



Jefferson Village Administrator Hiring Committee Meeting Minutes, November, 24 2025

Agenda is Interviews for the open Village Administrator Position

Meeting called to order at 6:00 Steven Sekanina, Mayor; Chris Mackensen Chief Administrator, Also, present Katy White -Dreier, Committee Member, and Kevin Orvos Committee member. Full attendee sign in sheet provided after the meeting notes included in this submission.

Roll call:

Sekanina, White-Dreier, Orvos, Mackensen present.

Mayor Sekanina stated that we are here today to interview two candidates for the position of Village Administrator.

Motion by Mayor Sekanina to exit regular session and enter executive session to discuss employment possibilities of candidates for the position of Village Administrator with potential action to follow.

Second by: Orvos

Roll Call All in favor: All yea

Motion by Sekanina to go out of executive session at 8:10PM

Second =by Orvos

Roll Call All in favor: All Yea

Motion by Sekanina to go back into regular session at 8:11PM.

Second by: Dreier

Roll Call All In favor: All yea

Mayor Sekanina stated that Committee has reached agreement to extend an offer to a candidate and will be working with the administration to move forward with an offer.

Mayor stated there is no public comment as nobody from the public was present.

Motion to adjourn. Drier

Meeting adjourned at 8:11PM.

**Jefferson Village Hiring Committee Meeting Sign in sheet
11/24/25**

1. Kathy Dreier

2. J. Sae

3. St m Sae

4. Ken O's

5. Jim Skinner

6. Ch Mackison

7. Pam Ceevan

8. Andrea n Maner

9. _____

10. _____