

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

July 6, 2026

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Mayor Steve Sekanina

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda: None

Minutes: Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of June 22, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to accept the Finance Committee Minutes of June 22, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to approve the Special Council Meeting Minutes of June 29, 2026.

2nd

Roll: All yea, motion carried

Visitors' Comments (five-minute limit per council rule #13):

David Rocker of East Satin St.- Received a letter regarding sidewalk replacement/repairs. Mr. Rocker stated that the sidewalk ends at his property and continues on the opposite side of the road. Mr. Rocker requested that the sidewalks not be replaced or repairs but instead removed. Administrator Manot stated that the plan is to remove the sidewalks in that area.

Christine Kovacs of East Satin St.- Would also like the sidewalk in front of her home to be removed, she has not received a letter in the mail. Mrs. Kovacs wanted to inform Council that the July 4th Fireworks this past Saturday were beautiful, but she felt they were too close to her home. While viewing the Fireworks from her driveway guests were hit with debris and dust and she was left with trash to clean up. She asks that the location of Fireworks be taken into consideration if this shall come up again. Interim Fire Chief Edison stated that the Firework Company had reduced the size of the Fireworks for the location and the proximity of the structures. Mrs. Kovacs did say she appreciated the Fire Department being on site and checking for hot spots after the event.

Also present: Stephanie Wessel, Joe Edison, Christina Edison, Karen & David Rocker, Christina Kovacs, Judy Maloney, John Perrotti

DEPARTMENTS

Administrator Manor

Village Administrator's report for the period ending July 3, 2026

Projects update:

Project		Status	Vendor	Grant/Loan		Total Cost
ACTIVE PROJECTS	Project #					
WWTP EQ Basin	OPWC – R39	Submitted to DOD/EPA Resubmitting to OPWC – R37	VERDANTAS	Engineering grant \$386,000 Loan \$450,000		\$1,550,000
WWTP Clarifier Improvement Phase 1	OPWC – R38	Contracted-Union Industrial.	VERDANTAS	\$207,500 Grant \$50,000 Loan		\$615,000
WWTP Clarifier Improvement Phase 2	OPWC-R39	Submitted to DOD/EPA Resubmitting to OPWC – R39	VERDANTAS	Grant \$208,500 Loan \$50,000		\$369,000
WWTP Clarifier Improvement Phase 3	OPWC-R40	Submitted to DOD/EPA Resubmitting to OPWC – R40	VERDANTAS	Request \$206,000 Loan: \$50,000		\$389,000
East Walnut Street	OPWC-R40	Resubmitting to OPWC-R40	VERDANTAS	Granted: \$287,200		\$322,800

Street Department

- The Street Department continues working on brush removal from the recent storm. The landfill is nearing capacity, and the Fire Department will assist by burning some of the brush to help reduce disposal costs.

Zoning / Planning

- Nothing to report at this time.

Recreation Department

- **July 10, 2026** – Movie in the Park featuring *The Goat*
- **July 25, 2026** – Summer Fest and Water Wars

Wastewater Treatment Plant

- Clarifier Phase 1 construction is back underway following a temporary pause due to rebar delays.
- EQ Basin bids will be opened on **July 2, 2026**, and additional information will be presented to Council once bids have been reviewed.

Other Items

- I would like to thank the Street Department, Fire Department, and Police Department for their continued support and assistance with the 250th celebration events.

Clerk/Treasurer Fisher

Fiscal Analyst Arcaro reported that Payroll Reports- Biweekly, Quarterly and Monthly were included in the Council packet. Clerk/Treasure Fisher informed Council that we are working on the Tax Budget that is due to the County Auditor later this month and it will be included as an FYI for the July 20th meeting.

Police Chief Mackensen

FYI: Month End Report

Office Schor will be leaving in early August. Chief Mackensen thanked Tina Fuller for her time over the past 2 years planning the 250th Celebration, Zero calls during the event. The new Flagpole was dedicated during the 250th Celebration. Reminder to residents that there is one more weekend that Fireworks are permitted in the Village, July 11-July 12.

Interim Fire Chief Edison

FYI: Month End Report

COMMITTEE REPORTS

Building and Lands

Bradek/Belden: No report

Finance

Roderick/Damon : No report

Resolution No. 26-R-3431

Resolution declaring it necessary to renew an existing 1.50 mills tax levy for the benefit of the Village of Jefferson in operating the Jefferson area fire department and requesting the Ashtabula County Auditor to certify the total current tax valuation of the Village of Jefferson and the dollar amount of revenue that would be generated by that renewal levy

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R- 3431
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R- 3431
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3431
2nd

Roll: All yea, motion carried

Resolution No. 26-R-3432

Resolution declaring it necessary to renew an existing 1.00 mills tax levy and requesting the Ashtabula County Auditor to certify the total current tax valuation of the Village of Jefferson and the dollar amount of revenue that would be generated by that renewal levy

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R- 3432
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R- 3432
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3432
2nd

Roll: All yea, motion carried

Resolution No. 26-R-3438

A Resolution authorizing the Mayor to enter into a contract with Simak Trucking & Excavating, INC. For site work at the Jefferson Community Park and declaring an emergency.

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R- 3438
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R- 3438

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3438

2nd

Roll: All yea, motion carried

Resolution No. 26-R-3439

A Resolution authorizing the Mayor to enter into a contract with Simak Trucking & Excavating, INC. For the storm sewer installation at the Jefferson Community Park and declaring an emergency.

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R- 3439

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R- 3439

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3439

2nd

Roll: All yea, motion carried

Resolution No. 26-R-3440

A Resolution authorizing the Village Administrator to purchase 2026 Ford Interceptor (3.3 l v-6) from Montrose and to purchase equipment for the 2026 Ford Interceptor (3.3 l v-6) from Northeastern Communications.

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R- 3440

2nd

Roll: All yea, motion carried

Ordinance No. 26-O-3441

An Ordinance setting forth the pay for salaried, hourly, and part-time employees of the Village of Jefferson, Ohio and declaring an emergency

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26-O- 3441

2nd

Roll: All yea, motion carried

Cler/Treasurer stated that the reason the Ordinance is back on the agenda is because the effective date was incorrect at the last meeting. Councilperson Bradek asked if this was for a

title change of job description change. Clerk/Treasure Fisher said it is only a title change effective Aug 1, 2026. Clerk/Treasure Assistant to Fiscal Office Assistant.

Motion by Councilperson Roderick to Suspend Council Rules on Ordinance No. 26-O- 3441
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3441
2nd

Roll: All yea, motion carried

Resolution No. 26-R-3442

A Resolution authorizing the Village Mayor and Clerk-Treasurer to enter into a facility use agreement with the Ashtabula County Community Action Agency for the use of the Giddings Park Community Center

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R- 3442
2nd

Roll: All yea, motion carried

Forestry

Skinner/Febl: No Report

Recreation

Febl/ Roderick: No Report

Safety

Belden/Bradek: No Report

Resolution No. 26-R-3434

A Resolution authorizing the Village Mayor and Village Clerk/Treasurer to enter into a fire services agreement with the board of Township trustees of Jefferson Township, Ohio to provide fire protection services to Jefferson Township, Ohio from January 1, 2027, through December 31, 2029

Motion by Councilperson Belden for the Second Reading of Resolution No. 26-R- 3434
2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to approve Alba Del Valle to attend the Ohio Fire Academy Volunteer Fire Class Aug 14 through Aug. 16, 2026, and Aug. 21 through Aug. 23, 2026. There will be no Cost to the Village.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/Service

Damon/Skinner: No report

Resolution No. 26-R-3433

Resolution adopting the Ashtabula County Hazard Mitigation Plan

Motion by Councilperson Damon for the Second Reading of Resolution No. 26-R-3433
2nd

Roll: All yea, motion carried

Mayor

Motion by Councilperson Skinner to accept the Mayor's Recommendation to take
Administrator Manor off probation and put her to her full-time status.

2nd

Roll: All yea, motion carried

Mayor Sekanina commended everyone that was involved with the 205th Celebration, the
weather held out, maybe a little hot, but overall a great day.

The Next Council Meeting will be held on Monday July 20, 2026

OLD BUSINESS/ NEW BUSINESS: None

Visitor's Comments (five-minute limit per council rule #13): None

CORRESPONDENCE

FYI: Jefferson Chamber hosting Summerfest on July 25th

FYI: Andrews & Pontius May bill

MEETINGS

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, July 20, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn:

Motion by Councilperson Bradek to adjourn the Council meeting.
Meeting adjourned at 7:56 p.m.