

Agenda
Joint Cemetery Meeting
Order of Business

Date: Monday, May 4, 2026, Regular Meeting 7:20 p.m.

Motion by _____ to appoint _____ to Chair the Joint Oakdale Cemetery Meeting

Motion: _____ Second: _____ Roll: _____

Meeting Called to Order by:

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Roll Call of Trustees: Barber, Boczar, Powers

Motion to approve the Joint Oakdale Cemetery Meeting Minutes of May 5, 2025.

Motion: _____ Second: _____ Roll: _____

Appropriations: Add/Corrections:

Old/New Business

Please look over the terms listed below.

<u>Oakdale Cemetery</u> -Sexton C.J.Graf 326 N. Market St			440-576-3782
<u>Board of Trustees</u>			3-year Term (Staggered)
Clerk: Katrina Knauff	75 E. Walnut St	No term	440-415-4798
Township: John Powers	1833 March Rd	12/31/2028	440-858-7499
Village: Karen Roderick	399 Kathleen Dr	12/31/2027	440-261-1258
Citizen:		12/31/2026	

Correspondence:

Visitors' Comments:

Meetings:

Adjourn: Motion: _____ Second: _____ Roll: _____

Time: _____

CEMETERY TRUSTEES MEETING MINUTES
Tuesday, December 9, 2025

Meeting Called to Order by Powers at 5:30 p.m.

Roll: Powers, Ashba, and Roderick

Also Present: Katrina Knauff & CJ Graf

Corrections or additions to the Minutes or Agenda: None

Motion by Powers to approve Trustee meeting minutes for December 9, 2025

2nd by Ashba

Roll: All yea, motion passed

Motion by Ashba to pay bills by accepting checks issued November 18 to December 9, 2025

2nd by Roderick

Roll: All yea, motion passed

Fiscal Officers Report and Communications:

- Completed November reconciliation and month end reporting on UAN
- November bank statements for Checking & Money Market provided for review
- November Payment and Receipt Register to date provided for review
- Deferred Compensation for November complete
- Receipts & Deeds sent
- OPERS paid for November
- Federal Tax paid for November
- Appropriation & Revenue Status for the year to date provided for review

Sexton's Report:

- 0 burials and 1 lot sale

Linda Meaney – Columbarium ND1

Started to clean some of the equipment from summer. Plowed the Cemetery a couple of times. Had some small trees and lots of branches come down during the high winds, so I cleaned them up. Going to start logging more information on the computer for those buried in sections 1 through 7. Going to replace mower blades this winter as well.

Old / New Business:

Motion by Ashba to nominate Powers as Chair for the term of January 1 to December 31, 2026.

2nd by Roderick

Roll: All yea, motion passed

Motion by Roderick to nominate Ashba as Vice Chair for the term of January 1 to December 31, 2026.

2nd by Powers

Roll: All yea, motion passed

Motion by Powers to nominate Katrina Knauff as Fiscal Officer for the term of January 1 to December 31, 2026.

2nd by Roderick

Roll: All yea, motion passed

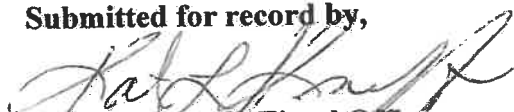
- No suggestions to increase pricing for Lot Fees, Opening Fees, Foundation Fees, or Columbarium fees for 2026.
- Create job advertisements to be posted online with Indeed and printed in the Gazette.
- Fiscal officer proposed a scattering garden project coordinated with students from A-Tech. Once the project has been coordinated with A-Tech, more information will be provided to the board.

Motion by Powers to adjourn regular meeting at 6:30 pm and enter Executive meeting.

2nd by Ashba

Roll: All yea, motion passed

Submitted for record by,


Katrina Knauff, Fiscal Officer


John Powers, Board Chair

Bank Reconciliation

Reconciled Date 12/31/2025

Posted 1/4/2026 9:08:09 AM


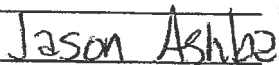
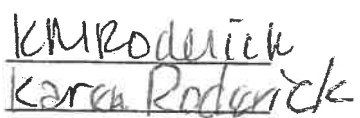
Prior UAN Balance:		\$85,930.93
Receipts:	+	\$1,317.73
Payments:	-	\$11,205.13
Adjustments:	+	\$0.00
Current UAN Balance as of 12/31/2025:		<u>\$76,043.53</u>
Other Adjusting Factors:	+	<u>-\$2.00</u>
Adjusted UAN Balance as of 12/31/2025:		<u><u>\$76,041.53</u></u>
Entered Bank Balances as of 12/31/2025:		\$78,963.73
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$2,922.20
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	<u>\$0.00</u>
Adjusted Bank Balances as of 12/31/2025:		<u><u>\$76,041.53</u></u>

Balances Reconciled

Reconciliation Notes

Payments Not In UAN: \$2.00
 Didn't clear adjustment made from Sunburst billing error.

Governing Board Signatures


John Powers

Jason Ashbe

Karen Rodenick

There are no outstanding receipts as of 12/31/2025.
 There are no outstanding adjustments as of 12/31/2025.

Bank Balances

Reconciled Date 12/31/2025

Posted 1/4/2026 9:08:09 AM

<u>Type</u>	<u>Name</u>	<u>Number</u>	<u>Prior Bank Balance</u>	<u>Calculated Bank Balance</u>	<u>Entered Bank Balance</u>	<u>Difference</u>
Primary	PRIMARY		\$43,653.42	\$34,295.67	\$34,293.67	-\$2.00
Secondary	MoneyMkt		\$39,790.73	\$39,792.76	\$39,792.76	\$0.00
Secondary	STAR		\$0.00	\$0.00	\$0.00	\$0.00
Investment	SAVINGS		\$4,876.93	\$4,877.30	\$4,877.30	\$0.00
		Total:	<u>\$88,321.08</u>	<u>\$78,965.73</u>	<u>\$78,963.73</u>	<u>-\$2.00</u>

Outstanding Payments

Reconciled Date 12/31/2025

Posted 1/4/2026 9:08:09 AM

<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Electronic	272-2024	10/15/2024	OAKDALE UNION CEMETERY DIST	\$910.88
PRIMARY	Electronic	273-2024	10/15/2024	OAKDALE UNION CEMETERY DIST	\$1,366.32
PRIMARY	Warrant	9333	12/12/2025	Haines Memorials LTD	\$645.00
					<u>\$2,922.20</u>

Cleared Payments

Reconciled Date 12/31/2025

Posted 1/4/2026 9:08:09 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Electronic	259-2025	12/02/2025	brightspeed	\$177.26
PRIMARY	Electronic	260-2025	12/02/2025	The Illuminating Company	\$131.84
PRIMARY	Electronic	261-2025	12/16/2025	SUNBRUST ENVIRONMENTAL SERVICES, INC	\$75.35
PRIMARY	Electronic	262-2025	12/02/2025	Aqua Ohio	\$46.77
PRIMARY	Electronic	264-2025	12/12/2025	JASON D ASHBA	\$13.05
PRIMARY	Electronic	265-2025	12/12/2025	JOHN R. POWERS	\$12.97
PRIMARY	Electronic	266-2025	12/12/2025	KAREN M. RODERICK	\$13.05
PRIMARY	Electronic	268-2025	12/12/2025	CLINTON J GRAF	\$1,525.70
PRIMARY	Electronic	270-2025	12/12/2025	KATRINA L KNAUFF	\$362.37
PRIMARY	Electronic	272-2025	12/12/2025	DEPARTMENT OF THE TREASURY / IRS	\$758.85
PRIMARY	Electronic	273-2025	12/11/2025	Ohio Deferred Compensation	\$100.00
PRIMARY	Electronic	274-2025	12/12/2025	Ohio Deferred Compensation	\$100.00
PRIMARY	Electronic	275-2025	12/11/2025	Ohio Public Employees Retirement System	\$1,400.07
PRIMARY	Electronic	276-2025	12/12/2025	Ohio Auditor of State	\$255.00
PRIMARY	Electronic	277-2025	12/12/2025	Wayne Insurance Group	\$2,938.00
PRIMARY	Electronic	278-2025	12/26/2025	CLINTON J GRAF	\$1,676.45
PRIMARY	Electronic	280-2025	12/23/2025	VISA	\$97.96
PRIMARY	Electronic	281-2025	12/29/2025	The Illuminating Company	\$147.40
PRIMARY	Electronic	282-2025	12/29/2025	brightspeed	\$177.57
PRIMARY	Electronic	283-2025	12/22/2025	Enbridge Gas Ohio	\$183.48
PRIMARY	Electronic	284-2025	12/31/2025	Aqua Ohio	\$39.59
PRIMARY	Warrant	9327	11/24/2025	JOHN WRIGHT	\$114.95
PRIMARY	Warrant	9329	12/09/2025	Katrina Knauff	\$40.00
PRIMARY	Warrant	9330	12/09/2025	Clinton Graf	\$13.40
PRIMARY	Warrant	9331	12/11/2025	Clinton Graf	\$40.00
PRIMARY	Warrant	9332	12/11/2025	Katrina Knauff	\$234.00
					\$10,675.08

Cleared Receipts

Reconciled Date 12/31/2025

Posted 1/4/2026 9:08:09 AM

<u>Account</u>	<u>Type</u>	<u>Ticket #</u>	<u>Receipt #</u>	<u>Post Date</u>	<u>Source</u>	<u>Amount</u>
PRIMARY	Standard	Seq#41	86-2025	12/11/2025	Linda Meaney	\$1,315.00
PRIMARY	Interest		89-2025	12/31/2025	PRIMARY	\$0.33
MoneyMkt	Interest		88-2025	12/31/2025	MoneyMkt	\$2.03
SAVINGS	Interest		87-2025	12/31/2025	SAVINGS	\$0.37
						<u>\$1,317.73</u>

Cleared Adjustments

Reconciled Date 12/31/2025

Posted 1/4/2026 9:08:09 AM

<u>Account</u>	<u>Type</u>	<u>Item #</u>	<u>Post Date</u>	<u>Source or Payee</u>	<u>Amount</u>
PRIMARY	Payment Adj	28-2025	02/13/2025	SUNBRUST ENVIRONMENTAL SERVICES, INC	\$2.00
					<u>\$2.00</u>

OAKDALE UNION CEMETERY DIST, ASHTABULA COUNTY
Appropriation Status
 By Fund

1/4/2026 9:08:41 AM
 UAN V2026.1

As Of 12/31/2025

Fund: General
 Pooled Balance: \$71,270.27
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$71,270.27

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-410-111-0000	D Salaries - Trustees	\$6.78	\$0.00	\$540.00	\$7.47	\$539.31	\$0.00	98.634%
1000-410-121-0000	D Salary - Township Fiscal Officer	\$335.95	\$0.00	\$8,007.52	\$334.56	\$8,008.89	\$0.00	95.990%
1000-410-190-0000	D Other - Salaries	\$1,490.66	\$0.00	\$60,000.00	\$1,585.26	\$75,680.81	\$4,224.59	92.871%
1000-410-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$12,000.00	\$0.00	\$11,425.81	\$874.19	92.715%
1000-410-213-0000	D Medicare	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,221.99	\$278.01	81.466%
1000-410-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-410-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,440.00	\$60.00	96.000%
1000-410-251-0000	Uniform, Tool and Equipment Reimbursements	\$108.02	\$0.00	\$800.00	\$610.34	\$297.68	\$0.00	32.783%
1000-410-312-0000	Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-410-313-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$1,500.00	\$480.00	\$1,020.00	\$0.00	68.000%
1000-410-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	0.000%
1000-410-322-0000	Garbage and Trash Removal	\$71.76	\$0.00	\$1,200.00	\$371.15	\$900.61	\$0.00	70.816%
1000-410-323-0000	Repairs and Maintenance	\$1,114.94	\$0.00	\$4,000.00	\$1,731.00	\$3,383.94	\$0.00	66.158%
1000-410-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$800.00	\$592.17	\$207.83	\$0.00	25.979%
1000-410-341-0000	Telephone	\$112.60	\$0.00	\$2,000.00	\$120.40	\$1,992.20	\$0.00	94.301%
1000-410-342-0000	Postage	\$0.00	\$0.00	\$250.00	\$16.00	\$234.00	\$0.00	93.600%
1000-410-345-0000	Advertising	\$0.00	\$0.00	\$200.00	\$179.37	\$20.63	\$0.00	10.315%
1000-410-351-0000	Electricity	\$0.00	\$0.00	\$2,000.00	\$498.06	\$1,501.94	\$0.00	75.097%
1000-410-352-0000	Water and Sewage	\$36.91	\$0.00	\$800.00	\$206.90	\$630.01	\$0.00	75.278%
1000-410-353-0000	Natural Gas	\$336.83	\$0.00	\$2,000.00	\$740.12	\$1,596.71	\$0.00	68.328%
1000-410-360-0000	Contracted Services	\$1,580.44	\$0.00	\$15,000.00	\$6,761.25	\$9,819.19	\$0.00	59.222%
1000-410-380-0000	Insurance and Bonding	\$0.00	\$0.00	\$3,500.00	\$562.00	\$2,938.00	\$0.00	83.943%
1000-410-390-0000	Other - Purchased Services	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	100.000%
1000-410-410-0000	Office Supplies	\$0.00	\$0.00	\$600.00	\$490.13	\$109.87	\$0.00	18.312%
1000-410-420-0000	Operating Supplies	\$0.00	\$0.00	\$6,000.00	\$2,386.65	\$3,613.35	\$0.00	60.223%
1000-410-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	0.000%
1000-410-480-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	100.000%
1000-410-500-0000	Other	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	100.000%
1000-760-710-0000	Land	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	0.000%
1000-760-720-0000	Buildings	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.000%
1000-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$1,000.00	\$674.99	\$0.00	\$0.00	0.000%
1000-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$8,000.00	\$7,325.01	\$7,325.01	\$0.00	91.563%
1000-990-990-0000	D Other - Other Financing Uses	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	100.000%
General Fund Total:		\$5,194.89	\$0.00	\$161,397.52	\$23,047.84	\$138,107.78	\$5,436.79	82.902%

Fund: Redmond Private - Purpose Trust

Report reflects selected information.

OAKDALE UNION CEMETERY DIST, ASHTABULA COUNTY

Appropriation Status

By Fund

As Of 12/31/2025

Pooled Balance: \$4,773.26
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$4,773.26

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
9751-789-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$4,771.80	\$50.00	\$0.00	\$4,721.80	0.0000%
	Redmond Private - Purpose Trust Fund Total:	\$0.00	\$0.00	\$4,771.80	\$50.00	\$0.00	\$4,721.80	0.0000%
	Report Total:	\$5,194.89	\$0.00	\$166,169.32	\$23,097.84	\$138,107.78	\$10,158.59	80.5933%

Revenue Status

By Fund
 As Of 12/31/2025

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-101-0000	General Property Tax - Real Estate	\$104,128.38	\$103,895.66	\$232.72	99.777%
1000-102-0000	Tangible Personal Property Tax	\$5,323.01	\$2,884.05	\$2,438.96	54.181%
1000-299-0000	Other - Charges for Services	\$15,000.00	\$13,025.00	\$1,975.00	86.833%
1000-299-1000	Other - Charges for Services{FOUNDATIONS}	\$10,000.00	\$9,225.00	\$775.00	92.250%
1000-302-0000	Fees	\$1,000.00	\$715.00	\$285.00	71.500%
1000-701-0000	Interest	\$25.00	\$28.35	-\$3.35	113.400%
1000-804-0000	Sale of Cemetery Lots	\$12,000.00	\$8,100.00	\$3,900.00	67.500%
1000-892-0000	Other - Miscellaneous Non-Operating	\$1,000.00	\$4,957.90	-\$3,957.90	495.790%
1000-999-0000	Other - Other Financing Sources	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$148,476.39	\$142,830.96	\$5,645.43	96.198%

Fund: 9751 Redmond Private - Purpose Trust

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
9751-701-0000	Interest	\$1.00	\$1.46	-\$0.46	146.000%
Fund 9751 Sub-Total:		\$1.00	\$1.46	-\$0.46	146.000%
Report Total:		\$148,477.39	\$142,832.42	\$5,644.97	96.198%

**JOINT CEMETERY MEETING 7:20 p.m.
May 5, 2025**

Joint Oakdale Cemetery Board Meeting

Motion by Councilperson Roderick to appoint Mayor Chiacchiero to Chair the
Joint Oakdale Cemetery Meeting

2nd

Roll: All yea, motion carried

Roll Call of Council: Dreier, Febel, Martuccio, Roderick, Sekanina, Orvos.

Roll Call of Trustees: Barber-Absent, Boczar, Powers.

Motion by Councilperson Febel to approve the Joint Oakdale Cemetery Meeting
Minutes of May 6, 2024, July 15, 2024, and August 5, 2024.

May 1, 2023

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve the Oakdale Cemetery End of Year
Balances for 2024

2nd

Roll: All yea, motion carried

Appropriations: Add/Corrections:

Motion Councilperson Febel to approve the 2025 Budget of the Oakdale
Cemetery Trustees

2nd

Roll: All yea, motion carried

Old/New Business

Please look over the terms listed below.

<u>Oakdale Cemetery</u> -Sexton-C.J.Graf	326 N. Market St		440-
576-3782			
<u>Board of Trustees</u>		<u>3-year Term (Staggered)</u>	
Clerk: Katrina Knauff	75 E. Walnut St	No term	440-415-4798
Township: John Powers	1833 March Rd	12/31/2025	440-858-7499
Village: Karen Roderick	399 Kathleen Dr	12/31/2027	440-261-1258
Citizen: Jason Ashba	29 W. Cedar St	12/31/2026	216-214-5793

Correspondence:

Visitors' Comments:

Meetings:

Motion by Township Trustee Boczar to adjourn the Joint Cemetery Meeting at 7:24 p.m.

2nd

Roll: All yea, motion carried

Clerk Treasurer

From: Clerk Treasurer
Sent: Wednesday, April 29, 2026 12:47 PM
To: Katrina
Cc: Steve Sekanina; Karen Roderick
Subject: Joint Cemetery Meeting

Tracking:	Recipient	Delivery
	Katrina	
	Steve Sekanina	Delivered: 4/29/2026 12:47 PM
	Karen Roderick	Delivered: 4/29/2026 12:47 PM

Katrinia,

I was wondering if you could send the Village the Oakdale Cemetery minutes. I have not received any since October of 2025. We have our Joint Cemetery Meeting Monday May 4, 2026 at

7:35 p.m. I need the year end figures and the 2026 budget.

I appreciate it thank you .

Kind Regards,

Patricia A. Fisher

Clerk Treasurer/ Tax Administrator

Village of Jefferson

Office 440-576-3944

Cell 440-813-1534

Clerk Treasurer

From: Clerk Treasurer
Sent: Thursday, April 30, 2026 2:29 PM
To: Steve Sekanina; Karen Roderick
Cc: Andria Manor
Subject: RE: Council Meeting Minutes April 20, 2026 Council Meeting Minutes April 6, 2026

Tracking:	Recipient	Delivery	Read
	Steve Sekanina	Delivered: 4/30/2026 2:29 PM	
	Karen Roderick	Delivered: 4/30/2026 2:29 PM	
	Andria Manor	Delivered: 4/30/2026 2:29 PM	Read: 4/30/2026 2:41 PM

Steve,

I also have a question. I have not received from the Cemetery any of the paperwork for the Joint Cemetery Meeting on Monday. That is required by the O)RC.

Need to know the replacement that was tabled the last meeting to replace Ashba.

Need the year-end figures,

Need 2026 Budget.

All I have on the Joint Meeting Agenda is to approve last year's minutes.

Kind Regards,

Patricia A. Fisher
Clerk Treasurer/ Tax Administrator
Village of Jefferson
Office 440-576-3944
Cell 440-813-1534

From: Clerk Treasurer
Sent: Thursday, April 30, 2026 2:24 PM
To: Steve Sekanina <sekanina.steve@jeffersonohio.us>
Cc: Andria Manor <AManor@jeffersonohio.us>
Subject: Council Meeting Minutes April 20, 2026 Council Meeting Minutes April 6, 2026

Steve,



Ohio Revised Code

Section 759.34 Joint meeting.

Effective: October 1, 1953

Legislation: House Bill 1 - 100th General Assembly

In case of a union for cemetery purposes between a municipal corporation and a township as provided by section 759.27 of the Revised Code, the legislative authority of the municipal corporation and the board of township trustees shall have a joint meeting at the council-chamber of the municipal corporation, on the day of the first regular meeting of the legislative authority in the month of May each year, for the purpose of determining the rate of tax to be levied upon the taxable property of the municipal corporation and the township for such purposes. Upon the passage of a joint resolution by a majority of the members of the legislative authority and the board of township trustees, fixing the rate of taxation, the clerk of the municipal corporation shall certify such rate to the county auditor for assessment and collection. If there is more than one municipal corporation or township united for such purposes, the legislative authorities and boards shall become such joint body with the same powers as if there has been one municipal corporation and one township, and the clerk of the municipal corporation containing the greatest number of inhabitants shall certify to the auditor as provided by this section, the rate of taxation.