

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Curtis Cecil Jefferson Church of the Nazarene

Motion by Councilperson Febel to approve the Council of the Whole Committee Meeting Minutes of January 26, 2026.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Bradek to accept the Council of the Whole's recommendation to appoint Nick Belden to the empty Council seat position for the Village of Jefferson through December 31, 2027.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion Councilperson Febel to accept the Council of the Whole's recommendation to appoint Lon Damon to the empty Council seat position for the Village of Jefferson through December 31, 2029.

2<sup>nd</sup>

Roll: All yea, motion carried

**Mayor Steven Sekanina Swearing in the new Council Members.**

**Nick Belden**

**Lon Damon**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

**Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner**

**Corrections or Additions to the Agenda:**

Page five Ordinance 3411 should be year 2026 instead of year 2025

**Minutes: Approval/Addition/Correction**

The Council Meeting Minutes of January 20, 2026, I will have at the next Council Meeting.

Motion by Councilperson to approve the Finance Committee Meeting Minutes of January 21, 2026.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Skinner to approve the Finance Committee Meeting Minutes of January 26, 2026.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion to approve the Council of the Whole Committee Meeting Minutes of January 26, 2026.

2<sup>nd</sup>

Roll: All yea, motion carried

Motion by Councilperson Belden to accept the Jefferson Cemetery Trustees Meeting Minutes of January 6, 2025, February 3, 2025, and March 3, 2025, May

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov  
13, 2025, August 16, 2025, September 19, 2025, November 18, 2025.  
2<sup>nd</sup>

Roll: All yea, motion carried

**Visitor's Comments (five-minute limit per council rule #13)**

None

**Also present:**

John Perrotti, Judy Maloney, Stephanie Wessell the Gazette, Brian Diehl, Pierino Scrocca, Intern Fire Chief Joe Edison, Police Chief Chris Mackensen Intern Assistant Fire Chief Dave Farina Shelly Damon and Curtis Cecil Jefferson Church of the Nazarene.

**DEPARTMENTS**

**Administrator Manor**

# VILLAGE OF JEFFERSON COUNCIL MEETING

February 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)

Village Administrator's report for the period ending January 30, 2026

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
<b>ACTIVE PROJECTS</b>	<b>Project #</b>				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000

## Village Administrator Report

### Street Department

- Continuous snow removal operations remain ongoing throughout the Village, while the Street Department has implemented the use of grit in lieu of straight salt as a measure to extend and conserve the municipality’s salt supply.

---

### Zoning / Planning

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)

- Nothing to report.
- 

**Recreation Department**

- Nothing to report
- 

**Wastewater Treatment Plant**

- Tyler has maintained routine cleaning operations at the wastewater treatment plant, overseen the pressing and disposal of sludge, and assisted with snow removal activities.
- 

**Other Items**

- Attached-Community Action information regarding the Senior Meal Site, including opportunities for individuals to make donations to support meal services.

**Clerk /Treasurer Fisher**

Payroll Report/Special Pay Report

**December Month End**

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)

End of Month Summary	December	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$51,985.16	
Huntington Bank 2257	\$46,850.77	
Huntington Bank	\$545.66	
Star Ohio 26065	\$3,152,078.00	
Payroll Checking	\$0.00	
Andover/ First Common Bank Checking	\$1,638,073.68	
<b>Ending Balance</b>	<b>\$4,889,533.27</b>	Up 11.1.%
YTD Revenue	\$7,506,904.89	
YTD Expenses	\$7,023,397.15	
Outstanding Encumbrance	\$359,600.49	
Recreation Revenue YTD	\$146,341.07	Up 10.2 %
Senior Revenue YTD	\$29,668.19	Up 11.3 %
Income Tax Revenue YTD	\$2,566,065.52	Up 8.6 %
Sewer Fee Collections YTD	\$1,014,247.01	Up 9.7 %

Motion to accept the **List of Checks paid for December 2025** December 1, 2025  
– December 31, 2025  
2<sup>nd</sup>

Roll: All yea, motion carried

Clerk Treasurer Fisher told Council that she submitted the Villages Amended Certificate to the Ashtabula County Auditor

**Chief Mackensen Police Chief**

FYI: January 2026 Police Department Reports

Police Chief Chris Mackensen told Council and everyone with the low temperature’s please check on you neighbors.

# VILLAGE OF JEFFERSON COUNCIL MEETING

February 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)

## **Interim Fire Chief Edison**

FYI: January 2026 Fire Department Reports

## **COMMITTEE REPORTS**

### **2026 Committees**

2026 Village of Jefferson Amended Committees.

#### **Building/ Lands:**

Chair Pat Bradek - Member Nick Belden

#### **Finance:**

Chair Karen Roderick - Member Lon Damon

#### **Forestry:**

Chair Jen Skinner - Member Steve Febel

#### **Recreation:**

Chair Steve Febel - Member Karen Roderick

#### **Safety:**

Chair Nick Belden - Member Pat Bradek

#### **Utilities/Wastewater/Services:**

Chair Lon Damon - Member Jen Skinner

Motion by Councilperson Febel to approve the updated Mayor's appointment for the 2026 Village of Jefferson Committees.

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov  
2<sup>nd</sup>

Roll: All yea, motion carried

**Building and Lands**

**Committee Report:** No Report

Mayor Sekanina asked the Building and Land Committee to set up a meeting to discuss the Solicitation Ordinance. The Ordinance that is in the books now is not enforceable. Sekanina said we do the available to have people register and would like to be able to set some restrictions for the future.

**Finance**

**Committee Report:** No report

**Ordinance/Resolution to Read**

**Ordinance No. 26-O-3411**

An Ordinance setting forth the pay for Salaried, Hourly, and Part-Time Employees of the Village of Jefferson, Ohio

**Motion by Councilperson Roderick for the Second Reading of Ordinance No. 26-O- 3411**

2<sup>nd</sup>

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

**Motion by Councilperson Roderick to Suspend Council Rules on Ordinance  
No. 26-O- 3411**

2<sup>nd</sup>

Roll: All yea, motion carried

**Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3411**

2<sup>nd</sup>

Roll: All yea, motion carried

**Ordinance/Resolution to Read**

**Ordinance No. 26-O- 3412**

An Ordinance for the Appropriations for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2026.

**Motion by Councilperson Roderick for the First Reading of Ordinance No.  
26-O- 3412**

2<sup>nd</sup>

Roll: All yea, motion carried

**Ordinance/Resolution to Read**

**Resolution No. 26-R- 3413**

A Resolution authorizing the transfer of money from the 101 General Fund to the 204 Recreation Fund, 205 Senior Fund, 206 Central Park

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov  
Hall Fund and 310 Jefferson Imagination  
Playground and Village Park.

**Motion by Councilperson Roderick for the First Reading of Resolution No.  
26-R- 3413**

2<sup>nd</sup>

Roll: All yea, motion carried

**Forestry**

**Committee Report:** No Report

**Recreation**

**Committee Report:** No Report

**Safety**

**Committee Report:** No Report

Motion by Councilperson Skinner to accept the Intern Fire Chief Edison's  
recommendation to approve Jake Rice, Jacob Peer, and Joe Edison to the 2026  
Ohio Fire Code Update class on April 13, 2026. There is no charge for the class,  
and it is a four-hour class.

2<sup>nd</sup>

Roll: All yea, motion carried

Councilperson Febel asked if a lunch was included in the class.

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov  
Interim Fire Chief Edison told Council that lunch is included.

**Utilities/Wastewater Treatment/ Service**

**Committee Report:** No Report

Administrator Manor told Council about the heavy snowfall. Purchasing salt is becoming harder. To save on the Village's salt, the Streets Department is mixing sand in the salt so it will last longer.

**Mayor Sekanina**

**The Next Council Meeting will be held Tuesday February 17, 2026**

**OLD BUSINESS/NEW BUSINESS**

FYI: Andrews & Pontius L.L.C. December

**Visitor's Comments (five-minute limit per council rule #13)**

None

**CORRESPONDENCE**

None

**VILLAGE OF JEFFERSON  
COUNCIL MEETING**

February 2, 2026

Minutes and Videos from each Council Meeting are available at [Jeffersonohio.gov](http://Jeffersonohio.gov)  
**MEETINGS**

**PLANNING COMMISSION MEETING**

**Tuesday February 3, 2026**

**6:00 P.M.**

**Town Hall**

**Discussion: 152 East Erie Street – Rezone from residential to industrial.**

**ADJOURN**

Motion by Councilperson Febel to adjourn the Council Meeting.  
2<sup>nd</sup>

Roll: All yea, motion carried.

Meeting adjourned at 7:56 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council