

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, May 18, 2026.

Regular Meeting 7:30 p.m.
Next Ordinance No. 26-(R/O) 3429

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson United Methodist Church

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of May 4, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to approve the Building and Lands Committee Meeting Minutes of May 12, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to approve the Village Fiscal Officer hiring Committee Meeting Minutes of May 9, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to approve the Village Fiscal Officer hiring
Committee Meeting Minutes of May 11, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Emergency Rescue
Meeting Minutes of April 8, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator Report

Clerk/Treasurer Fisher

Payroll Report/Special Pay Report

Police Chief Mackensen

No Report

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands
Bradek/Belden

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3423

An Ordinance Amending Chapter 876 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to transient dealers and declaring an emergency.

Motion for the First Reading of Ordinance No. 26-O- 3423

Motion: _____ Second: _____ Discussion _____

Motion to Suspend Council Rules on Ordinance No. 26-O- 3423

Motion: _____ Second: _____ Discussion _____

Motion to Adopt Ordinance No. 26-O- 3423

Motion: _____ Second: _____ Discussion _____

Finance
Roderick/Damon

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3424

An Ordinance setting forth the pay for salaried, hourly, and part-time employees of the Village of Jefferson, Ohio and declaring an emergency

Motion for the First Reading of Ordinance No. 26-O- 3424

Motion: _____ Second: _____ Discussion _____

**Motion to Suspend Council Rules on Ordinance
No. 26-O- 3424**

Motion: _____ Second: _____ Discussion

Motion to Adopt Ordinance No. 26-O- 3424

Motion: _____ Second: _____ Discussion _____

**Forestry
Skinner/Febel**

Committee Report: No report

**Recreation
Febel/ Roderick**

Committee Report: No Report

**Safety
Belden/Bradek**

Committee Report: No Report

Motion to approve the Police Chief Mackensen
Recommendation to hire Elijah Monroe to the Full -
Time Detective /Patrolman position at the Police
Department at the rate of pay per the Wage Ordinance
pending his physical and background check effective
June 18, 2026.

Motion: _____ Second: _____ Roll: _____

Motion to accept the resignation from Kyle Blon from
the Jefferson Fire Department, effective May 9, 2026.

Motion: _____ Second: _____ Roll: _____

Utilities/Wastewater Treatment/
Service
Damon/Skinner

Committee Report: No report

Ordinance/Resolution to Read:

Resolution No. 26-R-3425

A resolution authorizing the Village Mayor to trade in a 2007 International 7900 vin 1HTWDAAR47J480486 toward the purchase of, and to enter into a contract to purchase a 2026 ford F-550 vin FDF5HT9TDA14539 from Allstate ford of Youngstown, LLC and declaring an emergency.

Motion for the First Reading of Resolution No. 26-R- 3425

Motion: _____ Second: _____ Discussion _____

Motion to Suspend Council Rules on Resolution No. 26-R- 3425

Motion: _____ Second: _____ Discussion _____

Motion to Adopt Resolution No. 26-R- 3425

Motion: _____ Second: _____ Discussion _____

Ordinance/Resolution to Read:

Resolution No. 26-R-3428

A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local transportation improvement program(s), and to execute contracts as required, and declaring an emergency

Motion for the First Reading of Resolution No. 26-R- 3428

Motion: _____ Second: _____ Discussion _____

Motion to Suspend Council Rules on Resolution No. 26-R- 3428

Motion: _____ Second: _____ Discussion _____

Motion to Adopt Resolution No. 26-R- 3428

Motion: _____ Second: _____ Discussion _____

Mayor

Motion to accept the Mayor's recommendation to hire Jamie Arcaro as the Fiscal Analyst position upon the retirement of the current Clerk Treasurer effective July 31, 2026, for the Village of Jefferson per the Employment Agreement for the Fiscal Analyst position effective June 1, 2026

Motion: _____ Second: _____ Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 26-O-3426

An Ordinance approving the appointment of Jamie Arcaro as Fiscal Analyst from June 1, 2026, through July 31, 2026, and declaring an emergency

Motion for the First Reading of Ordinance No. 26-O- 3426

Motion: _____ Second: _____ Discussion _____

Motion to Suspend Council Rules on Ordinance No. 26-O- 3426

Motion: _____ Second: _____ Discussion _____

Motion to Adopt Ordinance No. 26-O- 3426

Motion: _____ Second: _____ Discussion _____

Ordinance/Resolution to Read:

Ordinance No. 26-O-3427

An Ordinance approving the appointment of Jamie Arcaro as Village Fiscal Officer and declaring an emergency.

Motion for the First Reading of Ordinance No. 26-O- 3427

Motion: _____ Second: _____ Discussion _____

Motion to Suspend Council Rules on Ordinance No. 26-O- 3427

Motion: _____ Second: _____ Discussion _____

Motion to Adopt Ordinance No. 26-O- 3427

Motion: _____ Second: _____ Discussion _____

Resolution No. 26-R-3428

A resolution Recognizing and supporting America 250-Ashtabula County and declaring the Village of Jefferson's participation in the nation's Semiquincentennial Celebration.

Motion for the First Reading of Resolution No. 26-R- 3428

Motion: _____ Second: _____ Discussion _____

The Next Council Meeting will be held on Monday June 1, 2026

**OLD BUSINESS/
NEW BUSINESS**

Motion to approve the Jefferson Area Chamber of Commerce request of the road closure for the Jefferson Memorial Day Parade. Monday May 25, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

None

MEETINGS

None

Adjourn: Motion: _____ Second: _____
Roll: _____
Time: _____

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Mary Howe of the Jefferson United Methodist Church

Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda:

Minutes: Approval/Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of April 6, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Council Meeting Minutes of April 20, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to approve the Building and Lands Committee Meeting Minutes of April 27, 2026.

2nd

Roll: All yea, motion carried

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Visitor's Comments (five-minute limit per council rule #13)

None

Also present:

Sherrif Bill Niemi, Pierino Scrocca, Stefanie Wessell Jefferson Gazette, Judy Maloney, John Perrotti, Joe Edison, Christina Edison, John Powers, Brian Diehl, Casey Kozlowski, Mary Howe, Tina Fuller John Powers and Fred Travtlein.

DEPARTMENTS

Administrator Manor

Village Administrator's report for the period ending May 4, 2026

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

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Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

March Month End

End of Month Summary	March	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$51,985.16	
Huntington Bank	\$545.66	
Huntington Bank 2257	\$47,059.46	
Star Ohio 26065	\$3,181,772.47	
Payroll Checking	-\$1,811.70	
Andover/ First Common Bank Checking	\$2,068,721.67	
Ending Balance	\$5,348,272.72	Up 20.7%
YTD Revenue	\$1,572,074.23	
YTD Expenses	\$1,582,022.98	
Outstanding Encumbrance	\$291,254.04	
Recreation Revenue YTD	\$39,567.09	Down 24.1 %
Senior Revenue YTD	\$4,141.17	Up 5.7 %
Income Tax Revenue YTD	\$560,186.12	Down 14.0 %
Sewer Fee Collections YTD	\$14,212.74	Up 4.4 %

Motion by Councilperson Febel to accept the **List of Checks paid for March 2026** March 1, 2026 – March 31, 2026
2nd

Roll: All yea, motion carried

VILLAGE OF JEFFERSON COUNCIL MEETING

May 4, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Chief Mackensen Police Chief

FYI: April Month-End

Chief Mackensen told Council that there is allot going on in the Village.

May 8, 2026, is Ag Day from 8:30 to 2:30

May 14, 2026, is Career Day

May 18, 2026, is Bike Day. The elementary School kids ride their bike to school and after school ride their bikes home. They are starting at the Fairgrounds the beginning of the days and at the end of the days ride the bikes back to the Fair Grounds.

Interim Fire Chief Edison

FYI: April Month-End

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3417

An Ordinance amending the “District Map” of the Village of Jefferson, Ashtabula County Ohio as incorporated into the Code of Ordinances of the village of Jefferson, Ohio at section 1242.02 in order to rezone one parcel of property currently designated as R-1-Single-Family Residential to Industrial and designate same on the “District Map”

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

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Motion by Councilperson Bradek for the Third Reading of Ordinance No. 26-O- 3417

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to Adopt Ordinance No. 26-O- 3417

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Resolution No. 26-R-3422

A Resolution opposing the proposed relocation of the FOP memorial

Motion by Councilperson Bradek for the First Reading of Resolution No. 26 -R- 3422

2nd

Roll: Belden Nay, Bradek Yea, Damon Yea, Febel Nay, Roderick Yea, Skinner Nay

Tie Vote Mayor broke the Tie and voted no, Motion failed

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Finance

Committee Report: No report

Ordinance No. 26-O-3419

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2026 Energized Community Grants

Motion by Councilperson Roderick for the Third Reading of Ordinance No. 26 -O- 3419

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3419

2nd

Roll: All yea, motion carried

Forestry

Committee Report: No Report

Recreation

Committee Report: No Report

Safety

Committee Report: No Report

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

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Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Mayor Sekanina

Motion to take off the table the motion to accept the Mayor's recommendation to appoint Frederick Bliss to fill Jason Ashba's remaining term to the Oakdale Cemetery Board term ending December 31, 2026.

Motion Tabled

Motion to accept the Mayor's recommendation to appoint Frederick Bliss to fill Jason Ashba's remaining term to the Oakdale Cemetery Board term ending December 31, 2026.

There was no motion to take it off the table. The motion will not show up on the next Council Meeting Agenda.

Motion by Councilperson Febel to approve the liquor permit application as provided by Department of Commerce without a hearing for Iron Horse Grill and Tap House Inc.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the job description for the New Fiscal Officer position.

2nd

Roll: All yea, motion carried

The Next Council Meeting will be held on Monday May 18, 2026

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

OLD BUSINESS/NEW BUSINESS

Motion by Councilperson Damon to approve the Jefferson Area Chamber of Commerce requests for the Autorama Community Event Saturday, June 27, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Beldon to approve the temporary Street Closures for the America 250-Ashtabula County Fourth of July Festival July 4, 2026.
2nd

Roll: All yea, motion carried

FYI: 250 Celebration Events

FYI: Press Release for Public Safety Center

FYI: First Energy

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 4, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

MEETINGS

BUILDING & LANDS COMMITTEE MEETING

Tuesday May 12, 2026

6 :00 p.m.

Town Hall

Discussion: Food Trucks

ADJOURN

Motion by Councilperson Febel to adjourn the Council Meeting.
2nd

Roll: All yea, motion carried.

Meeting adjourned at 7:45 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

MAY 4TH, 2026

Name (PLEASE PRINT)	From	To Speak About...
✓ PIETRINO SCROCCA	JEFFERSON TWP	
Joe Edison	Fire Dept	
Christina Edison	Jefferson Twp	
John Powers	Jefferson Twp Trustee	
✓ JUDY MALONEY	V. I	
✓ John Perrotti	JV	
BRUNN DIEHL	JEFF.	
Fred Trautlein	Trautlein	
Casey Korlowski	Corm.	
Mary Hane	C.itizen	
Tina Fuller	V. I.	
✓ Bill Neri	SHERIFF	
✓ Alan Vesel	Gentle	

Building & Lands Committee Meeting

The meeting was called to order on 5/12/26 at 6:00pm by committee chairperson Pat Bradek.

Rollcall was taken. Present Nick Belden and Pat Bradek.

The draft ordinance was reviewed with some discussion about the fee amounts.

Nick made a motion to accept and recommend the draft to Council. Pat seconded. Motion passed.

Meeting was adjourned at 6:26.

BdL Comm. MEETING

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

5-12, 2026

Name (PLEASE PRINT)	From	To Speak About...
^{Steven Selamian} PAT BRADOK		
Steve Fabel		
Nicholas Belden	Village	Anita Locate
Jason Fairchild	Solicitor	Jefferson Diner
Jen Skinner	vc	
Wesley Michele Cooper	Village	
Kroe	Village	
Angie Hamb	Subway	
Briana Sturgill	subway	
Lisa Bort	Mane Attractions	
Amelia Manor	Village	
Kerth Steward		
Anita Stringfellow	NIT'S farm fresh cafe	permit fees
Kary Brews fore	Mugg	
John Perrotti		
Christine Jacobs	Dominio's Pizza	
Stefanie Kessell	Gazette	
PIORINO SCROCCA	SOPPARSON	
Michael Ferris	Blonij Smok BLP	food trucks
Lon Damon	Village	

Ryan Steung + Stephanie Stevens

Miko & Missy Hodges Evesluan



Jefferson Village Fiscal Officer Hiring Committee Meeting Minutes, May 9, 2026

Agenda / Discussion: Interview candidates for the Fiscal Officer position.

Meeting called to order at 9:00 by Mayor Steven Sekanina, Present was Council and Hiring committee members Karen Roderick and Nick Belden. Also present Council Member Pat Bradek.

Fiscal Officer Committee member Roll call: Karen Roderick- Present, Nick Belden- Present.

Mayor Sekanina explained that the purpose of the meeting was to interview candidates for the fiscal officer position due to the retirement of Patty Fisher who is retiring as of July 31, 2026.

Mayor Sekanina asked for a motion to leave regular session and enter executive session Motion by Committee member Belden and second by Committee member Roderick at 9:01 AM Roll call – All yes.

Committee came out of executive session session and enter regular session at 10:43AM by motion of Committee Member Belden and Second by Committee Member Roderick. Roll call – All yes.

Mayor Sekanina stated that the interviews for the day were complete and asked for a motion to adjourn the meeting. Motion to adjourn the meeting by committee member Belden and second by committee member Roderick at 10:43 AM. Meeting adjourned.



May 11, 2026, Jefferson Village Fiscal Officer Hiring Committee meeting 6PM at Town Hall.

Discussion: Interview and discussion of candidates for the fiscal officer position.

Meeting called to order by Mayor Sekanina at 6PM.

Roll call of committee. Nick Belden, Karen Roderick. All present. Also, present Council member Jen Skinner.

Mayor Sekanina stated that we were meeting to continue the interviews for the fiscal officer position and discuss candidates.

Motion by Roderick, 2nd by Belden to leave regular session and go into executive session for the interview of candidates for possible employment at 6:01PM. Roll call, all yes.

Motion by Roderick, 2nd by Belden to enter executive session at 6:01PM. Roll call, all yes

Motion by Roderick, 2nd by Belden to leave executive session and go into regular session at 6:27PM. Roll call, all yes.

Motion by Roderick, 2nd by Belden to enter regular session at 6:27PM. Roll call, all yes.

Mayor Sekanina stated that interviewing candidates was complete, and he wished to go into executive session to discuss candidates with potential action to follow.

Motion by Roderick, 2nd by Belden to leave regular session and go into executive session to discuss candidates for possible employment with potential action to follow at 6:28PM. Roll call, all yes.

Motion by Roderick, 2nd by Belden to enter executive session at 6:28PM. Roll call, all yes.

Motion by Roderick, 2nd by Belden to leave executive session and go into regular session to 6:52PM. Roll call, all yes.

Motion by Roderick, 2nd by Belden to enter regular session to 6:52PM. Roll call, all yes.

Mayor Sekanina stated that after discussion the committee would move forward with a job offer to the selected candidate.

Motion to adjourn the meeting by Belden, 2nd by Roderick at 6:53PM.

Respectfully submitted by Mayor Steven Sekanina.

JERD Board Meeting

Agenda

May 13, 2026

5:30 pm

Roll Call: John Boczar, Brian Edelman, Steve Sekanina,

Any Visitor Comments

Attending:

- Approve Minutes of April 8th 2026
- Approve April List of Bills
- Approve April Month End
- EMS Report
- Approve renewal of 2 mill levy and pass Resolution 2026-R-001
- Other:

Chief Rice has update on Safe Haven Baby Box

Utility Cart

Any Visitor Comments

Jefferson Emergency Rescue District

April 8, 2026

Regular Meeting

The regular meeting of the Board of Trustees was called to order at 5:30 pm by John Boczar.

Present were: Chief Rice, Matthew Anderson, Kelly Farina

Roll call – John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Approve Minutes of March 11, 2026 meeting - Motion made by John Boczar, 2nd Brian Edelman, All Yes

Approve March list of bills- Motion made by John Boczar, 2nd Steve Sekanina, All Yes

Approve March Month End – Motion made by Brian Edelman 2nd Steve Sekanina All Yes

EMS Report-87 runs, 53 transports, 4 mutual aid run (2 Plymouth, 2 SCAD). Motion to approve made by John Boczar 2nd Steve Sekanina All Yes

Approve PEP invoice 2026 in the amount of \$31,553 Motion made by John Boczar 2nd Steve Sekanina All Yes

Approve health insurance update for 2026 at a 5% increase, Motion made by John Boczar 2nd Brian Edelman All Yes

Approve Dental insurance update, Motion made by Brian Edelman 2nd Steve Sekanina All Yes

PennCare update: ambulance is ready for paint and should be back at station at end of month

May 2028, new ambulance should be delivered.

Christina Kirkner & Jessica Scott both have been moved to inactive.

Motion to go out of regular session and into executive session for personnel discussion with potential action Motion made by John Boczar 2nd Steve Sekanina @ 6:05 PM All Yes

Roll Call John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Motion to enter out of executive session and into regular session Motion made by Brian Edelman 2nd Steve Sekanina @ 6:37 All Yes

Roll Call- John Boczar (YES), Brian Edelman (YES), Steve Sekanina (YES)

Motion to approve Health Insurance for current Fiscal Clerk and her spouse-Motion made by John Boczar 2nd Brian Edelman All Yes

The next board of directors meeting will be on May 13, 2026 at 1730 here at the Station.

Motion to adjourn @ 6:41 was made by John Boczar, 2nd by Steve Sekanina, All YES.

Submitted by:
Kelly Farina

Payment Listing

April 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
162-2026	04/15/2026	03/18/2026	EW	Village of Jefferson	\$613.96	C
163-2026	04/15/2026	03/18/2026	EW	State Tax Ohio	\$982.16	C
170-2026	04/10/2026	03/25/2026	CH	Speedway	\$821.76	C
171-2026	04/01/2026	03/25/2026	CH	Anthem BCBS	\$639.45	C
172-2026	04/01/2026	03/25/2026	CH	Anthem BCBS	\$7,560.80	C
194-2026	04/03/2026	04/01/2026	EW	Ohio Deferred Comp	\$825.00	C
195-2026	04/08/2026	04/01/2026	EW	EFTPS	\$2,407.31	C
197-2026	04/01/2026	04/01/2026	CH	THE ILLUMINATING COMPANY	\$350.93	C
198-2026	04/01/2026	04/01/2026	CH	CHARTER COMMUNICATIONS	\$307.57	C
201-2026	04/08/2026	04/08/2026	CH	VISA	\$625.00	C
202-2026	04/30/2026	04/08/2026	EW	Ohio Public Employees Retirement System	\$9,495.82	C
224-2026	04/17/2026	04/16/2026	EW	Ohio Deferred Comp	\$825.00	C
227-2026	04/22/2026	04/16/2026	EW	EFTPS	\$2,609.14	C
228-2026	04/16/2026	04/16/2026	CH	Aqua Ohio	\$56.40	C
229-2026	04/16/2026	04/16/2026	CH	AT&T MOBILITY	\$201.38	C
230-2026	04/16/2026	04/16/2026	CH	Huntington National Bank	\$710.68	C
231-2026	04/22/2026	04/22/2026	CH	TREASURER OF STATE OF OHIO	\$762.00	C
232-2026	04/22/2026	04/22/2026	CH	ENBRIDGE GAS OHIO	\$277.36	C
259-2026	04/16/2026	05/06/2026	CH	Huntington National Bank	\$113.01	C
17919	04/01/2026	04/01/2026	AW	PUBLIC ENTITIES POOL OF OHIO	\$31,553.00	C
17920	04/01/2026	04/01/2026	AW	Atwell's Police & Fire Equipment	\$75.00	C
17921	04/08/2026	04/08/2026	AW	HOMETOWN AUTO PARTS, INC.	\$35.73	C
17922	04/08/2026	04/08/2026	AW	ESO SOLUTIONS, INC.	\$356.90	C
17923	04/16/2026	04/16/2026	AW	OGRAM HEATING & COOLING, INC.	\$924.50	C
17924	04/16/2026	04/16/2026	AW	ID NETWORKS	\$315.00	C
17925	04/16/2026	04/16/2026	AW	EASTERN MEDICAL LLC	\$145.00	C
17926	04/16/2026	04/16/2026	AW	EMS MANAGEMENT & CONSULTANTS, INC	\$2,449.56	C
17927	04/16/2026	04/16/2026	AW	VIRGINIA CRAMER	\$50.00	O
17928	04/16/2026	04/16/2026	AW	COTIVITI	\$755.82	C
17929	04/16/2026	04/16/2026	AW	A-TECH	\$20.00	C
17930	04/22/2026	04/22/2026	AW	PennCare	\$235.34	O
17931	04/22/2026	04/22/2026	AW	STANDARD INSURANCE CO	\$18.75	O
Total Payments:					\$67,119.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$67,119.33	

Payroll: \$40,002.03

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Outstanding Payments

Reconciled Date 4/30/2026

Posted 5/6/2026 11:34:34 AM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	17914	03/18/2026	CLIA LABORATORY PROGRAM	\$248.00 *
PRIMARY	Warrant	17927	04/16/2026	VIRGINIA CRAMER	\$50.00
PRIMARY	Warrant	17930	04/22/2026	PennCare	\$235.34
PRIMARY	Warrant	17931	04/22/2026	STANDARD INSURANCE CO	\$18.75
					\$552.09

VOIDED
5/6/26

* Asterisked items were outstanding as of this bank reconciliation but have been subsequently voided.

Bank Reconciliation

Reconciled Date 4/30/2026

Posted 5/6/2026 11:34:34 AM

Prior UAN Balance:		\$747,349.44
Receipts:	+	\$39,001.18
Payments:	-	\$98,588.96
Adjustments:	+	\$0.00
Current UAN Balance as of 04/30/2026:		\$687,761.66
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 04/30/2026:		<u>\$687,761.66</u>
Entered Bank Balances as of 04/30/2026:		\$688,313.75
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$552.09
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 04/30/2026:		<u>\$687,761.66</u>

Balances Reconciled

Governing Board Signatures

John Boyer SK m Sahn B. Ed

There are no outstanding receipts as of 04/30/2026.

There are no outstanding adjustments as of 04/30/2026.

Agency Activity Summary

Jefferson Emergency Rescue

Agency: Jefferson Emergency Rescue | Service Date: Last Month

6- 2nd AST calls
(2 calls @ SAME TIME)
Ⓜ

Total Number of ePCRs: 110

Total Number of Incidents: 109

By Branch

100 Jefferson Emergency Rescue = 110

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	70	63.6%	Dead Prior To Arrival	N/A	N/A
Treated / Transferred Care	N/A	N/A	Dead After Arrival	N/A	N/A
Treated/No Transport (AMA)	1	0.9%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	2	1.8%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	21	19.1%
No Transport / Refused Care	8	7.3%	No Patient Found	N/A	N/A
Cancelled	8	7.3%			
Left Blank	N/A	N/A			

Unit Disposition (ePCR Data Only)

<u>Description</u>	#	%
Patient Contact Made	83	75.5%
No Patient Contact	4	3.6%
Non-Patient Incident (Not Otherwise Listed)	19	17.3%
Cancelled Prior to Arrival at Scene	2	1.8%
Cancelled on Scene	2	1.8%
Left Blank	0	0.0%
Total	110	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

<u>Description</u>	#	%
Patient Evaluated and Care Provided	72	65.5%
Patient Evaluated and Refused Care	7	6.4%
Patient Refused Evaluation/Care	1	0.9%
Patient Evaluated, No Care Required	2	1.8%
Not Applicable	1	0.9%
Patient Support Services Provided	1	0.9%
Left Blank	26	23.6%
Total	110	100.0%

Crew Disposition (ePCR Data Only)

<u>Description</u>	#	%
Initiated and Continued Primary Care	72	65.5%
Left Blank	38	34.5%
Total	110	100.0%

Transport Disposition (ePCR Data Only)

<u>Description</u>	#	%
Transport by This EMS Unit (This Crew Only)	70	63.6%
Patient Refused Transport	1	0.9%
No Transport	1	0.9%
Left Blank	38	34.5%
Total	110	100.0%

<u>Run Type</u>	<u>#</u>	<u>%</u>		<u>#</u>	<u>%</u>
Emergency Runs	110	100.0%	Non-Emergency Runs	N/A	N/A
Stand By	2	1.8%	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

<u>Unit</u>	<u>Total Runs</u>	<u>Treat/Transp</u>	<u>Treat/Transfer</u>	<u>Treat/No Transp(AMA)</u>	<u>Treat/No Transp(PP)</u>	<u>Transp/Ref. Care</u>	<u>Cancelled</u>	<u>Dead Prior Arr</u>	<u>Dead After Arr</u>	<u>T/T Priv Veh</u>	<u>No Trans/Ref. Care</u>	<u>Assist</u>	<u>Other</u>	<u>No Pat. Found</u>
JEF409	30	21	0	0	2	0	1	0	0	0	1	0	5	0
JEF419	1	0	0	0	0	0	0	0	0	0	1	0	0	0
JEF429	79	49	0	1	0	0	7	0	0	0	6	0	16	0
Total	110	70	0	1	2	0	8	0	0	0	8	0	21	0

Runs by Service Level (ePCR Data Only)

<u>Dispatched Service Level</u>	<u>#</u>	<u>%</u>	<u>Recommended Service Level</u>	<u>#</u>	<u>%</u>
BLS	68	61.8%	BLS	54	49.1%
ALS	42	38.2%	ALS1	55	50.0%
SCT	N/A	N/A	ALS2	1	0.9%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple)

Insurance types may have been marked on a run

<u>Type</u>	<u>BLS</u>	<u>%</u>	<u>ALS1</u>	<u>%</u>	<u>ALS2</u>	<u>%</u>	<u>SCT</u>	<u>%Rotary Wing</u>	<u>%Fixed Wing</u>	<u>%</u>	<u>Total</u>	<u>%</u>
None	54	49.1%	55	50.0%	1	0.9%	N/A	N/A	N/A	N/A	110	100.0%

Runs by Primary PI (ePCR Data Only)

<u>Description</u>	<u>#</u>	<u>%</u>
Abdominal Pain	2	1.8%
Allergic Reaction	1	0.9%
Altered mental status	6	5.5%
Anxiety	3	2.7%
Back Pain (No Trauma)	2	1.8%
Behavioral / psychiatric episode	3	2.7%
COPD with exacerbation	1	0.9%
Cardiac Arrest	1	0.9%
Cardiac arrhythmia/dysrhythmia	1	0.9%
Chest Pain / Angina	6	5.5%
Dizziness	5	4.5%
Dyspnea-SOB	3	2.7%
Elevated Temp/Fever	2	1.8%
Headache (no trauma)	2	1.8%
Infection, Skin	2	1.8%
MEDICAL DEVICE FAILURE	1	0.9%
MINOR / GENERAL INJURY	8	7.3%
Monitoring Required	1	0.9%
NON-TRAUMATIC ARM PAIN	2	1.8%
Nausea	1	0.9%
No Medical Problem	10	9.1%

Overdose	1	0.9%
Pain (Acute)	1	0.9%
Syncope/Fainting	2	1.8%
Trauma Injury	3	2.7%
Unknown Medical	7	6.4%
Uterine or vaginal bleeding, abnormal	1	0.9%
Vomiting	1	0.9%
Weakness	8	7.3%
<i>Left Blank</i>	23	20.9%
<i>Total</i>	110	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
01A01 ABDOMINAL PAIN	12	10.9%
02C02 Alergic Reaction (Minor or Severe)	1	0.9%
05A01 BACK PAIN/NON-injury related	2	1.8%
06C01 Respiratory Distress	4	3.6%
10A02 CHEST PAIN	5	4.5%
17D04 FALL/ INJURY	8	7.3%
17D04J FALL/ NON-INJURY	2	1.8%
19C03 HEART PROB/ NOT CHEST PAIN	2	1.8%
25A01 BEHAVIORAL/ SUICIDAL	1	0.9%
25A01V BEHAVIORAL/ PSYCHIATRIC -GENERAL	3	2.7%
26D01 SICK PERSON	17	15.5%
28C08G POSSIBLE STROKE	3	2.7%
29D01A MVC UNKNOWN INJURIES	5	4.5%
30A02 GENERAL INJURY/ TRAUMA	1	0.9%
31A01 UNCONSCIOUS / FAINTING	1	0.9%
32B02 UNK PROB/MEDICAL ALERT	16	14.5%
34 Lift Assist	21	19.1%
35 Standby Only	6	5.5%
<i>Left Blank</i>	0	0.0%
<hr/> <i>Total</i>	110	100.0%

Transport From (Category)

	<u>#</u>	<u>%</u>
Home/Residence	48	43.6%
Facility	6	5.5%
Public Building	4	3.6%
Street/Hwy	6	5.5%
Industrial Place	1	0.9%
Jail	3	2.7%
Home/Residence - Mobile Home	1	0.9%
Home/Residence - Apartment	18	16.4%
Res. Custodial Facility - Nursing Home	13	11.8%
Educational Ins. - Elementary School	1	0.9%
Educational Ins. - Trade School	1	0.9%
Street/Hwy - Other Paved Roadways	1	0.9%
Private Commercial Establishment	2	1.8%
Facility - Health Care Provider Office	4	3.6%
Industrial Place - Factory	1	0.9%
<i>Total</i>	110	100.0%

Transport From (Facility) (ePCR Data Only)

	<u>#</u>	<u>%</u>
<i>--Left Blank--</i>	110	100.0%
<i>Total</i>	110	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	<u>#</u>	<u>%</u>
Ashtabula County Med Center	54	49.1%
<i>--Left Blank--</i>	40	36.4%
UH - GENEVA MEDICAL CENTER	16	14.5%
<i>Total</i>	110	100.0%

RESOLUTION OF NECESSITY

Resolution requesting certification from county auditor

Pursuant to Ohio Revised Code §5705.03

WHEREAS, the Board of Trustees of Jefferson Emergency Rescue District
(governing body) (political subdivision)

Ashtabula County, Ohio, determines that it is necessary to levy a tax outside the ten-mill limitation; and

WHEREAS, before seeking to have a levy approved by the electors of
Jefferson Village + Jefferson Township
(portion of political subdivision authorized to vote on issue)

the Board of Trustees must seek the certification of the Ashtabula County Auditor
(governing body)

in compliance with Section 5705.03 of the Ohio Revised Code, submitted for the

General / Primary / Special election held on November 3rd 2026.

THEREFORE BE IT RESOLVED, that the Ashtabula County Auditor is hereby requested to certify

to the Board of Trustees :
(governing body)

1. The total current tax valuation of Jefferson Emergency Rescue District and
(political subdivision)

2. The dollar amount of revenue that would be generated by 2.0 mills,
(Millage)

which amounts to \$ _____ for each \$100,000 of the county auditor's market value,
which generate \$ 219,695 annually.

BE IT FURTHER RESOLVED that the purpose of the proposed tax is

for providing ambulance service, or emergency medical services,
or both.

and is for 5 years commencing and appearing on the tax list
(period of time expressed in years or continuing period)

for the years 2027-2031 first due in calendar year 2028.

(The years the levy will appear on the tax list) (first year of collection, generally the year following commencement)

Such tax is authorized to be submitted to a vote of the electors of

Jefferson Village + Jefferson Township
(portion of political subdivision authorized to vote on issue)

pursuant to Ohio Revised Code Section 5705.03, and which shall be:
(applicable ORC section/subsection)

_____ An additional levy of _____ mills.

_____ A renewal of an existing levy of _____ mills.

_____ A renewal of an existing levy of _____ mills and an increase of _____ mills.

_____ A renewal of part of an existing levy, being a reduction of _____ mills
to constitute a tax of _____ mills.

BE IT FURTHER RESOLVED that the Ashtabula County Auditor is requested to issue the certification within ten days after receiving this Resolution.

Brian Edelman moved for adoption of this Resolution; and
Steve Sekanek seconded the motion.

The vote was as follows:

John Boczar voted Yes
Brian Edelman voted Yes
Steve Sekanek voted Yes

HAVING RECEIVED THE REQUIRED TWO-THIRDS MAJORITY, RESOLUTION NO. 2026-R-001
WAS ADOPTED 5/13/24.

FISCAL OFFICER CERTIFICATION

I, Kelly Farina of Jefferson Emergency Rescue District
(name of fiscal officer) (political subdivision)

Ashtabula County, Ohio, certify this Resolution to be a true and accurate copy of
Resolution No. 2026-R-001, as adopted by the Board of Trustees of
(governing body)

Jefferson Emergency Rescue, Ashtabula County, Ohio, and recorded in the official
(political subdivision)

record of proceedings of the meeting held on 5/13/2026.

Fiscal Officer Signature: Kelly Farina

Admin Report May 18, 2026

To: Mayor Sekanina
 From: Andria Manor
 Subject: Administrator's Report
 Date: May 18, 2026

Members of Council
 Village Administrator

Village Administrator's report for the period ending May 15, 2026

Projects update:

Project		Status	Vendor	Grant/Loan	Total Cost
ACTIVE PROJECTS	Project #				
WWTP EQ Basin	OPWC – R39	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$386,000 Loan \$150,000	\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan	\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS	Grant \$208,500 Loan \$50,000	\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS	Request \$206,000 Loan: \$50,000	\$389,000
East Walnut Street	OPWC-R40	Resubmitting to OPWC-R40	VERDANTAS	Requesting \$287,200	

• **Street Department**

- Military banners and American flags have been installed throughout the Village. We are no longer taking orders for this year; orders will reopen next January.
- Hanging baskets and flowers will be installed throughout the Village on May 18 and 19.
- The Community Clean-Up went well; however, we have not yet received feedback from Waste Management at this time.

• **Zoning / Planning**

- Reminder to residents to keep grass mowed and properties maintained. Bill and I will be inspecting properties for high grass, debris, and any remaining trash from the Community Clean-Up.

• **Recreation Department**

- Staff at the Recreation Center have been painting the kitchen and hallways, and new flooring will be installed next week.

• **Wastewater Treatment Plant**

- Clarifier Phase 1 construction has officially started.

- **Other Items**

- Rip Stowers from the In Country Vietnam Veterans stopped in last week and asked about installing solar-powered illuminated American flags at the helicopter area. I approved the request, and the lights are very nice.

Village Of Jefferson Net Allocation Report

Period Number: 10

Check Date: 05/15/2026

Payroll Period: 2026/05/15 BIWEEKLY 05/15/2026

Period Dates: 04/27/2026 to 05/10/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008107	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$286.01	\$200.00
0000008108	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,432.91	\$1,002.01
0000008109	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$600.62	\$420.00
0000008110	ADMF095	MANOR, ANDRIA RENEA	Direct Deposit [***188]	\$2,500.00	\$2,231.36
0000008111	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***699]	\$74.88	\$25.00
0000008112	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***372]	\$1,797.21	\$600.00
0000008113	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***218]	\$149.77	\$50.00
0000008114	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$149.77	\$50.00
0000008115	CLEF010	FISHER, PATRICIA A.	Direct Deposit [***001]	\$383.44	\$128.01
0000008116	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***844]	\$374.23	\$300.00
0000008117	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,506.57	\$1,207.72
0000008118	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$31.84	\$25.00
0000008119	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,756.16	\$1,378.94
0000008120	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$3,062.30	\$2,278.58
0000008121	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$2,431.31	\$1,854.25
0000008122	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,205.95	\$1,685.35
0000008123	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$589.01	\$450.00
0000008124	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,383.52	\$2,569.73
0000008125	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,377.90	\$1,878.05
0000008126	00103	SCHOR, JOSEPH GENE	Direct Deposit [***543]	\$2,415.64	\$1,969.71
0000008127	REC570	SWEENEY, KATIE L.	Direct Deposit [***850]	\$1,825.76	\$1,529.31
0000008128	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$983.00	\$910.49
0000008129	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$596.88	\$488.69
0000008130	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$878.09	\$801.99
0000008131	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$214.11	\$184.00
0000008132	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$507.52	\$458.54
0000008133	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$1,862.52	\$1,543.91
0000008134	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$2,043.20	\$1,473.39
0000008135	STRF290	BURR, BLAZE P.	Direct Deposit [***247]	\$2,119.82	\$1,732.99
0000008136	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$2,029.69	\$1,596.86
0000008137	STRF110	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,895.95	\$2,354.48
0000008138	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$1,993.66	\$1,578.10
0000008139	00117	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,535.28	\$2,035.24
0000008140	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,550.05	\$2,122.38
0000008141	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$360.45	\$300.00
0000008142	00119	MAYLISH, TYLER J.	Direct Deposit [***751]	\$331.20	\$250.00
0000008143	00119	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,255.61	\$1,702.60
Direct Deposit (ACH file) Total:				\$53,491.83	\$41,366.68
Grand Total:				\$53,491.83	\$41,366.68

Village Of Jefferson Special Pay Analysis

Payroll Period: 2026/05/15 BIWEEKLY 05/15/2026

Emp Number	Name	Pay Code	Hours	Amount
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	4	\$176.88
STRF360	BENTLEY, BRAD A.	O- OVERTIME	2	\$57.97
STRF360	BENTLEY, BRAD A.	O- OVERTIME	1	\$28.98
STRF360	BENTLEY, BRAD A.	O- OVERTIME	2	\$57.97
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	22	\$894.30
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$21.61
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$43.24
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$43.24
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	6	\$219.31
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$1.74
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$2.17
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$0.43
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	4	\$187.50
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	2	\$93.75
STRF110	HITCHCOCK, WILLIAM D.	O- OVERTIME	4	\$187.50
POLF360	LACHEY, GREGORY F.	O- OVERTIME	12	\$513.36
WASF010	LICATE, GARY H.	O- OVERTIME	2	\$115.30
WASF096	MAYLISH, TYLER J.	CALLOUT OVERTIME	1	\$26.53
WASF096	MAYLISH, TYLER J.	O- OVERTIME	4	\$176.88
POLF060	NELSON, GARY W.	O- OVERTIME	4	\$165.90
RECF570	SWEENEY, KATIE L.	O- OVERTIME	1	\$16.96
Grand Total:			73	\$3,031.52

ORDINANCE NO. 2026-O-____ 3423 ____

**AN ORDINANCE AMENDING CHAPTER 876 OF THE CODE OF
ORDINANCES OF THE VILLAGE OF JEFFERSON, OHIO
PERTAINING TO TRANSIENT DEALERS AND DECLARING AN EMERGENCY**

WHEREAS, Council has been advised of the need to provide for the amendment of Chapter 876 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to transient dealers;

WHEREAS, Chapter 876 presently reads as follows:

§ 876.01 PERMIT REQUIRED; FEE; EXCEPTION FOR GARAGE SALES.

- (a) No person shall open any store, room or outdoor facility in the village for the temporary purpose of selling goods, wares or merchandise, and no person shall expose any goods, wares or merchandise on any of the streets, open places, spaces or private lots in the village, except agricultural articles or products offered for sale by the producers thereof, without first obtaining a permit therefor from the Mayor.
- (b) Any and all persons exposing any goods, wares or merchandise on any of the streets, open places, spaces or private lots in the village, with or without a permit, pursuant to the agricultural articles or products exemption set forth in division (a) hereof, shall remove all such goods, wares or merchandise from the streets, open places, spaces or private lots in the village each evening before the onset of darkness.
- (c) The fee for a permit shall be \$50 per day.
- (d) Residents of the village who conduct yard or garage sales of household goods are specifically exempted from the requirement to obtain a permit and pay a permit fee pursuant to this section, so long as such yard or garage sales are held for no more than three consecutive days.

§ 876.99 PENALTY.

Whoever violates or fails to comply with any of the provisions of this chapter is guilty of a minor misdemeanor and shall be fined not more than \$100 for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

WHEREAS, Council finds it to be in the best interest of the Village to provide for the amendment of Chapter 876 of the Code of Ordinances of the Village of Jefferson, Ohio.

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL
OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:**

Section 1. That Chapter 876 of the Code of Ordinances of the Village of Jefferson, Ohio is hereby amended to read as follows:

876.01 SALES FROM PUBLIC WAYS AND PLACES; PERMIT REQUIRED; EXCEPTIONS

- (a) Permit Required; Fee. No person shall sell or offer for sale to the public in, on or from any street, sidewalk, alley, public or private property in the Village, or from any motor vehicle or other type of vehicle, whether motor propelled or not, located upon any street, sidewalk, alley, public or private property in the Village, any goods, merchandise, foodstuffs or other article or thing, until he or she has obtained either a daily permit for a particular date or an annual permit therefor from the Village Administrator.
- (1) The application for either a daily permit or an annual permit shall include the following information:
- (i) The name(s) of the corporation(s), firm(s), or person(s) which the applicant proposes to represent; the name(s) of the person(s) who shall sell or offer for sale any goods, merchandise, foodstuffs or other article or thing pursuant to subsection (a) above; the name(s) of the person(s) having management or supervision of the person(s) selling or offering to sell any goods, merchandise, foodstuffs or other article or thing pursuant to subsection (a) above; the local and permanent addresses for the aforementioned person(s); and the telephone numbers at which such person(s) described herein can be reached;
 - (ii) A brief description of the nature of the business and the kinds of goods, services, or property to be sold or offered for sale and the manner in which such business shall be conducted;
 - (iii) Evidence of a current vendor's license issued by the State of Ohio; and
 - (iv) The federal identification number of the applicant's business and the social security number(s) of the person(s) having management or supervision of the business identified on the permit application;
- (2) The fee for a daily permit shall be Fifty Dollars (\$50.00) which shall only be valid for the date the daily permit was issued. The fee for an annual permit shall be Two Hundred Fifty Dollars (\$250.00).
- (3) An annual permit issued hereunder shall be valid for a period of one (1) year from the date the annual permit was issued.
- (b) Hours; Sound Reproducing Devices. No person shall sell or offer for sale to the public in, on or from any street, sidewalk, alley, public or private property in the

Village, or from any motor vehicle or other type of vehicle, whether motor propelled or not, located upon any street, sidewalk, alley, public or private property in the Village, foodstuffs or other articles or things of any kind at any time other than between the hours of 10:00 a.m. and 9:00 p.m.

No such person shall produce or allow to be produced, by means of any sound reproducing device, unnecessarily loud or continual sounds in such a manner as to disturb the good order and quiet of a neighborhood in connection with such sales or offers to sell.

- (c) Location. Any person issued a permit pursuant to this Chapter shall be authorized to sell or offer for sale to the public in, on or from any motor vehicle or other type of vehicle, whether motor propelled or not, foodstuffs or other articles or things of any kind while that motor vehicle or other type of vehicle, whether motor propelled or not, is located on private property if invited to do so by the property owner, as well as on public property not otherwise inconsistent with the provisions contained in this Chapter, including Giddings Park. Notwithstanding the foregoing, no person shall sell or offer for sale to the public in, on or from any motor vehicle or other type of vehicle, whether motor propelled or not, foodstuffs or other articles or things of any kind while that motor vehicle or other type of vehicle, whether motor propelled or not, is located on State Route 46 within the corporation limit of the Village of Jefferson.

- (d) Exceptions. This section does not apply to:
 - (1) The sale of produce from any stand or mobile unit constructed or existing off the traveled portion of any street, sidewalk or alley in the Village;
 - (2) Fairs, festivals, school events, private events or other special events being held in the Village;
 - (3) Residents of the Village who conduct yard or garage sales of household goods so long as such yard or garage sales of household goods are held for no longer than three (3) consecutive days.

- (e) Failure to comply. In addition to the penalty provided for under Section 876.99 of the Village of Jefferson's Code of Ordinances, any person that fails to comply with the requirements of this Chapter is subject to having his/her permit revoked and any future permit being denied.

876.99 PENALTY.

Whoever violates any provision of this Chapter shall be guilty of a minor misdemeanor and shall be fined not more than \$150 for each offense. A separate offense shall be deemed committed each day during or on which a violation or non-compliance occurs or continues.

Section 2. That any and all ordinances or parts thereof in conflict with this Ordinance shall be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson; wherefore, this Ordinance shall take effect immediately upon its passage.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2026-O- 3424

AN ORDINANCE SETTING FORTH THE PAY FOR SALARIED, HOURLY, AND PART-TIME EMPLOYEES OF THE VILLAGE OF JEFFERSON, OHIO AND DECLARING AN EMERGENCY

WHEREAS the Council of the Village of Jefferson has determined that it is necessary and proper to change the pay for salaried, hourly, and part-time employees of the Village of Jefferson, for the positions and for the rates more specifically set forth hereafter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, STATE OF OHIO, AND COUNTY OF ASHTABULA, THAT:

Section 1: The employment positions and rates of pay for those positions are established as follows with an effective date of March 30, 2026:

Department	Entrance	6 months Step 1	Year 1-2 Step 2	Year 2+ Step 3
Administration				
Administrator	Per Contract	Per Contract	Per Contract	Per Contract
Admin. Assistant	\$27.30/hr.	\$27.85/hr.	\$28.39/hr.	\$28.94/hr.
Part Time Administrative Support	\$21.26/hr.	\$22.35/hr.	\$22.35/hr.	\$22.35/hr.
Police Department				
Police Chief	Per Contract	Per Contract	Per Contract	Per Contract
Deputy Chief	\$63,595.79	\$64,731.47	\$65,867.15	\$65,867.15
Lieutenant	\$28.94/hr.	\$28.94/hr.	\$29.48/hr.	\$29.48/hr.
Sergeant	\$27.97/hr.	\$27.97/hr.	\$28.52/hr.	\$28.52/hr.
Patrolman	\$26.01/hr.	\$26.56/hr.	\$27.10/hr.	\$27.65/hr.
Part Time Class B (Road Qualified)	\$22.13/hr.	\$22.68/hr.	\$23.22/hr.	\$23.77hr.
Part Time Class C (Non Road Qualified)	\$19.33/hr.	\$19.33/hr.	\$19.33/hr.	\$19.33/hr.
Police Secretary	\$20.72/hr.	\$21.26/hr.	\$21.81/hr.	\$22.35/hr.
Volunteer Auxiliary Part Time School Resource Officer				
Wastewater Treatment Plant				
Operator Class II (Foreman)	\$33.85/hr.	\$34.40/hr.	\$34.94/hr.	\$34.94/hr.
Operator Class II	\$28.94/hr.	\$29.48/hr.	\$29.95/hr.	\$30.58/hr.
Operator Class I	\$26.76/hr.	\$27.30/hr.	\$27.85/hr.	\$28.39/hr.
Laborer/Driver – Waste Water	\$24.58/hr.	\$25.12/hr.	\$25.67/hr.	\$26.21/hr.

Part Time Temporary Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.
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Street Department

Working Foreman	\$29.24/hr.	\$29.79/hr.	\$30.34/hr.	\$30.34/hr.
Equipment Operator	\$23.90/hr.	\$24.45/hr.	\$24.99/hr.	\$25.54/hr.
Driver/Laborer – Streets	\$22.39/hr.	\$22.93/hr.	\$23.48/hr.	\$24.02/hr.
Utility/Maintenance	\$19.83/hr.	\$20.37/hr.	\$20.92/hr.	\$21.47/hr.
Part Time Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.
Part Time Temporary Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.

Recreation/Community Center

Recreation/Parks Supervisor	\$21.52/hr.	\$23.06/hr.	\$22.61/hr.	\$23.15/hr.
Part Time Front Desk Support	\$15.31/hr.	\$15.86/hr.	\$15.86/hr.	\$15.86/hr.
Part Time Clerical/Administrative Support	\$17.83/hr.	\$18.37/hr.	\$18.37/hr.	\$18.37/hr.
Part Time Senior Coordinator	\$19.12/hr.	\$19.66/hr.	\$19.66/hr.	\$19.66/hr.
Van Driver	\$17.83/hr.	\$18.37/hr.	\$18.37/hr.	\$18.37/hr.
Part Time Custodian	\$16.03/hr.	\$16.58/hr.	\$16.58/hr.	\$16.58/hr.
Part Time Temporary Employee	\$14.56/hr.	\$15.10/hr.	\$15.10/hr.	\$15.10/hr.

Fire Department

Chief	\$13,483.20	\$13,483.20	\$13,483.20	\$13,483.20
1st Assistant	\$8,005.63	\$8,005.63	\$8,005.63	\$8,005.63
2nd Assistant	\$8,005.63	\$8,005.63	\$8,005.63	\$8,005.63
Captain	\$4,188.50	\$4,188.50	\$4,188.50	\$4,188.50
Lieutenant	\$3,576.60	\$3,576.60	\$3,576.60	\$3,576.60
Fire Inspector (per inspection)	\$100.00	\$100.00	\$100.00	\$100.00
Fire Fighter 1-Runs/events	\$20.95/hr.	\$21.47/hr.	\$21.47/hr.	\$21.47/hr.
Fire Fighter 2-Runs/events	\$21.47/hr.	\$21.99/hr.	\$21.99/hr.	\$21.99/hr.
Volunteer Card-Runs/standbys	\$20.43/hr.	\$20.95/hr.	\$20.95/hr.	\$20.95/hr.
Fire Training	\$14.68/hr.	\$15.24/hr.	\$15.24/hr.	\$15.24/hr.
New Hire – No Certifications	\$14.68/hr.	\$15.24/hr.	\$15.24/hr.	\$15.24/hr.
Auxiliary Fire Member	\$1/yr.	\$1/yr.	\$1/yr.	\$1/yr.

Clerk Treasurer

Clerk Treasurer Assistant	\$21.87/hr.	\$22.42/hr.	\$22.96/hr.	\$23.51/hr.
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Section 2: Each new employee hired by the Village will be placed in either the Entrance, Step 1, Step 2 or Step 3 wage schedule above based upon that individual's experience as determined and/or recommended by the Village Administrator.

Section 3: Whenever there is a change in an employee's rate of pay, the new rate of pay shall take effect at the beginning of the next pay cycle following the event that caused the employee's rate of pay to change.

Section 4: Non-supervisory employees who act in a supervisory capacity, as determined by the Village Administrator, shall be paid \$1.00 per hour in addition to their current wage scale.

Section 5: In addition to the employee's regular salary, the Village will pay an amount equal to ten percent (10%) of the employee's regular salary to the appropriate retirement system (Ohio Public Employees Retirement System or Ohio Police and Fire Pension Fund), as the employee contribution to same. An employee shall not have the option to take cash in lieu of this contribution. This obligation to pay ten percent (10%) of the employee's regular salary to the appropriate retirement system shall not apply to volunteer firemen unless the volunteer firemen qualify to participate in the Ohio Police and Fire Pension Fund.

Section 6: Employees assigned by their supervisor to work in a position with a higher pay grade shall receive pay at the higher rate for the time worked in said position.

Section 7: This Ordinance shall replace any previous version of this legislation and supersedes any current legislation that may be in conflict with this legislation.

Section 8: That this Ordinance is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson; wherefore, this Ordinance shall take effect immediately upon its passage.

Passed by Council on the _____ **day of** _____ **20**__.

_____ **Yeas** _____ **Nays**

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Jefferson Village Police

Serving Since 1902

Chris Mackensen
Chief of Police



104 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-0010
Fax (440) 576-0714
Email: chris.mackensen@jeffersonpolice.us

May 14th, 2026

Ref: Full-Time Officer Appointment

Mayor Steven Sekanina,
Safety Committee, and Council

On May 7, 2026, Mayor Steven Sekanina, Sgt. Schor, and I interviewed a candidate to fill the open full-time police officer position with the Village.

Following the interview process, we deliberated and unanimously agreed that Elijah Monroe is the best candidate for the position. Elijah has approximately two years of law enforcement experience, including service with CMHA, Mercy Health, Lorain Hospital, and most recently the Windham Police Department, where he has served for the past year. Elijah expressed that he is seeking the opportunity to work in a smaller community where he can further embrace the community-service aspect of policing.

Based on the interview and his prior experience, I believe Elijah will be a valuable asset to the Jefferson Police Department for years to come. As Chief, I have no reservations in recommending Elijah Monroe for appointment as a full-time Police Officer with the Jefferson Police Department.

If approved, Elijah would begin employment within the next few weeks, pending completion of his physical examination.

Very Respectfully,

A handwritten signature in blue ink that reads 'Christopher Mackensen'.

Christopher Mackensen
Chief of Police
Jefferson Village Police Department

Required Steps for Hiring a New Employee

Internal Advertisement N/A
 External Advertising for 2 Weeks 4-1-2025
 Review Applications 4/13/26
 Interviews 5/7/26

Complete Req. for background check and physical

Discuss pay rate with ^{Mayor} Administrator. 5/7/26

Offer job. Explain wage and benefits (if any). YES on 5/7/26

Recommend for hire to Mayor/ Administrator with this form completed.

Name <u>MONROE</u>	ELIJAH	Phone # <u>216-630-7267</u>
Date of Hire <u>5-18-26</u>	Expected Start Date <u>6-1-26</u>	End of probation (estimate) <u>12-1-26</u>
Position <u>POLICE OFFICER.</u>	Starting Pay Rate <u>27.10</u>	Status <input checked="" type="radio"/> Full time <input type="radio"/> Part time
Include job application		

Notes: WAS IN OP&F IN THE LAST YEAR.

Send for background check (takes up to one month and must have before starting). Date completed 5/8/26
 (recreation requires code for childcare to be taken to County at time of appointment)

Contact: Ashtabula County Sheriff Dept. 440-576-3545 or 576-3542

Council Approval Date: _____

Supervisor coordinates appt. with State Road Occ. 440-997-5988 Date scheduled: _____
 Must have a physical on file before starting.

Employee must report to personnel office (clerk treasurer) to complete paperwork before work.

Supervisor should bring new employee to the office for introductions.

Employee Signature _____ Date _____
 Supervisor Signature _____ Date _____
 Administrator Signature _____ Date _____

Village of Jefferson, Ohio
EMPLOYMENT APPLICATION

Please return to:
Village of Jefferson
27 E Jefferson St.
Jefferson, OH 44047
ATTN: Employment Application

Instructions: It is important that you fill out all sections of this application completely and to the best of your ability. Your application will be used as part of the certification process and therefore should represent your best effort. Incomplete applications will NOT be considered.

Name Monroe, Elihah KaShawn
Last
First
Middle

Present Address _____
Street
Village
State
Zip Code

Telephone (H) 216.630.7267 (W) N/A Social Security No. [REDACTED]

What position are you applying for? Full Time Police Officer (SSN is not required)

Are you currently employed by the Village of Jefferson? Yes _____ No X

If yes, which Department? N/A

Have you previously worked for the Village of Jefferson? Yes _____ No X If yes, when? N/A

Name, relationship and position held by any of your relatives now employed by the Village of Jefferson: N/A

May we contact your present employer? Yes X No _____ Lowest acceptable salary \$ \$24

EDUCATION

Name the last elementary or high school attended John F. Kennedy High School

Address 158111 Miles Ave. Cleveland, OH 44128

Circle Highest Grade Completed 1 2 3 4 5 6 7 8 9 10 11 12

Are you a high school graduate? Yes X No ___

Do you possess a high school equivalency certificate (GED)? Yes ___ No X

COLLEGE OR OTHER TRAINING AFTER HIGH SCHOOL

Name and Address of College or Trade School Attended	Attendance		Major Specialty	Type of Diploma, Degree License or Certificate earned
	From	To		
Notre Dame Colledge	08/2017	12/2022	Criminal Justice	Bachelor's in Criminal Justice
Tri-C Police Academy	8/2023	2/2024	Police Academy	OPOTA Certification

SPECIAL SKILLS AND TRAINING

Please list the kinds of office equipment or construction equipment you can operate Fax machine, copier
Printer, Computer

Number of words per minute: Typing N/A

If required for the position for which you are applying, please answer the following:

Do you have a valid Ohio Driver's license? Yes X No

PERSONAL REFERENCES - DO NOT LIST RELATIVES

Name and Occupation	Address	Phone
1. Michael Tadel - Teacher	-----	-----
2. Dennis Santiago - Sergeant	-----	-----
3. Michael Cipnciola - Coach	-----	-----

FOR POLICE AND FIRE APPLICANTS ONLY

Date of birth ----- Age 27 Height 5' 6" Weight 205

EMPLOYMENT HISTORY

Include military history, part-time, temporary, and seasonal employment
 If you need additional space, please use the space for additional or explanatory information below or attach additional pages as requested.

List present or last employer first

1. Employer	Windham Police Department	Your Job Title	Police Officer
Address	9083 N. Main St Windham, OH 44288	Describe Your Work	
Supervisor	Rick Grainger		
Supervisor's Title	Chief of Police		
Telephone	330.802.2938		Enforce all laws & Patrol area
Employed From	3/2025		
Employed To	3/2026		
Starting Salary	22.50	Per hour	
Ending Salary	26.00	Per hour	Reason For Leaving Pursue better opportunity
Account for time between jobs			

2. Employer	Mercy Health - Lorain Hospital	Your Job Title	Police Officer
Address	3700 Kolbe Rd, Lorain, OH 44053	Describe Your Work	
Supervisor	Erin Murphy		
Supervisor's Title	Chief of Police		
Telephone	609.300.9927	Enforce all laws - Enforce hospital policies Monitor CCTV	
Employed From	11/2024		
Employed To	3/2025		
Starting Salary	\$23.75	Per hour	
Ending Salary	\$23.75	Per hour	Reason For Leaving Department decommissioned
Account for time between jobs			
9/2024- 11/2024 unemployed			

3. Employer	CMHA Police Department	Your Job Title	Police Officer
Address	5715 Woodland Ave Cleveland, OH 44104	Describe Your Work	
Supervisor	Paul Hermenoky		
Supervisor's Title	Sergeant		
Telephone	216.630.7802	Enforce all laws, Enforce CMHA policies, Patrol CMHA properties	
Employed From	2/2024		
Employed To	9/2024		
Starting Salary	\$24	Per hour	
Ending Salary	\$24	Per hour	Reason For Leaving Resigned my position
Account for time between jobs			

Have you ever been convicted of a felony or a misdemeanor in which a fine in excess of \$50 was imposed within the last 10 years? Yes ___ No, (This question will not necessarily exclude you from employment, but will be used to weigh the relationship between the offense(s) and the position applied for.) Include convictions of a general court-martial while in the military service. N/A

Use this space for additional or explanatory information or other information you consider relevant for consideration of your application for employment.

N/A

The information supplied by me in this application is complete and true to the best of my knowledge and belief. I understand that my misstatement of material facts will cause forfeiture of all my rights to any employment or result in dismissal from employment, if hired, in the service of the Village of Jefferson.

I authorize the release of any job-related information that the Village of Jefferson my request from the above sources including the physician's records which may exist now or in the future. Yes No

I understand that I am required to pass a physical examination to establish my ability to perform certain jobs.
I understand that my fingerprints and police record will be checked.

Date Signed 4/13/2012 Signature 

THE VILLAGE OF JEFFERSON IS AN EQUAL OPPORTUNITY EMPLOYER

Your application will be considered solely on merit.

May 9, 2026

Jefferson Fire Department
Attn. Interim Chief Joe Edison
96 E. Jefferson St.
Jefferson, Ohio 44047

Dear Interim Chief Edison,

I am writing to resign from the Jefferson Fire Department, effective May 9, 2026.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kyle Blon', with a long, sweeping underline.

Kyle Blon

RESOLUTION NO. 2026-R-__3425__

A RESOLUTION AUTHORIZING THE VILLAGE MAYOR TO TRADE IN A 2007 INTERNATIONAL 7900 VIN 1HTWDAAR47J480486 TOWARD THE PURCHASE OF, AND TO ENTER INTO A CONTRACT TO PURCHASE A 2026 FORD F-550 VIN 1FDF5HT9TDA14539 FROM ALLSTATE FORD OF YOUNGSTOWN, LLC AND DECLARING AN EMERGENCY

WHEREAS, the Village of Jefferson, Ohio desires to acquire a 2026 Ford F-550 VIN 1FDF5HT9TDA14539 from Allstate Ford of Youngstown, LLC; and

WHEREAS, the Village of Jefferson, Ohio owns a 2007 International 7900 VIN 1HTWDAAR47J480486 and desires to use this vehicle/equipment for a trade-in toward the purchase of the aforementioned new vehicle; and

WHEREAS, the Village of Jefferson, Ohio obtained a quote from Allstate Ford of Youngstown, LLC wherein the trade-in value offered for the 2007 International VIN 1HTWDAAR47J480486 is Fifteen Thousand and 00/100 Dollars (\$15,000.00) toward the purchase price for the 2026 Ford F-550 VIN 1FDF5HT9TDA14539 of One Hundred Twenty Four Thousand Two Hundred Twenty Five and 00/100 Dollars (\$124,225.00) contained in the Allstate Ford of Youngstown, LLC quote; and

WHEREAS, Council approval is required to authorize the Village Mayor to use the 2007 International VIN 1HTWDAAR47J480486 for a trade-in toward the purchase of the new 2026 Ford F-550 VIN 1FDF5HT9TDA14539; and

WHEREAS, Council approval is required to authorize the Village Mayor to purchase the new 2026 Ford F-550 VIN 1FDF5HT9TDA14539.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. The Village Mayor is hereby authorized to use the 2007 International VIN 1HTWDAAR47J48048615 for a trade-in toward the purchase of the new 2026 Ford F-550 VIN 1FDF5HT9TDA14539 from Allstate Ford of Youngstown, LLC.

SECTION 2. The Village Mayor is hereby authorized to enter into a contract to purchase the new 2026 Ford F-550 VIN 1FDF5HT9TDA14539 from Allstate Ford of Youngstown, LLC pursuant to the terms contained in the quote in an amount not to exceed One Hundred Seven Thousand Eight Hundred and 00/100 Dollars (\$107,800.00) after the trade-in value and all other available rebates and/or discounts are deducted as provided in the Allstate Ford of Youngstown, LLC quote.

SECTION 3. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson; wherefore, this Resolution shall take effect immediately upon its passage.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor



COMMERCIAL VEHICLE CENTER

Allstate Ford of Youngstown, LLC
 3680 LeHarp's Rd.
 Youngstown, OH 44515
 Phone: (330) 793-4421
 Fax: (330) 793-2056
 AllstateFordofYoungstown.com

SALESPERSON - Jeremy Metz

DATE _____

CUSTOMER Village of JeffersonADDRESS 27 East Jefferson St

EMAIL _____

CITY _____

STATE _____

OH

ZIP _____

44047

COUNTY _____

PHONE _____

CONTACT NAME _____

COLOR _____

White

ENGINE _____

6.7L DieselYEAR 2026MAKE FordMODEL F-550

MILEAGE _____

SERIAL NUMBER 1FDF6HT9TDA14539

STOCK NUMBER: _____

NA14539

PRICES ON ORDERED TRUCKS OR TRAILERS ARE SUBJECT TO CHANGE

	BASE PRICE →	
Base price includes Ford Discounts/ rebates		
F.O.B Youngstown, OH 44515		
9' Stainless steel Dump Central		\$ 50,280.00
Hitch, Pkg Backup camera		
Spreader, Strobes, 10' western Flow		
Shovel Holder, Toolbox		
Zonisco Winch#25-Q10456 - B		
Municipal Fleet Number: KC509		

GROSS TRADE ALLOWANCE	\$ 15,000.00	\$ 124,225.00	← SELLING PRICE →	\$ 124,225.00
BALANCE OWED	\$ -	\$ 13,000.00	← TRADE-IN	
NET EQUITY	\$ 15,000.00			
	Taxable Total	\$ 109,225.00	0.00% SALES TAX →	\$ -
ALL TRADE-INS ARE SUBJECT TO A PHYSICAL APPRAISAL AT TIME OF DELIVERY				
TRADE:			DOCUMENTARY FEE →	\$ 75.00
YEAR <u>2007</u>	MAKE <u>International</u>	MILEAGE <u>79,267</u>	PLATE FEES →	\$ -
MODEL <u>7900</u>			(NON-REFUNDABLE DEPOSIT) →	\$ -
SERIAL NO. <u>1HTWDAAR47J480486</u>			(TRADE-IN EQUITY) →	\$ (15,000.00)
MORTGAGED BY _____			(REBATE) →	\$ (1,500.00)
PHONE _____			BALANCE	\$ 107,800.00
			(DOWN PAYMENT) →	\$ -
			TOTAL TO FINANCE	\$ 107,800.00

If this is a credit sale, buyer is entitled to and will receive a fully completed disclosure statement setting forth the terms of the financing.

This contract is not assignable and not cancelable and all terms and conditions of this sale are contained on this and reverse side and the terms on the reverse side of this order are as much a part of the agreement as if written on this side and no other verbal understandings or promises whatsoever are a part of this agreement.

The customer certifies that he is 18 years of age or over and warrants that he is the true and lawful owner of the truck traded in and that it is free of all encumbrances whatsoever except as noted above.

The undersigned purchaser acknowledges that he has read and understands the conditions and terms of this contract as it appears on this and the reverse side and has received a copy of this order executed herewith.

THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE UNLESS OTHERWISE STATED IN THIS DOCUMENT.

SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THE ITEM(S).

FAILURE OF BUYER TO TAKE POSSESSION WITHIN TEN DAYS OF NOTIFICATION BY SELLER THAT THE VEHICLE IS READY MAY BE DEEMED BY SELLER AS A CANCELLATION OF THE CONTRACT BY THE BUYER.

CUSTOMER SIGNATURE _____

THIS TRUCK/TRAILER SOLD
 WITH MANUFACTURERS STANDARD NEW TRUCK OR TRAILER WARRANTY

N/A AS IS, I HEREBY MAKE THIS PURCHASE KNOWINGLY WITHOUT ANY GUARANTEE EXPRESSED OR IMPLIED, BY THIS DEALER OR HIS AGENT

NEGATIVE EQUITY:
 I AM AWARE THE BALANCED OWED ON MY TRADE-IN VEHICLE OR AMOUNT OWED ON MY LEASE TURN-IN VEHICLE EXCEEDS THE TRADE-IN ALLOWANCE FROM DEALER AND, AS A RESULT, I HAVE REQUESTED THE CASH PRICE OF THE VEHICLE BE INCREASED BY \$ _____ TO COVER NEGATIVE EQUITY FROM MY TRADE-IN / AMOUNT OWED ON MY LEASE TURN-IN

CUSTOMER'S ACCEPTANCE _____

SALES REP Jeremy Metz

ACCEPTED BY Mike Crawford

Commercial Truck Sales

THIS ORDER NOT BINDING UNTIL ACCEPTED BY DEALER





**Z5 Oakwood Village
1 Acorn Drive
Oakwood Village OH 44146-5550**

QUOTE

Quote ID: Z5-Q10456 - 0
Quote Date: 10/23/2025
Quote Valid Until: 11/22/2025
Salesperson: Tyler Longville
Entered by: Chris Workman
Page 1 of 3

Bill To Customer:

Ohio Machinery Company
Attn Accounts Payable
3993 East Royalton Road
Broadview Heights OH 44147

Sold To Customer:

Ohio Machinery Company
Attn Accounts Payable
3993 East Royalton Road
Broadview Heights OH 44147

Ship-To:

Ohio Machinery Company
3680 Leharps Drive
Youngstown OH 44515

Contact:

Phone:

Email:

Make:	Ford	Model:	F-550	Year:	2026	Single/Dual:	DRW	Engine Type:	Diesel
Cab Type:		Wheelbase:	0	Cab-to-Axle:	60	Roof:		Drive Type:	

Description

Furnish and install:

Rugby stainless steel Z-spec dump body, model SS2000, with the following:

- * 97" dump body length / 96" overall dump body width
- * 17" side height / 23" tailgate height
- * 3/4 cab protector with screened window
- * Dirt shedder sloping bottom rails
- * Fully boxed top rail with two vertical side braces per side
- * 10-gauge stainless steel double wall sides, and ends
- * 3/16" AR400 crossmemberless steel floor
- * Natural stainless steel finish
- * 5" formed channel long sills
- * EZ-latch tailgate hardware [stainless steel]
- * Three panel tailgate
- * S/T/T lights in rear posts and front marker lights
- * Full height board gussets and tailboard gusset
- * Mudflaps and steel splash shields [powder coated black]
- * ICC bumper
- * Backup alarm

Rugby SR4016 double acting hoist: less hydraulics

PTO central hydraulics to operate: hoist, plow, and spreader

- * Electronic dump hoist control with hoist safety interlock system
- * Electronic plow controls with detente plow switch
- * Electronic spreader controls for auger/conveyor & spinner functions
 - Garmin GPS for proportional ground speed control
 - Automatically switches between manual & auto modes for uninterrupted spreading
 - Has functions for pre-wet system [pre-wet system not included in price]
- * 304 stainless steel 15-gallon reservoir and valve enclosure
- * Integrated valves mounted on the tank
- * In-tank return filter assembly for oil refinement
- * Shielded sight temperature gauge
- * No hydraulic lines run into the cab

Plate hitch with d-rings

- * Plate hitch rated at 20,000 lbs. M.G.T.W.
- * Dual purpose pintle hook with 2-5/16" ball (20,000 lb. M.G.T.W.)

7-way spade trailer plug

Install OEM supplied backup camera - on centerline of vehicle [if equipped]



Z5 Oakwood Village
 1 Acorn Drive
 Oakwood Village OH 44146-5550

QUOTE

Quote ID: Z5-Q10456 - 0
 Quote Date: 10/23/2025
 Quote Valid Until: 11/22/2025
 Salesperson: Tyler Longville
 Entered by: Chris Workman
 Page 2 of 3

Description
<p>Ecco 8-corner strobe system, model ED3511AW [amber/white]:</p> <ul style="list-style-type: none"> * [2] strobes installed on rear posts, (TO BE ON SEPARATE SWITCH) - One each side below S/T/T lights * [2] strobes installed on front face of cab protector - One each side as wide as possible * [2] strobes installed on side of cab protector - One each side * [2] strobes install in front grille - One each side as wide as possible * Strobe lights wired through factory OEM upfitter switch/key hot <p>Buyers stainless steel tailgate spreader, model 92425SSA, with the following:</p> <ul style="list-style-type: none"> * 96" trough * 304 stainless steel construction * Hinged cover plate and bottom opening gate * Quick detaching hardware * Anti-flow plates [bolted on] * Hydraulic motors to drive the spinner and auger * Direct drive [not a chain drive] * Spinner assembly with 18" polyurethane spinner disc * Leftside spinner discharge [streetside] <p>LED spreader work light with switch in cab</p> <ul style="list-style-type: none"> * Installed on streetside rear of vehicle * Wired to headlight switch <p>Western 10' Pro Plus HD steel snowplow with the following:</p> <ul style="list-style-type: none"> * 10.0' blade width / 34" blade height * 11-gauge steel blade * Six [6] trip springs and two [2] shock absorbers * Eight [8] vertical ribs * Cast iron disc shoes * Blade guides * Steel cutting edge * Ultra-mount mounting system * Nighthawk auxiliary halogen plow lights * Plow to be operated by central hydraulics <p>Includes Western 10' rubber deflector kit</p> <p>Buyers aluminum underbody toolbox:</p> <ul style="list-style-type: none"> * 30" L x 18" H x 18" D * Installed on curbside <p>Stainless steel spring-loaded shovel holder</p> <ul style="list-style-type: none"> * One mounted on each side of the dump body

Sub Total:	\$50,280.00
Sales Tax:	\$0.00
Grand Total:	\$50,280.00

Payment Terms: NET 10

Delivery Terms: Zoresco P&D

Notes:

Delivery to: Ohio Machinery Corp.



**Z5 Oakwood Village
1 Acorn Drive
Oakwood Village OH 44146-5550**

QUOTE

**Quote ID: Z5-Q10456 - 0
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Quote Valid Until: 11/22/2025
Salesperson: Tyler Longville
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Page 3 of 3**

Individual priced items are based on all items being equipped on unit at this time. Items not purchased now, but added at a later date may not be at the price indicated in this quote due to manufacturing and/or installation processes. Please review the above information completely. These specifications as shown constitute an order and any changes must be made in writing. If there are no questions, please sign and return. We must be in receipt of a signed copy prior to processing your order.

Accepted by:	
Date:	
P.O. Number:	

* Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.

Zoresco shall not be liable for failure to perform or for any delay in performance due to any Acts of God, strike or other labor difficulty, Act of any Governmental Authority or of the purchaser, fuel shortage, wrecks or delays in transportation, inability to obtain necessary labor, material or manufacturing facilities from usual sources or failure of suppliers to meet their contractual obligations or due to any cause beyond its reasonable control. If any such events occur, Zoresco may extend delivery dates by a period of time necessary to overcome the effects of such delay, allocate available products or cancel purchase orders. Due to fluctuations in material costs and availability, quotes published by Zoresco will be honored for no more than 30 days from the date of issue.

OHIO CERTIFICATE OF TITLE

ISSUING CITY LAKE
RESIDENT CITY ASHTABULA

STATE OF OHIO
ORIGINAL

No. 43 0163 2647

ISSUE DATE:
12/19/2006

IDENTIFICATION NUMBER
HTWDAAR47J480486

YEAR MAKE MAKE DESCRIPTION
2007 INTL INTERNATIONAL H

PURCHASE PRICE BODY TYPE MODEL MODEL DESCRIPTION
\$54,711.00 TK 740

CONVERSION

EXEMPT MILEAGE EVIDENCE
SP 10 OH/MCO - IN STATE
M/G BRAND ACTUAL

STANDARD

TOWNSHIP
VILLAGE OF JEFFERSON

27 E JEFFERSON ST
JEFFERSON, OH 44047

PREVIOUS OWNER
INTERNATIONAL TRUCK & ENGINE CORP

70 & RT 310
ETNA, OH 43018-0000

45026416 ND002062

FIRST LIEN HOLDER DATE OF LIEN 12/13/2006
KEY GOVERNMENT FINANCE INC

1000 SOUTH MCCASLIN BLVD
SUPERIOR, CO 80027

LIEN DISCHARGE
Key Government Finance Inc

Lienholder
By: *[Signature]* 11/30/10
Authorized signature date

CLERK OF COURTS LIEN CANCELLATION
by: _____ date

LIEN DISCHARGE

Lienholder
By: _____
Authorized signature date

CLERK OF COURTS LIEN CANCELLATION
by: _____ date

WITNESS MY HAND AND OFFICIAL SEAL THIS 19th DAY OF DECEMBER, 2006

7078978744

(SEAL)

[Signature: Lynne Mazeika]



* 7 0 7 8 9 7 8 7 4 4 *

§ 078978744

LYNNE MAZEIKA
CLERK OF COURTS

CMR
CLP

DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY

WHEREAS the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

WHEREAS the Village of Jefferson, Ohio is planning to make capital improvements to the wastewater treatment plant, such project to be called “W. Satin Storm Sewer Improvements” to improve and upgrade the wastewater treatment plant; and,

WHEREAS the infrastructure improvement herein described is considered to be a priority need for the community and is a qualified project under the Ohio Public Works Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. The Village Administrator be and is hereby authorized to apply to the Ohio Public Works Commission for funds as described above, namely for the project called “W. Satin Storm Sewer Improvements.”

SECTION 2. The Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining financial assistance to finance the project called “W. Satin Storm Sewer Improvements.”

SECTION 3. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Sections 121.22 of the Ohio Revised Code.

SECTION 4. The Resolution is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson, and or the reason that in order to timely submit the appropriate application and obtain funding, immediate action is necessary; wherefore, this Resolution shall take effect immediately upon its passage.

Passed by Council on the _____ day of _____, 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Jefferson Village

Steven Sekanina
Jefferson Village Mayor



27 East Jefferson St.
Jefferson, Ohio 44047
Telephone (440) 576-3941
Fax (440) 576-5548
Email:

sekanina.steve@jeffersonohio.us

May 14, 2026

Council members,

I am excited to announce that the hiring committee has unanimously selected Jamie Arcaro as the candidate to recommend to council for the Fiscal Officer position to replace Patty Fisher who retires on 7/31/26 after 30 years of service. I request council to approve the hiring of Jamie on Monday, May 18th, as an emergency to get her on board as soon as possible to maximize the training alongside Patty, who now leaves us in just over 2 months. The desired plan is to have Jamie start June 1st, so she can train and transition with Patty as much as possible before she departs.

Jamie has 22 years of professional experience, including more than a decade in the public sector. Jamie has worked for Ashtabula County for the past 11 years in roles including Workers Compensation and Risk Specialist, Fiscal Analyst, and Administrative Assistant. She currently works for the Ashtabula County Commissioners. Jamie has also dedicated her own personal time to serving the Jefferson Area Music Boosters as Treasurer and Fundraising chair. She has also been part of several entrepreneurial endeavors including Luna's Barkin Bakery LLC who makes and sells treats for pets. Jamie is passionate about finance and is excited about the opportunity to join our village and manage our finances.

Jamie lives in Roaming Shores with her two daughters and husband. Jamie is a camping enthusiast and is very active in the community participating in many musical and community events.

I request that council approve this appointment and welcome Jamie to our Village.

Thank you.

A handwritten signature in blue ink that reads "Steven Sekanina".

Steven Sekanina
Jefferson Village Mayor

Jamie Arcaro

1747 Roaming Shores
Roaming Shores, OH 44084
440-228-4892
jamesjean28@gmail.com

I am writing to express my interest in the Village Fiscal Officer position for the Village of Jefferson. With a strong background in financial management, administrative operations, and public sector accountability, I am confident in my ability to contribute effectively to the continued stability and transparency of your municipal operations.

In my previous roles, I have been responsible for managing financial records, overseeing accounts payable and receivable, and ensuring the accurate handling of funds. I understand the importance of safeguarding public resources and maintaining precise documentation, particularly in a municipal environment where accountability and public trust are paramount. My experience includes preparing financial reports, reconciling accounts, and supporting audits.

I am also well-versed in record keeping and administrative procedures, including documenting official proceedings, maintaining organized records. I have hands-on experience managing payroll processes, maintaining personnel records, and assisting with billing systems, all while ensuring accuracy and confidentiality.

I would welcome the opportunity to further discuss how my skills and experience align with the needs of the Village of Jefferson. Thank you for your time and consideration.

Sincerely,

Jamie Arcaro

Jamie Arcaro

1747 Roaming Shores
Roaming Shores, OH 44084
440-228-4892
jamesjean28@gmail.com

OBJECTIVE

Dedicated and detail-oriented finance professional seeking the Fiscal Officer position in Jefferson Village. Offering a strong background in public sector fiscal management, project oversight, and interdepartmental coordination with a focus on transparency, accountability, and operational efficiency.

CORE QUALIFICATIONS

Fiscal & Financial Management

- Proficient in accounts payable/receivable, auditing, requisitions, and budget monitoring
- Experienced in governmental accounting systems, including New World Systems
- Skilled in preparing and analyzing financial reports, maintaining appropriations, and reconciling expenditures
- Knowledge of public sector payroll and income tax administration

Project & Policy Implementation

- Oversaw the buildout and implementation of lodging tax collection software
- Spearheaded electronic payment solutions across county departments
- Collaborated with the County Prosecutor's Office on tax policy development and enforcement regulations
- Registered and tracked lodging tax compliance, generated state reports, and managed non-compliance procedures

Leadership & Training

- Trained new employees across multiple departments and functions
- Member of the County Wellness Committee
- Coordinated employee training in line with updated county policies

Interdepartmental Collaboration

- Strong professional relationships with local government stakeholders including Commissioners, Prosecutor, Auditor, township officials, and CVB

Entrepreneurial Experience

- Owner, Luna's Barkin Bakery, LLC
- Co-Owner, SISU Partners, LLC
- Treasurer & Fundraising Chair, Jefferson Area Music Boosters Association

Technology & Systems

- Microsoft Office Suite | Microsoft Excel |
- New World Systems | Lodging Tax Software

PROFESSIONAL EXPERIENCE

Workers' Compensation & Risk Specialist

Ashtabula County Commissioners – Jefferson, OH
2023 – Present

- Serve as Loss Control Coordinator and manage all BWC claims
- Administer employee policies and coordinate countywide training programs
- Lead renewals for county insurance (liability, property, vehicle)
- Process bi-weekly payroll for all departments under the Board of Commissioners
- Primary contact for employee health, dental, and vision insurance enrollment and changes

Fiscal Analyst

Ashtabula County Commissioners – Jefferson, OH
2017 – 2023

- Managed accounts payable/receivable for multiple funds
- Developed and administered lodging tax files and software systems
- Processed indigent defense payments and submitted state reports
- Supported HR functions, including insurance billing and accrual tracking
- Prepared budget expense reports and supported indirect cost allocation reporting

Administrative Assistant

Ashtabula County Community Services & Planning – Jefferson, OH
2015 – 2017

- Supported grant administration and compliance with deadlines
- Managed fiscal operations including A/P and A/R
- Coordinated Planning Commission meetings and materials
- Maintained updates to the county website

Receptionist

Dr. Katherine A. Thokey, D.D.S. – Madison, OH
2004 – 2015

- Managed insurance billing, verified coverage, and maintained patient records
 - Assisted with scheduling, account inquiries, and administrative support
-

EDUCATION

Cleveland Institute of Dental/Medical Assistants, Inc.
Certificate, 2002 – 2003

Lakeside High School
Diploma, 1999 – 2002

CERTIFICATIONS & ACCREDITATIONS

- Public Notary
- Microsoft Office & Excel Proficiency

REFERENCES AVAILABLE UPON REQUEST

ORDINANCE NO. 2026-O-_____3426_____

AN ORDINANCE APPROVING THE APPOINTMENT OF JAMIE ARCARO AS FISCAL ANALYST FROM JUNE 1, 2026 THROUGH JULY 31, 2026 AND DECLARING AN EMERGENCY

WHEREAS the Council of the Village of Jefferson desires to confirm the Mayor’s appointment of Jamie Arcaro as an Fiscal Analyst; and

WHEREAS, the Village of Jefferson desires to hire and enter into a contract with Jamie Arcaro, effective June 1, 2026 and terminating July 31, 2026, for her services as Fiscal Analyst;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1. Mayor Steven M. Sekanina’s appointment of Jamie Arcaro as Fiscal Analyst of the Village of Jefferson, Ohio is hereby approved.

SECTION 2. The Village of Jefferson agrees to employ the services of Jamie Arcaro according to the terms of the Village of Jefferson’s Employee Handbook/Personnel Policy Manual, Chapter 254 of the Village of Jefferson’s Codified Ordinances, and the conditions and stipulations contained in the Employment Agreement attached hereto and incorporated herein by reference.

SECTION 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the Village of Jefferson, Ohio, such emergency arising out of the necessity to provide a training and transition for the Village from employing a Clerk-Treasurer to employing a Fiscal Officer to ensure the uninterrupted provision by the Village of public services and the proper supervision of Village employees and departments, and shall take effect and be in force immediately after its passage.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason Fairchild, Esq.
Village Solicitor

EMPLOYMENT AGREEMENT

This Employment Agreement (hereinafter "Agreement") is between the Village of Jefferson, (hereinafter "Village"), and Jamie Arcaro, (hereinafter "Fiscal Analyst").

A. Consideration

- a. The Village of Jefferson is a statutory village and municipal corporation as defined by the Ohio Revised Code.
- b. The Village desires to obtain the services of Jamie Arcaro as an Fiscal Analyst and Jamie Arcaro is willing to serve the Village in that capacity.
- c. The consideration for this agreement consists of the mutual promises of the parties and the benefits expected to accrue to each from their association.

B. Duties

- a. The Fiscal Analyst shall be under the general supervision and control of the Mayor.
- b. The Fiscal Analyst shall have those powers, duties, and functions as provided by the general laws of the State of Ohio including, but not limited to, Chapter 733 of the Ohio Revised Code as same relates to the positions of clerk-treasurer and fiscal officer.
- c. The Fiscal Analyst shall also have those powers, duties, and functions as provided by the Codified Ordinances of the Village of Jefferson including, but not limited to, Chapter 236.
- d. In addition to the above, the Fiscal Analyst shall have those powers, duties, and functions as directed by the Mayor.

C. Performance of Duties

- a. The Fiscal Analyst will devote her time, skill, and best efforts to the duties of her employment.
- b. The Fiscal Analyst agrees to abide by the policies and rules of the Village and to perform any and all duties lawfully required of her in the course of her employment faithfully, honestly, diligently, and in a careful and workmanlike manner to the Village's satisfaction.
- c. The Mayor and/or Council shall annually review and evaluate the Fiscal Analyst in advance of the adoption of the annual budget.
- d. The Fiscal Analyst shall attend all Council Meetings and Council Committee meetings, unless excused by the Mayor and/or Council.
- e. The Fiscal Analyst is an exempt salaried employee of the Village and is expected to work a minimum of forty hours per week and may be required to work additional hours as directed by the Mayor or necessitated by emergency situations as they arise.
- f. In the event the Fiscal Analyst works significantly more than 40 hours in a week, then the Fiscal Analyst may request compensatory time off, approved at the discretion of the Mayor and scheduled at such a time that is mutually agreeable between the Mayor and the Administrator.
- g. The Village agrees to budget and pay for those dues, subscriptions, and training of the Fiscal Analyst that are deemed necessary for her continued employment,

professional growth, and advancement, as well as those that are deemed for the good of the Village, as approved by Council in advance.

- h. The Village further agrees to budget and pay for those dues, subscriptions, and training that are deemed necessary for the Fiscal Analyst's full participation in national, regional, state, and local associations, as approved by Council in advance.
- i. The Village shall reimburse the Fiscal Analyst for travel, lodging, subsistence, and other reasonable and necessary expenses incurred by her in the performance of her duties as outlined by the Village's rules including, but not limited to, the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson.

D. Salary

- a. The Village shall pay to the Fiscal Analyst an annual salary of \$63,876.00 per year payable in bi-weekly installments, for her services.

E. Benefits

- a. The Fiscal Analyst shall be entitled to any and all other benefits as more particularly described in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson. However, in the event this Agreement provides for greater benefits than those contained in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson, the Fiscal Analyst will be entitled to the benefits set forth in this Agreement.
- b. The Village shall pay the Fiscal Analyst's contribution to PERS in the manner in which it does for all other Village employees.
- c. The Fiscal Analyst shall be entitled to the same number of personal days annually that all other employees of the Village are entitled to pursuant to Section 254.063(c)(5) of the Codified Ordinances of the Village which shall accrue on the Anniversary Date of this Agreement.
- d. The Fiscal Analyst shall be entitled to the same medical benefits provided to other employees of the Village. In addition, the Village will pay all of the Fiscal Analyst's health insurance premiums arising from the medical benefits provided by the Village, as well as all deductible (HSA) contributions.

F. Term

- a. This Agreement shall be in force beginning June 1, 2026 through July 31, 2026.
- b. Notwithstanding the Term of this Agreement, the Village may terminate the Fiscal Analyst, with or without cause, at any time, and nothing in this Agreement shall be construed as preventing or otherwise limiting the right of the Village to terminate the services of the Fiscal Analyst, at any time, for any reason.
- c. The Fiscal Analyst shall serve at the pleasure of the Mayor and Council of the Village and may be removed without cause by the Mayor with the consent of a majority of the members elected to Council pursuant to § 733.262 of the Ohio Revised Code.

- d. The Fiscal Analyst may also be removed without cause by the affirmative vote of three-fourths of the members elected to Council without the consent of the Mayor pursuant to Revised Code §733.262.

G. Severance Pay

- a. In the event the Fiscal Analyst is terminated by the Village for a reason other than those identified in Section H(b) of this Agreement before the expiration of this Agreement and at a time when the Fiscal Analyst is willing and able to perform her duties under this Agreement, then the Village agrees to pay the Fiscal Analyst a lump sum payment equal to two weeks gross salary, minus deductions.
- b. If the Fiscal Analyst is terminated by the Village for any of the following reasons, she shall not be entitled to severance pay defined in Section (H)(a) above:
 - i. Death of the Fiscal Analyst;
 - ii. Retirement of the Fiscal Analyst;
 - iii. Any act or omission by the Fiscal Analyst that subjects the Village to civil or criminal liability;
 - iv. Any act or omission by the Fiscal Analyst that tends to injure the Village's business or reputation;
 - v. Failure of the Fiscal Analyst to perform her duties specified in this Agreement;
 - vi. Failure of the Fiscal Analyst to be a resident of the Village of Jefferson unless previously waived by Council; or
 - vii. Refusal or cancellation of a bond intended to cover the Fiscal Analyst.

H. Bond

- a. The Fiscal Analyst shall be bonded as a condition of employment, by a fidelity bond issued by a bonding company satisfactory to the Village, in an amount designated by the Village.
- b. The bond premiums shall be paid by the Village.
- c. If issuance of a bond is refused, or if the bond is canceled after issuance, then the Fiscal Analyst shall be terminated.

I. Hiring Date

- a. The Fiscal Analyst shall commence employment with the Village as of June 1, 2026, which shall be considered the hire date.

J. Miscellaneous

- a. The Fiscal Analyst shall not become an elected official of, or a candidate for elected office for, the Village during her tenure as Fiscal Analyst, nor shall she assume any other position, elected or otherwise, that would constitute a conflict of interest.
- b. This Agreement constitutes the entire agreement between the parties as to the Fiscal Analyst's employment relationship with the Village of Jefferson and no modification hereof shall be binding upon the parties unless it is in writing and signed by both parties.

- c. This Agreement shall bind and benefit the parties and their respective legal representatives, executors, administrators, successors, and assigns.
- d. This Agreement shall be construed under and in accordance with the laws of the State of Ohio.
- e. If any clause or provision of this Agreement shall be adjudged invalid or unenforceable by a court of competent jurisdiction, or by operation of any applicable law, it shall not affect the validity of any other clause or provision of this Agreement, which shall remain in full force and effect. Each of the provisions of this Agreement shall be enforceable independently of any other provision of this Agreement, and independently of any other claim of action.
- f. The waiver of a breach of any provision of this Agreement by either party shall not operate or be construed as a waiver of any subsequent breach.

IN WITNESS WHEREOF, the Parties have executed this Employment Agreement on this _____ day of _____ 2026.

VILLAGE OF JEFFERSON

 STEVEN M. SEKANINA
 Mayor

 DATE

 PATRICIA A. FISHER
 Clerk-Treasurer

 DATE

FISCAL ANALYST

 JAMIE ARCARO
 Fiscal Analyst

 DATE

APPROVED AS TO LEGAL FORM:

 JASON L. FAIRCHILD, ESQ.
 Village Solicitor

ORDINANCE NO. 2026-O-_____3427_____

**AN ORDINANCE APPROVING THE APPOINTMENT OF JAMIE ARCARO AS
VILLAGE FISCAL OFFICER AND DECLARING AN EMERGENCY**

WHEREAS the Council of the Village of Jefferson desires to confirm the Mayor’s appointment of Jamie Arcaro as the Village Fiscal Officer; and

WHEREAS, the Village of Jefferson desires to hire and enter into a contract with Jamie Arcaro, effective August 1, 2026, for her services as Village Fiscal Officer;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1. Mayor Steven M. Sekanina’s appointment of Jamie Arcaro as Village Fiscal Officer of the Village of Jefferson, Ohio is hereby approved.

SECTION 2. The Village of Jefferson agrees to employ the services of Jamie Arcaro according to the terms of the Village of Jefferson’s Employee Handbook/Personnel Policy Manual, Chapter 254 of the Village of Jefferson’s Codified Ordinances, and the conditions and stipulations contained in the Employment Agreement attached hereto and incorporated herein by reference.

SECTION 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the Village of Jefferson, Ohio, such emergency arising out of the necessity to hire a Fiscal Officer to ensure the uninterrupted provision by the Village of public services and the proper supervision of Village employees and departments, and shall take effect and be in force immediately after its passage.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason Fairchild, Esq.
Village Solicitor

EMPLOYMENT AGREEMENT

This Employment Agreement (hereinafter "Agreement") is between the Village of Jefferson, (hereinafter "Village"), and Jamie Arcaro (hereinafter "Fiscal Officer").

A. Consideration

- a. The Village of Jefferson is a statutory village and municipal corporation as defined by the Ohio Revised Code.
- b. The Village desires to obtain the services of Jamie Arcaro as its Fiscal Officer and Jamie Arcaro is willing to serve the Village in that capacity.
- c. The consideration for this agreement consists of the mutual promises of the parties and the benefits expected to accrue to each from their association.

B. Duties

- a. The Fiscal Officer shall be under the general supervision and control of the Mayor.
- b. The Fiscal Officer shall have those powers, duties, and functions as provided by the general laws of the State of Ohio including, but not limited to, Chapter 733 of the Ohio Revised Code as same relates to the positions of clerk-treasurer and/or fiscal officer.
- c. The Fiscal Officer shall also have those powers, duties, and functions as provided by the Codified Ordinances of the Village of Jefferson including, but not limited to, Chapter 236.
- d. In addition to the above, the Fiscal Officer shall have those powers, duties, and functions as directed by the Mayor.

C. Performance of Duties

- a. The Fiscal Officer will devote her time, skill, and best efforts to the duties of her employment.
- b. The Fiscal Officer agrees to abide by the policies and rules of the Village and to perform any and all duties lawfully required of her in the course of her employment faithfully, honestly, diligently, and in a careful and workmanlike manner to the Village's satisfaction.
- c. The Mayor and/or Council shall annually review and evaluate the Fiscal Officer in advance of the adoption of the annual budget.
- d. The Fiscal Officer shall attend all Council Meetings and Council Committee meetings, unless excused by the Mayor and/or Council.
- e. The Fiscal Officer is an exempt salaried employee of the Village and is expected to work a minimum of forty hours per week and may be required to work additional hours as directed by the Mayor or necessitated by emergency situations as they arise.
- f. In the event the Fiscal Officer works significantly more than 40 hours in a week, then the Fiscal Officer may request compensatory time off, approved at the discretion of the Mayor and scheduled at such a time that is mutually agreeable between the Mayor and the Administrator.
- g. The Village agrees to budget and pay for those dues, subscriptions, and training of the Fiscal Officer that are deemed necessary for her continued employment,

professional growth, and advancement, as well as those that are deemed for the good of the Village, as approved by Council in advance.

- h. The Village further agrees to budget and pay for those dues, subscriptions, and training that are deemed necessary for the Fiscal Officer's full participation in national, regional, state, and local associations, as approved by Council in advance.
- i. The Village shall reimburse the Fiscal Officer for travel, lodging, subsistence, and other reasonable and necessary expenses incurred by her in the performance of her duties as outlined by the Village's rules including, but not limited to, the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson.

D. Residency

- a. The Fiscal Officer is a resident of the Village and shall remain a resident of the Village throughout the term of this Agreement, unless the residency requirement is waived by Council by ordinance.
- b. In the event the Fiscal Officer ceases to be a resident of the Village and the residency requirement has not been waived by Council, this Agreement shall immediately terminate.

E. Salary

- a. The Village shall pay to the Fiscal Officer an initial salary of \$63,876.00 per year payable in bi-weekly installments, for her services.
- b. After completion of a six (6) month probationary period, the Fiscal Officer's performance will be reviewed by the Mayor. If the Mayor determines the Fiscal Officer's performance has been successful, the Mayor will request Council approve a five percent (5%) increase in the Fiscal Officer's annual salary noted above so that the Fiscal Officer will then have an annual salary of \$67,069.80
- c. The Fiscal Officer's salary shall be subject to an annual performance review beginning in calendar year 2027 and if the Fiscal Officer receives a satisfactory performance review, then she shall be granted a salary increase equal to the percentage increase granted to all Village employees.

F. Benefits

- a. The Fiscal Officer shall be entitled to any and all other benefits as more particularly described in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson. However, in the event this Agreement provides for greater benefits than those contained in the Village of Jefferson Employee Handbook/Personnel Policy Manual and Chapter 254 of the Codified Ordinances of the Village of Jefferson, the Fiscal Officer will be entitled to the benefits set forth in this Agreement.
- b. The Village shall pay the Fiscal Officer's contribution to PERS in the manner in which it does for all other Village employees.
- c. The Fiscal Officer shall be entitled to three weeks of paid vacation during the first year of her employment with the Village. The Fiscal Officer shall be permitted to use one (1) week of this granted vacation during the first six (6) months of her

employment and the remaining two (2) weeks during the balance of her first year of employment with the Village. Beginning on August 1, 2027 (“Anniversary Date”) and continuing thereafter on every Anniversary Date, the Fiscal Officer shall accrue paid vacation in accordance with her years of service with the County and the Village.

- d. The Fiscal Officer shall be entitled to the same number of personal days annually that all other employees of the Village are entitled to pursuant to Section 254.063(c)(5) of the Codified Ordinances of the Village which shall accrue on the Anniversary Date of this Agreement.
- e. The Fiscal Officer shall be entitled to the same medical benefits provided to other employees of the Village. In addition, the Village will pay all of the Fiscal Officer’s health insurance premiums arising from the medical benefits provided by the Village, as well as all deductible (HSA) contributions.

G. Term

- a. This Agreement shall be in force for an initial term of three years beginning August 1, 2026 which shall be the effective date of this Agreement.
- b. Beginning on the “hire date” set forth below, the Fiscal Officer shall serve a six-month probationary period and may be removed during this probationary period with or without cause by the Mayor with the consent of a majority of the members elected to Council notwithstanding any provision to the contrary in Chapter 254 of the Codified Ordinances of the Village of Jefferson.
- c. On each Anniversary Date of this Agreement following the expiration of the initial term or the expiration of any renewal terms as contemplated herein, this Agreement shall be automatically extended for an additional period of two (2) years, on the same terms and conditions as herein provided, unless otherwise agreed to in writing. Either party may prevent the automatic extension of this Agreement upon written notice to the other party of their intention not to extend this Agreement no less than 120 days from the Anniversary Date.
- d. Notwithstanding the Term of this Agreement, the Village may terminate the Fiscal Officer, with or without cause, at any time, pursuant to Ohio law and nothing in this Agreement shall be construed as preventing or otherwise limiting the right of the Village to terminate the services of the Fiscal Officer, at any time, for any reason, subject to the Severance Pay provision outlined below.
- e. The Fiscal Officer shall serve at the pleasure of the Mayor and Council of the Village and may be removed without cause by the Mayor with the consent of a majority of the members elected to Council pursuant to § 733.262 of the Ohio Revised Code .
- f. The Fiscal Officer may also be removed without cause by the affirmative vote of three-fourths of the members elected to Council without the consent of the Mayor pursuant to Ohio Revised Code §733.262.

H. Severance Pay

- a. In the event the Fiscal Officer is terminated by the Village for a reason other than those identified in Section H(b) of this Agreement before the expiration of the initial or extended term of this Agreement and at a time when the Fiscal Officer is

willing and able to perform her duties under this Agreement, then the Village agrees to pay the Fiscal Officer a lump sum payment equal to two months gross salary, minus deductions.

- b. If the Fiscal Officer is terminated by the Village for any of the following reasons, she shall not be entitled to severance pay defined in Section (H)(a) above:
 - i. Termination while serving her probationary period;
 - ii. Death of the Fiscal Officer;
 - iii. Retirement of the Fiscal Officer;
 - iv. Any act or omission by the Fiscal Officer that subjects the Village to civil or criminal liability;
 - v. Any act or omission by the Fiscal Officer that tends to injure the Village's business or reputation;
 - vi. Failure of the Fiscal Officer to perform her duties specified in this Agreement;
 - vii. Failure of the Fiscal Officer to be a resident of the Village of Jefferson unless previously waived by Council;
 - viii. Refusal or cancellation of a bond intended to cover the Fiscal Officer; or
 - ix. Expiration of the original or extended term of this Agreement upon the 120 days written notice of intention to not extend contemplated in Section G of this Agreement.

I. Bond

- a. The Fiscal Officer shall be bonded as a condition of employment, by a fidelity bond issued by a bonding company satisfactory to the Village, in an amount designated by the Village.
- b. The bond premiums shall be paid by the Village.
- c. If issuance of a bond is refused, or if the bond is canceled after issuance, then the Fiscal Officer shall be terminated.

J. Hiring Date

- a. The Fiscal Officer shall commence employment with the Village as of August 1, 2026, which shall be considered the hire date.
- b. The Anniversary Date of this Agreement shall be the effective date of this Agreement.

K. Miscellaneous

- a. The Fiscal Officer shall not become an elected official of, or a candidate for elected office for, the Village during her tenure as Fiscal Officer, nor shall she assume any other position, elected or otherwise, that would constitute a conflict of interest.
- b. This Agreement constitutes the entire agreement between the parties as to the Fiscal Officer's employment relationship with the Village of Jefferson and no modification hereof shall be binding upon the parties unless it is in writing and signed by both parties.
- c. This Agreement shall bind and benefit the parties and their respective legal representatives, executors, administrators, successors, and assigns.

- d. This Agreement shall be construed under and in accordance with the laws of the State of Ohio.
- e. If any clause or provision of this Agreement shall be adjudged invalid or unenforceable by a court of competent jurisdiction, or by operation of any applicable law, it shall not affect the validity of any other clause or provision of this Agreement, which shall remain in full force and effect. Each of the provisions of this Agreement shall be enforceable independently of any other provision of this Agreement, and independently of any other claim of action.
- f. The waiver of a breach of any provision of this Agreement by either party shall not operate or be construed as a waiver of any subsequent breach.

IN WITNESS WHEREOF, the Parties have executed this Employment Agreement on this _____ day of _____ 2026.

VILLAGE OF JEFFERSON

 STEVEN M. SEKANINA
 Mayor

 DATE

 PATRICIA A. FISHER
 Clerk-Treasurer

 DATE

FISCAL OFFICER

 JAMIE ARCARO
 Fiscal Officer

 DATE

APPROVED AS TO LEGAL FORM:

 JASON L. FAIRCHILD, ESQ.
 Village Solicitor

RESOLUTION NO. 2026-R-___3429___

**A RESOLUTION RECOGNIZING AND SUPPORTING AMERICA
250-ASHTABULA COUNTY AND DECLARING THE VILLAGE OF
JEFFERSON'S PARTICIPATION IN THE NATION'S
SEMIQUINCENTENNIAL CELEBRATION**

WHEREAS, the year 2026 marks the 250th Anniversary of the signing of the Declaration of Independence and the founding of the United States of America; and

WHEREAS, communities throughout the nation are commemorating this historic Semiquincentennial through events and programs honoring the history, heritage, and civic ideals of the United States; and

WHEREAS, America 250 – Ashtabula County has worked to coordinate and promote countywide participation in this once-in-a-generation national celebration; and

WHEREAS, the Village of Jefferson, as the county seat of Ashtabula County, Ohio, is honored to serve as the host community for the America 250 – Ashtabula County Fourth of July Festival on July 4, 2026; and

WHEREAS, the Festival and related America 250 activities are intended to celebrate the history, culture, patriotism, and community spirit of Ashtabula County through educational programming, heritage demonstrations, public gatherings, music, family activities, and the Grand Parade of History; and

WHEREAS, the Village Council recognizes the efforts of volunteers, civic leaders, veteran organizations, first responders, businesses, community organizations, and residents working together to make this historic community celebration possible; and

WHEREAS, the Village Council desires to formally recognize and support Jefferson's participation in America's 250th Anniversary celebration;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Jefferson, State of Ohio, that:

Section 1.

The Village Council hereby formally recognizes and supports America 250 – Ashtabula County and the America 250 – Ashtabula County Fourth of July Festival as official local commemorations of the Nation’s 250th Anniversary.

Section 2.

The Village of Jefferson proudly declares its participation in the National Semiquincentennial Celebration and recognizes July 4, 2026, as a day of special historic observance within the Village.

Section 3.

The Village Council encourages residents, businesses, churches, schools, civic organizations, and community groups to participate in activities associated with America 250 – Ashtabula County and the Fourth of July Festival.

Section 4.

The Village Council recognizes the America 250 – Ashtabula County Fourth of July Festival as a significant civic, cultural, and historical event highlighting Jefferson’s role as the county seat and welcoming visitors from throughout the region.

Section 5.

This Resolution shall take effect and be in force immediately upon passage according to law.

Passed by Council on the _____ day of _____, 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Patricia A. Fisher
Clerk/Treasurer of Council

Steven M. Sekanina
Mayor

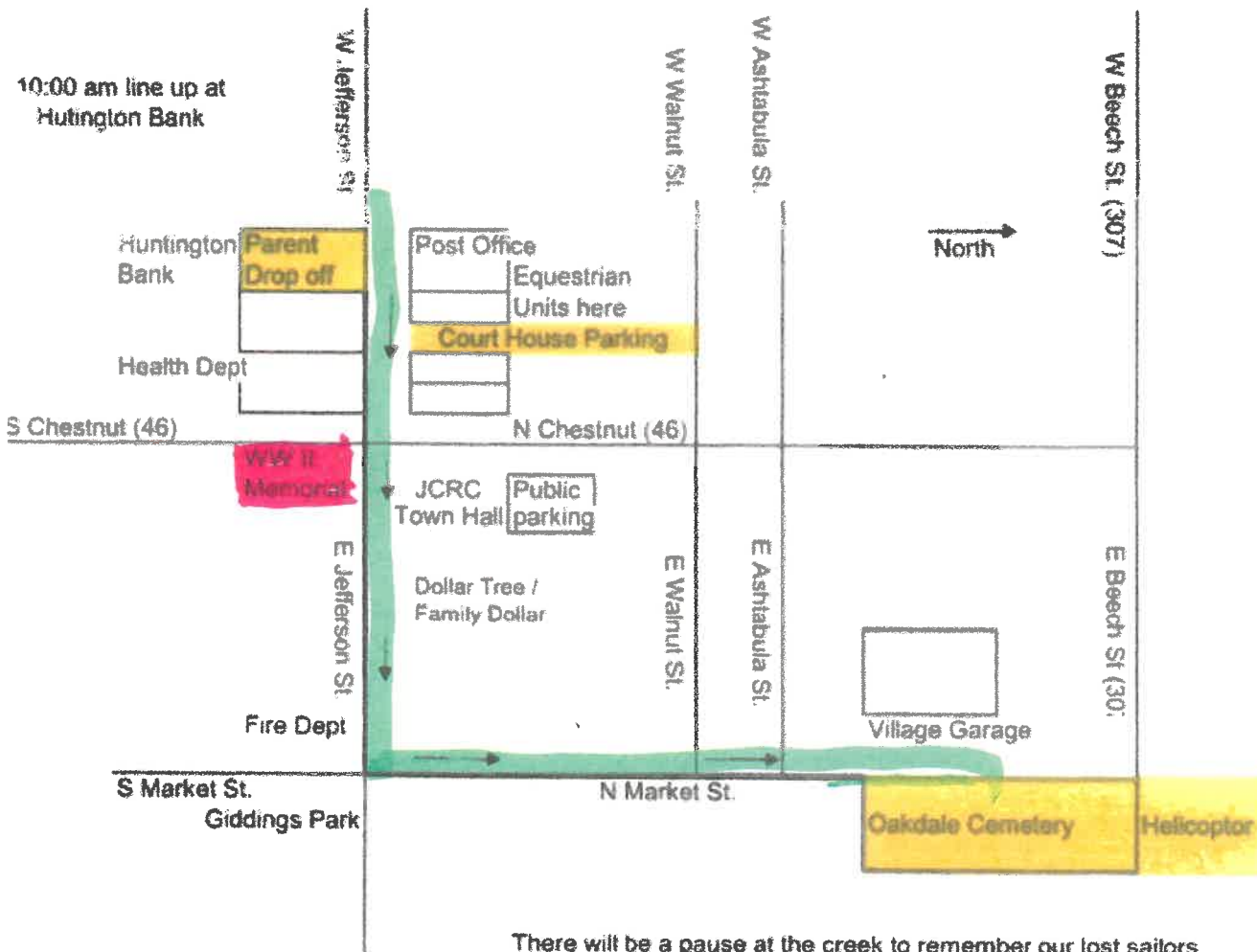
Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Please drop your children off using W. Jefferson St. entrance.
 For safety reasons, cars are not allowed to park in the Bank lot. Only vehicles in the parade are permitted in this area. Parents may park behind the court house or behind Town Hall.



There will be a pause at the creek to remember our lost sailors
 Due to limited space inside the cemetery most groups will depart from here.
 A few will proceed to the Tomb of the Unknown Soldier for a short Ceremony and finish up at the Helicopter pad.

Request roads, West Jefferson St to Elm St
 Be closed to all traffic,

from: Chestnut
 from: Chestnut
 East Jefferson
 Market St to
 East Beech

Memorial activities will start at 11:00 am at the WW II Memorial St corner streets. [Redacted]

ADDITIONAL

REQUEST THE USAGE OF THE VILLAGE
P.A SYSTEM FOR THE GUEST SPEAKERS

1- MICROPHONE

1- PODIUM