

**AGENDA**  
Jefferson Village Council  
Order of Business

Date: Monday, March 16, 2026.

Regular Meeting 7:30 p.m.  
Next Ordinance No. 26-(R/O) 3419

**Meeting Called to Order by: Mayor Steven Sekanina**

**Pledge of Allegiance:**

**Moment of Silence**

**Opening Prayer: Bethel Bible Church**

**Roll Call of Council:** Belden, Bradek, Damon, Febel, Roderick, Skinner

**Corrections or Additions to the Agenda**

**Minutes: Addition/Correction**

Motion to approve the Council Meeting Minutes of  
March 2, 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

Motion to accept the Jefferson Emergency Rescue  
Meeting Minutes of February 11, 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

Motion to approve the Safety Committee Meeting  
Minutes of March 4, 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

Motion to approve the Building and Lands Committee Meeting Minutes of March 9, 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

Motion to approve the Finance Committee Meeting Minutes of March 2, 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion: \_\_\_\_\_

Roll: \_\_\_\_\_

**Visitors' Comments (five-minute limit per council rule #13)**

**DEPARTMENTS**

**Administrator Manor**

Administrator Report

**Clerk/Treasurer Fisher**

Payroll Report/Special Pay Report

**Police Chief Mackensen**

No Report

**Interim Fire Chief Edison**

No Report

**COMMITTEE REPORTS**

**Building and Lands  
Bradek/Belden**

**Committee Report: No report**

**Ordinance/Resolution to Read:**

**Ordinance No. 26-O-3416**

An Ordinance authorizing the Mayor to execute the warranty deed to sell and transfer the real property located at 55 West Walnut street and otherwise identified as permanent parcel number 26-019-00-107-00 to the Ashtabula County Board of County Commissioners

**Motion for the Third Reading of Ordinance No. 26-O- 3416**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

**Motion to Adopt Ordinance No. 26-O- 3416**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

**PUBLIC HEARING**

**Monday April 6, 2026**

**7:00 P.M.**

**Town Hall**

**Discussion: Changing Zoning from R-1 Single Family Residential to Industrial.**

**Ordinance No. 26-O-3417**

An Ordinance amending the “District Map” of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the Code of Ordinances of the village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as R-1-Single-Family Residential to Industrial and designate same on the “District Map”

**Ordinance/Resolution to Read:**

**Ordinance No. 26-O-3418**

An ordinance amending chapter 848 of the Code of Ordinances of the Village of Jefferson, Ohio Pertaining to Peddlers, Solicitors and Vendors

**Motion for the First Reading of Ordinance No. 26-O- 3418**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

**Finance**  
**Roderick/Damon**

**Committee Report:** No report

**Forestry**  
**Skinner/Febel**

**Committee Report:** No report

**Recreation**  
**Febel/ Roderick**

**Committee Report:** No Report

Motion to accept the 2026 Fees for the Year 2026 at the Recreation Department.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

**Fees as of 2026**

	<u>Time frame</u>			
<b>Preschool</b>	Sept - May	3 year olds	\$ 95.00	per month
Due at the beginning of month				
	Sept - May	4/5 year olds	\$ 130.00	per month
Due at the beginning of month				
<b>Dance</b>	Sept - May		\$ 45.00	per session
Due at the beginning of a new session which varies				
<b>Karate</b>	Sept - May		\$ 48.00	per month
Due at the beginning of month				
<b>Safety Town</b>			\$ 25.00	
<b>Summer trips</b>	Once a week		Varies	
<b>Kindergarten kickstart</b>			\$125	
<b>Soccer</b>	Seasonal		\$45	

\$32 fee/\$13 shirt fund/fee

**T-ball** Seasonal \$45

\$32 fee/\$13 shirt fund/fee

**Craft Show/Vendors** \$35

**Gym**  
**Membership**

Standard

Month Monthly \$ 25.00 per month

Due at the beginning of the month with proration rates

Pro- rate chart

<b>WEEK 1 1ST - 7TH</b>	\$25.00	\$50.00
<b>WEEK 2 8TH- 14TH</b>	\$18.75	\$43.75
<b>WEEK 3 15TH- 21ST</b>	\$12.50	\$37.50
<b>WEEK 4 22ND- 31ST</b>	\$6.25	\$31.25

Yearly Yearly \$200 per year

Dues vary per member

Day pass Daily \$ 5.00 daily

**Gym Membership Continued**

Student/Military/Corporate

Month Monthly \$ 15.00 per month

Due at the beginning of the month with proration rates

Pro-rate chart

<b>WEEK 1 1ST - 7TH</b>	\$15.00	\$30.00
<b>WEEK 2 8TH- 14TH</b>	\$11.25	\$26.25



**Rentals**

**JCRC Hall**

	When	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non Fund Raiser	Deposit
<b>Multi-Purpose Room</b> Holds up to (260)	Weekdays	\$200.00	\$250.00	\$100.00	\$75.00	\$50.00	\$25.00
	Fri,Sat,Sun	\$250.00	\$300.00	\$100.00	\$150.00	\$75.00	\$50.00
	When	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non Fund Raiser	Deposit
<b>Senior Center</b> Holds up to (65)	Weekdays	\$50.00	\$75.00	\$75.00	\$20.00	\$15.00	\$10.00
	Fri,Sat,Sun	\$75.00	\$100.00	\$75.00	\$40.00	\$25.00	\$10.00
	When	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non Fund Raiser	Deposit
<b>MPR &amp; Senior</b> Holds up to (325)	Weekdays	\$250.00	\$325.00	\$125.00	\$100.00	\$75.00	\$25.00
	Fri,Sat,Sun	\$300.00	\$375.00	\$125.00	\$200.00	\$100.00	\$50.00

**Giddings Park Hall**

	When	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non Fund Raiser	Deposit
<b>Holds up to (304)</b>	Weekdays	\$250.00	\$325.00	\$125.00	\$100.00	\$75.00	\$25.00
	Fri,Sat,Sun	\$300.00	\$375.00	\$125.00	\$200.00	\$100.00	\$50.00

**Park Rentals**

\$25 non-refundable deposit

**Safety**

**Belden/Bradek**

**Committee Report: No Report**

**Utilities/Wastewater Treatment/  
Service  
Damon/Skinner**

**Committee Report:** No report

**Ordinance/Resolution to Read:**

**This Ordinance is being taken back to the First Reading because we have changed the effective date of the distribution of collection fees.**

**Ordinance No. 26-O- 3415**

An Ordinance Amending Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees.

**Motion for the First Reading of Ordinance No. 26-O- 3415**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

Motion to accept the Administrators recommendation to move Joshua Artman up to Wastewater Treatment Operator II effective March 16, 2026. at the rate of pay per the Wage Ordinance. Joshua passed his Ohio EPA Class II Operator Certification

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

**Mayor**

**The Next Council Meeting will be held on Monday April 6, 2026**

**OLD BUSINESS/  
NEW BUSINESS**

Motion to accept the resignation of Jason Ashba from the Oakdale Cemetery Board effective April 7, 2026

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Discussion \_\_\_\_\_

**Visitor's Comments (five-minute limit per council rule #13)**

**CORRESPONDENCE**

None

**MEETINGS**

**DESIGN REVIEW BOARD  
Thursday, April 2, 2026, 6:00 p.m.  
Town Hall**

Topic: Fencing Design for the new Jail parking lot.

**BUILDING & LANDS COMMITTEE MEETING  
Monday March 30, 2026  
6 :00 p.m.  
Town Hall**

**Discussion: Food Trucks**

**PUBLIC HEARING  
Monday April 6, 2026  
7:00 P.M.  
Town Hall**

**Discussion: Changing Zoning from R-1 Single Family Residential to Industrial.**

**Ordinance No. 26-O-3417**

An Ordinance amending the "District Map" of the Village of Jefferson, Ashtabula County, Ohio as incorporated into the Code of Ordinances of the village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as R-1-Single-Family Residential to Industrial and designate same on the "District Map"

**Adjourn: Motion: \_\_\_\_\_ Second: \_\_\_\_\_**

**Roll: \_\_\_\_\_**

**Time: \_\_\_\_\_**

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Terry Wolcott Bethel Bible Church

**Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner**

**Corrections or Additions to the Agenda:**

Motion under Finance.

Reject the Bids for the Jefferson Imagination Playground and Village

**Minutes: Approval/Addition/Correction**

Motion by Councilperson Febel to approve the Council Meeting Minutes of February 17, 2026.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Design Review Board Meeting Minutes of February 19, 2026.

2<sup>nd</sup>

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Visitor's Comments (five-minute limit per council rule #13)**

None

**Also present:**

John Perrotti, Judy Maloney, Stephanie Wessell the Gazette, Patrolman William Dye, Police Chief Chris Mackensen Micheal Hodges, Pierino Scrocca, Terry Wolcott Bethel Bible Church.

**DEPARTMENTS**

**Administrator Manor**

Village Administrator's report for the period ending February 27, 2026

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
<b>ACTIVE PROJECTS</b>	<b>Project #</b>				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000

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**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Village Administrator Report**

**Street Department**

- Continuous snow removal operations remain ongoing throughout the Village. Staff continue to maintain vehicles as this has been a long and demanding winter season.

**Zoning / Planning**

- A Design Review Board meeting is scheduled for **April 2, 2026, at 6:00 PM** to review fencing design for the New Jail parking lot.
- A Public Hearing is scheduled for **Monday, April 6, 2026, at 7:00 PM** to discuss a proposed zoning change from **R-1 Single Family Residential to Industrial**.

**Recreation Department**

- Nothing to report at this time.

**Wastewater Treatment Plant**

- Nothing to report at this time.

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**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Other Items**

- The Military Banner Program is underway. The website is live and currently accepting orders.
- The 250th Celebration Committee will have an oak tree delivered for Village planting on **April 24, 2026, at 2:00 PM**. A tree planting ceremony will be held. I will be coordinating with the Mayor to determine the planting location within Memorial Park.

**Clerk /Treasurer Fisher**

Payroll Report/Special Pay Report

FYI: Certificate of the total Amount from all Sources Available for Expenditures and Balances.

FYI Schedule B

**Chief Mackensen Police Chief**

FYI: February 2026 Police Department Reports

Chief Mackensen talked to Council about the Flock Cameras that the Village of Jefferson has. These cameras help solve crimes. Flock Safety cameras act as a shared investigative tool that extends far beyond the borders of the Village by connecting thousands of law enforcement agencies into a unified network.

**Interim Fire Chief Edison**

FYI: February 2026 Fire Department Reports

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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Interim Fire Chief Edison told Council that their annual pancake breakfast was a huge success.

Interim Fire Chief Edison told Council the State burning ban is now in effect until May 31, 2026. There is no burning from 6:00 a.m. to 6:00 p.m.

**COMMITTEE REPORTS**

**Building and Lands**

**Committee Report:** No Report

**Ordinance/Resolution to Read:**

**Ordinance No. 26-O-3416**

An Ordinance authorizing the Mayor to execute the warranty deed to sell and transfer the real property located at 55 West Walnut street and otherwise identified as permanent parcel number 26-019-00-107-00 to the Ashtabula County Board of County Commissioners

**Motion by Councilperson Belden for the Second Reading of Ordinance No. 26-O- 3416**

**PUBLIC HEARING  
Monday April 6, 2026  
7:00 P.M.  
Town Hall**

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Discussion: Changing Zoning from R-1 Single Family Residential to Industrial.**

**Ordinance No. 26-O-3417**

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**Finance**

**Committee Report:** No report

**Ordinance/Resolution to Read**

**Ordinance No. 26-O-3414**

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

**Motion by Councilperson Skinner for the Second Reading of Ordinance No. 26-O- 3414**

2<sup>nd</sup>

Roll: All yea, motion carried

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**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Motion by Councilperson Roderick to Suspend Council Rules on Ordinance No. 26-O- 3414**

2<sup>nd</sup>

Roll: All yea, motion carried

**Motion by Councilperson Roderick to Adopt Ordinance**

**No. 26-O- 3414**

2<sup>nd</sup>

Roll: All yea, motion carried

**Ordinance/Resolution to Read**

**Ordinance No. 26-O- 3412**

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2026.

**Motion by Councilperson Febel for the Third Reading of Ordinance No. 26-O- 3412**

2<sup>nd</sup>

Roll: All yea, motion carried

**Motion by Councilperson Roderick to Adopt Ordinance**

**No. 26-O- 3412**

2<sup>nd</sup>

Roll: All yea, motion carried

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Ordinance/Resolution to Read**

**Resolution No. 26-R- 3413**

A Resolution authorizing the transfer of money from the 101 General Fund to the 204 Recreation Fund, 205 Senior Fund, 206 Central Park Hall Fund and 310 Jefferson Imagination Playground and Village Park.

**Transfer Out Totals**

TRANSFER OUT REC. GEN. OPER. 204	75,000.00
TRANSFER OUT SENIORS 205	15,000.00
TRANSFER OUT 206 CAPITAL	25,000.00
TRANSFER OUT 310	200,000.00

**Motion by Councilperson Febel for the Third Reading of Resolution No. 26-R-3413**

2<sup>nd</sup>

Roll: All yea, motion carried

**Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3413**

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Roderick to reject all bids from the bid opening on February 13, 2026, for the Jefferson Community Park Improvements project no. 000042425.

2<sup>nd</sup>

Roll: All yea, motion carried

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Forestry**

**Committee Report:** No Report

**Recreation**

**Committee Report:** No Report

The Recreation Committee set up a Recreation Committee Meeting Wednesday March 4, 2026, at 4:30 p.m.

**Safety**

**Committee Report:** No Report

Motion by Councilperson Belden to approve Police Chief Mackensen's recommendation to send Joe Schor and William Dye to the Canine Legal Update Training on Tuesday November 17, 2026. The Cost for the training will be \$200.00 per officer.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Belden to approve Police Chief Mackensen's recommendation to send

Gary Nelson

Tim Blon

Norm Atkinson

Nicole Casto

David Wassie

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to  
Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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Steven Febel

Chris Mackensen

Joe Schor

William Dye

Jeromey Cummins

Greg Lachey

To the annual Peace Officer Training Academy (OPOTA) required CTP training  
Scheduled March 31, 2026, through April 2, 2026, and November 4, 2026, through  
November 6, 2026. The State of Ohio covers the cost of the training.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Belden to accept the Interim Fire Chief's  
Recommendation to hire David Robinson to the Fire Department at the rate of pay  
per the Wage Ordinance pending his physical and background check effective  
March 2, 2026

2<sup>nd</sup>

Roll: All yea, motion carried

**Utilities/Wastewater Treatment/ Service**

**Committee Report:** No Report

**Ordinance/Resolution to Read:**

**Ordinance No. 26-O- 3415**

An Ordinance Amending Chapter 1030.15 of the Code of Ordinances of the  
Village of Jefferson, Ohio pertaining to the distribution of collection fees.

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**Motion by Councilperson Febel for the Second Reading of Ordinance No. 26-O- 3415**

2<sup>nd</sup>

Roll: All yea, motion carried

**Mayor Sekanina**

**The Next Council Meeting will be held Monday March 16, 2026**

**OLD BUSINESS/NEW BUSINESS**

Motion by Councilperson Damon to approve the Jefferson Chamber of Commerce is requesting temporary close East Jefferson Street from the intersection at State Route 46 to Market Street along with limited traffic through Wall Street and close the intersection of Wall Street and Chestnut Street. This will be for 3<sup>rd</sup> annual Jefferson Autorama Car Show on Saturday June 27, 2026

2<sup>nd</sup>

Roll: All yea, motion carried

**Visitor's Comments (five-minute limit per council rule #13)**

None

**CORRESPONDENCE**

None

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**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**MEETINGS**

**FINANCE COMMITTEE MEETING**

Monday March 2, 2026

6:30 p.m.

Town Hall

**Discussion: Financing Jefferson Imagination Playground and Village**

**PUBLIC HEARING**

**Monday April 6, 2026**

**7:00 P.M.**

**Town Hall**

**Discussion: Changing Zoning from R-1 Single Family Residential to Industrial.**

**ORDINANCE NO. 2026-O-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE “DISTRICT MAP” OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, OHIO AS INCORPORATED INTO THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO AT SECTION 1242.02 IN ORDER TO REZONE ONE PARCEL OF PROPERTY CURRENTLY DESIGNATED AS R-1-SINGLE-FAMILY RESIDENTIAL TO INDUSTRIAL AND DESIGNATE SAME ON THE “DISTRICT MAP”**

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to  
Council at the March 16, 2026, Council Meeting**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

March 2, 2026

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**ADJOURN**

Motion by Councilperson Febel to adjourn the Council Meeting.  
2<sup>nd</sup>

Roll: All yea, motion carried.

Meeting adjourned at 7:53 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council



**JERD Board Meeting**

**Agenda**

**March 11, 2026**

**5:30 pm**

**Roll Call: John Boczar, Brian Edelman, Steve Sekanina,**

**Any Visitor Comments**

**Attending:**

- **Approve Minutes of February 11th 2026**
- **Approve February List of Bills**
- **Approve January Month End**
- **Approve February Month End**
- **EMS Report**
- **Other:**

**Any Visitor Comments**

## **Jefferson Emergency Rescue District**

**February 11, 2026**

Regular Meeting

The regular meeting of the Board of Trustees was called to order at 5:30 pm by John Boczar.

Present were: Chief Rice, Captain Joe Edison, Jacob Peer, Kelly Farina

Roll call – John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Approve Minutes of January 14, 2026 meeting - Motion made by John Boczar, 2<sup>nd</sup> Steve Sekanina, All Yes

Approve January list of bills- Motion made by John Boczar, 2<sup>nd</sup> Steve Sekanina, All Yes

Approve to approve table January Month End- Motion made by John Boczar 2<sup>nd</sup> Steve Sekanina All Yes

EMS Report-133 runs, 84 transports, 9 mutual aid run (3 Plymouth, 3 Pierpont, 2 SCAD & 1 NAD). Motion to approve made by John Boczar 2<sup>nd</sup> Brian Edelman All Yes

Approve updated quote from Hudson Communications for phone system upgrades with video doorbell/intercom in the amount of \$2,940.68. Motion made by Brian Edelman 2<sup>nd</sup> John Boczar All Yes

Approve Letter of Sponsorship for EMT program in the amount of \$1,500. Motion made by John Boczar 2<sup>nd</sup> Steve Sekanina

Motion to approve the Ashtabula County Sheriff Dispatch Contract, 2 year contract in the amount of \$14,668.57 per year & I Am Responding yearly fee of \$773.50 per year. Motion made by Brian Edelman 2<sup>nd</sup> John Boczar All Yes

Motion to approve 2 applications for Medics-S MacKensen & T Klingman with a 6 month probation period. Motion made by John Boczar 2<sup>nd</sup> Steve Sekanina All Yes

Purchased a new Ipad for 429 thru Best Buy, it is in service and working.

Ogram Heating has fixed the heating problem in the office and training rooms, so they are now working.

PM's are finished on all ambulances by Anderson Fleet Services.

Chief Rice has reached out to offer our training room for EMS Training with Plymouth & Pierpont, all is funded thru UH

Motion to update office with new desk, paint with a budget of \$1,000-Motion made by John Boczar 2<sup>nd</sup> Steve Sekanina All Yes

Penn Care is looking into a loaner ambulance for us to use while 419 is out of service.

Chief Rice has all employee reviews completed.

The next board of directors meeting will be on March 11, 2026 at 1730 here at the Station.

Motion to adjourn @ 6:30 was made by John Boczar, 2<sup>nd</sup> by Steve Sekanina, All YES.

**Payment Listing**

February 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
50-2026	02/02/2026	01/21/2026	CH	Anthem BCBS	\$639.45	C
51-2026	02/02/2026	01/21/2026	CH	Anthem BCBS	\$7,560.80	C
54-2026	02/02/2026	01/21/2026	EW	Ohio Public Employees Retirement System	\$10,316.80	C
57-2026	02/13/2026	01/24/2026	EW	State Tax Ohio	\$1,049.93	C
58-2026	02/13/2026	01/24/2026	EW	Village of Jefferson	\$853.24	C
59-2026	02/09/2026	01/28/2026	CH	Speedway	\$1,307.65	C
78-2026	02/06/2026	02/04/2026	EW	Ohio Deferred Comp	\$825.00	C
79-2026	02/11/2026	02/04/2026	EW	EFTPS	\$2,691.42	C
80-2026	02/04/2026	02/04/2026	CH	THE ILLUMINATING COMPANY	\$18,395.00	V
80-2026	02/28/2026	03/04/2026	CH	THE ILLUMINATING COMPANY	-\$18,395.00	V
81-2026	02/04/2026	02/04/2026	CH	CHARTER COMMUNICATIONS	\$427.17	C
82-2026	02/11/2026	02/11/2026	CH	NAPA AUTO PARTS	\$80.36	C
83-2026	02/11/2026	02/11/2026	CH	VISA	\$389.72	C
100-2026	02/20/2026	02/18/2026	EW	Ohio Deferred Comp	\$825.00	C
101-2026	02/25/2026	02/18/2026	EW	EFTPS	\$2,289.44	C
107-2026	02/25/2026	02/25/2026	CH	Aqua Ohio	\$60.50	C
108-2026	02/25/2026	02/25/2026	CH	ENBRIDGE GAS OHIO	\$752.18	C
109-2026	02/25/2026	02/25/2026	CH	AT&T MOBILITY	\$193.49	C
110-2026	02/25/2026	02/25/2026	CH	Huntington National Bank	\$118.62	C
112-2026	02/18/2026	02/25/2026	CH	Huntington National Bank	\$133.24	C
137-2026	02/04/2026	03/04/2026	CH	THE ILLUMINATING COMPANY	\$183.95	C
138-2026	02/11/2026	03/04/2026	CH	ISTREAM	\$140.64	C
17886	02/04/2026	02/04/2026	AW	PennCare	\$159.34	C
17887	02/04/2026	02/04/2026	AW	ANGIE MAKI-CLIFF, TREASURER	\$9.50	C
17888	02/04/2026	02/04/2026	AW	THE OHIO EMS CHIEFS ASSOCIATION	\$300.00	O
17889	02/04/2026	02/04/2026	AW	JANITORS SUPPLY CO, INC.	\$165.88	C
17890	02/04/2026	02/04/2026	AW	PennCare	\$202.87	C
17891	02/04/2026	02/04/2026	AW	TIMOTHY HALL	\$253.47	C
17892	02/11/2026	02/11/2026	AW	JOSEPH EDISON	\$1,627.74	C
17893	02/11/2026	02/11/2026	AW	TIMOTHY HALL	\$4,653.79	C
17894	02/11/2026	02/11/2026	AW	DEREK NELSON	\$41.57	O
17895	02/11/2026	02/11/2026	AW	EASTERN MEDICAL LLC	\$120.20	C
17896	02/11/2026	02/11/2026	AW	AUTO ZONE	\$9.31	O
17897	02/25/2026	02/25/2026	AW	JANITORS SUPPLY CO, INC.	\$160.40	O
17898	02/25/2026	02/25/2026	AW	AVALON GLAVIS PEST CONTROL	\$115.00	O
17899	02/25/2026	02/25/2026	AW	Atwell's Police & Fire Equipment	\$120.00	O
17900	02/25/2026	02/25/2026	AW	STANDARD INSURANCE CO	\$18.75	O
17901	02/25/2026	02/25/2026	AW	EMS MANAGEMENT & CONSULTANTS, INC	\$1,524.44	O
17902	02/25/2026	02/25/2026	AW	STATE STREET OCCUPATIONAL	\$43.00	O
17903	02/25/2026	02/25/2026	AW	PennCare	\$524.52	O
17904	02/25/2026	02/25/2026	AW	UH EMS INSTITUTE	\$1,500.00	O
17905	02/25/2026	02/25/2026	AW	JACOB RICE	\$1,880.80	O

Payroll \$39,736.47

Total Payments:	\$44,089.18
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$44,089.18

**Bank Reconciliation**

Reconciled Date 1/31/2026

Posted 2/25/2026 10:43:57 AM

Prior UAN Balance:		\$517,158.41
Receipts:	+	\$37,872.92
Payments:	-	\$66,411.44
Adjustments:	+	\$0.00
Current UAN Balance as of 01/31/2026:		\$488,619.89
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 01/31/2026:		<u>\$488,619.89</u>
Entered Bank Balances as of 01/31/2026:		\$489,375.59
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$755.70
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 01/31/2026:		<u>\$488,619.89</u>

Balances Reconciled

Governing Board Signatures

\_\_\_\_\_

\_\_\_\_\_

There are no outstanding receipts as of 01/31/2026.

There are no outstanding adjustments as of 01/31/2026.

**Outstanding Payments**

Reconciled Date 1/31/2026

Posted 2/25/2026 10:43:57 AM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Warrant	17865	12/03/2025	JACOB RICE	\$755.70
					<u>\$755.70</u>

**Bank Reconciliation**

Reconciled Date 2/28/2026

Posted 3/4/2026 12:57:27 PM

Prior UAN Balance:		\$488,619.89
Receipts:	+	\$33,916.05
Payments:	-	\$75,328.86
Adjustments:	+	\$0.00
Current UAN Balance as of 02/28/2026:		\$447,207.08
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 02/28/2026:		<u>\$447,207.08</u>
Entered Bank Balances as of 02/28/2026:		\$453,444.87
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$6,237.79
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 02/28/2026:		<u>\$447,207.08</u>

Balances Reconciled

Governing Board Signatures

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There are no outstanding receipts as of 02/28/2026.

There are no outstanding adjustments as of 02/28/2026.

**Outstanding Payments**

Reconciled Date 2/28/2026

Posted 3/4/2026 12:57:27 PM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Warrant	17888	02/04/2026	THE OHIO EMS CHIEFS ASSOCIATION	\$300.00
PRIMARY	Warrant	17894	02/11/2026	DEREK NELSON	\$41.57
PRIMARY	Warrant	17896	02/11/2026	AUTO ZONE	\$9.31
PRIMARY	Warrant	17897	02/25/2026	JANITORS SUPPLY CO, INC.	\$160.40
PRIMARY	Warrant	17898	02/25/2026	AVALON GLAVIS PEST CONTROL	\$115.00
PRIMARY	Warrant	17899	02/25/2026	Atwell's Police & Fire Equipment	\$120.00
PRIMARY	Warrant	17900	02/25/2026	STANDARD INSURANCE CO	\$18.75
PRIMARY	Warrant	17901	02/25/2026	EMS MANAGEMENT & CONSULTANTS, INC	\$1,524.44
PRIMARY	Warrant	17902	02/25/2026	STATE STREET OCCUPATIONAL	\$43.00
PRIMARY	Warrant	17903	02/25/2026	PennCare	\$524.52
PRIMARY	Warrant	17904	02/25/2026	UH EMS INSTITUTE	\$1,500.00
PRIMARY	Warrant	17905	02/25/2026	JACOB RICE	\$1,880.80
					\$6,237.79

# Agency Activity Summary

## Jefferson Emergency Rescue

Agency: Jefferson Emergency Rescue | Service Date: Last Month

**Total Number of ePCRs: 104**

**Total Number of Incidents: 99**

**By Branch**

100 Jefferson Emergency Rescue = 104

**Billing Disposition (ePCR Data Only)**

	#	%		#	%
Treated/Transported	64	61.5%	Dead Prior To Arrival	1	1.0%
Treated / Transferred Care	N/A	N/A	Dead After Arrival	1	1.0%
Treated/No Transport (AMA)	1	1.0%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	1	1.0%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	13	12.5%
No Transport / Refused Care	14	13.5%	No Patient Found	N/A	N/A
Cancelled	9	8.7%			
Left Blank	N/A	N/A			

**Unit Disposition (ePCR Data Only)**

Description	#	%
Patient Contact Made	88	84.6%
No Patient Contact	5	4.8%
Non-Patient Incident (Not Otherwise Listed)	6	5.8%
Cancelled Prior to Arrival at Scene	4	3.8%
Cancelled on Scene	1	1.0%
Left Blank	0	0.0%
<b>Total</b>	<b>104</b>	<b>100.0%</b>

**Patient Evaluation/Care Dis position (ePCR Data Only)**

Description	#	%
Patient Evaluated and Care Provided	66	63.5%
Patient Evaluated and Refused Care	11	10.6%
Patient Refused Evaluation/Care	3	2.9%
Patient Evaluated, No Care Required	7	6.7%
Not Applicable	1	1.0%
Patient Support Services Provided	1	1.0%
Left Blank	15	14.4%
<b>Total</b>	<b>104</b>	<b>100.0%</b>

**Crew Disposition (ePCR Data Only)**

Description	#	%
Initiated and Continued Primary Care	66	63.5%
Back in Service, Care/Support Services Refused	1	1.0%
Back in Service, No Care/Support Services Required	1	1.0%
Incident Support Services Provided (Including Standby)	1	1.0%
Left Blank	35	33.7%
<b>Total</b>	<b>104</b>	<b>100.0%</b>

**Transport Disposition (ePCR Data Only)**

Description	#	%
Transport by This EMS Unit (This Crew Only)	64	61.5%
Patient Refused Transport	1	1.0%
No Transport	3	2.9%
Left Blank	36	34.6%
<b>Total</b>	<b>104</b>	<b>100.0%</b>

<u>Run Type</u>	#	%		#	%
<b>Emergency Runs</b>	104	100.0%	<b>Non-Emergency Runs</b>	N/A	N/A
Stand By	1	1.0%	Stand By	N/A	N/A
Mutual Aid	7	6.7%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
<b>Emergency Runs (Scheduled)</b>	N/A	N/A	<b>Non-Emergency Runs (Scheduled)</b>	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

**Runs by Unit (ePCR Data Only)**

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp(AMA)	Treat/No Transp(PP)	Transp/Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref. Care	Assist	Other	No Pat. Found
JEF409	84	53	0	0	1	0	6	1	1	0	10	0	12	0
JEF419	13	5	0	1	0	0	2	0	0	0	4	0	1	0
JEF429	7	6	0	0	0	0	1	0	0	0	0	0	0	0
<b>Total</b>	<b>104</b>	<b>64</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>9</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>13</b>	<b>0</b>

**Runs by Service Level (ePCR Data Only)**

<u>Dispatched Service Level</u>	#	%	<u>Recommended Service Level</u>	#	%
BLS	58	55.8%	BLS	48	46.2%
ALS	46	44.2%	ALS1	54	51.9%
SCT	N/A	N/A	ALS2	2	1.9%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

**Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple)**

insurance types may have been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
None	48	46.2%	54	51.9%	2	1.9%	N/A	N/A	N/A	N/A	104	100.0%

**Runs by Primary PI (ePCR Data Only)**

<u>Description</u>	#	%
Abdominal Pain	6	5.8%
Alt. Level Conscious	1	1.0%
Back Pain (No Trauma)	3	2.9%
Behavioral / psychiatric episode	1	1.0%
CHF / Congestive Heart Failure	1	1.0%
Cardiac arrhythmia/dysrhythmia	1	1.0%
Chest Pain / Angina	2	1.9%
Concussion without loss of consciousness	1	1.0%
Depression (acute)	1	1.0%
Diabetes / hyperglycemia	1	1.0%
Dizziness	2	1.9%
Dyspnea-SOB	4	3.8%
Epistaxis / Nosebleed	2	1.9%
Flu Symptoms	1	1.0%
GI -Constipation	1	1.0%
HYPERTENSION	1	1.0%
Headache (no trauma)	1	1.0%
Hypothermia	1	1.0%
Kidney Stone	1	1.0%
MINOR / GENERAL INJURY	7	6.7%

NON-TRAUMATIC LEG PAIN	1	1.0%
Nausea	1	1.0%
No Medical Problem	12	11.5%
Obvious Death	1	1.0%
Pain (Acute)	1	1.0%
Pain (Chronic)	1	1.0%
Psychiatric Emerg.	5	4.8%
Respiratory distress, acute	2	1.9%
SUICIDE ATTEMPT	1	1.0%
Seizures without status epilepticus	1	1.0%
Syncope/Fainting	1	1.0%
Trauma Injury	2	1.9%
Unknown Medical	6	5.8%
Urination Problem	3	2.9%
Vomiting	3	2.9%
Weakness	5	4.8%
<i>Left Blank</i>	19	18.3%
<i>Total</i>	104	100.0%

**Runs by Dispatch (EMD) Code**

<u>Description</u>	<u>#</u>	<u>%</u>
01A01 ABDOMINAL PAIN	15	14.4%
05A01 BACK PAIN/NON-injury related	3	2.9%
06C01 Respiratory Distress	5	4.8%
09B01b CARD ARREST/ traumatic	1	1.0%
09B01c DOA / NON-TRAUMATIC	1	1.0%
10A02 CHEST PAIN	1	1.0%
12A01 SEIZURE	1	1.0%
13C03 DIABETIC ISSUE	1	1.0%
17D04 FALL/ INJURY	4	3.8%
17D04J FALL/ NON-INJURY	2	1.9%
19C03 HEART PROB/ NOT CHEST PAIN	1	1.0%
20B01C COLD/CHANGE IN SKIN COLOR	1	1.0%
21A02 NOSEBLEED (INJURY or NON-INJURY	2	1.9%
21B03 LACERATION / HEMORRAGE	2	1.9%
25A01 BEHAVIORAL/ SUICIDAL	1	1.0%
25A01V BEHAVIORAL/ PSYCHIATRIC -GENERAL	5	4.8%
26D01 SICK PERSON	15	14.4%
29D01 MVC WITH INJURIES	1	1.0%
29D01A MVC UNKNOWN INJURIES	13	12.5%
30A02 GENERAL INJURY/ TRAUMA	4	3.8%
30B02 SPORTS RELATED INJURY/ TRAUMA	1	1.0%
31A01 UNCONSCIOUS / FAINTING	2	1.9%
32B02 UNK PROB/MEDICAL ALERT	8	7.7%
34 Lift Assist	7	6.7%
35 Standby Only	7	6.7%
<i>Left Blank</i>	0	0.0%
<i>Total</i>	104	100.0%

**Transport From (Category)**

	#	%
Home/Residence Facility	50	48.1%
Public Building	3	2.9%
Recreation/Sport	1	1.0%
Street/Hwy	1	1.0%
Jail	15	14.4%
Home/Residence - Apartment	5	4.8%
Res. Custodial Facility - Nursing Home	14	13.5%
Educational Ins. - Elementary School	6	5.8%
Educational Ins. - High School	1	1.0%
Private Commercial Establishment	2	1.9%
Facility - Health Care Provider Office	1	1.0%
Industrial Place - Factory	1	1.0%
<i>Total</i>	4	3.8%
	104	100.0%

**Transport From (Facility) (ePCR Data Only)**

	#	%
--Left Blank--	104	100.0%
<i>Total</i>	104	100.0%

**Transport To (Destination Facility) (ePCR Data Only)**

	#	%
Ashtabula County Med Center	42	40.4%
--Left Blank--	40	38.5%
UH - GENEVA MEDICAL CENTER	20	19.2%
UH - GEAUGA MEDICAL CENTER	2	1.9%
<i>Total</i>	104	100.0%

**Village of Jefferson  
Recreation Committee Meeting Minutes**

**Date:** March 4, 2026

**Meeting Time:** 4:36 PM

The meeting was called to order and roll call was taken.

**Members Present:**

- Councilperson Karen Roderick
- Councilperson Steve Febel

Katie reviewed the proposed 2026 program fees. The committee discussed rental fees for village halls. Katie explained that the rental fee for Gidden Hall is currently \$300.00–\$400.00. She stated that she believes the hall would be rented more frequently if the fee was brought in line with the other village hall rental rates.

The committee also reviewed other program fees. Katie proposed increasing the **Kindergarten Kickstart** program fee from \$110.00 to \$125.00.

Additional topics discussed included the Bright program, reviewing the Soccer and T-Ball programs, and exploring additional sports programming. The committee also discussed the possibility of installing a barcode reader for the weight room and providing cooling stations during the Fourth of July celebration.

**Motions:**

- A motion was made by Councilperson Steve Febel to lower the Gidden Hall rental fee to be consistent with the other hall rentals, setting the rates at **\$250.00 and \$300.00**.

The motion was seconded by Councilperson Karen Roderick.

**Motion carried.**

- A motion was made by Councilperson Steve Febel to increase the **Kindergarten Kickstart** program fee to **\$125.00**.

The motion was seconded by Councilperson Karen Roderick.

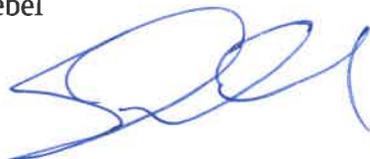
**Motion carried.**

A motion to adjourn was made by Councilperson Karen Roderick and seconded by Councilperson Steve Febel.

**Meeting adjourned at 5:42 PM.**

Respectfully submitted,

Councilperson Steve Febel



# Village of Jefferson, Ohio

## Committee Meeting Minutes Form

Committee Name: Rec  
Meeting Date: 3/4/20  
Meeting Time: 4:30  
Location: Rec'd Council meeting room

### 1. Call to Order

- Time: 4:30
- By: Steve Jahn

### 2. Public Comment

(If applicable)

- Speaker Name(s): \_\_\_\_\_
- Topic(s): \_\_\_\_\_

### 3. Agenda Items Discussed

Fee Structure  
Personnel  
Security

- 1) Bright Wheel - for Reads - # 397
  - 2) Talk in town - pre school.
  - 3) Gym membership - program -
  - 4) program for Parked
  - 5) Discour sports -
  - 6) Gym membership - pro rate.
- Door scanner

Soccer  
T-ball

### 4. Adjournment

- Time: 5:42 pm
- Motion by: Kear
- Seconded by: Steve

Minutes Prepared By: \_\_\_\_\_  
Date Submitted: \_\_\_\_\_  
Approved on: \_\_\_\_\_

## Fees as of 2026

	<u>Time frame</u>			
Preschool	Sept - May	3 year olds	\$ 95.00 per month	Due at the beginning of month
	Sept - May	4/5 year olds	\$ 130.00 per month	Due at the beginning of month
Dance	Sept - May		\$ 45.00 per session	Due at the beginning of a new session which varies
Karate	Sept - May		\$ 48.00 per month	Due at the beginning of month
Safety Town			\$ 25.00	
Summer trips	Once a week		Varies <i>35/60</i>	
Kindergarten kickstart			\$110 <i>125.00</i>	
Soccer	Seasonal		\$45	\$32 fee/\$13 shirt fund/free
T-ball	Seasonal		\$45	\$32 fee/\$13 shirt fund/free
Craft Show/Vendors			\$35	

*00 preschool*  
*125.00*  
*Review*

**Gym Membership**

**Standard**

Month

Monthly

\$ 25.00 per month

Due at the beginning of the month with proration rates

Pro-rate chart

WEEK 1	\$25.00	\$50.00
1ST - 7TH		
WEEK 2	\$18.75	\$43.75
8TH - 14TH		
WEEK 3	\$12.50	\$37.50
15TH - 21ST		
WEEK 4	\$6.25	\$31.25
22ND - 31ST		

Yearly

Yearly

\$200 per year

Dues vary per member

Day pass

Daily

\$ 5.00 daily

Rentals

JCRC Hall

	W/hold	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
Multi-Purpose Room Holds up to (260)	Wed	\$200.00	\$250.00	\$100.00	\$75.00	\$50.00	\$25.00
	Fri,S	\$250.00	\$300.00	\$100.00	\$150.00	\$75.00	\$50.00
Senior Center Holds up to (65)	W/hold	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
	Wed	\$50.00	\$75.00	\$75.00	\$20.00	\$15.00	\$10.00
Fri,S	\$75.00	\$100.00	\$75.00	\$40.00	\$25.00	\$10.00	
MPR & Senior Holds up to (325)	W/hold	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
	Wed	\$250.00	\$325.00	\$125.00	\$100.00	\$75.00	\$25.00
Fri,S	\$300.00	\$375.00	\$125.00	\$200.00	\$100.00	\$50.00	

Giddings Park Hall

	W/hold	Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
Holds up to (304)	Wed	\$300.00	\$375.00	\$125.00	\$150.00	\$100.00	\$75.00
	Fri,S	\$400.00	\$475.00	\$125.00	\$300.00	\$200.00	\$100.00

Park Rentals

\$25 non-refundable deposit

Village of Jefferson  
Committee Meeting

Committee: Recreation

March 4, 2020

Name (PLEASE PRINT)	Signature
Jen Skinner	Jen Skinner
Natie Sweeney	Natie Sweeney
Steve Scholt	Steve Scholt
Andria Manor	Andria Manor
Lisa Dickson	Lisa Dickson
Patricia A Fisher	Patricia A Fisher
Karen Rodrick	Karen Rodrick

## Clerk Treasurer

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**From:** Pat Bradek <plbradek@gmail.com>  
**Sent:** Wednesday, March 11, 2026 7:17 PM  
**To:** Clerk Treasurer  
**Subject:** B & L Committee minutes from 3/9/26

The meeting was called to order at 6:00 by Pat Bradek, committee chairperson.

Jason Fairchild reviewed the ordinance draft pertaining to solicitation for all present. After minimal discussion, the Committee voted to accept as written. It will be added to the agenda for the next Council meeting.

Food truck fees and related items were then discussed. Several food truck vendors were present and shared their experience in other municipalities; fees, limitations, allowable locations, etc.

Jason will bring some examples of ordinances from other municipalities to the next meeting on March 30, 2026 at 6:00.

Meeting was adjourned at 6:57.

Submitted by Pat Bradek, Committee Chair

BHL COMM.

### Village of Jefferson Council Meeting

#### Visitor Register (Please circulate among visitors)

We appreciate your attending!

3-9, 2025<sup>6</sup>

Name (PLEASE PRINT)	From	To Speak About...
PAT BRADEK		
Steve Tschal		
Nicholas C Belden		
Greg Crooks	Crooked Tacos	Food Trucks
Anita Stringfellow	Nita's farm fresh Cafe	"
Steven Selkman		"
Keith Stewart		
JUDY MALONEY		
Jason Fairchild		
Jen Skinner		
Andria Manor		
Michael Ferron	Blowers Smoke	Food Truck
Low Damore	Resident	
MIKEAL HODGIES	EVIE'S LUAV	FOOD TRUCK

## Meeting for Community Park Project

Called to order 6:30pm

Roll Call : Lon Damon and Karen Roderick

Others in attendance: See attached sign in sheet

Discussion regarding current bids and what projects they would cover. Bids were never sent out as individual projects, they were more for phases. Site work has never been sent for bid, which is crucial for continued improvement to the park. CDC will need to have site work complete in order to do their portion which includes the little houses.

It is suggested that council reject all current bids and bid out for site work only for the balance of the community project. Committee agrees and will take to council at tonight's meeting (3/2/2026).

Discussion regarding fundraising for this large project. The Village will need to come up with \$808,441.68. We are able to fundraise at this time since the CDC has done their part, so we need to come up with a plan to reach out to the community.

Motion to adjourn: Karen Roderick 2<sup>nd</sup> Lon Damon.

✓ KP  
✓ LD

### Village of Jefferson Committee Meeting

Committee: Finance

\_\_\_\_\_, 2025

Name (PLEASE PRINT)	Signature
Karen Roderick	K Roderick
Lon Damon	LD
Andra Manor	Andra Manor
Jen Skinner	Jen Skinner
Steven Sekanin	Sx Sek
Patricia G. Dushin	Clerk
RONI GUERIN	Roni Guerin
CHRIS MACKENSEN	Chris Mackensen
PAT BRADEK	Pat Bradek

**Revenue**

	Village Portion	Donations
101 General	34,000.00	
2025 Transfer to 310 from General	350,000.00	
2024 Gas Well Revenues	3,011.00	
2025 Gas Well Revenues	2,731.00	
2026 Gas Well Revenues		
2027 Gas Well Revenues		
224 Money	107,300.00	
2028 Transfer to 310 from General	200,000.00	150,000.00 DD for Restroom
2025 Misc Donations		170,000.00 Ash Crily Splash Pad
Misc Donations		6,750.00
Misc Donations		
Misc Donations		
<b>Total Revenue</b>	<b>697,942.00</b>	<b>326,750.00</b>
		<b>1,024,692.00</b>

**Expenses**

	Estimates	Actuals	Notes
Restroom PH 1	374,000.00		
RR PH 2	119,000.00		
Eng. Park Master Plan	34,000.00		Paid from General Fund
Engineering permits	86,700.00		
remove elect. Transformer	1,895.80		
site prep by street dept - demo	1,510.24		
turn around	3,282.64		dumpsters / stone/ pipe
2026 JCI	415,495.00		Paid from Capital Improvements (224)
JCI/AIL 1	124,280.00		held to be completed later ??
site improvements	385,000.00		
Splash Pad	357,000.00		
Concrete work	247,500.00		
Estimates	1,049,800.00		Latest rebid total (t.o.c.d)
Estimates			
<b>Total</b>	<b>1,833,133.68</b>		

optional future expansion  
 Signage  
 Décor / trash cans/benches / tables  
 Light poles  
 Treils

808,441.68 Monies Needed to complete this project

Year	General Fund Ending balances	Capital Improvements	219 Safety
2015	436,710.00	171,000.00	190,000.00
2016	671,182.00	209,000.00	234,000.00
2017	789,286.00	321,000.00	423,000.00
2018	858,038.00	235,000.00	422,000.00
2019	1,353,466.00	362,000.00	486,000.00
2020	1,288,994.00	289,000.00	409,000.00
2021	1,026,000.00	219,000.00	239,000.00
2022			
2023			
2024			
2025			
2026			
2027			
2028			
2029			

subjected by General Fund

MAR 0 2 2026

**Revenue**

	Village Portion	Donations
101 General	34,900.00	
2025 Transfer to 310 from General	350,000.00	
2024 Gas Well Revenues	3,011.00	
2025 Gas Well Revenues	2,731.00	
2026 Gas Well Revenues		
2027 Gas Well Revenues		
224 Money	107,300.00	
2026 Transfer to 310 from General	200,000.00 ✓	150,000.00 DD for Restroom ✓
2025 Misc Donations		170,000.00 Ash Crnty Splash Pad ✓
Misc Donations		6,750.00
Misc Donations		
Misc Donations		
<b>Total Revenue</b>	<b>807,942.00</b>	<b>326,750.00</b>
		<b>1,024,692.00</b>

**Expenses**

Eng. Park Master Plan	34,900.00	Paid from General Fund		
Engineering permits	95,700.00			
remove elect. Transformer	1,865.80			
site prep by street dept - demo	1,510.24			
turn around	3,282.64	dumpsters / stone/ pipe		
	107,300.00	Paid from Capital Improvements (224)		
Restroom PH 1	2025 JCI	374,000.00	415,495.00	
RR PH 2	JCI Alt 1	113,000.00	124,280.00	hold to be completed later ??
site improvements		385,000.00		
Splash Pad	Estimates	361,000.00		
Concrete work	Estimates	247,500.00	1,048,800.00	Latest rebid total (b,c,d)
			<b>1,833,133.68</b>	

808,441.68 Monies Needed to complete this project

224?

# Admin Report March 16, 2026

To: Mayor Sekanina  
 From: Andria Manor  
 Subject: Administrator's Report  
 Date: March 16, 2026

Members of Council  
 Village Administrator

Village Administrator's report for the period ending March 13, 2026

Projects update:

Project	Project #	Status	Vendor	Grant/Loan	Total Cost
<b>ACTIVE PROJECTS</b>					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000

## Street Department

- Staff is working on repairing curbs and potholes throughout the Village. All Christmas decorations are finally down and put away. The wheelchair bubbles are repaired by Wall Street.

## Zoning / Planning

- Building and Lands Meeting March 30, 2026, at 6PM to discuss food trucks.

## Recreation Department

- Nothing to report at this time.

## Wastewater Treatment Plant

- Congratulations to Josh Artman for successfully passing his Wastewater II Operator certification test.

## Other Items

- Continued review of village operations and departmental needs as we move into the spring season.

# Village Of Jefferson Net Allocation Report

Period Number: 5

Check Date: 03/06/2026

Payroll Period: 2026/03/06 BIWEEKLY 03/06/2026

Period Dates: 02/16/2026 to 03/01/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
<b>Direct Deposit (ACH file)</b>					
0000007873	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$634.34	\$465.00
0000007874	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$613.88	\$450.00
0000007875	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$994.88	\$729.29
0000007876	ADMF095	MANOR, ANDRIA RENE A	Direct Deposit [***188]	\$2,500.00	\$2,136.31
0000007877	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***699]	\$55.13	\$25.00
0000007878	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$858.04	\$389.10
0000007879	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***218]	\$110.26	\$50.00
0000007880	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$110.26	\$50.00
0000007881	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***372]	\$1,323.11	\$600.00
0000007882	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,444.44	\$1,156.99
0000007883	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***844]	\$374.53	\$300.00
0000007884	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,736.87	\$1,260.98
0000007885	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$34.44	\$25.00
0000007886	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$2,637.00	\$1,951.25
0000007887	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$3,056.00	\$2,311.44
0000007888	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$585.17	\$450.00
0000007889	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$1,951.18	\$1,500.46
0000007890	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,253.39	\$2,464.48
0000007891	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,339.92	\$1,847.19
0000007892	00103	SCHOR, JOSEPH GENE	Direct Deposit [***543]	\$2,598.04	\$2,098.73
0000007893	REC570	SWEENEY, KATIE L.	Direct Deposit [***850]	\$1,703.16	\$1,407.86
0000007894	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$756.00	\$716.91
0000007895	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$573.84	\$466.72
0000007896	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$828.25	\$754.51
0000007897	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$259.25	\$227.00
0000007898	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$323.30	\$283.02
0000007899	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$2,013.33	\$1,662.72
0000007900	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$2,652.23	\$1,964.98
0000007901	STRF290	BURR, BLAZE P.	Direct Deposit [***247]	\$2,269.28	\$1,840.24
0000007902	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$2,280.64	\$1,797.83
0000007903	STRF110	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$3,129.51	\$2,507.04
0000007904	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$2,102.03	\$1,656.10
0000007905	00116	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,347.80	\$1,875.05
0000007906	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$361.88	\$300.00
0000007907	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,388.28	\$1,979.88
0000007908	WASP096	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,376.77	\$1,777.58
0000007909	WASP096	MAYLISH, TYLER J.	Direct Deposit [***751]	\$334.27	\$250.00
<b>Direct Deposit (ACH file) Total:</b>				<b>\$53,910.70</b>	<b>\$41,728.66</b>
<b>Grand Total:</b>				<b>\$53,910.70</b>	<b>\$41,728.66</b>

# Village Of Jefferson Special Pay Analysis

Payroll Period: 2026/03/06 BIWEEKLY 03/06/2026

Emp Number	Name	Pay Code	Hours	Amount
POLP910	ABBOTT, MARIA ELENA	L- LONGEVITY		\$100.00
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	4	\$163.80
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	3	\$106.50
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	3	\$106.50
STRF360	BENTLEY, BRAD A.	CALLOUT OVERTIME	2	\$53.26
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME		\$10.17
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	6	\$221.04
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME		\$2.95
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME		\$1.47
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME		\$2.95
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	3	\$110.52
STRF300	BONCIMINO, ELLIOTT T.	CALLOUT OVERTIME	6	\$221.04
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	4	\$139.99
STRF290	BURR, BLAZE P.	O- OVERTIME		\$11.06
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$22.10
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	4	\$139.99
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$22.10
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	2	\$70.00
POLF910	CUMMINS, JEROMEY W.	HOLIDAY WORKED OVERTIME	8	\$306.48
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	8	\$287.32
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	2	\$59.59
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	3	\$119.20
STRF350	DEAN, RICHARD LEE	CALLOUT OVERTIME	3	\$119.20
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	13	\$506.54
POLF920	DYE, WILLIAM DAVID	HOLIDAY WORKED OVERTIME	12	\$478.62
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$1.67
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$8.35
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$6.68
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	5	\$238.03
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	5	\$238.03
STRF110	HITCHCOCK, WILLIAM D.	CALLOUT OVERTIME	3	\$119.01
POLF360	LACHEY, GREGORY F.	O- OVERTIME	3	\$123.39
WASF010	LICATE, GARY H.	O- OVERTIME	1	\$45.36
WASF096	MAYLISH, TYLER J.	O- OVERTIME	2	\$81.90
WASF096	MAYLISH, TYLER J.	CALLOUT OVERTIME	6	\$245.70
WASF096	MAYLISH, TYLER J.	HOLIDAY WORKED OVERTIME	3	\$102.38
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	3	\$120.58
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	2	\$60.30
STRF240	NORRIS, JON W.	CALLOUT OVERTIME	3	\$120.58
POLF890	SCHOR, JOSEPH GENE	HOLIDAY WORKED OVERTIME	12	\$493.56
POLF890	SCHOR, JOSEPH GENE	O- OVERTIME	1	\$20.56
RECF570	SWEENEY, KATIE L.	O- OVERTIME		\$6.36
Grand Total:			138	\$5,414.83

**ORDINANCE NO. 2026-O-\_\_\_3416\_\_\_**

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE WARRANTY DEED TO SELL AND TRANSFER THE REAL PROPERTY LOCATED AT 55 WEST WALNUT STREET AND OTHERWISE IDENTIFIED AS PERMANENT PARCEL NUMBER 26-019-00-107-00 TO THE ASHTABULA COUNTY BOARD OF COUNTY COMMISSIONERS**

**WHEREAS**, the Council of the Village of Jefferson has determined that the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson is no longer needed for any municipal purpose;

**WHEREAS**, the Council of the Village of Jefferson has determined that it desires to sell the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson; and

**WHEREAS**, the Council of the Village of Jefferson desires to sell the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson to the Ashtabula County Board of County Commissioners.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:**

**Section 1:** The Council of the Village of Jefferson hereby authorizes the Mayor to execute the Warranty Deed selling and transferring the real property located at 55 West Walnut Street and otherwise identified as Permanent Parcel Number 26-019-00-107-00 owned by the Village of Jefferson to the Ashtabula County Board of County Commissioners for the purchase price of Twenty Six Thousand Five Hundred Six and 00/100 Dollars (\$26,506.00) pursuant to R.C. §§ 721.01, 721.03 and 721.29 which requires approval of same by a two-thirds vote of the Council of the Village of Jefferson.

**Section 2:** It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Ordinance were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3:** This Ordinance shall take effect and be in full force at the earliest period allowed by law.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2026.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
Steven M. Sekanina  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor



## Prosecutor April R. Grabman

25 WEST JEFFERSON STREET  
JEFFERSON, OHIO 44047

Main Office: (440)576-3584  
Children Services Division: (440)998-1811  
Tax Division: (440)576-3733  
Victims of Crime Assistance: (440)576-3223



### WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, that THE VILLAGE OF JEFFERSON, a local government entity organized and existing under the laws of the State of Ohio, the Grantor, for and in consideration of twenty-six thousand five hundred and six dollars and 00/100 (\$26,506) received to its full satisfaction of

The Ashtabula County Board of County Commissioners,

Grantee, whose TAX MAILING ADDRESS is 25 West Jefferson Street, Jefferson, OH 44047, does GRANT, BARGAIN, SELL, AND CONVEY unto the said Grantee, its successors and assigns, the following described real estate:

SEE Exhibit A, attached hereto and incorporated by reference.

Known as 55 West Walnut Street, Jefferson, Ohio 44047

Permanent Parcel Number: 26-019-00-107-00

TO HAVE AND TO HOLD the above granted and bargained premises, with all appurtenances belonging thereto, unto the said Grantee, its successors and assigns, forever.

And said Grantor, for itself and its successors, hereby covenant with said Grantee, its successors and assigns, that at and until the ensealing of these presents, Grantor is well seized of the above described premises, as a good and indefeasible estate in Fee Simple, and has good right to bargain and sell the same in manner and form as above written, and that the same are free from all encumbrances whatsoever except any taxes and assessments which will be prorated to the day of transfer, and therefore and except any easements, covenants, restrictions of record, and zoning ordinances, if any, and that Grantor will Warrant and Defend said premises, with the appurtenances thereunto belonging, to the said Grantee, its successors and assigns, against all lawful claims and demands whatsoever.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

THE VILLAGE OF JEFFERSON

\_\_\_\_\_

STATE OF OHIO )

ASHTABULA COUNTY ) ss.

BEFORE me, a Notary Public in and for said state, personally appeared the above named \_\_\_\_\_, \_\_\_\_\_ of THE VILLAGE OF JEFFERSON, a local government entity, who acknowledged and did sign the foregoing instrument and that the same is his/her free act and deed and the free act and deed of THE VILAGE OF JEFFERSON, this \_\_\_\_\_ day of \_\_\_\_\_, 2026, who under penalty of perjury in violation of Section 2921.11 of the Revised Code, represented to me to be said person.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my notarial seal on the day and year last aforesaid.

\_\_\_\_\_

Notary Public

My Commission expires: \_\_\_\_\_

*This instrument was prepared by Ashtabula County Assistant Prosecutor Earl F. Stoll, Esq.*

**ORDINANCE NO. 2026-O-\_\_3417\_\_**

**AN ORDINANCE AMENDING THE “DISTRICT MAP” OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, OHIO AS INCORPORATED INTO THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO AT SECTION 1242.02 IN ORDER TO REZONE ONE PARCEL OF PROPERTY CURRENTLY DESIGNATED AS R-1-SINGLE-FAMILY RESIDENTIAL TO INDUSTRIAL AND DESIGNATE SAME ON THE “DISTRICT MAP”**

**WHEREAS**, Council has been advised that the Planning Commission for the Village of Jefferson has recommended the amendment of the “District Map” as incorporated into the Code of Ordinances of the Village of Jefferson, Ohio at Section 1242.02 to rezone one parcel of property that is currently designated as R-1-Single-Family Residential to I-Industrial and to designate same on the “District Map”:

**WHEREAS**, after public hearing and due consideration by this Council, Council desires to make said “District Map” amendment as approved by the Planning Commission of the Village of Jefferson:

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:**

**Section 1.** The “District Map” as created by Section 1242.02 of the Code of Ordinances of the Village of Jefferson, Ohio, be, and same is hereby amended to rezone the property identified as Permanent Parcel Number 26-022-00-143-00 in the Ashtabula County Auditor’s Office which is currently designated as R-1-Single-Family Residential to I-Industrial and designate same on the “District Map”.

**Section 2.** That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**Section 3.** That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**WHEREFORE**, this Ordinance shall take effect at the earliest date allowed by law.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2026.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

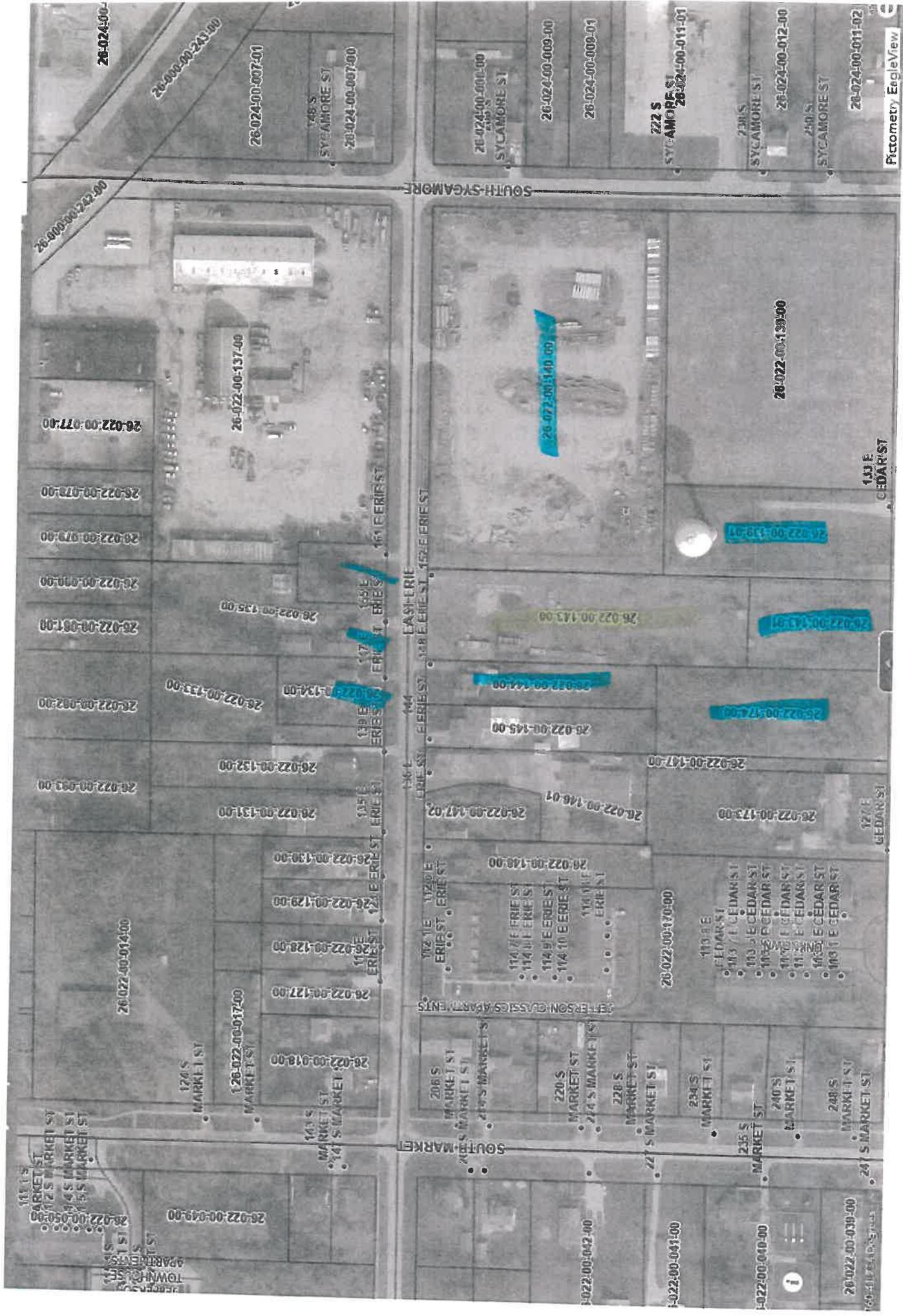
\_\_\_\_\_  
Steven M. Sekanina  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor



26-024-00-000-00

26-000-00-243-00

26-024-00-007-01

148 S SYCAMORE ST

26-024-00-007-00

26-024-00-000-00 SYCAMORE ST

26-024-00-000-00

26-024-00-000-01

222 S SYCAMORE ST

26-024-00-011-01

238 S SYCAMORE ST

26-024-00-012-00

248 S SYCAMORE ST

26-024-00-011-02

26-000-00-242-00

SOUTH SYCAMORE

26-022-00-077-00

26-022-00-078-00

26-022-00-079-00

26-022-00-080-00

26-022-00-081-00

26-022-00-082-00

26-022-00-093-00

26-022-00-137-00

26-022-00-135-00

26-022-00-133-00

26-022-00-132-00

26-022-00-131-00

26-022-00-130-00

26-022-00-129-00

26-022-00-128-00

26-022-00-127-00

26-022-00-018-00

26-022-00-014-00

126 S MARKET ST

143 S MARKET ST

141 S MARKET ST

SOUTH MARKET

208 S MARKET ST

206 S MARKET ST

219 S MARKET ST

220 S MARKET ST

214 S MARKET ST

228 S MARKET ST

227 S MARKET ST

234 S MARKET ST

235 S MARKET ST

240 S MARKET ST

248 S MARKET ST

241 S MARKET ST

EAST ERIE

144 ERIE ST

142 ERIE ST

140 ERIE ST

138 ERIE ST

136 ERIE ST

134 ERIE ST

132 ERIE ST

130 ERIE ST

128 ERIE ST

126 ERIE ST

112 E ERIE ST

110 E ERIE ST

114 E ERIE ST

114 E ERIE ST

114 E ERIE ST

114 E ERIE ST

110 E ERIE ST

20-022-00-170-00

110 E CEDAR ST

103 E CEDAR ST

26-022-00-148-00

26-022-00-147-02

26-022-00-146-01

26-022-00-145-00

26-022-00-144-00

26-022-00-143-91

26-022-00-174-00

26-022-00-173-00

26-022-00-147-00

26-022-00-143-91

26-022-00-139-00

26-022-00-140-00

26-022-00-141-00

26-022-00-142-00

133 E CEDAR ST

127 E CEDAR ST

26-022-00-039-00

26-022-00-040-00

26-022-00-041-00

26-022-00-042-00

26-022-00-043-00

26-022-00-044-00

26-022-00-045-00

26-022-00-046-00

26-022-00-047-00

26-022-00-048-00

26-022-00-049-00

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26-022-00-057-00

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26-022-00-061-00

26-022-00-062-00

26-022-00-063-00

26-022-00-064-00

26-022-00-065-00

26-022-00-066-00

26-022-00-067-00

26-022-00-068-00

26-022-00-069-00

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26-022-00-071-00

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**ORDINANCE NO. 2026-O-\_\_\_\_3418\_\_**

**AN ORDINANCE AMENDING CHAPTER 848 OF THE CODE OF  
ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO  
PERTAINING TO PEDDLERS, SOLICITORS AND VENDORS**

**WHEREAS**, Council has been advised of the need to provide for the amendment of Chapter 848 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to peddlers, solicitors and vendors;

**WHEREAS**, Chapter 848 presently reads as follows:

**§ 848.01 UNINVITED PEDDLING AND SOLICITING PROHIBITED.**

- (a) The practice of going in and upon private residences in the village by solicitors of magazine subscriptions or other items of merchandise, peddlers, hawkers, itinerant merchants or transient vendors of merchandise or services, not having been requested or invited to do so by the owner or occupant of such private residences, for the purpose of soliciting orders for magazine subscriptions or for the sale of goods, wares and merchandise and/or disposing of, peddling or hawking the same, is hereby declared to be a nuisance and is prohibited.
- (b) This section shall not prohibit the owner of any product of his own raising, or the manufacturer of any article manufactured by him, from selling by himself any such article or product.
- (c) This section shall not prohibit persons from using door to door solicitations for the distribution of religious literature.

**§ 848.99 PENALTY.**

Whoever violates or fails to comply with any of the provisions of this chapter is guilty of a minor misdemeanor and shall be fined not more than \$100 for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

**WHEREAS**, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 848 of the Code of Ordinances of the Village of Jefferson, Ohio.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL  
OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:**

**Section 1.** That Chapter 848 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

## 848.01 DEFINITIONS.

As used in this Chapter:

- (a) **"Canvasser"** means any person traveling from residence to residence within the Village, without having a previous appointment to visit the residence or residences visited, for the purpose of disseminating any lawful message, either with or without soliciting funds or donations.
- (b) **"Chief of Police"** includes the appropriate designee of the Chief of Police.
- (c) **"Peddler"** means any person traveling, by foot, automobile, truck or other type of conveyance, from place to place, door to door, or street to street, without having a previous appointment to visit the residence or residences visited, for the purpose of soliciting or taking or attempting to take orders for profit by the sale of goods, wares and merchandise or personal property of any nature whatsoever, for immediate or future delivery or for services to be furnished or performed in the future. However, under this Chapter, any person engaging in such activities for a legitimate not-for-profit organization shall not be defined as a "Peddler" but shall instead be deemed to be a "Canvasser."
- (d) **"Solicitor"** means any person who obtains or seeks to obtain funds for any cause whatsoever by traveling door to door either by foot, automobile, truck or any other type of conveyance upon private residences, including any residence, house, apartment or other dwelling, within the Village.

## 848.02 PERMIT REQUIRED, EXCEPTIONS.

- (a) No Peddler may peddle within the Village without holding a valid permit issued by the Chief of Police and/or Village Administrator. A separate permit shall be obtained for every Peddler, agent or employee peddling within the Village.
- (b) The following individuals shall not be required to obtain a permit:
  - (1) Children under the age of eighteen (18) years.
  - (2) Newspaper carriers seeking customers for a newspaper which he or she regularly delivers or intends to regularly deliver;
  - (3) This section shall not prohibit people from using door to door solicitations for the distribution of religious literature; and
  - (4) Canvassers as defined above.
- (b) Individuals who are not required to obtain a permit under this Chapter are encouraged to advise the Police Department and Village Hall that they will be going door-to-door in the

Village in case members of the public seek information from the Police Department or Village Hall about whether the Village is aware that such activity is occurring and about whether such activity complies with the limitations of this Chapter.

#### **848.03 APPLICATIONS FOR PERMIT.**

(a) Each applicant for a Peddler's permit shall furnish the Chief of Police and/or Village Administrator with the following information on forms provided by the Village:

(1) Name, age and physical description of applicant; date of birth, social security number and a copy of the applicant's driver's license.

(2) Complete permanent and local address of applicant.

(3) Name and address of the person, firm, corporation or association for whom the solicitation is presently being made and any other person, firm, corporation or association for whom the applicant has solicited during the past three (3) years.

(4) A description of the nature of the business and the goods, services or wares to be sold sufficiently to identify the subject matter of the peddling in which the applicant intends to engage.

(5) The proposed dates and times of the peddling and the routes to be followed in conducting same.

(6) Whether the applicant or business has ever been denied a permit to peddle or solicit or had such permit revoked, including the time and place of such denial or revocation and the reasons given; therefore, and

(7) Whether the applicant has ever been convicted of a felony violation; a misdemeanor violation involving moral turpitude; or an "offense of violence" as defined by Section 2901.01 of the Ohio Revised Code. In the event of such conviction(s), the applicant shall state the dates and jurisdictions of all such conviction(s).

(b) A nonrefundable fee in the amount of fifty dollars (\$50.00) shall be submitted with each application provided herein.

#### **848.04 ISSUANCE OF PERMIT; DURATION.**

(a) The Chief of Police and/or Village Administrator shall issue a permit to the applicant unless it is determined:

(1) The applicant has made a false, misleading or deceptive statement in providing the information required under Section 848.03; or

(2) The applicant has been convicted of a felony violation, a misdemeanor violation

involving false statements, dishonesty, theft, moral turpitude, or an "offense of violence" as defined by Section 2901.01 of the Ohio Revised Code during the past five (5) years.

(b) Such a permit shall be valid through December 31 of the year in which the permit was issued.

#### **848.05 RESTRICTIONS.**

- (a) The permitted hours of solicitation are between 9:00 a.m. and 6:00 p.m., Monday through Saturday.
- (b) No solicitation shall occur at any residence where a "No Soliciting" sign is displayed or where the residence is listed on the Village's "Do Not Knock" registry for peddlers and canvassers, or any similar registry designated as the official registry for the Village by the Village Council.
- (c) No person shall peddle or canvass on Sunday or on any federally observed holiday.
- (d) No person shall peddle or canvass without wearing a uniform, shirt and/or jacket with the identification of the person, firm, corporation or association for whom the solicitation is presently being made prominently displayed on that uniform, shirt and/or jacket.
- (e) No Peddler or Canvasser shall enter or attempt to enter the house or apartment of any resident in the Village without an express invitation from the occupant of that house or apartment.
- (f) No Peddler shall engage in or transact any type of business or solicitation other than that specified on the Peddler's permit application as filed with the Village.
- (g) No permit issued hereunder shall be assigned or transferred to any other person.
- (h) No person issued a permit pursuant to this Chapter shall have any exclusive right to any location in the public streets or sidewalks, nor shall the person be permitted a stationary location, nor shall the person be permitted to operate in any congested area where peddling operations impede or inconvenience the public, nor shall peddling or business of any type be conducted directly from a motor vehicle.

#### **848.06 APPEAL PROCEDURE.**

- (a) In the event an application for a permit is not approved, or in the event any permit issued pursuant to the provisions of this Chapter is revoked, written notice shall be given to the applicant or permit holder by personal service or by certified mail.
- (b) The applicant or permit holder shall have ten (10) days after the receipt of such notice to appeal such refusal or revocation. Such appeal shall be perfected by filing a notice of the appeal with the Mayor; thereupon, the applicant shall have not less than ten (10) days' notice of the date and place of the hearing.

- (c) The Mayor shall have the power, after such hearing, to either affirm or overrule the decision of the Chief of Police and/or Village Administrator. The Mayor shall cause notice of the decision to be transmitted to the applicant or permit holder by certified mail within thirty (30) days of the date of hearing. Failure of the applicant or permit holder to receive the certified mail shall not affect the validity of the decision. Thereafter, any further appeal may be made in accordance with Ohio law.

#### **848.07 TRESSPASSING IN VIOLATION OF POSTED SIGNS**

- (a) No peddler or canvasser shall knock at the door or ring the bell of any place of business or residence in the Village upon which is displayed at the entrance a notice which reads "No Soliciting" or "No Peddlers or Canvassers Allowed" or "Do Not Knock", or which otherwise clearly purports to prohibit peddlers or canvassers on the premises unless such peddler or canvasser is or has been affirmatively invited upon the premises by the owner, lessee or occupant thereof.
- (b) Such notice shall be no less than three (3) inches by four (4) inches nor more than one square foot in total surface area.
- (c) The non-solicitation notice provided for by this section shall be exempt from any requirements of the Zoning Code.

#### **848.08 RESIDENT PROHIBITION BY NOTICE.**

- (a) The Chief of Police and/or Village Administrator shall establish a "Do Not Knock Registry" for Peddlers and Canvassers.
- (b) If requested by the Village, and for as long as the Northeast Ohio Public Energy Council ("NOPEC") shall agree to do so, NOPEC shall establish and maintain for the Village a "Do Not Knock Registry" ("Registry") and is authorized to contact individuals on the Registry to distribute "Do Not Knock" stickers to them and to update the Registry annually at no cost to the Village or the individuals.
- (c) The decision of whether to place a residence, house, apartment or other dwelling on the "Do Not Knock Registry" shall be solely that of the lawful owner, possessor and/or occupant thereof.
- (d) Any person in lawful possession and occupancy of any residence, house, apartment or other dwelling in the Village may request NOPEC to place and maintain his or her residence, house, apartment or other dwelling on the "Do Not Knock Registry" by submitting a request on form(s) supplied by the Village, or by submitting a request online to [www.blocktheknock.com](http://www.blocktheknock.com), which shall contain the following information:
  - (1) The name and signature of the person completing the form(s), unless the submission is done electronically.

- (2) The complete address of the residence, house, apartment or other dwelling to be placed on the Do Not Knock Registry.
  - (3) A valid email address of the person completing the form(s);
  - (4) The Date the form was completed; and
  - (5) A statement that "No Solicitors or Peddlers" shall call at this address or words of similar import.
- (e) A residence, house, apartment or other dwelling, after being lawfully placed on the "Do Not Knock Registry," shall remain on said registry until the earliest of any of the following:
- (1) The Village or NOPEC receives notice of removal pursuant to subsection (e) hereof; or
  - (2) The Village or NOPEC receives formal notice that the person who submitted the form pursuant to subsection (c) hereof is not or is no longer a lawful possessor and occupant of the premises.
- (f) Any person in lawful possession and occupancy of any residence, house, apartment or other dwelling may request the Village or NOPEC to remove his or her residence, house, apartment or other dwelling from the "Do Not Knock Registry" by submitting a "Notice of Removal" form(s) supplied by the Chief of Police and/or Village Administrator, or by submitting a request online at [www.blocktheknock.com](http://www.blocktheknock.com) which shall contain the following information:
- (1) The name and signature of the person completing the form.
  - (2) The complete address of the residence, house, apartment or other dwelling to be removed from the registry.
  - (3) The date the form was completed; and
  - (4) A statement that the residence be removed from the "Do Not Knock Registry."
- (g) A copy of the "Do Not Knock Registry" shall be made available for public inspection at all times during normal business hours at the office of the Chief of Police and/or Village Administrator and shall be given to every person who applies for a permit pursuant to Section 848.03 or registers as a solicitor or peddler pursuant to that section.

#### **848.99 PENALTY.**

Whoever violates any provision of this Chapter shall be guilty of a minor misdemeanor and shall be fined not more than \$150 for each offense. A separate offense shall be deemed committed each day during or on which a violation or non-compliance occurs or continues.

**Section 2.** That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**Section 3.** That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**WHEREFORE,** this Ordinance shall take effect and be in force from and immediately upon its passage.

Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_ Yeas \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
Steven M. Sekanina  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor

# Jefferson Village

**Andria Manor**  
Village Administrator



27 East Jefferson St.  
Jefferson, Ohio 44047  
Telephone (440) 576-3946  
Fax (440) 576-5548  
Email: [Administrator@jeffersonohio.us](mailto:Administrator@jeffersonohio.us)

## **PEDDLER'S PERMIT APPLICATION** (Ordinance 848.03)

**Instructions:** Please complete all sections of this form in full. Incomplete applications will not be processed. A **non-refundable \$50.00 fee** must be submitted with this application.

### **Applicant Information**

- **Full Name:** \_\_\_\_\_
- **Date of Birth:** \_\_\_\_\_
- **Age:** \_\_\_\_\_
- **Social Security Number:** \_\_\_\_\_
- **Physical Description (Height, Weight, Hair, Eyes, Distinguishing Marks):**

\_\_\_\_\_

### **Address Information**

- **Permanent Address:**
- \_\_\_\_\_
- \_\_\_\_\_
- **Local Address (if different):**
- \_\_\_\_\_
- \_\_\_\_\_

### **Business / Solicitation Information**

- **Name of Company, Firm, Corporation, or Association Represented:**
- \_\_\_\_\_
- **Business Address:** \_\_\_\_\_
  - **List of all organizations for whom applicant has solicited in the past 3 years:**

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## Nature of Business

- **Description of goods, services, or wares to be sold (be specific):**

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## Proposed Peddling Details

- **Proposed Dates of Activity:** \_\_\_\_\_
- **Proposed Times of Activity:** \_\_\_\_\_
- **Proposed Routes/Areas:** \_\_\_\_\_

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## Permit History

- **Has applicant or business ever been denied or had a peddling/solicitation permit and/or license revoked?**
  - Yes     No
  - If yes, provide details (time, place, and reasons):

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## Criminal History

- **Has applicant ever been convicted of any of the following:**
  - Felony     Yes     No
  - Misdemeanor involving moral turpitude     Yes     No
  - "Offense of Violence" as defined in ORC 2901.01     Yes     No
  - If yes, provide dates and jurisdictions of all convictions:

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## Restrictions (Ordinance 848.05)

All permit holders are required to comply with the following restrictions:

1. Permitted solicitation hours are **9:00 a.m. – 6:00 p.m.**

2. No solicitation may occur at any residence displaying a “**No Soliciting**” sign or listed on the Village’s official “**Do Not Knock**” registry.
3. No solicitation is permitted on **Sundays or any federal observed holidays**.
4. No Peddler/Canvasser may enter or attempt to enter a residence without **express invitation**.
5. Peddlers may only engage in the business **specified on this application**.
6. Permits are **non-transferable**.
7. No exclusive right to any location is granted; **stationary or motor vehicle-based peddling is prohibited**, and solicitation may not impede or inconvenience the public.

**Certification**

I, the undersigned applicant, hereby certify that all information provided on this application is true and complete to the best of my knowledge. I further certify that I have read and understand the above restrictions and agree to comply fully with them. I understand that providing false or misleading information may result in denial or revocation of this permit.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office Use Only**

- **Application Received By:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **Fee Paid (\$50 Nonrefundable):**  Yes  No **Receipt #:** \_\_\_\_\_
- **Background Check Completed:**  Yes  No
- **Approved / Denied By:** \_\_\_\_\_ **Date:** \_\_\_\_\_
- **License Number Issued:** \_\_\_\_\_

## Fees as of 2026

	<u>Time frame</u>				
Preschool	Sept - May	3 year olds	\$	95.00	per month
					Due at the beginning of month
Dance	Sept - May	4/5 year olds	\$	130.00	per month
					Due at the beginning of month
Karate	Sept - May		\$	45.00	per session
					Due at the beginning of a new session which varies
Safety Town	Sept - May		\$	48.00	per month
					Due at the beginning of month
Summer trips	Once a week		\$	25.00	
Kindergarten kickstart					
					Varies
Soccer	Seasonal			\$125	
				\$45	\$32 fee/\$13 shirt fund/fee
T-ball	Seasonal			\$45	
				\$35	\$32 fee/\$13 shirt fund/fee
Craft Show/Vendors				\$35	

**Gym Membership**

**Standard**  
Month

Monthly

\$ 25.00 per month

Due at the beginning of the month with proration rates

Pro-rate chart

<b>WEEK 1</b> <b>1ST - 7TH</b>	\$25.00	\$50.00
<b>WEEK 2</b> <b>8TH-14TH</b>	\$18.75	\$43.75
<b>WEEK 3</b> <b>15TH-21ST</b>	\$12.50	\$37.50
<b>WEEK 4</b> <b>22ND-31ST</b>	\$6.25	\$31.25

Yearly

Yearly

\$200 per year

Dues vary per member

Day pass

Daily

\$ 5.00 daily

**Gym Membership Continued**  
**Student/Military/Corporate**

Month Monthly \$ 15.00 per month Due at the beginning of the month with proration rates

Pro-rate chart

<b>WEEK 1</b>		
<b>1ST - 7TH</b>	\$15.00	\$30.00
<b>WEEK 2</b>		
<b>8TH-14TH</b>	\$11.25	\$26.25
<b>WEEK 3</b>		
<b>15TH-21ST</b>	\$7.50	\$22.50
<b>WEEK 4</b>		
<b>22ND-31ST</b>	\$3.75	\$18.75

Yearly Yearly \$120 per year Due at the beginning of the month with proration rates

**Safety or Employees of the Village**

Monthly Monthly \$ 5.00 per month Due at the beginning of the month

Yearly Yearly \$ 60.00

Rentals

JCRC Hall

	Wh/Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
Multi-Purpose Room	Wed \$200.00	\$250.00	\$100.00	\$75.00	\$50.00	\$25.00
Holds up to (260)	Fri, \$250.00	\$300.00	\$100.00	\$150.00	\$75.00	\$50.00
	Wh/Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
Senior Center	Wed \$50.00	\$75.00	\$75.00	\$20.00	\$15.00	\$10.00
Holds up to (65)	Fri, \$75.00	\$100.00	\$75.00	\$40.00	\$25.00	\$10.00
	Wh/Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
MPR & Senior	Wed \$250.00	\$325.00	\$125.00	\$100.00	\$75.00	\$25.00
Holds up to (325)	Fri, \$300.00	\$375.00	\$125.00	\$200.00	\$100.00	\$50.00

Giddings Park Hall

	Wh/Resident	Non Resident	Deposit	Civic Fund Raiser	Civic Non	Deposit
	Wed \$250.00	\$325.00	\$125.00	\$100.00	\$75.00	\$25.00
Holds up to (304)	Fri, \$300.00	\$375.00	\$125.00	\$200.00	\$100.00	\$50.00

Park Rentals

\$25 non-refundable deposit

**ORDINANCE NO. 2026-O-\_\_\_3415\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 1030.15 OF THE CODE OF ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO PERTAINING TO THE DISTRIBUTION OF COLLECTION FEES**

**WHEREAS**, Council has been advised of the need to provide for the amendment of Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees:

**WHEREAS**, Chapter 1030.15 presently reads as follows:

**§ 1030.15 DISTRIBUTION OF COLLECTION FEES.**

(a) Fifty percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Fifty percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

(b) Fifty percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Fifty percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

**WHEREAS**, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:**

**Section 1.** That Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

**§ 1030.15 DISTRIBUTION OF COLLECTION FEES.**

(a) Twenty-five percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-five percent of the sewer collection fees paid by users who are within the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

(b) Twenty-five percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Sewer Improvement Fund #509. Seventy-five percent of the sewer collection fees paid by users located outside of the boundaries of the village shall be paid into the Wastewater Treatment Fund #520.

**Section 2.** That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

**Section 3.** That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**WHEREFORE,** this Ordinance shall take effect on January 1, 2027.

**Passed by Council on the \_\_\_\_\_ day of \_\_\_\_\_ 2026.**

\_\_\_\_\_ Yeas      \_\_\_\_\_ Nays

**AUTHENTICATION:**

\_\_\_\_\_  
Patricia A. Fisher  
Clerk/Treasurer of Council

\_\_\_\_\_  
Steven M. Sekanina  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
Jason L. Fairchild, Esq.  
Village Solicitor

# Memo

**To:** Members of Council  
**CC:** Mayor Sekanina  
**From:** Andria Manor, Village Administrator  
**Date:** March 16, 2026  
**Subject:** Promotion

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Members of Council,

I interviewed **Joshua Artman** and have offered him the position of **Wastewater II Operator**. Mr. Artman successfully passed his Wastewater II certification exam on **March 5, 2026**.

Due to his prior experience with the Village, he will begin at **Step 1 with a pay rate of \$28.35 per hour**. His **effective start date will be March 16, 2026**, pending confirmation from Council.

Please let me know if you have any questions or require additional information.

Best Regards,



**Andria Manor**  
Village Administrator

Cc: oakdaleunioncemetery@gmail <oakdaleunioncemetery@gmail>

Subject: Jason Ashba; Oakdale Cemetery Trustee

You don't often get email from [jason.ashba@outlook.com](mailto:jason.ashba@outlook.com). [Learn why this is important](#)

Good afternoon, Mayor Sekanina;

My name is Jason Ashba and I am one of the Oakdale Cemetery trustees. My position is an appointed role by the mayor, whom I was appointed by 2 years ago. I am writing you to formally submit my request of resignation effective the second Tuesday of April 7th 2026 from the appointed role I hold. I have greatly enjoyed serving the cemetery and village the past two years. The other two elected trustees; John and Karen are very dedicated and wonderful people along with Katrina, our finance part of the team and CJ, our sexton. I can't say enough good things about these folks and the positive impacts they have on the sustainability of Oakdale Cemetery! The village of Jefferson is blessed beyond measure to have such a wonderful team over there serving this great community. My reasons for this request to roll off have nothing to do with anything related to my time in service or the team. My appointed role has no term limit and with my full-time job schedule and family commitments I felt like it was time to open this opportunity to the next willing village citizen to be appointed by you. Out of respect to the other two trustees, I called them both in advance to sending you this email to make them aware of my decision. I am also committed to helping them and you in way needed during the transition over the next month. Please let me know if there is anything you need from me. I am always available by phone. I hope you have a great afternoon, Sir!

Respectfully,

Jason D. Ashba

216-214-5793

## Clerk Treasurer

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**From:** Clerk Treasurer  
**Sent:** Tuesday, March 10, 2026 10:06 AM  
**To:** Steve Sekanina  
**Cc:** Karen Roderick  
**Subject:** RE: Jason Ashba; Oakdale Cemetery Trustee

Steve,

I will put it on the agenda

Kind Regards,

Patricia A. Fisher  
**Clerk Treasurer/ Tax Administrator**  
**Village of Jefferson**  
Office 440-576-3944  
Cell 440-813-1534

**From:** Steve Sekanina <[sekanina.steve@jeffersonohio.us](mailto:sekanina.steve@jeffersonohio.us)>  
**Sent:** Monday, March 9, 2026 10:33 PM  
**To:** Clerk Treasurer <[clerktreasurer@jeffersonohio.us](mailto:clerktreasurer@jeffersonohio.us)>  
**Cc:** Karen Roderick <[karenroderick@jeffersonohio.us](mailto:karenroderick@jeffersonohio.us)>  
**Subject:** Fw: Jason Ashba; Oakdale Cemetery Trustee

Patty,

Please see below. I believe this will need to be included in the next council packet at least as an FYI even though they are not a village employee.

Thank you.

Steven Sekanina  
Mayor, Village of Jefferson Ohio  
440 661 8419  
[sekanina.steve@jeffersonohio.us](mailto:sekanina.steve@jeffersonohio.us)

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**From:** Jason Ashba <[jason.ashba@outlook.com](mailto:jason.ashba@outlook.com)>  
**Sent:** Monday, March 9, 2026 4:36 PM  
**To:** Steve Sekanina <[sekanina.steve@jeffersonohio.us](mailto:sekanina.steve@jeffersonohio.us)>