

VILLAGE OF JEFFERSON COUNCIL MEETING

June 22, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: CSR Ministries

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

- Meeting rescheduled to June 22 due to Town Hall power outage.
- Resolution 2026-R-3435 Task order for the Construction Administration services related to the EQ Basin Project motion changed to emergency
- Ordinance 2026-O-3436 update Wage Ordinance changing Clerk Treasurer Assistant position to Fiscal Officer Assistant effective Aug 1, 2026, to be passed as an emergency
- Items listed under Police and Fire should be under the Safety Committee section.
- Finance Committee is adding 6 motions to the agenda for today.

Minutes: Addition/Correction

Motion by Councilperson Damon to approve the Council Meeting Minutes of June 1, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept the Safety Committee Minutes of June 1, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to accept the Jefferson Emergency Rescue Meeting Minutes of May 13, 2026.

2nd

Roll: All yea, motion carried

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Visitors' Comments (five-minute limit per council rule #13)

- Aaron Painter, Village Resident located at 285 E Jefferson St. expressed safety concerns with speeding vehicles. The speed bump that was installed is ineffective. Requesting Council to come up with a better solution to prevent speeding vehicles.
- Todd Mullen with Montrose- Montrose will be hosting a Car show, Country concert and motocross race at the Fair Grounds on Saturday July 18th and Sunday July 19th. The concert is the only event that has a fee to attend, the car show and motocross race are free to the public. There will also be food vendors, craft show and kids activities.

Also present: Aaron Painter, Harleigh Peck, Judy Maloney, John Perrotti, Mary Howe, Erin Valenti, Stefanie Wessell, Eddie Hale, Todd Mullen

DEPARTMENTS

Administrator Manor:

Administrator Manor wanted to thank the Street Department for helping with the storm clean up. The Fire siren does work, the relay switch at the Fire Station is not triggering the siren to go off. EMA said the siren is obsolete. Mayor stated that with cell phone and modern technology, is there a need for the siren. Councilperson Febel asked what the status of the generator at Town Hall is. The cost to fix is more than the cost to get a new one. Quotes are being obtained for both Town Hall and the Police Station.

Village Administrator's report for the period ending June 12, 2026

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R39	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$386,000 Loan \$150,000		\$1,250,000

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WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS	Grant \$208,500 Loan \$50,000		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS	Request \$206,000 Loan: \$50,000		\$389,000
East Walnut Street	OPWC-R40	Resubmitting to OPWC-R40	VERDANTAS	Requesting \$287,200		

Street Department

- Street Department has been working on spraying weeds, picking up brush, mowing, removing stumps, repairing playground equipment, and preparing the Village for the 4th of July celebration.

Zoning / Planning

- Nothing to report at this time.

Recreation Department

- June 20 – Fairy Garden Festival.
- Kindergarten Kickstart began on June 11, 2026.

Wastewater Treatment Plant

- Clarifier Phase 1 construction is underway with a slight pause due to the delivery of rebar.
- The Village will be upgrading the wastewater treatment plant camera system to meet applicable state and federal security requirements.

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Other Items

- Staff continue preparations for the 4th of July celebration, including facility maintenance, grounds improvements, and event coordination.

Clerk/Treasurer Fisher:

No Report

Police Chief Mackensen:

No Report

Motion by Councilperson Rederick to accept Patrol Officer Elijah Monroe's sick time hours of 128 from Village of Windham.

2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to accept Chief Mackensen's recommendation to approve Patrolman/Detective Cummins, post probation period, and receive the step 2 pay increase as stipulated by the ordinance effective July 1, 2026.

2nd

Roll: All yea, motion carried

Interim Fire Chief Edison:

No Report

Resolution No. 26-R-3434

A Resolution authorizing the Village Mayor and Village Clerk/Treasurer to enter into a fire services agreement with the board of Township trustees of Jefferson Township, Ohio to provide fire protection services to Jefferson Township, Ohio from January 1, 2027, through December 31, 2029.

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Motion by Councilperson Belden for the First Reading of Ordinance No. 26 -R- 3434
2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to approve Frankin Stone to attend the Ohio Fire Academy Rope Rescue Technician Class, hybrid, Aug. 31 through Oct. 2, 2026, and in person class Sept. 26 through Oct. 2, 2026. The Cost to the Village will be One Hundred Seventy-Five, class and books.

2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to approve Megan Justice and David Robision to attend the Ohio Fire Academy Volunteer Fire Class Aug 14 through Aug. 16, 2026, and Aug. 21 through Aug. 23, 2026. There will be no Cost to the Village.

2nd

Roll: All yea, motion carried

COMMITTEE REPORTS:

Building and Lands:

Bradek/Belden: No Report

Finance:

Roderick/Damon : No Report

Resolution No. 26-R-3431

Resolution declaring it necessary to renew an existing 1.50 mills tax levy for the benefit of the Village of Jefferson in operating the Jefferson area fire department and requesting the Ashtabula County Auditor to certify the total current tax valuation of the Village of Jefferson and the dollar amount of revenue that would be generated by that renewal levy

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R- 3431
2nd

Roll: All yea, motion carried

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Resolution No. 26-R-3432

Resolution declaring it necessary to renew an existing 1.00 mills tax levy and requesting the Ashtabula County Auditor to certify the total current tax valuation of the Village of Jefferson and the dollar amount of revenue that would be generated by that renewal levy

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R- 3432

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve a one-year contract with Community Actions for the Jefferson Meal Site. Effective September 1, 2026, through September 1, 2027, monthly rent of \$3,000.00 per month.

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve the purchase of new Police Cruiser to replace the one that was totaled by the Insurance Company. Purchase not to exceed \$47,000.00

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to earmark the fund in the amount of \$26,506.00 from the sale of 55 W. Walnut to be used for Imagination Park

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve the quote from Simak Trucking in the amount of \$73,850.00 for Imagination Park Storm Sewer Installation

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to approve the quote from Simak Trucking in the amount of \$14,850.00 for Imagination Park Improvements

2nd

Roll: All yea, motion carried

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Motion by Councilperson Roderick to approve the Village to purchase storm water pipes with fittings & materials for Imagination Park in the amount of \$21,000.00 for Imagination Park Improvements

2nd

Roll: All yea, motion carried

Forestry

Skinner/Febel: No report

Recreation

Febel/ Roderick: No report

Safety

Belden/Bradek: No Report

Motion by Councilperson Belden to approve expenditure of funds in an amount not to exceed \$3,000 for the purpose of securing up to four (4) deputies from the Sheriff's Department to provide additional law enforcement services during the community's July 4th 250th Celebration.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment / Service

Damon/Skinner: No report

Resolution No. 26-R-3433

Resolution to adopt the Ashtabula County hazard mitigation plan.

Motion by Councilperson Damon for the First Reading of Resolution No. 26-R- 3433

2nd

Roll: All yea, motion carried

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Resolution No. 2026-R-3435

A Resolution authorizing the Mayor to enter into the Wastewater Treatment Plant EQ basin improvements-phase 2 proposal for construction administration with Verdantas and declaring an emergency

Motion by Councilperson Damon for the First Reading of Resolution No. 26-R- 3435
2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Suspend Council Rules on Resolution No. 26-R- 3435
2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Resolution No. 26-R- 3435
2nd

Roll: All yea, motion carried

Mayor:

Resolution No. 26-R-3429

A Resolution recognizing and supporting America 250-Ashtabula County and declaring the Village of Jefferson's participation in the nation's Semiquincentennial Celebration.

Motion by Councilperson Febel for the Third Reading of Resolution No. 26-R- 3429
2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to Adopt Resolution No. 26-R- 3429
2nd

Roll: All yea, motion carried

Ordinance No. 26-O-3436

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An Ordinance setting forth the pay for salaried, hourly, and part-time employees of the Village of Jefferson, Ohio effective August 1, 2026, and declaring an emergency.

Motion by Councilperson Febel for the First Reading of Ordinance No. 26-O- 3436
2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to Suspend Council Rules on Ordinance No. 26-O- 3436
2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to Adopt Ordinance No. 26-O- 3436
2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to accept Fiscal Analyst Jamie Arcaro's sick time hours of 663.40 from Ashtabula County.
2nd

Roll: All yea, motion carried

Mayor Sekanina expressed his gratitude for the work done by everyone during and after the recent storms. He also thanked Simak Trucking for their planned work at Imagination Park.

The Next Council Meeting will be held on Monday July 6, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE:

None

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MEETINGS:

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, July 6, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

ADJOURN

Motion by Councilperson Skinner to adjourn the Council Meeting.

2nd:

Roll: All yea, motion carried.

Meeting adjourned at 8:04 p.m.

Submitted by,

Patricia A Fisher, Clerk of Council