

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

May 18, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: John Patterson of the Jefferson United Methodist Church

Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda:

Correction under Safety New hire for the Police Department will start May 18, 2026, instead of June 18, 2026.

Resolution No. 26-R-3428

A Resolution recognizing and supporting America
250-Ashtabula County and declaring the Village of Jefferson's participation in the
Nation's Semiquincentennial Celebration.

The Resolution for the 250 is Resolution 3429 instead of 3428

Minutes: Approval/Addition/Correction

Motion by Councilperson Bradek to approve the Council Meeting Minutes of May
4, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to approve the Building and Lands Committee
Meeting Minutes of May 12, 2026.

2nd

Roll: All yea, motion carried

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Motion by Councilperson Febel to approve the Village Fiscal Officer hiring Committee Meeting Minutes of May 9, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Village Fiscal Officer hiring Committee Meeting Minutes of May 11, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to accept the Jefferson Emergency Rescue Meeting Minutes of April 8, 2026.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Jamie Arcaro Introduced herself to The Village Council as the candidate for the replacement for Clerk Treasurer Patty Fisher upon her retirement. Arcaro thanked everyone.

Also present:

John Boczar, Pierino Scrocca, Stefanie Wessell Jefferson Gazette, Judy Maloney, John Perrotti, John Powers, Jamie and Keith Arcaro, John Powers and Fred Travtlein.

DEPARTMENTS

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Administrator Manor

Village Administrator's report for the period ending May 15, 2026

Projects update:

| Project | | Status | Vendor | Grant/Loan | Total Cost |
|------------------------------------|------------------|--|-----------|---|-------------|
| ACTIVE PROJECTS | Project # | | | | |
| WWTP EQ Basin | OPWC – R39 | Submitted to DOD/EPA Resubmitting to OPWC – R37 | VERDANTAS | Engineering grant \$386,000 Loan \$150,000 | \$1,250,000 |
| | | | | | |
| WWTP Clarifier Improvement Phase 1 | OPWC – R38 | Contracted-Union Industrial. | VERDANTAS | \$207,500 Grant \$50,000 Loan | \$615,000 |
| | | | | | |
| WWTP Clarifier Improvement Phase 2 | OPWC-R39 | Submitted to DOD/EPA Resubmitting to OPWC – R39 | VERDANTAS | Grant \$208,500 Loan \$50,000 | \$369,000 |
| | | | | | |
| WWTP Clarifier Improvement Phase 3 | OPWC-R40 | Submitted to DOD/EPA Resubmitting to OPWC – R40 | VERDANTAS | Request \$206,000 Loan: \$50,000 | \$389,000 |
| | | | | | |
| East Walnut Street | OPWC-R40 | Resubmitting to OPWC-R40 | VERDANTAS | Requesting \$287,200 | |

• Street Department

- Military banners and American flags have been installed throughout the Village. We are no longer taking orders for this year; orders will reopen next January.
- Hanging baskets and flowers will be installed throughout the Village on May 18 and 19.
- The Community Clean-Up went well; however, we have not yet received feedback from Waste Management at this time.

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• **Zoning / Planning**

- Reminder to residents to keep grass mowed and properties maintained. Bill and I will be inspecting properties for high grass, debris, and any remaining trash from the Community Clean-Up.

• **Recreation Department**

- Staff at the Recreation Center have been painting the kitchen and hallways, and new flooring will be installed next week.

• **Wastewater Treatment Plant**

- Clarifier Phase 1 construction has officially started.

• **Other Items**

- Rip Stowers from the In Country Vietnam Veterans stopped in last week and asked about installing solar-powered illuminated American flags at the helicopter area. I approved the request, and the lights are very nice.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

Chief Mackensen Police Chief

Chief Mackensen told Council that there is allot going on in the Village.

Told Council about the road closure for the Memorial Day Parade.

Jefferson Elementary School had Bike Bus, May 18, 2026. 120 bikes and kids from the Elementary School rode their bikes to school and home from school.

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Safety Town starts June 1, 2026, there are 35 children signed up. The program is free this year.

Under Safety on the agenda is the recommendation to hire Elijah Monroe to the Full -Time Detective /Patrolman position at the Police He has two-years' experience in the police force. He holds a bachelor's degree in criminal science.

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3423

An Ordinance Amending Chapter 876 of the Code of Ordinances of the Village of Jefferson, Ohio pertaining to transient dealers and declaring an emergency.

Motion by Councilperson Bradek for the First Reading of Ordinance No.

26-O- 3423

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to Suspend Council Rules on Ordinance No.

26-O- 3423

2nd

Roll: All yea, motion carried

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Motion by Councilperson Bradek to Adopt Ordinance No. 26-O- 3423

2nd

Roll: All yea, motion carried

Finance

Committee Report: No report

Ordinance No. 26-O-3424

An Ordinance setting forth the pay for salaried, hourly, and part-time employees of the Village of Jefferson, Ohio and declaring an emergency

Motion by Councilperson Roderick for the First Reading of Ordinance No.

26 -O- 3424

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Ordinance

No. 26-O- 3424

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3424

2nd

Roll: All yea, motion carried

Forestry

Committee Report: No Report

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Recreation

Committee Report: No Report

Safety

Committee Report: No Report

Motion by Councilperson Belden to approve the Police Chief Mackensen Recommendation to hire Elijah Monroe to the Full -Time Detective /Patrolman position at the Police Department at the rate of pay per the Wage Ordinance pending his physical and background check effective May 18, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to accept the resignation from Kyle Blon from the Jefferson Fire Department, effective May 9, 2026.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/ Service

Committee Report: No Report

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Resolution No. 26-R-3425

A resolution authorizing the Village Mayor to trade in a 2007 International 7900 vin 1HTWDAAR47J480486 toward the purchase of, and to enter into a contract to purchase a 2026 ford F-550 vin FDF5HT9TDA14539 from Allstate Ford of Youngstown LLC and declaring an emergency.

Motion by Councilperson Damon for the First Reading of Resolution No. 26 -R- 3425

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Suspend Council Rules on Resolution No. 26-R- 3425

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Ordinance No. 26-R- 3425

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Resolution No. 26-R-3428

A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local transportation improvement program(s), and to execute contracts as required, and declaring an emergency.

Motion by Councilperson Damon for the First Reading of Resolution No. 26 -R- 3428

2nd

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Roll: All yea, motion carried

**Motion by Councilperson Damon to Suspend Council Rules on Resolution
No. 26-R- 3428**

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Ordinance No. 26-R- 3428

2nd

Roll: All yea, motion carried

Mayor Sekanina

Mayor Sekanina asked council to approve the hiring of Jamie on Monday, May 18, 2026, as an emergency to get her on board as soon as possible to maximize the training alongside Patty, who now leaves us in just over two months. The desired plan is to have Jamie start June 1, 2026, so she can train and transition with Patty as much as possible before she departs,

Sekanina told Council that Arcaro has 22 years of professional experience, including more than a decade in the public sector. She has worked for Ashtabula County for the past 11 years in roles including Workers Compensation and Risk Specialist, Fiscal Analyst and Administrative Assistant. She currently works for the Ashtabula County Board of Commissioners as the Workers' Compensation & Risk Specialist.

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“Jamie has also dedicated her own personal time to serving the Jefferson Area Music Boosters as Treasurer and Fundraising chair. She has also been part of several entrepreneurial endeavors including Luna’s Barkin Bakery LLC, [which] makes and sells treats for pets,” Sekanina said.

He said that she is “passionate about finance and is excited about the opportunity to join our village and manage our finances.”

Arcaro lives in Roaming Shores with her two daughters and husband and is very active in the community, participating in many musical and community events. Sekanina said the Ohio Revised Code does not permit a village to have a fiscal officer and a clerk/treasurer at the same time, so Arcaro is being hired as a fiscal analyst through July 31 so there is some overlap with her and Fisher and a training period can take place.

“After 30 years, we want to make sure we have a smooth transition,” Sekanina said.

Upon Fisher’s retirement, Arcaro then officially becomes fiscal officer on Aug. 1, with an initial salary of \$63,876 per year.

“We’ve also built in a six-month review,” Sekanina said.

There also is a 5-percent wage increase at that time. He explained that with Arcaro moving over from the County to the Village, she loses her longevity pay.

“We’re helping to make up for some of that,” Sekanina said.

Motion by Councilperson Skinner to accept the Mayor’s recommendation to hire Jamie Arcaro as the Fiscal Analyst position upon the retirement of the current Clerk Treasurer effective July 31, 2026, for the Village of Jefferson per the Employment Agreement for the Fiscal Analyst position effective June 1, 2026

2nd

Roll: All yea, motion carried

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Ordinance/Resolution to Read:

Ordinance No. 26-O-3426

An Ordinance approving the appointment of Jamie Arcaro as Fiscal Analyst from June 1, 2026, through July 31, 2026, and declaring an emergency

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26 -O- 3426

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Ordinance No. 26-O- 3426

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3426

2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Ordinance No. 26-O-3427

An Ordinance approving the appointment of Jamie Arcaro as Village Fiscal Officer and declaring an emergency.

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26 -O- 3427

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Ordinance No. 26-O- 3427

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2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3427
2nd

Roll: All yea, motion carried

Ordinance/Resolution to Read:

Resolution No. 26-R-3429

A resolution Recognizing and supporting America
250-Ashtabula County and declaring the Village of Jefferson's participation in the
Nation's Semiquincentennial Celebration.

**Motion by Councilperson Roderick for the First Reading of Resolution No.
26 -R- 3429**

2nd

Roll: All yea, motion carried

The Next Council Meeting will be held on Monday June 1, 2026

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OLD BUSINESS/NEW BUSINESS

Motion by Councilperson Febel to approve the Jefferson Area Chamber of Commerce request for the road closure for the Jefferson Memorial Day Parade. Monday May 25, 2026.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

MEETINGS

SAFETY COMMITTEE MEETING

Monday, June 1, 2026

6:00 p.m.

Town Hall

Topic: Fire Contract

ADJOURN

Motion by Councilperson Damon to adjourn the Council Meeting.

2nd

Roll: All yea, motion carried.

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Meeting adjourned at 7:58 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council