

VILLAGE OF JEFFERSON COUNCIL MEETING

June 1, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting called to order by Mayor Steven Sekanina.

Pledge of Allegiance:

Moment of Silence:

Opening Prayer: Mayor Steven Sekanina

Roll call of Council Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda:

May Police & Fire Report not June

Minutes: Approval/Addition/Correction

Motion by Councilperson Skinner to approve the Council Meeting Minutes of May 18, 2026.

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

Also present:

Joe Edison, Pierino Scrocca, Stefanie Wessell Jefferson Gazette, Judy Maloney, John Perrotti, David Farina, Stephanie Wessell, Mary Howe

DEPARTMENTS

Administrator Manor

Village Administrator's report for the period ending May 29, 2026

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Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R39	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$386,000 Loan \$150,000		\$1,250,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS	Grant \$208,500 Loan \$50,000		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS	Request \$206,000 Loan: \$50,000		\$389,000
East Walnut Street	OPWC-R40	Resubmitting to OPWC-R40	VERDANTAS	Requesting \$287,200		

Street Department

- The Street Department cleaned and performed maintenance on all snowplows and placed them into storage for the season.
- We experienced microphone issues during the Memorial Day Parade. We are currently working on obtaining an additional antenna for the outside of the building to help prevent similar issues during future events.
- Crews have been trimming trees and making repairs to the Giddings Park parking area to improve safety for park events, including eliminating a large drop-off between the sidewalk and parking lot.

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Zoning / Planning

Recreation Department

- Safety Town begins this week, with 34 children currently registered.
 - The flooring installation and painting projects at the Recreation Center have been completed and look great.
 - T-Ball began on May 27, and soccer registration remains open.
-

Wastewater Treatment Plant

- Clarifier Phase 1 construction continues to move forward.
-

Other Items

- Attached are the proposed Fourth of July Festival areas, Village parking plan, and shuttle route plan.

Clerk /Treasurer Fisher

Payroll Report/Special Pay Report

April Month-End

End of Month Summary	April	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$51,985.16	
Huntington Bank	\$545.66	
Huntington Bank 2257	\$47,059.46	
Star Ohio 26065	\$3,191,706.68	
Payroll Checking	-\$4,373.21	
Andover/ First Common Bank Checking	\$2,095,102.57	
Ending Balance	\$5,382,026.32	Up 5.8.%

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YTD Revenue	\$2,554,397.85	
YTD Expenses	\$2,061,904.80	
Outstanding Encumbrance	\$948,038.13	
Recreation Revenue YTD	\$54,265.78	Down 2.9%
Senior Revenue YTD	\$6,332.69	Down 42.0%
Income Tax Revenue YTD	\$886,666.60	Down 15.2 %
Sewer Fee Collections YTD	\$9,448.95	Up 2.8 %

Motion by Councilperson Febel to accept the **List of Checks paid for April 2026**

April 1, 2026 – April 30, 2026

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the Clerk Treasurer assistant to attend the Municipal Income Tax Seminar July 8 through July 10, 2026. The Cost to the Village will be four hundred dollars, mileage, hotel, and meals.

2nd

Roll: All yea, motion carried

Chief Mackensen Police Chief

May Month end report

Chief Mackensen told Council that there is allot going on in the Village.

Safety Town starts June 1, 2026, there are 35 children signed up. The program is free this year. The K9 unit, which is our Dodge Durango, had an electrical fire, and the insurance company determined it was a total loss. We are still waiting to hear how much we will receive and what we can do to replace the unit but for now the sheriff's department donated a k9 cage for us to use in our charger. No reduction in service, as it says.

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Interim Fire Chief Edison

May Month end report

COMMITTEE REPORTS

Building and Lands

Committee Report: No Report

Finance

Committee Report: No report

Forestry

Committee Report: No Report

Recreation

Committee Report: No Report

Motion by Councilperson Febel to accept the Administrator's recommendation to approve the Recreation Department Director Katie Sweeney's successful completion of her six-month probation period with the Village of Jefferson.

2nd

Roll: All yea, motion carried

Safety

Committee Report: No Report

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Utilities/Wastewater Treatment/ Service

Committee Report: No Report

Mayor Sekanina

Resolution No. 26-R-3429

A Resolution recognizing and supporting America 250-Ashtabula County and declaring the Village of Jefferson's participation in the nation's Semiquincentennial Celebration.

Motion by Councilperson Febel for the Second Reading of Ordinance No.

26 -R- 3429

2nd

Roll: All yea, motion carried

The Next Council Meeting will be held on Monday June 15, 2026

OLD BUSINESS/NEW BUSINESS

Resolution No. 26-R-3430

A Resolution adopting the Village of Jefferson Employee Handbook/Personnel Policy Manual dated February 1, 2025, and declaring an emergency

Motion by Councilperson Belden for the First Reading of Ordinance No. 26 -R- 3430

2nd

Roll: All yea, motion carried

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Motion by Councilperson Belden to Suspend Council Rules on Resolution No. 26-R-3430

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Resolution No. 26-R-3430

2nd

Roll: All yea, motion carried

Visitor's Comments (five-minute limit per council rule #13)

None

CORRESPONDENCE

None

MEETINGS

SAFETY COMMITTEE MEETING

Monday, June 1, 2026

6:00 p.m.

Town Hall

Topic: Fire Contract

ADJOURN

Motion by Councilperson Skinner to adjourn the Council Meeting.

2nd:

Roll: All yea, motion carried.

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Meeting adjourned at 7:48 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council