

**Jefferson Village**  
**Council Meeting Minutes**  
**April 6, 2026**

Meeting called to order by Mayor Sekanina

Pledge of Allegiance

Moment of Silence

Opening Prayer: Martha Lee, Bethel Bible Church

Motion by Councilperson Roderick to appoint Councilperson Skinner to fill in for Clerk Fisher.

**Roll Call of Council**     **Belden, Bradek, Damon, Febel, Roderick, Skinner**

**Also in attendance**

Rick Hoyson, Judy Maloney, Rich Kelly, Warren Dillaway, Pierino Scrocca, Christina Edison,

Joe Edison, Heather Wilms, Stefanie Wessell, Martha Lee, Amanda Tirotta, Adam Lee, Mary Howe

**Corrections/Additions to the Agenda**

Ordinance 26-O-3418-says motion for first reading, is actually the second reading, pg 4

Recreation-add an update for CDC to update on Memorial Park project

Motion by Councilperson Febel to approve Council Meeting Minutes from March 16, 2026

All yea, motion carried

Motion by Councilperson Bradek to approve Building and Lands Committee Meeting Minutes of March 30, 2026

All yea, motion carried

**Visitors Comments**

Rick Hoyson spoke as a village resident, not as a member of the Design Review Board, about the County’s plan to relocate the Police Memorial and put a parking lot in its place. He is not in favor of the wall and fence design and would like council to work with the county to find someplace else for the parking lot. He would like to stick to the spirit of the historical district and keep the green space and not have a parking lot in the middle of town. The approximately 20 residents he talked to about this agreed.

**Administrator Report**

Next Building and Lands Committee Meeting April 27<sup>th</sup> at 6pm. To continue discussion regarding food trucks in the village.

Village Administrator's report for the period ending April 3, 2026

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
<b>ACTIVE PROJECTS</b>	<b>Project #</b>					
WWTP EQ Basin	OPWC – R37	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$90,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS			\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS			\$389,000

### **Street Department**

- The Street Department continues to repair streets and intersections impacted by winter plowing.
- Crews are also actively picking up brush and raking all village parks following recent spring storms.

### **Zoning / Planning**

- Another productive meeting was held with the Building and Lands Committee regarding food truck regulations.
- The next meeting is scheduled for **April 27th at 6:00 PM**, and anyone interested is encouraged to attend.

### **Recreation Department**

- The Recreation Department hosted the annual Easter Bunny Breakfast last weekend, which had a great turnout and was well received by the community.

### **Wastewater Treatment Plant**

- Congratulations to **Tyler Maylish** for successfully passing his **Wastewater II Operator Certification** exam.

### **Other Items**

- The **Annual Village Clean-Up Day** will take place on **May 9th, 2026**.
- All items must be placed at the curb by **midnight on Friday prior to the event**.
- Additional details are available on the Village website.

**Clerk/Treasurer Fisher**

Payroll Report/Special Pay Report

January Month End

End of Month Summary	January	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$51,985.16	
Huntington Bank	\$545.66	
Huntington Bank 2257	\$46,850.77	
Star Ohio 26065	\$3,152,078.00	
Payroll Checking	-\$93.18	
Andover/ First Common Bank Checking	\$1,711,916.84	
<b>Ending Balance</b>	<b>\$4,964,283.25</b>	Down 5.1.%
YTD Revenue	\$549,477.75	
YTD Expenses	\$475,727.75	
Outstanding Encumbrance	\$849,832.92	
Recreation Revenue YTD	\$10,552.71	Down 35.3 %
Senior Revenue YTD	\$959.81	Down 26.3 %
Income Tax Revenue YTD	\$224,768.53	Down 5.9 %
Sewer Fee Collections YTD	\$153,390.43	Up 6.9 %

Motion by Councilperson Bradek to accept the List of Checks paid for January 2026

January 1, 2026 - January 31, 2026

All Yea, motion carried

Motion by Councilperson Belden to accept the List of Checks paid for February 2026

February 1, 2026 - February 28, 2026

**Police Chief Mackensen**

March Month End reports

Reminder to the public about the 2-hour parking on streets in downtown area. Police have been giving warnings, emails to county employees have been sent, and beginning today they will be writing tickets.

**Interim Fire Chief Edison**

March Month End reports

Congratulations to Cooper McMannes for being the 2025 Firefighter of the year

**COMMITTEE REPORTS**

**Building and Lands**

No report

Public Hearing took place before the council meeting to discuss rezoning on East Erie St. There was no attendees or public comments.

Motion by Councilperson Febel to accept reading of Ordinance/Resolution No. 26-0-3417

All yea, motion carried

Motion by Councilperson Febel for second reading of Ordinance No. 26-O-3418

All yea, motion carried

## **Finance**

No report

Motion by Councilperson Febel for First Reading of Ordinance No. 26-O-3419 to authorize all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2026 Energized Community Grants

## **Forestry**

No report

## **Recreation**

No report

Motion by Councilperson Febel to accept the 2026 Civic List for the Year 2026 at the Recreation Department

All yea, motion carried

List includes:

Ashtabula County Recorder

4-H Club

American Cancer Society

Ashtabula County Auditor

Ashtabula County Realtors

ASKEGA Chapter of the Ohio Society of Professional Surveyors

Cross Point Fellowship Church of God

FOP Lodge 114

Helping Hands Farm Animal Rescue

Jefferson Chamber of Commerce

Jefferson Yough Football League

OSU Extension Office Ashtabula County

Rotary Club of Jefferson

St. Joseph Calasanctius Catholic Church

**Safety**

No report

Motion by Councilperson Belden to accept the Interim Fire Chief's recommendation to send Dan Goodale, Aaron Painter, Tim Harold, Megan Justice and Eddie Justice to the Ohio Fire Academy Volunteer Weekend on April 11<sup>th</sup> and 12<sup>th</sup>, 2026.

All yea, motion carried

Motion by Councilperson Belden to accept the Police Chief's Recommendation to send Jeromey Cummins to attend a Semi-Auto Pistol Instructor Course August 10-August 14, 2026, at the Lake County Sheriff's Department. The cost of the training is \$950.00.

All yea, motion carried

Motion by Councilperson Belden to accept the Police Chief's Recommendation to approve Maria Abbott to attend the Law Enforcement Grant Writing class on April 9<sup>th</sup> and 10<sup>th</sup> 2026 to be held at the Ashtabula Police Department. The cost is \$499.00.

All yea, motion carried

Brian Diehl and Amanda Tirotta of the Civic Development Corporation shared an update on the Memorial Park project. Idea came from Brian and his wife Jen and is inspired by Preston's Hope playground in Beachwood. Six of the eight playhouses are done, with architectural work done by Jefferson grad Abby Kendzerski. Buildings represent local businesses. As soon as site work is done, including pouring cement pads, the buildings can be placed. This is a 5-year project. It

started in 2025 and should be completed in 2030. This is the CDC's first project in Jefferson.

Mayor gave an update that the restrooms are in process of being redone at the park and the village is seeking donations for site work, materials, etc.

### **Utilities/Wastewater Treatment/Service**

No report

Motion by Councilperson Febel for the Second Reading of Ordinance No. 26-O-3415 amending Chapter 1030.15 of the Code of Ordinances of the Village of Jefferson, OH pertaining to the distribution of collection fees.

All yea, motion carried

Motion by Councilperson Damon to accept the Administrators Recommendation pursuant to the Mayor's directive to move Tyler Maylish up to Wastewater Treatment Operator II effective April 6, 2026, at the rate of pay per the Wage Ordinance after passing his Ohio EPA Class II Operator Certification.

All yea, motion carried

Motion by Councilperson Damon to amend Section 5.3 of the Village of Jefferson Employee Handbook/Personnel Policy Manual to increase the annual clothing allowance for streets and wastewater personnel from \$600 to \$750 effective immediately.

All yea, motion carried

### **Mayor**

Motion made by Councilperson Roderick to accept the Clerk-Treasurer's resignation from the Village of Jefferson's Elected Clerk Treasurer position effective July 31, 2026.

All yea, motion carried

Mayor stated that Patty has been with the village for decades and is ready to retire before her term expires. Council took action in 2025 that allows them to appoint

someone as a fiscal officer. That position will begin August 1<sup>st</sup>, but he hopes to have a two-month overlap for Patty to work with the new person.

Motion by Councilperson Febel to accept the resignation from the Board of Zoning Appeals by Lon Damon effective April 3, 2026

All yea, motion carried

**No Visitor Comments**

Next meeting is Monday, April 20, 2026

Motion to adjourn at 7:59pm by Councilperson Febel.

Submitted by,

Jen Skinner, Acting Clerk of Council