

VILLAGE OF JEFFERSON COUNCIL MEETING

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

August 3, 2026

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance

Moment of Silence

Opening Prayer: St Joseph Catholic Church

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion by Councilperson Damon to approve the Council Meeting Minutes of July 20, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to approve the Special Council Meeting Minutes of July 28, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to accept the Utility Wastewater Committee Minutes of July 20, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to accept the Finance Committee Minutes of July 20, 2026.
2nd

Roll: All yea, motion carried

Also Present: Warren Dalley, Joe Edison, Christina Edison, Elaine Lux, Pierino Scrocca, Stephanie Wessell, Judy Maloney, John Perrotti

Visitors' Comments (five-minute limit per council rule #13)

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Elaine Lux, Elliott Allotments- Expressed concerns with the number of golf carts, e- bikes and ATV'S on the road not following safety rules. She has seen these vehicles go through stop signs and red light, go around vehicles stopped at light, a man had two young children on an ATV no helmets and in shorts. Requested rules be reprinted and published, she is happy to help get the word out.

DEPARTMENTS

Administrator Manor

Administrator's Report – August 3, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Subject: Administrator's Report

Village Administrator's Report

Reporting Period Ending July 31, 2026

Project Updates

Project	Status	Vendor	Grant/Loan	Total Cost
WWTP EQ Basin	OPWC-R39 – Submitted to DOD/EPA; resubmitting to OPWC-R37	Verdantas	Engineering Grant: \$386,000; WPCLF Loan: \$500,000	\$1,728,000
WWTP Clarifier Improvement – Phase 1	OPWC-R38 – Contract awarded to Union Industrial	Verdantas	Grant: \$207,500; Loan: \$50,000	\$615,000
WWTP Clarifier Improvement – Phase 2	OPWC-R39 – Submitted to DOD/EPA; resubmitting to OPWC-R39	Verdantas	Grant: \$208,500; Loan: \$50,000	\$369,000
WWTP Clarifier Improvement – Phase 3	OPWC-R40 – Submitted to DOD/EPA; resubmitting to OPWC-R40	Verdantas	Requested Grant: \$206,000; Loan: \$50,000	\$389,000
East Walnut Street	OPWC-R40 – Resubmitting to OPWC-R40	Verdantas	Grant Awarded: \$287,200	\$322,800

Street Department

- The Street Department received the new dump truck, which is now on-site and available for everyone to view.

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- Staff have been painting pavement markings throughout the Village.
- Staff have been trimming
- The East Walnut Street project will be going out for bid soon. I do not have the exact bid date at this time.

Zoning / Planning

- Emails and letters have been sent to the owners of the former BP Station and Hardee's properties requesting updates on their projects.
- The Street Department has continued mowing and maintaining the Hardee's property, including trimming the weeds around the building.

Recreation Department

- Water Wars was a success with an excellent community turnout.

Wastewater Treatment Plant

- Clarifier Improvement Phase 2 has been advertised for bids. Bid opening is scheduled for **August 13, 2026**.

Upcoming Dates

- **August 6, 2026** – Safe Streets and Roads for All (SS4A) Roadway Safety Action Plan Steering Committee Meeting, **6:00–7:00 p.m.**, Jefferson Village Hall.

Other Items

- Nothing additional to report at this time.

Fiscal Office Arcaro

Payroll Reports

Motion by Councilperson Roderick to approve Fiscal Officer Arcaro to attend the Ohio Police & Fire New Employee Portal Training on August 19, 2026. The Cost to the Village will be \$75.00 for mileage reimbursement.

2nd

Roll: All yea, motion carried

Police Chief Mackensen

FYI Month End Report

Aug. 4 National Night Out

Wanted to provide information about Flock Camera. Camera one was installed in May of 2024 and camera two was installed in April 2025, cost is \$3,500.00 per year per camera. \$7,000.00 in 2026 budget to maintain. Ongoing safety concerns with golf carts, e-bikes, ATV's etc.

Working on a Facebook post to remind residents of the rules to operate in the Village. Will

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meet with Safety Committee to talk about changing things in 2027, inspections, meet with residents to discuss rules and educate. Councilperson Roderick asks what age limitations there are for driving gold carts. Must have a valid driver license to operate. Councilperson Damon asked if the slow-moving vehicle triangle was required. Not on plated vehicles, more for farm equipment.

Interim Fire Chief Edison

FYI Month End Report

Thank you to Chamber and Rec Center for hosting water wars, another great event, lots of fun. Fire and EMS will be attending the County Fair for the demolition derby and tractor pulls. Aug 8th Safe Communities will be doing car sea inspections and instillations.

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

No report

Finance

Roderick/Damon

No report

Resolution No. 26-R-3440

A Resolution authorizing the Village Administrator to purchase 2026 Ford Interceptor (3.3 l v-6) from Montrose and to purchase equipment for the 2026 Ford Interceptor (3.3 l v-6) from Northeastern Communications

Motion by Councilperson Roderick for the Third Reading of Resolution No. 26-R- 3440

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3440

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2nd

Roll: All yea, motion carried

Resolution No. 26-R-3442

A Resolution authorizing the Village Mayor and Clerk-Treasurer to enter into a facility use agreement with the Ashtabula County Community Action Agency for the use of the Giddings Park Community Center

Motion by Councilperson Roderick for the Third Reading of Resolution No. 26-R- 3442

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3442

2nd

Roll: All yea, motion carried

Ordinance No. 26-O-3445

An Ordinance amending chapter 1610 of the code of Ordinances of the Village of Jefferson, Ohio by adding § 1610.13 to chapter 1610 to establish a Fire-Damaged security fund pursuant to and consistent with Ohio Revised Code § 3929.86

Motion by Councilperson Roderick for the Second Reading of Ordinance No. 26-O- 3445

2nd

Roll: All yea, motion carried

Resolution No. 26-R-3446

A Resolution establishing a Fire-Damaged Security Fund (FDSF) (705) for the accounting of funds received and expenses incurred pursuant to and consistent with Village Ordinance § 1610.13 and Ohio Revised Code § 3929.86

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R- 3446

2nd

Roll: All yea, motion carried

Ordinance no. 26-O-3450

An Ordinance to Supplement current expenses and other expenditures of the Village of Jefferson, Ohio during Fiscal year ending December 31, 2026

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Motion by Councilperson Roderick for the First Reading of Ordinance No. 26-O- 3450

2nd

Roll: All yea, motion carried

Forestry

Skinner/Febel

No report- Councilperson Febel asked that the tree on the corner of Elm and Jefferson be looked at, it appears to be mostly dead.

Recreation

Febel/ Roderick

No Report

Safety

Belden/Bradek

No Report

Motion by Councilperson Belden to accept the recommendation by Chief Mackensen for Joe Schor to continue serving as an occasional part-time officer with the Village Police Department effective August 13, 2026.

2nd

Roll: All yea, motion carried

Utilities/Wastewater Treatment/

Service

Damon/Skinner

No report

Mayor

Mayor Sekanina requested Council make motion for the road closure during Fair week.

Motion made by Councilperson Roderick for the road closure of Poplar St. between St. Rt. 307 and Walnut during Fair week.

2nd

Roll: All yea, motion carried

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First time attending Water Wars was a great event, thank you to everyone involved.

The Next Council Meeting will be held on Monday August 17, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, August 17, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn: Motion by Councilperson Skinner to adjourn the Council meeting.
Meeting adjourned at 7:58 p.m.