

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Jeff Priestap St Paul's Lutheran Church

Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda:

Councilperson Roderick added to the Agenda

Add under minutes approval Finance Committee Meeting minutes April 13, 2026.

Councilperson Roderick added to the Agenda

Remove under Mayor the Motion recommendation to appoint Frederick Bliss to fill Jason Ashba's remaining term to the Oakdale Cemetery Board term ending December 31, 2026.

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to accept the Jefferson Emergency Rescue Meeting Minutes of March 11, 2026.

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Motion by Councilperson Febel to approve the Safety Committee Meeting Minutes of March 4, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Public Hearing Meeting Minutes of April 6, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to approve the Design Review Board Meeting Minutes of April 2, 2026.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Sherrif Bill Niemi Ashtabula County Sherrif spoke to Council about the concerns about the Police Memorial being moved. The new jail project the Sherrif's Department will lose all the parking spaces. The County has received permission from the FOP. It will be moved to the other side of the Court House. Sherrif Niemi told Council and the residents if they had any question they could contact him anytime. Niemi also told Council on May 5, 2026, there is an upcoming public meeting regarding the Ashtabula County Public Safety Center Project. The Meetings will be 2:00 p.m. and 5:30 p.m. in the Commissioners Conference room located in the Old Courthouse, 2nd Floor, 25 West Jefferson Street, Jefferson.

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Caleb Prouty spoke to Council on his Eagle Project of putting a flagpole in the dog park. Caleb said the project is completed and he is still trying to raise some more for the project. The project cost a little more than was anticipated.

Mayor Sekanina told everyone that the flagpole is beautiful and complimented Caleb on the work that was done on the project.

Jared Prouty asked Council if he could do some benches by the helicopter for his Eagle Project.

Mayor Sekanina told Jared to bring the plans to the Village Administrator, and they can plan the project. The Village appreciates all the hard work the boys are doing.

Also present:

Sherrif Bill Niemi, Pierino Scrocca, Jeff Priestap St Paul's Lutheran Church , Stefanie Wessell Jefferson Gazette, Judy Maloney, John Perrotti, Fred Tralitrein, Caleb Prouty and Jacob Prouty

DEPARTMENTS

Administrator Manor

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Village Administrator's report for the period ending April 17, 2026

Projects update:

Project	Project #	Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS		\$389,000

Street Department

- Mowing season has officially begun.
- Installation of electrical service in the green space areas is scheduled to begin on April 22, 2026.
- The Street Department is currently trimming trees within the green space areas, with tree removals having started last week.
- Street sweeping operations are scheduled to begin this week.

VILLAGE OF JEFFERSON COUNCIL MEETING

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Zoning / Planning

- Dunkin' Donuts has contacted the Village regarding permits and plans to remodel the former Hardee's building. Work is expected to begin in the near future.

Recreation Department

- A new treadmill and stair climber were delivered on April 16, 2026.

Wastewater Treatment Plant

- Crews are performing general cleanup in and around the plant in preparation for the upcoming clarifier construction project.

Other Items

- A total of 50 military banners have been ordered.
- The Heritage Tree Dedication is scheduled for April 24 at 2:00 PM.

Councilperson Bradek asked what was going on with the old BP.

Mayor Sekanina told Council that there has been no communication since the old Administrator. Sekanina told Council he will have the Administrator reach out and find out what the progress is going in the old BP station project.

Councilperson Damon asked what the progress on the Walnut Street Drainage Project is.

Administrator Manor told Council she is working on the Grant.

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Councilperson Febel asked what was going on with Lake City Plating with the copper issues.

Mayor Sekanina told Council that Laking City Plating is having alot of progress. Lake City Plating has made the best progress in the last eight or nine months with the copper issues.

Councilperson Febel aske if Council could see the reports. In the past Council received them.

Councilperson Febel asked if there was any damage to the Christmas tree and if there was how much.

Mayor Sekanina told Council yes there was damage by the squirrels. They chewed the wiring throughout the whole tree.

Clerk treasurer Fisher told Council that the damage was around nineteen thousand dollars. The Village filed an insurance claim. The Village had to pay the five-thousand-dollar deductible and the money we received the from the insurance claim was around fourteen thousand dollars.

Councilperson Febel asked about the contract the Village is entering with the Meal Site program where the Senior have the lunches. What kind of money is the contract going to be.

Mayor Sekanina told Council it would be the same agreement as the last time. Three thousand dollars a month. The Village wants to see the meal site stay in Jefferson. The Village has a lot of residents that use the meal site.

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Councilperson Damon said the Finance Committee should have a Committee Meeting to go over everything. We have new people on Council, and we should get the new Council up to speed on what is going on.

Motion by Councilperson Febel to approve the transfer of the Village Administrator Andria Manor's sick time from the Village of Sabina in the amount of 10.72 hours to the Village of Jefferson.

2nd

Roll: All yea, motion carried

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Chief Mackensen Police Chief

Chief Mackensen told Council Saturday April 25, 2026, is Drug take back day Anyone that has prescription that is old you can drop them off at the Police Department from 10:00 a.m. to 2:00 p.m. From

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Committee Report: No Report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3417

An Ordinance amending the “District Map” of the Village of Jefferson, Ashtabula County Ohio as incorporated into the Code of Ordinances of the village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as R-1-Single-Family Residential to Industrial and designate same on the “District Map”

Motion by Councilperson Belden for the Second Reading of Ordinance No. 26-O- 3417

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 26-O-3418

An Ordinance amending chapter 848 of the Code of Ordinances of the Village of Jefferson, Ohio Pertaining to Peddlers, Solicitors and Vendors

Motion by Councilperson Belden for the Third Reading of Ordinance No. 26-O- 3418

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to Adopt Ordinance No. 26-O- 3418

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Finance

Committee Report: No report

Ordinance No. 26-O-3419

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2026 Energized Community Grants

Motion by Councilperson Roderick for the Second Reading of Ordinance No. 26 -O- 3419

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 26-O-3420

An Ordinance Amending Ordinance 2025-O-3374 captioned an Ordinance combining the duties of the Elected Village Clerk and the Elected Village Treasurer into one appointed office, to be known as Village Fiscal Officer; and declaring an emergency

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26 -O- 3420

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to suspend Council Rules on Ordinance No. 26-O- 3420

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

**Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3420
2nd**

Roll: All yea, motion carried

Forestry

Committee Report: No Report

Recreation

Committee Report: No Report

Safety

Committee Report: No Report

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Ordinance/Resolution to Read:

Ordinance No. 26-O- 3415

An Ordinance Amending Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to the distribution of collection fees.

Motion by Councilperson Damon for the Third Reading of Ordinance No. 26-O- 3415

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Ordinance No. 26-O- 3415

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Resolution No. 26-R- 3421

Resolution authorizing the Village of Jefferson to participate in the ODOT Road Salt Contracts awarded in 2026 and declaring an emergency

Motion by Councilperson Febel for the First Reading of Resolution No. 26-R- 3421

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to suspend Council Rules on Resolution No. 26-R- 3421

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Motion by Councilperson Damon to Adopt Resolution No. 26-R- 3421

2nd

Roll: All yea, motion carried

Mayor Sekanina

Motion by Councilperson Skinner to approve the Village of Jefferson to buy a table for the Jefferson Area Chamber of Commerce Chamber Banquet. A table Cost \$160.00. The Banquet is Tuesday April 21, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to accept the Mayor's recommendation to appoint Michele Lemons to fill Lon Damon's remaining term to the Board of Zoning Appeals Board term ending December 31, 2028.

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to table the Mayors recommendation to appoint Frederick Bliss to fill Jason Ashba's remaining term to the Oakdale Cemetery Board term ending December 31, 2026.

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Motion to accept the Mayor's recommendation to appoint Frederick Bliss to fill Jason Ashba's remaining term to the Oakdale Cemetery Board term ending December 31, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion by Councilperson Bradek to accept the Mayors Recommendation to appoint Karen Roderick and Nick Belden to the Fiscal Officer hiring committee
2nd

Roll: All yea, motion carried

The Next Council Meeting will be held on Monday May 4, 2026

OLD BUSINESS/NEW BUSINESS

FYI: Andrews & Pontius L.L.C. April

FYI: 250 Celebration Flier

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

April 20, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

MEETINGS

BUILDING & LANDS COMMITTEE MEETING

Monday April 27, 2026

6 :00 p.m.

Town Hall

Discussion: Food Trucks

ADJOURN

Motion by Councilperson Belden to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:59 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council