.

Subtotal \$2,940.68
Tax \$0.00
Estimate Total \$2,940.68

Sales Rep. contact: Jake Hudson; jake@hudson-comm.com

Quote valid for 30 days; if you'd like to proceed with placing an order or scheduling the quoted services please PRINT then SIGN and EMAIL to jake@hudson-comm.com or simply reply to this email!

Customer acceptance signature:
Quote #:3678

Miley Edelman
19 Jan 2025
Chief Rice
Jefferson Emergency Rescue District

Letter of Sponsorship Request

Greetings to the board of Jefferson Emergency Rescue District my name is Miley Edelman and I am a student at Westminster College of Pennsylvania for Nursing. My future plan is to obtain a doctorate of emergency Nurse Practices. With this I am enrolled into the University Hospitals Geneva emergency medical technician program starting February 2nd 2026. I plan to obtain my emergency medical technician and would love to work for your district after graduation. I will be available all summer and every weekend to pick up shifts, run second out calls, and perform standbys due to the fact that I live within the 15 minute responding time. With this letter I would like to formally ask of the possibility for your district to sponsor me during the program. After that I will be loyal to your district responding when I can and staying on auxiliary even after the completion of my future schooling. I will do my best and excel during the program so I can represent your district and the sponsorship in a positive and hard working manner. Thank you so much for taking your time to read this letter and I hope to hear from you soon.

Sincerely,
Miley Edelman



William R. Niemi
Sheriff

Ashtabula County ***Sheriff's Office***

25 W. JEFFERSON ST.
JEFFERSON, OHIO 44047
ashtabulacountysheriff.org

Non Emergency
Emergency
County 911 FAX
Civil Division FAX

(440) 576-0055
911
(440) 576-5915
(440) 576-3573

February 3rd, 2026

RE: 2026 through 2027 Dispatch Contracts

Enclosed is the bi-annual contract for the calendar years 2026 and 2027 to continue dispatching services with the County. Please review the attached contract and return signed to the Ashtabula County Sheriff's Office by mail or in person no later than February 27, 2026

Fees are based on the 2025 Ashtabula County Funding Template (attached).

Sincerely,

A handwritten signature in black ink, appearing to read "William R. Niemi".

William R. Niemi
Sheriff



State Fire Marshal

Department of Commerce

com.ohio.gov

Mike DeWine, Governor

Sherry Maxfield, Director

FIRE DEPARTMENT TRAINING GRANT DIVISION OF STATE FIRE MARSHAL

February 11, 2026

FDID # 04013

JEFFERSON FIRE DEPARTMENT (ASHTABULA COUNTY)

PATRICIA FISHER, VILLAGE CLERK/TREASURER

27 E JEFFERSON

JEFFERSON, OH 44047

Re: Training Grant Award Agreement

Dear Training Reimbursement Grant Applicant,

Congratulations! The Division of State Fire Marshal selected your department to receive a Fire Department Training Grant. Your \$1,500.00 award is a reimbursement for successful completion of approved courses, as evidenced by the supporting documents submitted with your grant application.

Please notify your Fiscal Officer to ensure the grant funding is processed appropriately and expeditiously. Maintain records associated with this award in the same manner as you maintain records and account for other public funds.

If you have any questions, please contact Grant Coordinator at (614) 752-7123 or CommerceGrants@com.ohio.gov

Sincerely,

Sheryl Maxfield, Director
Ohio Department of Commerce

Kevin Reardon, State Fire Marshal

Memo

To: Village Council Committee Chairpersons, Administrator, and Mayor

From: Patricia A. Fisher *Patricia A. Fisher*
Clerk/Treasurer

Subject: Meeting Dates and Time Notification Procedures Clarification

Date: February 12, 2025

With having new council members and mayor, I would like to come up with full proof solution (if at all humanly possible) to a dilemma that we sometimes find ourselves.

As you know, the Sunshine Law mandates that meetings be published. In case of an emergency meeting, the newspaper must at least be notified of the day, time, place and nature of the meeting.

Since it is my responsibility to adhere to the Sunshine Law, the following procedures should help all being on the same page:

- **When your committee has planned a meeting, please contact me personally with the particulars. (Committee Meeting must have twenty-four-hour notification)**
- **If I am unavailable, please send an email clerktreasurer@jeffersonohio.us**
- **It is the Chairperson's responsibility to contact committee members of a meeting that is scheduled or cancelled. Please email notification of any changes to be forwarded to the committee.**
- **It is the Chairperson's responsibility to get the Committee Meeting Minutes to the Clerk Treasurer to be put in the Council packet.**

**(IT WOULD BE IDEAL TO HAVE ALL SCHEDULED MEETING
INFORMATION IN WRITING, HOWEVER I REALIZE THIS IS NOT
ALWAYS CONVENIENT)**

Once again, our intention is to prepare Council packets on the Thursday before the Council meetings for delivery to Council members on the Friday before the meeting. For this to be possible, it is necessary to have ALL important packet items to the Village office by 4:30 p.m. on the Wednesday preceding the meeting. Any item that does not get into the Council packet will be held over for the next meeting unless there is an emergency issue.

Thank you.



Jefferson Village Planning Commission Meeting Minutes, February, 3 2026

Agenda / Discussion: 152 East Erie Street – Rezone from Residential to Industrial.

Meeting called to order at 6:00 by Steven Sekanina, Planning Commission member and Mayor. See sign in sheet included for attendee list.

Planning Commission member Roll call:

Steven Sekanina- Present, Jen Skinner- Present, Rod Burcher- Present, Sam Hamilton- Absent.

Bill Burnett- absent.

Quorum is established.

Mayor Sekanina stated that we are here today to hear the Ashtabula County explain the county's request to rezone East Erie Street from Residential to Industrial.

Ashtabula County Administrator Discher briefed the attendees on the property at 152 East Erie street and that the county wants to build a new Dept of Environmental Services building there to replace the one that is currently located near the courthouse and safety center. The new safety center will require the Department of Environmental Services to be moved from its current location, and the county would like to keep the department in the Village. Since they already own 152 East Erie Street, they believe it makes sense to build a new facility for the department of environmental services there. The county also indicated that this lot is adjacent to the county engineering storage lot which is already zoned industrial.

The proposed building would be just over 5,000 square feet and would be a single-story building. Utilities are already located at the lot. The proposed structure would have a metal roof and vinyl siding.

Plans of the site were shared by County Building Official Dennis Bowman, and a picture of the proposed structure was shared with the attendees. The proposed structure looks like a larger home.

Jennifer Aro indicated that the home just to the west of 152 East Erie street would not benefit from this zoning change and construction of an office building. She noted concerns of taking away the open lot which they prefer over a structure and she noted concerns about traffic through a residential area. She also voiced concerns about prolonged construction activity.

County Administrator Discher stated that the office would be open daily for water and sewer operations, but it is closed on the weekends. They do not have large trucks going into and out of the building, only a smaller U-Haul sized vehicle and other smaller vehicles with about 20-25 employees working out of the building. She also stated that the plan was to have the new structure completed this year so the construction period would be brief.

Planning Commission member and Mayor Sekanina stated that he thought the county would be a good neighbor to have but he understood how citizens appreciated vacant lots with open space adjacent to their properties.

Planning Commission Member Butcher stated that he did not believe the traffic would change much, especially the larger trucks who currently utilize the County Engineers storage lot as that already exists and is not part of the planned new building. He also stated that he thought the new building might look good replacing the open field next to the county engineers' storage lot. Jennifer stated that she would rather see piles of materials etc. than a new office building.

Planning Commission member Skinner stated that she thought that most of the traffic would utilize Sycamore Street rather than Erie Street so she did not think the traffic would be all that much impacted by the new proposed structure.

Police Chief Mackensen noted that a building on an industrial lot next to a residential building would be required to install a fence between the properties.

Motion by Planning Commission member and Mayor Sekanina to approve the rezoning request by the County.

Second by Planning Commission member and council member Skinner.

All in favor: Roll Call. Sekanina- Yes, Skinner- Yes, Butcher- Yes. Burnett and Hamilton Absent. Motion passes 3 Yes votes.

Meeting summary and commission approval will be sent to Jefferson Village Council.

Meeting adjourned at 6:23PM. Motion by member Skinner and seconded by Member Sekanina

Respectfully submitted by Planning Commission member and Mayor Sekanina

Jefferson Village Planning Commission Meeting Sign in sheet 2/3/26 6:00PM

1. Janet Nischer - Ashland County
2. Jen Skinner
3. Andria Manor
4. Beth Brack
5. Frank, Alie
6. Dennis Bowman
7. Rodney Butcher
8. Steven Sekanin
9. CHRIS MACKENSEN
- 10.
- 11.



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Jefferson Village Planning Commission Meeting Sign in sheet 2/3/26 6:00PM

1. Janet Nischer - Ashland County
2. Jen Skinner
3. Andria Manor
4. ~~Pat Haddock~~
5. ~~Pat Haddock~~
6. DENNIS BOWMAN
7. Rodney Butcher
8. Steven Selkoning
9. CHRIS MACKENSEN
- 10.
- 11.



Jefferson Village Planning Commission Meeting Minutes, February 10, 2026

Agenda / Discussion: 152 East Erie Street – Rezone from Residential to B2 Business

Meeting called to order at 6:30 by Steven Sekanina, Planning Commission member and Mayor. See sign in sheet included for attendee list.

Planning Commission member Roll call:

Steven Sekanina- Present, Jen Skinner- Present, Bill Burnett- Present, Rod Burcher- absent, Sam Hamilton- absent. Quorum is established.

Mayor Sekanina stated that we are here today to follow up on the Ashtabula County's request to rezone 152 East Erie Street from Residential to Business B2. It was noted that the application originally said B1, which would be up to 2,500 feet and we learned at the last meeting that the proposed building would be 5,000 sq ft meaning it would have to be B2 not B1. Additionally at the last meeting we inadvertently made the motion for rezoning to Industrial, but we want to correct this to say Business B2. The other items shared by Ashtabula County remain the same.

Bill Burnett was briefed on some of the details from the last meeting, including the reason for the new proposed building due to the new jail that will be constructed. We also briefed him on the appearance of the proposed structure, the number of vehicles expected to park there, their hours of operation and the expected traffic. We also briefed Bill on the neighboring properties as discussed in the last meeting.

Both Steven Sekanina and Jen Skinner were at the last meeting, so they were both already familiar with the request and proposed structure.

After no further questions or public comment, the proposed rezoning request was ready for a motion.

Motion by Planning Commission member and Mayor Sekanina to approve the rezoning request by the County to change the property at 152 East Erie Street from Residential to B2 business

Second by Planning Commission member and council member Skinner.

Roll Call. Sekanina- Yes, Skinner- Yes, Burnett- Yes

Butcher- absent, Hamilton-Absent.

Motion passes 3 Yes votes.

Meeting summary and commission approval will be sent to Jefferson Village Council. Meeting adjourned at 6:40 PM. Motion by member Skinner and seconded by Member Sekanina

Respectfully submitted by Planning Commission member and Mayor Sekanina

Village of Jefferson

Meeting Sign-In Sheet

Date: 2-10-2026 6:30 pm Meeting: Planning Commission 152 E Erie Revote

#	Printed Name	Signature
1	Steven Sekaina	St Sek
2	Den Skinner	Den Skinner
3	Andria Manor	Andria Manor
4	Bill Burnett	Bill Burnett
5	Tania Burnett	Tania Burnett
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Village of Jefferson, Ohio

Committee Meeting Minutes Form

Committee Name: Buildings & Land
Meeting Date: 2-12-26
Meeting Time: 6:00
Location: VJ

1. Call to Order

- Time: 6:01
- By: Pat Brach - chairman

Mike Belden
Pat Brach

2. Public Comment

(If applicable)

- Speaker Name(s): _____
- Topic(s): _____

3. Agenda Items Discussed

Substantive Ordinance
Discussed sample ordinance and its revision that Jason provided. Set hours and application process. Fee structure. Jason will re-type and forward to committee.

4. Adjournment

- Time: 6:35
- Motion by: Mike Belden
- Seconded by: Pat Brach

Minutes Prepared By: Pat Brach
Date Submitted: 2-12-26
Approved on: _____

Committee: Building & Lands

February 12, 202~~5~~⁶

[illegible]

Admin Report February 18, 2026

To: Mayor Sekanina
From: Andria Manor
Subject: Administrator's Report
Date: February 18, 2026

Members of Council
Village Administrator

Village Administrator's report for the period ending February 13, 2026

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS			\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS			\$389,000

Village Administrator Report

Street Department

- The Street Department has been working on removing snow mounds around the village.
- They have started filling in some potholes.

Zoning / Planning

- Council action is requested to accept the Planning Commission's recommendation to rezone 152 East Erie Street from Residential R-1 to Business B-2 for the proposed construction of a 5,000 sq. ft. office building.

Recreation Department

- Nothing to report.

Wastewater Treatment Plant

- Nothing to report.

Other Items

- Military banners – prototype available for review.
- Ashtabula County's 4th of July Celebration is seeking volunteers. Sign-ups are available on their Facebook page.



Things to Know . . .

Our Program Pricing is all-inclusive which means that all of our "Above & Beyond" extras are included in the per banner pricing. These are items that go a long way in ensuring the best program results.

The only added cost is the UPS flat-rate ground shipping and any bracket hardware if you need them.

Program quantity requires a minimum of 30 banners orders.*

Almost every program so far has easily surpassed this number as we provide printed and digital promos to help them promote successfully.

Non-Peak Times are those dates within each year that are not associated with patriotic holidays

- Memorial Day, Fourth of July,

Veterans Day. Banner orders that are produced during non-peak times receive \$10 off per banner.

This can save you lots of dollars by saving us lots of over-time.

*A small \$69 charge may be assessed for orders not reaching 30 qty.



About Our Military Banner Program

When it comes to banners that honor our military, we may not be the "cheapest" but we are the absolute best as well as the best value in the nation - Bar None.

We are a full-service company that prints only military honoring banners and items and can beat all others in value and service for your military banner dollar.

Plus you'll have the confidence of knowing that our company will put our "heart" into every banner. Why? Because we only hire veterans and individuals closely connected to our military - that understand the importance of what we do and why we do it.

Already have a program? We offer the best wholesale print pricing for quality double-sided banners for those communities with established programs who are providing camera-ready artwork.

So when pricing around, make sure to compare "apples to apples" - what you are receiving for their "cheaper" price, then contact us. With our Cost-Match Guarantee, you have absolutely nothing to lose and savings, quality and unmatched service to gain. You have my word.

MICHAEL MARTIN
U.S. Army Veteran
Owner & President



866.670.5552

info@militarytributebanners.org

GIVING HONOR TO WHOM HONOR IS DUE.



"Above & Beyond" Extras Included

Full-color, two-sided custom banners printed on thick 18oz. reinforced premium vinyl to include pole pockets, grommets and stitching.

Cost-Match Guarantee - If anyone can provide all of the extras that we offer with our program and still offer lower pricing, we will match it plus give an additional 5% off.¹ - We simply won't be outdone.

Dedicated online ordering Program Page - Receive sponsorship order information / photos, and sponsorship payments⁵

Online job tracking - keeping you up-to-date on the status of all program orders

One full-size sample of your program banner to show potential sponsors

No-Charge Gold Star & New Enlistee Banners^{2,3}

8.5"x11" single-sided custom promotional fliers OR 11x17 single-sided posters to distribute (Limits apply.)

Digital files of logos & artwork for use on websites and social media

Camera-Ready banner program artwork setup for newspapers & magazine promotion (upon request).

3-Month Guarantee - Banners damaged in standard weather conditions* or containing error(s) that detract from the honor, are redone for free. Just pay the shipping cost.⁴ 1 Year Guarantee available.

NET 10 Billing - Invoiced after each box shipment

Flat UPS Ground shipping rates making it easy to calculate total costs. (View current rates on website)

Note: Pricing applies to NET10 payments terms. Call for specifics.

Pole brackets are not included in the pricing as many programs already have them. Visit our website if you are interested in purchasing pole brackets to hang your banners.

Outdoor Banners

PROGRAM PRICING as of January 1st, 2026

Pricing subject to change without prior notification.

Most Common Sizes

18" x 36" - \$75 ea.
Premium Vinyl

20" x 40" - \$85 ea.
Premium Vinyl

24" x 48" - \$105 ea.
Premium Vinyl

30" x 60" - \$145 ea.
Premium Vinyl

Call for Other & Custom Sizes

~ ADDITIONAL SAVINGS ~

\$10 off banners during non-peak dates

Quantity Discounts Available

15% School Discounts

No Cost for Gold Star Banners²
& New Enlistment Banners³

3-Month Guarantee⁴

1-Year Guarantee for \$15 more per banner

NON-PEAK DATES FOR 2026

January 1st through March 1st and
July 15th through August 15th

Minimum of 30 banners or more required
to be ordered within display period.

Add \$10 to each banner to display
the same honoree on both sides.

* Pricing based on honoree front and common back. Net 10 terms. Add 10% for longer payment terms. (1) Formal quote required. Contact us for specific requirements.

(2) Gold Star Banners - Banners for those who died in the recent wars (Vietnam Era 1957 to present) or who died from the inner battles of those wars. (3) New Enlistment - Banners for those enlisting same year as display period. (4) Begins from initial display start date. Wholesale priced banners do not qualify. Call for details. (5) PayPal account required. All online payments received are deposited directly to your PayPal account. * Call us for details.



MILITARY TRIBUTE BANNERS - FAQs

WHAT ARE THE STEPS TO START A PROGRAM IN MY COMMUNITY?

Location, Location, Location AND Permission, Permission, Permission.

Finding the right location is the first step in starting a program. Receiving permission to display banners in the selected location is part of that process.

Outdoor programs can take more time to begin than indoor programs due to the fact that permission to utilize light poles has to be received by whoever owns and maintains the poles - typically the county, city or utility company. However, we can provide you with everything you need to get up and running once a location is selected and permission is received.

We recommend ordering a free sample banner from us to help show those in the decision-making process the full-size banner you're wanting to display. A banner in hand is truly worth 1,000 words.

For more details on starting a program, simply download our "Get Started" PDF for additional steps and things to consider.

WHAT OBSTACLES ARE TYPICALLY ENCOUNTERED WHEN STARTING A PROGRAM?

There are a few.

The biggest obstacle to starting a program is getting the permission needed to display banners, particularly outdoors. It can take weeks or more than a year to get council and/or utility company approval to display banners at the desired location. We recommend getting as many veteran groups and council members involved in this process to help push for a timely approval process.

Time can be another obstacle. In order to have a successful program, there should be enough time to plan & promote the program. Trying to start a program in a very short amount of time may result in fewer sponsorship orders received initially.

If time is limited, you may opt to have an introductory display with a limited amount of banners displayed. Typically, once the first set of banners go up, interest from the public increases considerably and more sponsors submit their orders for the next display period.

HOW DO WE PROMOTE THE PROGRAM TO MAXIMIZE PARTICIPATION?

The key to successfully promoting your program is to start early. We provide both printed materials and digital images to make the process easier for you. You'll receive up to 50 printed fliers to distribute locally, but we've found that the quickest and most effective way to spread the word is by using our digital images. Share these on social media platforms and websites, such as those of veteran organizations and your city or town. Additionally, partnering with local news outlets can further amplify your message, as they can feature your program and incorporate the provided digital images into their coverage.

Collaborate with your city or town to promote the program on their website, which often receives significant daily traffic. This partnership not only enhances community outreach but also reinforces the area's reputation as veteran-friendly. Embed digital images with clickable links that direct visitors to your program's informational landing page for details.

When creating social media posts or website promotions, keep your message brief and engaging. Direct people to the landing page for up-to-date information and an easy pathway to sponsoring a banner for their loved one.

CAN'T WE FIND A CHEAPER BANNER PRINTER?

Many communities have told us that they have shopped around, but always come back to us. Why? Printing businesses simply can not offer what we can. Additionally, the price difference for the quality, full-color, double-sided banners that we provide is minimal. In fact, when you include cost of design, promotional materials, banner guarantee, support and the heart for our military that we put into each banner, you will wind up paying more going elsewhere. Guaranteed.

We offer so much more at our per banner pricing than others - making us the best at what we do. So that there's no doubt; if you can find a company that can offer everything that we do at a "cheaper" price, we will beat it.

Simply put, you'll pay more going to a "cheaper printer" - in additional costs and time. They may give you a printed banner, but they can't give you everything that you'll need to start and manage a successful program at the price we offer.

HOW CAN WE GET LOWER PRICING BUT STILL RECEIVE SOME OF THE "EXTRAS"?

We can offer wholesale pricing based on what you need. Setup, website ordering, promotional materials, program management services that come with the program are all calculated into our pricing. If you don't need some of these extras, we can offer lower pricing.

If camera-ready artwork is provided (call us for specs), and all you need is printing, we can offer you the best pricing around.

WHAT IS YOUR COST-MATCH GUARANTEE?

Our Cost-Match Guarantee simply makes us the best military banner program and greatest value nationwide.

If any printer can offer you everything we do at the same or lower price, we will still beat it. We simply won't be outdone. We provide everything you need to start and run a successful military banner program - from quality banners and promotional materials to community-specific online ordering as well as our banner guarantee. No other printer offers the level of quality, extras and support that we do. They may be slightly lower for printing a banner but they won't include anything else.

So go ahead and price around - We are the best value around - GUARANTEED.

WHAT ARE THE UPFRONT COSTS?

ABSOLUTELY NONE.

We provide everything you need to get your program up and running before any banners are billed. This includes all design, promotional materials and website setup, printing and shipping of promotional materials and sample banner. Brackets, if needed, are the only items that require payment prior to shipping.

WHAT IF WE HAVE THE ARTWORK ALREADY AND DON'T NEED ALL OF THE EXTRAS OFFERED?

In this case, we can offer discounted pricing which can save you approximately 25%-30% of our program pricing.

Some printers may quote a lower cost for banner printing but do not offer all of the extras we do to help your program be successful. If you don't need the extras, you can receive wholesale prices which will always meet and beat any print shop pricing - guaranteed. We simply won't be outdone. Call us to discuss your program needs.

CAN WE START A PROGRAM EVEN IF WE DON'T HAVE ACCESS TO OUTDOOR POLES?

YES.

In some cases, an outdoor banner display is not possible due to lack of permission or a limited amount of poles. In this case, we recommend an indoor program which is easier to begin and display. Public buildings, military museums, and malls are great locations for indoor banners and can be just as attractive and honoring to your military heroes.

WHAT BANNER SIZE IS MOST COMMONLY DISPLAYED?

The most commonly requested banner size is a 24"x48". However, we offer other popular sizes as well as custom sizes to meet the specifications of pre-existing hardware or banners currently displayed in a location.

Banner size selection is typically determined by location and how high on the pole the banners will be displayed. It is best to get a general idea of the size needed and then request a free sample banner based on that size. The size can be modified afterwards,

if needed, but that may affect pricing

HOW CAN WE MAKE OUR BANNER PROGRAM SUCCESSFUL?

Here are some things that you should do to ensure a successful banner program:

- Set a display time-line to ensure banners are in-hand for the display period.
- Determine if the display location is already equipped with the necessary brackets/hardware to display banners. If not, determine which brackets will be needed and order them with enough time to receive and install them prior to the display period.
- Promote the program early enough throughout the local community (city and organizational websites, email blasts, social media, flier & poster distribution, TV and print media, local veteran groups, etc.).
- Acquire potential corporate sponsors for the banners, if needed.
- Work with local military/veteran non-profits to help promote the program.
- Have someone manage sponsorship payments to ensure they are received with enough time to produce and display the banner.
- Determine when and how the banners will be hung and who will hang them.

HOW LONG DOES IT TAKE FOR BANNERS TO BE PRODUCED?

THIS IS A TRICKY QUESTION.

There are many factors to consider. Once the artwork is approved and confirmation of payment is given, we can produce the banners rapidly. However, based on our peak and non-peak periods, production may require more time for individual banners to get through the process, so the sooner the artwork is approved and confirmation of payment has been received, the quicker we will be able to get them through the production process.

Standard Turnaround Times Are:

Banner Proof Setup: 1-2 Business Days

Production (after approval & payment confirmation): Up to 3-4 Business Days.

HOW DOES A BANNER PROGRAM GET FUNDED?

The Military Tribute Banner program was specifically created to be community support-based in order to minimize the impact on the finances and resources of the local government or organization.

Over 95% of our programs derive the funding for their display directly from the sponsors themselves, who pay for their banner(s) to be displayed. There is generally no out-of-pocket cost to start and fund programs.

In some cases, grants and/or donations are received to cover the cost of a number of banners to be displayed.

CAN PROGRAMS LOSE MONEY OR GO "IN THE RED" WITH THE PROGRAM?

NEVER.

Our program is set up so that there is absolutely no cost to begin a program. We provide you with everything needed to begin your program at no cost.

Your first invoice is sent when the first set of banners is shipped (usually in quantities of 15-20 at a time). By that time you should have received all sponsorship payments from the sponsors for that set, as we do not produce any banners without confirmation from you that payment has been received.

CAN A BANNER PROGRAM BE USED AS A FUNDRAISER?

ABSOLUTELY.

Most of the programs we have created have helped communities raise thousands of dollars for their local military/veterans programs and projects. This is a great, unique way to help raise funds. Depending on the sponsorship rate, organizations and towns can raise over \$100 per banner once the payment from the sponsor is received.

Many programs far exceed their expectations when it comes to the number of banner sponsorships received and the amount of funds raised. Although we do not dictate how those additional funds are used, we highly recommend they go to support the local veteran/military programs and projects within your community. This also helps in promoting the program as well.

HOW ARE BANNERS BILLED?

Billing for program banners is usually done on NET10 terms and only when banners are ready for shipping. We usually ship in quantities of 15-20 at a time in order to reduce shipping costs. There are no up-front or out-of-pocket costs, as sponsorship payments are typically received days prior to invoicing.

WHAT SHOULD THE SPONSORSHIP RATE BE?

You determine the sponsorship rate for your program. The price you set should take into account the location and duration of the display. The more prominent the location and the longer the display period, the higher sponsorship rates should be set. The rate should cover the cost of the program such as banner production, pole brackets if needed, and any installation / removal costs. It should also include (but is not mandatory) an additional amount for fund-raising that would go to support your local veteran/military programs or organizations.

WHO RECEIVES SPONSORSHIP PAYMENT?

All sponsorship payments are made directly to the town, city or organization in charge of the program. This can be done by check and/or credit card payment online (PayPal or merchant service account required for credit card processing). **MILITARY TRIBUTE BANNERS DOES NOT RECEIVE PAYMENTS FROM SPONSORS.** We invoice the program after each set of banners is shipped.

To avoid any potential issues, WE HIGHLY RECOMMEND that sponsorship payments be made in either the name of the program city/town, or non-profit group, and not in the name of an individual. Bank accounts should be set up accordingly prior to the program start.

CAN SPONSORS PAY BY CREDIT CARD ONLINE?

YES.

A credit card payment option is available so that sponsorship payment can be made at the time of ordering. We can link your program ordering page to your PayPal Business account for credit card processing of sponsorship orders. Your PayPal account should be a business account so that sponsors can pay by credit card without having to log into or create a PayPal account.

We also recommend creating a separate banner payment page through your PayPal account so that sponsors can pay by credit card at a future date if they did not complete the payment process at the time of ordering.

If you wish to utilize another credit card merchant service, you will need to create a payment page and link through their site and then forward us that link to embed into your payment page.

WHAT IF SOME INDIVIDUALS THAT CAN'T AFFORD THE SPONSORSHIP RATE?

Often due to tight budgets and fixed incomes, there will be individuals brought to your attention who are worthy of being honored, but their family member can't afford to do so.

We recommend getting businesses involved to help sponsor banners for individuals who fit this criteria. Often businesses want to help, but don't necessarily have an individual to sponsor. They may be willing to sponsor several banners for those worthy of honor. Their business name can go on the banner if you so chose. We do not place any business logos on banners so as to not make them look commercialized. The business name can be added in the same type face and size as all other sponsors to keep consistency among all banners.

DO BANNERS COME WITH POLE BRACKETS?

Our banners are priced without any installation hardware, as many communities may already have brackets installed on their poles that can be utilized to display Military Tribute Banners.

We do offer durable bracket hardware that can be installed on most standard size outdoor poles and they come in different sizes and quantities.

HOW EASY IS IT TO INSTALL BANNER BRACKETS?

Brackets are not difficult to install, but do require some time. Often, bracket installation is left to the parks and rec department or the utility company to install. Due to liability issues, they may not allow non-authorized individuals to install brackets on their poles.

Bracket installation often requires the use of tall ladders or bucket trucks to install properly. Be sure to determine bracket and banner installation and removal details for your program early enough in order to avoid last minute issues.

WHAT INFORMATION CAN GO ON THE BANNERS?

Information on the banners should be kept to certain items as there is limited space.

Photo, name, branch of service, major wars/conflicts, and one or two major awards received is what's most commonly found on banners. Although every veteran has numerous awards to list, as well as other notable items, there simply isn't enough room to include it all. Ranks are allowed but never in front of the honoree's first name.

These banners are meant to recognize an individual's service to our nation and not necessarily all of their achievements and awards. This way a person who served for just two years gets the same recognition as one who served for many more and obtained a higher rank.

DO WE HAVE TO SUBMIT THE INFORMATION AND PHOTO FOR EACH HONOREE OURSELVES?

No. You may choose to receive the honoree's information and photograph from the sponsors and then submit them to us through your program submission page. However, this will take a considerable amount of time on your part.

Most of our programs are set up for the sponsors to provide the information and photograph themselves for your program through your program submission page. All promotional materials and advertising would direct the individuals to your program page to sponsor and pay for a banner. This makes it easier for you to manage your program without having to do a lot of the work. You will have a log-in account that allows you to view all sponsorship requests submitted for your program and their status. You will also receive a copy of each proof that is sent to the sponsor for your records and to see each banner that will be produced.

HOW IS INFORMATION VERIFIED THAT IS SUBMITTED FOR EACH HONOREE?

We understand the importance of making sure that no one willingly steals "honor" when it comes to serving in our military. However, we do incorporate the "Honor System" when it comes to information submitted for a banner.

Our staff is made up of veterans from all branches of service, as well as military connected individuals. Based on the photo and information submitted, we can normally spot when information is being "embellished." At this point, we may request a copy of a DD-214 to verify the information provided.

We don't want to play "Gotcha!" with honorees, but we will ask for clarification if something doesn't seem right. We have had only one case of notable embellishment, but that was resolved by the honoree's wife who set him straight.

HOW CAN WE KEEP TRACK OF THE BANNERS THAT HAVE BEEN ORDERED FOR OUR PROGRAM?

Each Military Tribute Banner program comes with your own login to our website where you can view all of the banner submissions for your program. You will be able to see the order number, order status, honoree's name, sponsor's contact information, as well as the payment status.

This gives you the ability to contact the sponsor directly when needed and/or send payment reminders so that the banners can be produced in a timely fashion.

IS THIS PROGRAM JUST FOR VETERANS?

No. We are called Military Tribute Banners so that all individuals who have served, are currently serving, and those committed to serve our nation in the future can be honored.

Many families have proudly sponsored honorees who are currently serving in our armed forces. This is a great way to show the community who from among them is on active-duty.

We also just started our New Enlistment commitment. We will produce, at no-charge, banners that honor the young men and women who have signed up to join our military at a future date. We believe they deserve recognition, as less than 1% of all Americans have ever taken that step.

There may be circumstances that prohibit that individual from completing their commitment, but it was a commitment to serve none-the-less.

WHAT ARE THE BEST PHOTOS TO USE FOR BANNERS?

A color or black & white photo of the honoree in their military uniform is always best. Do not crop the photo. Simply let us know if you want a portion of the photo to be cropped out and we will take care of it. Have it scanned in high-res and sent to us as a jpg with the maximum quality settings.

If a photo of the honoree in military uniform is not available, a current photograph of the honoree wearing a veteran's or branch hat has been utilized. High school photos have been used as well, especially for those who served in earlier wars or perhaps were killed in action. We also have placed their branch emblem on a patriotic background in place of where their photo would go. This will still give them the honor they are due and, at the same time, it keeps a consistent look among all banners.

HOW DO HONOREES GET SELECTED?

Most often, the individuals to be honored on the banners are submitted by the community once promotion of the program begins. If needed, general vetting of submitted honorees is done through DD214 verification to ensure that no "stolen valor" occurs. So far, there has not been a single case of someone submitting false information to the program.

You may also compile a list of honorees who are in need of a sponsor because their family member can't afford to do so due to economic circumstances. We recommend getting businesses involved to help sponsor banners for individuals who fit this criteria. Many businesses may not have specific individuals to honor but would love to participate and help sponsor worthy individuals.

WHAT PHOTO FORMAT & RESOLUTION IS BEST FOR BANNERS?

Jpgs at 300 dpi for a 5"x7" or larger. Increase resolution for smaller photos.

WHAT IF THERE IS NO MILITARY PHOTO FOR AN HONOREE?

In most cases when there is no photo, other options are available. A current photograph of the honoree wearing a veteran's or service branch hat has been utilized. High school photos have been used as well, especially for those that served in earlier wars and, perhaps, were killed in action. We also have placed their branch emblem on a patriotic background in place where the photo would go. This will still give them the honor they are due at the same time keeping a consistent look among all banners.

WHAT HAPPENS WHEN A BANNER NEEDS TO BE REPLACED AFTER THE GUARANTEE PERIOD?

Over time, a banner can show wear and tear as well as damage due to various reasons. Our guarantee is limited, but in the event that a banner needs to be replaced after the guarantee periods, we offer replacement banners at discounts (\$15 off) if they are 3 years old or newer. However, no changes can be made to qualify as a replacement.

WHAT GUARANTEE COMES WITH YOUR BANNERS?

All of our banners come with a guarantee - 24"x48" and smaller come with a 6-month guarantee and larger banners come with a 3-month guarantee. The guarantee covers banners that are damaged by weather, box trucks, torn, lost, or stolen. These banners will be replaced at no-charge (no changes allowed) and shipped.

Our banners are extremely durable and have held up well against many strong storms nationwide. They are not covered against hurricane force winds. In these situations, we recommend taking the banners down as well brackets prior to the storms arrival.

WHO APPROVES THE ARTWORK FOR EACH BANNER?

Once the banner sponsorship information and photo is received, it will go into the set-up process and a proof will be sent to the sponsor for review. A copy of the proof will also be sent out to the program head at the same time.

Sponsors typically approve or request changes to their banner(s) once they receive the proof, as they only have to concentrate on their own submissions. They are better equipped to verify spellings, information and overall accuracy rather than one person trying to review hundreds. Your status page will reflect when proofs are sent out and when they get approved by the sponsor.

If time is running short for display, you may want to contact the sponsor for approval and/or payment of their banner in order to process it in time for display.

HOW LONG WILL THE BANNERS LAST?

Our banners are extremely durable and withstand most weather conditions. Colors last over a year under standard sun and storm conditions.

Like anything else, banners displayed outdoors for several months can begin to look "weathered". We recommend retiring banners after they start looking weathered and a replacement banner be ordered if you wish to continue displaying that particular honoree for an additional period of time. The biggest "enemy" to our banners are box trucks and tree branches, so keep that in mind when hanging them.

CAN WE GET WIND SLITS ADDED TO THE BANNERS?

We do not add wind slits to Military Tribute Banners. Our banners are extremely durable and withstand most weather conditions. However, there is a misconception that if wind slits are added to banners, they will withstand more wind force.

FIRST, adding wind slits to banners can cause the banners to tear at the edges of the wind slits in strong enough winds. Not to mention, nobody wants their honoree with slits going across their photo.

SECOND, in researching this subject, it is our general consensus that wind slits create a very small decrease in wind resistance on the banner. Here is an article. [Do Wind Vents in Banners Make a Difference?](#)

Keep in mind that we stand behind the quality of our banners by offering a guarantee against damage for a specified period. Most banner shops won't. Additionally, we provide a premium vinyl option that doubles this guarantee for added peace of mind.

Out of the tens of thousands of banners we've produced, very few have required replacement due to wind damage. In fact, most replacements are the result of incidents involving box trucks—an impact no amount of reinforcement can fully prevent. It's important to remember that all outdoor materials will naturally weather over time, including their ability to withstand harsh conditions.

To maintain the banner's durability and appearance, we strongly recommend replacing them when they begin to look weathered. This ensures maximum wind resistance and keeps the banner looking its best, honoring the individual in the way they deserve.

WHAT HAPPENS TO THE BANNERS AFTER THEY COME DOWN?

Most programs give the banners to the honoree, or their family, on behalf of the community/sponsor as a grateful "Thank You" after each display period. In some cases, the program stores the banners after they are taken down for re-display at a future date. Keep in mind that re-displaying banners for long periods of time can cause the banners to "weather" and fade.

ARE THE BANNERS MADE IN THE U.S.?

AS MUCH AS POSSIBLE - YES!

We use HP machines and inks, and purchased directly from U.S. companies. Although we could cut costs some by purchasing items overseas, we feel very strongly about making sure we KEEP IT IN THE U.S.

We can't guarantee that there weren't "nuts and bolts" in the printers produced elsewhere, but we will NEVER produce U.S. Military banners utilizing foreign brand equipment or with supplies we do not purchase from American suppliers, if at all possible.

Our vinyl is purchased through our vendor Athens Papers out of Georgia who acquires it from UltraFlex Systems Incorporated out of Riverview, Florida.

HOW SHOULD WE STORE THE BANNERS ONCE THEY COME DOWN?

Once outdoor banners come down, we recommend cleaning each banner with a solution of water and mild soap. Wipe each side thoroughly and rinse with clean water. Let dry completely. This helps remove a lot of the dirt and pollution that can build up on banners over time.

If you wish to store the banners for future use, keeping them rolled (not folded), sleeved and stored vertically in a cool, dry location is best. They will have a natural curve because of being rolled for a long period, but they will straighten out over time once re-hung. Make sure to label each banner for easy retrieval later on.

IS MILITARY TRIBUTE BANNERS A NON-PROFIT?

NO. We are a for-profit company, helping non-profits and communities honor and support their local military heroes. We are not out there competing with worthy military and veteran non-profit groups for donations.

We make a profit in order to hire the best of the best military-connected individuals, purchase top-notch equipment, as well as provide many extras to each program.

MORE QUESTIONS AVAILABLE ON OUR WEBSITE.



Celebrating America's 250th

***Ashtabula County's
4th of July Festival***

**Saturday, July 4th, 2026, 12-10 p.m.
Giddings Park, Jefferson, OH**

Local History Highlights Live Music

Historical Reenactments



Food Trucks Artisans & Craft Fair

Americana Contests



Fireworks at 10:00 pm!



**To donate and learn more,
scan the QR code or visit
<https://qrco.de/AshCo250th>**



Brought to you by America 250 - Ashtabula County

Printing Donated By: Gazette Newspapers / Great Lakes Printing

Village Of Jefferson

Net Allocation Report

Period Number: 3

Check Date: 02/06/2026

Payroll Period: 2026/02/06 BIWEEKLY 02/06/2026

Period Dates: 01/19/2026 to 02/01/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000007787	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$634.06	\$465.00
0000007788	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$613.61	\$450.00
0000007789	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,003.78	\$736.14
0000007790	ADMF095	MANOR, ANDRIA RENE A	Direct Deposit [***188]	\$2,500.00	\$2,136.31
0000007791	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$971.39	\$474.11
0000007792	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***699]	\$51.22	\$25.00
0000007793	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$102.44	\$50.00
0000007794	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***218]	\$102.44	\$50.00
0000007795	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***372]	\$1,229.31	\$600.00
0000007796	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,828.02	\$1,464.41
0000007797	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$34.72	\$25.00
0000007798	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,649.17	\$1,187.50
0000007799	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$2,592.31	\$1,915.56
0000007800	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$2,615.94	\$1,990.67
0000007801	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,043.83	\$1,566.49
0000007802	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$587.12	\$450.00
0000007803	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,253.39	\$2,464.48
0000007804	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,339.92	\$1,847.19
0000007805	00103	SCHOR, JOSEPH GENE	Direct Deposit [***543]	\$2,714.58	\$2,191.74
0000007806	REC570	SWEENEY, KATIE L.	Direct Deposit [***850]	\$1,628.93	\$1,345.48
0000007807	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$756.00	\$716.91
0000007808	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$605.72	\$497.10
0000007809	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$911.26	\$833.60
0000007810	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$289.75	\$256.06
0000007811	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$366.00	\$323.70
0000007812	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$2,663.85	\$2,194.97
0000007813	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$3,704.01	\$2,828.07
0000007814	STRF290	BURR, BLAZE P.	Direct Deposit [***247]	\$3,694.84	\$3,013.33
0000007815	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$3,291.86	\$2,563.28
0000007816	STRF110	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,333.60	\$1,875.55
0000007817	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$3,020.10	\$2,409.47
0000007818	00116	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,966.58	\$2,352.40
0000007819	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,393.31	\$1,984.01
0000007820	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$361.89	\$300.00
0000007821	WASP096	MAYLISH, TYLER J.	Direct Deposit [***209]	\$3,190.22	\$2,365.80
0000007822	WASP096	MAYLISH, TYLER J.	Direct Deposit [***751]	\$337.12	\$250.00
Direct Deposit (ACH file) Total:				\$59,382.29	\$46,199.33
Grand Total:				\$59,382.29	\$46,199.33

Village Of Jefferson Special Pay Analysis

Payroll Period: 2026/02/06 BIWEEKLY 02/06/2026

Emp Number	Name	Pay Code	Hours	Amount
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	19	\$757.58
STRF360	BENTLEY, BRAD A.	O- OVERTIME		\$9.91
STRF360	BENTLEY, BRAD A.	O- OVERTIME		\$4.95
STRF360	BENTLEY, BRAD A.	O- OVERTIME		\$9.91
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	15	\$452.02
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	15	\$452.02
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	7	\$226.00
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME	1	\$16.96
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	17	\$613.02
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME	1	\$41.26
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME	1	\$20.63
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	8	\$306.50
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	17	\$613.02
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME	1	\$41.26
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	22	\$825.22
STRF290	BURR, BLAZE P.	O- OVERTIME		\$10.32
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$20.63
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	11	\$412.60
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$20.63
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	22	\$825.22
POLF910	CUMMINS, JEROMEY W.	HOLIDAY WORKED OVERTIME	12	\$459.72
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	5	\$191.55
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	9	\$295.92
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$6.93
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$3.46
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	17	\$591.82
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	17	\$591.82
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$6.93
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$2.51
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$10.02
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$12.52
POLF360	LACHEY, GREGORY F.	O- OVERTIME	5	\$217.99
WASF096	MAYLISH, TYLER J.	O- OVERTIME	2	\$98.28
WASF096	MAYLISH, TYLER J.	O- OVERTIME	5	\$196.56
WASF096	MAYLISH, TYLER J.	O- OVERTIME	5	\$196.56
WASF096	MAYLISH, TYLER J.	O- OVERTIME	9	\$380.84
WASF096	MAYLISH, TYLER J.	HOLIDAY WORKED OVERTIME	7	\$286.65
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	14	\$479.56
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	7	\$239.77
STRF240	NORRIS, JON W.	O- OVERTIME		\$13.86
STRF240	NORRIS, JON W.	O- OVERTIME		\$13.86
STRF240	NORRIS, JON W.	O- OVERTIME		\$6.93
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	14	\$479.56
POLF890	SCHOR, JOSEPH GENE	O- OVERTIME	2	\$82.26
POLF890	SCHOR, JOSEPH GENE	HOLIDAY WORKED OVERTIME	12	\$493.56
Grand Total:			302	\$11,039.10

Debts

509 FUND TOTALS			
		\$	288,907.80
		\$	44,245.12
		\$	2,116.74
Grand Totals			
	\$ 2,135,227.65	\$ 2,145,085.04	
		\$ 1,032,901.95	\$ 125,891.73
		\$	10,147.17

ORDINANCE NO. 2026-O-____3416____

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE
WARRANTY DEED TO SELL AND TRANSFER THE REAL PROPERTY
LOCATED AT 55 WEST WALNUT STREET AND OTHERWISE IDENTIFIED
AS PERMANENT PARCEL NUMBER 26-019-00-107-00 TO THE ASHTABULA
COUNTY BOARD OF COUNTY COMMISSIONERS**

WHEREAS, the Council of the Village of Jefferson has determined that the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson is no longer needed for any municipal purpose;

WHEREAS, the Council of the Village of Jefferson has determined that it desires to sell the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson; and

WHEREAS, the Council of the Village of Jefferson desires to sell the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson to the Ashtabula County Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1: The Council of the Village of Jefferson hereby authorizes the Mayor to execute the Warranty Deed selling and transferring the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson to the Ashtabula County Board of County Commissioners for the purchase price of Twenty Six Thousand Five Hundred Six and 00/100 Dollars (\$26,506.00) pursuant to R.C. §§ 721.01, 721.03 and 721.29 which requires approval of same by a two-thirds vote of the Council of the Village of Jefferson.

Section 2: It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Ordinance were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2026-O-____3417__

AN ORDINANCE AMENDING THE “DISTRICT MAP” OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, OHIO AS INCORPORATED INTO THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO AT SECTION 1242.02 IN ORDER TO REZONE ONE PARCEL OF PROPERTY CURRENTLY DESIGNATED AS R-1-SINGLE-FAMILY RESIDENTIAL TO B-2-BUSINESS OR COMMERCIAL TO AND DESIGNATE SAME ON THE “DISTRICT MAP”

WHEREAS, Council has been advised that the Planning Commission for the Village of Jefferson has recommended the amendment of the “District Map” as incorporated into the Code of Ordinances of the Village of Jefferson, Ohio at Section 1242.02 to rezone one parcel of property that is currently designated as R-1-Single-Family Residential to B-2-Business or Commercial designate same on the “District Map”:

WHEREAS, after public hearing and due consideration by this Council, Council desires to make said “District Map” amendment as approved by the Planning Commission of the Village of Jefferson:

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:

Section 1. The “District Map” as created by Section 1242.02 of the Code of Ordinances of the Village of Jefferson, Ohio, be, and same is hereby amended to rezone the property identified as Permanent Parcel Number 26-022-00-143-00 in the Ashtabula County Auditor’s Office which is currently designated as R-1-Single-Family Residential to B-2-Business or Commercial and designate same on the “District Map”.

Section 2. That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2026-O-__3414__

AN ORDINANCE SETTING FORTH THE PAY FOR SALARIED, HOURLY, AND PART-TIME EMPLOYEES OF THE VILLAGE OF JEFFERSON, OHIO

WHEREAS the Council of the Village of Jefferson has determined that it is necessary and proper to change the pay for salaried, hourly, and part-time employees of the Village of Jefferson, for the positions and for the rates more specifically set forth hereafter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, STATE OF OHIO, AND COUNTY OF ASHTABULA, THAT:

Section 1: The employment positions and rates of pay for those positions are established as follows with an effective date of March 31, 2026:

Department	Entrance	6 months Step 1	Year 1-2 Step 2	Year 2-3 Step 3
Administration				
Administrator	Per Contract	Per Contract	Per Contract	Per Contract
Admin. Assistant	\$27.30/hr.	\$27.85/hr.	\$28.39/hr.	\$28.94/hr.
Part Time				
Administrative Support	\$21.26/hr.	\$22.35/hr.	\$22.35/hr.	\$22.35/hr.
Police Department				
Police Chief	Per Contract	Per Contract	Per Contract	Per Contract
Deputy Chief	\$63,595.79	\$64,731.47	\$65,867.15	\$65,867.15
Lieutenant	\$28.94/hr.	\$28.94/hr.	\$29.48/hr.	\$29.48/hr.
Sergeant	\$27.97/hr.	\$27.97/hr.	\$28.52/hr.	\$28.52/hr.
Patrolman	\$26.01/hr.	\$26.56/hr.	\$27.10/hr.	\$27.65/hr.
Part Time Class B (Road Qualified)	\$22.13/hr.	\$22.68/hr.	\$23.22/hr.	\$23.77hr.
Part Time Class C (Non Road Qualified)	\$19.33/hr.	\$19.33/hr.	\$19.33/hr.	\$19.33/hr.
Police Secretary	\$20.72/hr.	\$21.26/hr.	\$21.81/hr.	\$22.35/hr.
Volunteer Auxiliary				
Part Time School Resource Officer				
Wastewater Treatment Plant				
Operator Class II (Foreman)	\$33.85/hr.	\$34.40/hr.	\$34.94/hr.	\$34.94/hr.
Operator Class II	\$28.94/hr.	\$29.48/hr.	\$29.95/hr.	\$30.58/hr.
Operator Class I	\$26.76/hr.	\$27.30/hr.	\$27.85/hr.	\$28.39/hr.
Laborer/Driver – Waste Water	\$24.58/hr.	\$25.12/hr.	\$25.67/hr.	\$26.21/hr.

Part Time Temporary Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.
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Street Department

Working Foreman	\$29.24/hr.	\$29.79/hr.	\$30.34/hr.	\$30.34/hr.
Equipment Operator	\$23.90/hr.	\$24.45/hr.	\$24.99/hr.	\$25.54/hr.
Driver/Laborer – Streets	\$22.39/hr.	\$22.93/hr.	\$23.48/hr.	\$24.02/hr.
Utility/Maintenance	\$19.83/hr.	\$20.37/hr.	\$20.92/hr.	\$21.47/hr.
Part Time Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.

Recreation/Community Center

Recreation/Parks Supervisor	\$21.52/hr.	\$23.06/hr.	\$22.61/hr.	\$23.15/hr.
Part Time Front Desk Support	\$15.31/hr.	\$15.86/hr.	\$15.86/hr.	\$15.86/hr.
Part Time Clerical/Administrative Support	\$17.83/hr.	\$18.37/hr.	\$18.37/hr.	\$18.37/hr.
Part Time Senior Coordinator	\$19.12/hr.	\$19.66/hr.	\$19.66/hr.	\$19.66/hr.
Van Driver	\$17.83/hr.	\$18.37/hr.	\$18.37/hr.	\$18.37/hr.
Part Time Custodian	\$16.03/hr.	\$16.58/hr.	\$16.58/hr.	\$16.58/hr.
Part Time Temporary Employee	\$14.56/hr.	\$15.10/hr.	\$15.10/hr.	\$15.10/hr.

Fire Department

Chief	\$13,483.20	\$13,483.20	\$13,483.20	\$13,483.20
1st Assistant	\$8,005.63	\$8,005.63	\$8,005.63	\$8,005.63
2nd Assistant	\$8,005.63	\$8,005.63	\$8,005.63	\$8,005.63
Captain	\$4,188.50	\$4,188.50	\$4,188.50	\$4,188.50
Lieutenant	\$3,576.60	\$3,576.60	\$3,576.60	\$3,576.60
Fire Inspector (per inspection)	\$100.00	\$100.00	\$100.00	\$100.00
Fire Runs	\$21.43/hr.	\$21.99/hr.	\$21.99/hr.	\$21.99/hr.
Fire Training	\$14.68/hr.	\$15.24/hr.	\$15.24/hr.	\$15.24/hr.

Clerk Treasurer

Clerk Treasurer Assistant	\$21.87/hr.	\$22.42/hr.	\$22.96/hr.	\$23.51/hr.
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Section 2: Each new employee hired by the Village will be placed in either the Entrance, Step 1, Step 2 or Step 3 wage schedule above based upon that individual's experience as determined and/or recommended by the Village Administrator.

Section 3: Whenever there is a change in an employee's rate of pay, the new rate of pay shall take effect at the beginning of the next pay cycle following the event that caused the employee's rate of pay to change.

Section 4: Non-supervisory employees who act in a supervisory capacity, as determined by the Village Administrator, shall be paid \$1.00 per hour in addition to their current wage scale.

Section 5: In addition to the employee's regular salary, the Village will pay an amount equal to ten percent (10%) of the employee's regular salary to the appropriate retirement system (Ohio Public Employees Retirement System or Ohio Police and Fire Pension Fund), as the employee contribution to same. An employee shall not have the option to take cash in lieu of this contribution. This obligation to pay ten percent (10%) of the employee's regular salary to the appropriate retirement system shall not apply to volunteer firemen unless the volunteer firemen qualify to participate in the Ohio Police and Fire Pension Fund.

Section 6: Employees assigned by their supervisor to work in a position with a higher pay grade shall receive pay at the higher rate for the time worked in said position.

Section 7: This Ordinance shall replace any previous version of this legislation and supersedes any current legislation that may be in conflict with this legislation.

Section 8: That this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ **day of** _____ **20** ____.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2026-O-____3412_____
 AN ORDINANCE TO APPROPRIATE CURRENT EXPENSES
 AND OTHER EXPENDITURES OF THE VILLAGE OF JEFFERSON, OHIO DURING
 FISCAL YEAR ENDING DECEMBER 31, 2026

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO that:

Section 1: To provide for the current expenses and other expenditures of the Village of Jefferson, Ohio during the fiscal year ending December 31, 2026, the sums included in the consolidated statement contained herein, be and they are hereby set aside and appropriations as hereinafter set forth.

	ACCUMULATED APPROPRIATIONS	EXPENSES
GENERAL FUND		
Police Law Enforcement (110)		\$ 89,100.00
Fire Dept (220)		\$ -
Community Planning and Zoning (410)		\$ 1,500.00
Streets Department (620)		\$ 289,934.04
Administrative Offices (710)		\$ 294,907.58
Mayor and Council (730)		\$ 51,855.40
Clerk – Treasurer (740)		\$ 124,678.14
Lands and Buildings (750)		\$ 166,000.00
County Auditor and Treasurer's Fees (770)		\$ 36,000.00
State Examiner's Fees (780)		\$ 10,000.00
Solicitor - Attorneys (785)		\$ 42,000.00
Income Tax Administration (790)		\$ 99,546.12
Transfers/Advances (795)		\$ 315,000.00
	Total General Fund	\$ 1,520,521.27
ENTERPRISE FUNDS		
Village Recreation Fund (204)		\$ 277,786.97
Federal Grant Fund (District XI) (205)		\$ 44,446.68
Central Park Hall (206)		\$ 78,600.00
Forfeitures (217)		\$ 2,000.00
Sewer Improvement Fund (509)		\$ 2,246,620.85
Refuse Fund (510)		\$ 253,530.29
Wastewater Treatment Fund (520)		\$ 774,434.77
	Total Enterprise Funds	\$ 3,677,419.56
ASSESSMENTS		
Special Assessments Elliott Avenue (803)		\$ 12,500.00
	Total Special Assessments	\$ 12,500.00
DEBT SERVICE		
Memorial Field (310)		\$ 771,525.00
Fire Truck Loan (320)		\$ 30,000.00
	Total Debt Service	\$ 801,525.00
SPECIAL REVENUE FUNDS		
Street Construction, Maintenance and Repair Fund (201)		\$ 181,194.76
State Highway Improvement Fund (202)		\$ 23,500.00
Special Street Repair Fund (Voted) (207)		\$ 125,400.00

Street Lighting (Voted) (209)		\$	109,850.00
Permissive Auto License Fund (210)		\$	40,000.00
Enforcement and Education Fund (213)		\$	-
State Reimb Training Fund (214)		\$	4,800.00
Court Fines Police Capital (215)		\$	10,500.00
Opioid distribution (216)		\$	-
K-9 FUND (218)		\$	3,000.00
Safety Services (219)		\$	1,085,840.59
Fire Apparatus Fund (221)		\$	103,628.61
Special Fire Apparatus Fund (Voted) (222)		\$	226,014.16
Special Police Levy Fund (Voted) (223)		\$	27,700.00
Lottery Escrow (230)		\$	30,000.00
	Total Special Revenue Funds	\$	1,971,428.12
CAPITAL PROJECTS			
Recycling Grant (430)		\$	700.00
	Total Projects	\$	700.00
CAPITAL IMPROVEMENT (224)			
Police Capital	110	\$	-
Recreation Capital	310	\$	24,500.00
Streets Maint and Repair Capital	620	\$	506,495.04
Street Contruction Capital	685	\$	539,756.38
Street Storm Sewer Drains Capital	688	\$	14,000.00
Streets Sidewalk Capital	689	\$	100,000.00
Administration Capital	710	\$	-
County collection fees	770	\$	350.00
Land Improvement	775	\$	-
Income Tax Capital	790	\$	15,000.00
	Total 224	\$	1,200,101.42
TRUSTS			
Unclaimed Funds (704)		\$	1,500.00
Village Recreation Rental Deposits (706)		\$	9,500.00
Bid Performance Bond (707)		\$	2,000.00
Utility Deposit Fund- Sewer (708)		\$	5,500.00
Scholarship Fund (709)		\$	400.00
Jefferson Marketing Fund (710)		\$	2,500.00
	Total Trusts	\$	21,400.00
	TOTAL ALL APPROPRIATIONS	\$	9,205,595.36

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law. Therefore, this Ordinance shall take effect at the earliest date allowed by law.

PASSED: _____

ATTEST: _____

Patricia A. Fisher, Clerk/Treasurer

APPROVED: _____

Mayor Sekanina

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-__3413__

**A RESOLUTION AUTHORIZING THE TRANSFER OF MONEY FROM THE 101
GENERAL FUND TO THE 204 RECREATION FUND, 205 SENIOR FUND, 206
CENTRAL PARK HALL FUND AND 310 JEFFERSON IMAGINATION
PLAYGROUND AND VILLAGE PARK.**

WHEREAS the Council of the Village of Jefferson has been advised that certain accounts of the Village of Jefferson need additional money to ensure solvency throughout the year of 2026 for operations; and

WHEREAS the Council of the Village of Jefferson has funds available in the 101 General Fund to ensure solvency in those accounts and desires such funds to be made available from the 101 General Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

Section 1. The Clerk-Treasurer of the Village of Jefferson is hereby authorized and directed to transfer sufficient funds from the 101 General Fund to the below-identified funds from time-to-time throughout 2026 to ensure that the identified funds are solvent throughout the year 2026 for operations, provided that the sum of the transfers do not exceed \$315,000.00 to any individual fund:

1. 204 Recreation Fund
2. 205 Senior Fund
3. 206 Central Park Hall Fund
4. 310 Jefferson Imagination Playground and Village Park

Section 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason Fairchild
Village Solicitor

ORDINANCE NO. 2026-O-___ 3415___

AN ORDINANCE AMENDING CHAPTER 1030.15 OF THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO PERTAINING TO THE DISTRIBUTION OF COLLECTION FEES

WHEREAS, Council has been advised of the need to provide for the amendment of Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees:

WHEREAS, Chapter 1030.15 presently reads as follows:

§ 1030.15 DISTRIBUTION OF COLLECTION FEES.

(a) Fifty percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Fifty percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

(b) Fifty percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Fifty percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

WHEREAS, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:

Section 1. That Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

§ 1030.15 DISTRIBUTION OF COLLECTION FEES.

(a) Twenty-five percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-five percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

(b) Twenty-five percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-five percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

Section 2. That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall take effect at the earliest date allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor



ANDREWS & PONTIUS LLC

ATTORNEYS AT LAW

4810 STATE ROAD
P.O. BOX 10
ASHTABULA, OHIO 44005-0010

DAVID E. PONTIUS
JEFFREY A. FORD
PHILIP E. CORDOVA
JASON L. FAIRCHILD
JOSEPH J. LOFTUS
Mark W. Andrews- Inactive

David E. Pontius – 440.261-9666
Sue Baldwin – 440.261.9676
dpontius@andrewspontius.com

Village of Jefferson
27 E. Jefferson Street
Jefferson OH 44047

Page: 1
February 02, 2026
Account No: 20668-0000M
Statement No: 97016

Statement For Services Rendered By Andrews & Pontius LLC
Andrews & Pontius LLC Tax Id No.: 34-1890032

Fees

			Hours
01/05/2026	JLF	Time to council meeting; updated file.	1.20
01/08/2026	JLF	Time to Eastern County Court for pretrial in traffic case Nos. 25TRD080E (Leehan) and 25RD1075E (Anderson); updated file.	1.30
	JLF	Receipt/review of e-mail from Ms. Fisher regarding public records request from Mr. Carr dated 1/2/26; conducted research regarding payroll records and public records request; phone conference with Ms Fisher regarding same; updated file.	0.40
01/09/2026	JLF	Receipt/review/redacting 2023, 2024 and 2025 payroll records for response to public records request of Mr. Carr dated 1/2/26; drafted e-mail to Ms. Fisher regarding same; updated file.	1.60
01/12/2026	JLF	Receipt/review of e-mail from Chief Mackensen regarding Resolution 3400 and 3402; phone call to Chief Mackensen regarding same; amended same and drafted e-mail regarding same; updated file.	0.40
	JLF	Time to Eastern County Court for pretrial in Case Nos. 25CRB14E, 149E (Smith); updated file.	1.10
	JLF	Receipt/review of e-mail from Ms. Fisher regarding 2022 payroll; replied to same; redrafted 2022 payroll; drafted e-mail to Ms. Fisher regarding same; updated file.	0.60
	JLF	Receipt/review of e-mail from Ms. Manor; reviewed file; drafted reply; updated file.	0.30

			Hours	
01/19/2026	JLF	Receipt/review of e-mail from Ms. Bradek; replied to same; updated file.	0.10	
	JLF	Receipt/review of e-mail from Mr. Sekanina regarding maneuverability course; replied to same; updated file.	0.20	
	JLF	Phone conference, Mr. Mackensen regarding maneuverability course issue; copper issue; updated file.	0.50	
01/20/2026	JLF	Time to council meeting; updated file.	0.90	
01/21/2026	JLF	Receipt/review of e-mail from Ms. Manor regarding Nature Works; filled out executed attorney certification for same; drafted reply to Ms. Manor regarding same; updated file.	0.20	
01/22/2026	JLF	Receipt/review of e-mail from Ms. Discher regarding sale of village property; replied to same.	0.20	
01/27/2026	JLF	Receipt/review of e-mail from Ms. Guerini regarding wage ordinance and distribution of fees ordinance; prepared same; drafted reply e-mail regarding same; updated file.	1.80	
	JLF	Phone call from Eastern County Court regarding Tax Case No. 25CRB131E (Sierra Smith); updated file.	0.10	
01/29/2026	JLF	Receipt/review of e-mail from Ms. Fisher regarding wage ordinance; phone conference with Ms. Fisher regarding same; reviewed wage ordinance as requested; drafted e-mail to Ms. Fisher; updated file.	0.70	
	JLF	Receipt/review of e-mails from Ms. Fisher regarding resolution to transfer funds and ordinance adopting budget; phone conference with Ms. Fisher regarding same; updated file.	0.70	
	JLF	Phone conference with Ms. Fisher regarding FMLA issue; receipt/review of FMLA's paperwork; phone conference with Ms. Fisher regarding same; updated file.	0.40	
	JLF	Phone conference with Mayor Sekanina regarding property sale and solicitors/peddler's issue; updated file.	0.30	
01/30/2026	JLF	Receipt/review of e-mails from Mayor Sekanina and Ms. Discher regarding sale of property; updated file.	0.20	
		For Current Services Rendered	13.20	2,640.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>
Jason L. Fairchild	13.20

Total Current Work	2,640.00
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Previous Balance	\$3,300.00
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Payments

01/19/2026	Payment received, Thank You.	-3,300.00
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Village of Jefferson

Page: 1
February 02, 2026
Account No: 20668-0000N
Statement No: 97016

Balance Due

\$2,640.00

For your convenience we accept Mastercard, Visa and Discover, however a fee of 3% will be added to the payment.

A finance charge of 1.5% per month will be added to any statement 60 days or more past due.