

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, September 21, 2026.

Regular Meeting 7:30 p.m.
Next Ordinance No. 26-(R/O) 3464

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson Church of the Nazarene

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Swearing in of the New Patrolman at the Village of Jefferson Police Department
(John Cudnik)

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of September 8, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Recreation Committee Minutes of August 8, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Jefferson Emergency Rescue Meeting Minutes of September 9, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Records Commission Meeting Minutes of August 8, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS
Administrator Manor

Administrator Report

Fiscal Office Arcaro

Payroll Reports

August Month End:

End of Month Summary	August	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$52,904.76	
Huntington Bank CD	\$47,716.34	
Huntington Bank	\$545.66	
Star Ohio 26065	\$3,739,330.52	
Payroll Checking	\$943.64	
Andover/ First Common Bank Checking	\$632,725.22	
Ending Balance	\$4,475,166.14	11.5%
YTD Revenue	\$5,102,901.28	
YTD Expenses	\$5,518,268.41	
YTD Encombrances	\$8,414,863.79	
Recreation Revenue YTD	\$197,166.20	57.83%
Senior Revenue YTD	\$31,240.02	44.2%
Income Tax Revenue YTD	\$1,631,829.68	-4.7%
Sewer Fee Collections YTD	\$679,183.27	4.1%

Motion to accept the List of Checks paid for August 2026

Motion: _____ Second: _____ Roll: _____

Roll: _____

Motion to approve Fiscal Officer Arcaro to attend the Ohio Auditor of State Fall Fiscal Officer Training on October 21, 2026 in Akron. The Cost to the Village will be \$110.00 plus mileage reimbursement.

Motion: _____ Second: _____ Discussion _____

Roll: _____

Police Chief Mackensen

No Report

Interim Fire Chief Edison

No Report

FYI- Press Release from Sept. 14, 2026 mobile home fire.

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

Committee Report: No report

Finance

Roderick/Damon

Committee Report: No report

Ordinance/Resolution to Read:

Resolution No. 26-R-3461

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is

Motion for the Second Reading of Resolution No. 26- R-3461

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 26-O-3463

An Ordinance setting forth the pay for salaried, hourly, and part-time employees of the Village of Jefferson, Ohio and declaring an emergency

Motion for the First Reading of Ordinance No. 26-O- 3463

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Suspend Council Rules on Ordinance No. 26-O-3463

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Ordinance No. 26-O-3463

Motion: _____ Second: _____ Discussion _____

Roll: _____

Forestry

Skinner/Febel

Committee Report: No report

Recreation
Febel/ Roderick

Committee Report: No Report

Motion to accept the recommendation by Katie Sweeney to provide Jefferson PTO with a one-year gym membership to use for the annual Jefferson Elementary Reverse Raffle.

Motion: _____ Second: _____ Discussion _____

Roll: _____

Safety
Belden/Bradek

Committee Report: No Report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3460

An Ordinance adopting a Cybersecurity, acceptable use, incident response and Disaster Recovery Policy in accordance with Ohio Revised Code section 9.64

Motion for the Second Reading of Ordinance No. 26-O- 3460

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Resolution No. 26-R-3462

A Resolution supporting implementation of a Safe Transportation Network to eliminate roadway fatalities and serious injuries, and to complete a roadway safety action plan as a part of the safe streets and roads for all grant from the Federal Highway Administration

Motion for the Second Reading of Resolution No. 26-R-3462

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to approve Franklin Stone III to attend the Scott Technician Class. The class is an 8-hour class and is held in Ashtabula township. The cost is \$200.

Motion: _____ Second: _____ Discussion _____

Roll: _____

**Utilities/Wastewater Treatment/
Service**
Damon/Skinner

Committee Report: No report

Mayor

The Next Council Meeting will be held on Monday, October 5, 2026

OLD BUSINESS/ NEW BUSINESS

FYI- Andrew & Pontius August Statement

FYI- Thank you card from Patty Fisher

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

FINANCE COMMITTEE MEETING

Monday September 21, 2026

6:45 p.m.

Town Hall

Discussion: Employment- Administration Office

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, October 19, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn:

Motion: ____

Time: ____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the
September 21, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Tuesday, September 8, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson Church of the Nazarene

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of August 17, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to accept the Utility Wastewater Committee Minutes of
August 17, 2026.
2nd

Roll: All yea, motion carried

Also Present: Joe Edison, Curtis Cecil, John Perrotti, Judy Maloney

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator's Report – September 8, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: September 4, 2026

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PROJECT STATUS

Wastewater Treatment Plant Projects

Project	Current Status	Funding	Project Cost
EQ Basin	OPWC-R39 – Contract awarded to Union Industrial	Engineering Grant: \$386,000; WPCLF Loan: \$500,000	\$1,728,000
Clarifier – Phase 1	OPWC-R38 – Contract awarded to Union Industrial	Grant: \$207,500; Loan: \$407,500	\$615,000
Clarifier – Phase 2	OPWC-R39 – Bid opening held August 13, 2026	Grant: \$216,000; Loan: \$621,500	\$837,500
Clarifier – Phase 3	OPWC-R40 – Submitted to DOD/EPA; resubmitting to OPWC-R40	Requested Grant: \$206,000; Loan: \$50,000	\$389,000

Engineer: Verdantas

Street & Transportation Projects

Project	Current Status	Funding	Project Cost
East Walnut Street	Bids exceeded the allowable 20% threshold. Project will be rebid. Drainage work is planned for 2026, with paving in Spring 2027.	Grant Awarded: \$287,200	\$322,800
Traffic Study	SS4A Grant – Project underway	Grant Awarded	\$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

Street Department

- Staff continued trimming trees along Village sidewalks.
- Sidewalks have been removed on East Walnut Street and West Satin Street. Grass seed will be placed in the disturbed areas.
- Chip and seal work in the Village parking lots is planned for the end of September.
- The East Walnut Street Project will be rebid after the bids received exceeded the allowable 20% threshold. Drainage work is expected to be completed this year, with paving planned for Spring 2027.
- New holiday banners have been ordered. They will be the same size as the military banners.

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Zoning & Planning

- No report at this time.

Recreation Department

- Electrical work in the gym has been completed.
- Haunted Woods will be held October 9 and 10.

Wastewater Treatment Plant

- No report at this time.

UPCOMING DATES

- October 31, 2026 – Trick-or-Treat, 4:00 PM to 6:00 PM

Councilperson Bradek asked if the plan for new BP had been reviewed to make sure the esthetics of the building is compliant with the historical look. Was Jim Janson involved in the plans? Chris Mackensen stated that Roni should have all the renderings.

Fiscal Office Arcaro

Payroll Reports

Police Chief Mackensen

Month End Report for August

Interim Fire Chief Edison

Month End Report for August

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

Committee Report: No report

Finance

Roderick/Damon

Committee Report: No report

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Ordinance No. 26-O-3450

An Ordinance to Supplement current expenses and other expenditures of the Village of Jefferson, Ohio during Fiscal year ending December 31, 2026

Motion by Councilperson Roderick for the Third Reading of Ordinance No. 26-O- 3450
2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3450
2nd

Roll: All yea, motion carried

Resolution No. 26-R-3461

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26-O- 3461
2nd

Roll: All yea, motion carried

Forestry

Skinner/Febel

Committee Report: No report

Recreation

Febel/ Roderick

Committee Report: No Report

Safety

Belden/Bradek

Committee Report: No Report

Ordinance No. 26-O-3460

An Ordinance adopting a Cybersecurity, acceptable use, incident response and Disaster Recovery Policy in accordance with Ohio Revised Code section 9.64

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

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Motion by Councilperson Belden for the First Reading of Ordinance No. 26-O- 3460

2nd

Roll: All yea, motion carried

Resolution No. 26-R-3462

A Resolution supporting implementation of a Safe Transportation Network to eliminate roadway fatalities and serious injuries, and to complete a roadway safety action plan as a part of the safe streets and roads for all grant from the Federal Highway Administration

Motion by Councilperson Belden for the First Reading of Resolution No. 26-R-3462

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to approve Interim Fire Chief Edison's recommendation to promote David Robison from New Hire with no certification to Volunteer Firefighter at the rate of pay per the Wage Ordinance.

2nd

Roll: All yea, motion carried

Motion by Councilperson Belder to approve the Police Chief Mackensen's Recommendation to hire John Cudnik to the Full -Time Detective/Patrolman position at the Police Department at the rate of pay per the Wage Ordinance pending his physical and background check.

2nd

Roll: All yea, motion carried

**Utilities/Wastewater Treatment/
Service**

Damon/Skinner

Committee Report: No report

Resolution No. 26-R-3459

A Resolution authorizing the Village Administrator to enter into a contract with Union Industrial Contractors, INC. For the Jefferson Wastewater treatment plant Clarifier improvements - Phase 2 project known as project no. 40066; and declaring an emergency.

Motion by Councilperson Damon for the Second Reading of Resolution No. 26-R-3459

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2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Suspend Council Rules on Resolution No. 26-R-3459

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Resolution No. 26-R-3459

2nd

Roll: All yea, motion carried

Mayor

Residents have asked what is going on across from Drug Mart on Satin St. This is strictly storm sewer work not a driveway. This has been verified with the County Commissioners office.

Memorial Park Update:

As you may recall we discussed the park project fairly extensively at the Finance committee meeting that was held on June 22nd. As we discussed at the meeting the major milestone required to move the project forward was the site work. Without the site work nothing more could happen. Also discussed at the meeting were the quotes for site work by Simak Trucking and Excavating and funding for materials and pipes etc. The site work quotes required resolutions be prepared by the solicitor to move forward to the next step.

Resolution No. 26-R-3438 and Resolution No.23-R-3439 both pertaining to the Park project site work to be performed by Simak were passed by emergency ordinance at the July 6th council meeting. Only after these resolutions could the purchase orders for Simak be placed.

As you might expect we then needed to wait for a date when the actual site work could begin. We are now scheduled for Simak to begin moving equipment to the park site after Labor Day the week of September 7-11th with site work to begin within a week of equipment being moved on site which should be the week of September 14th-18th. We expect the excavating work to take 2-4 weeks to complete so a ballpark date would place this somewhere around the end of October. Obviously weather and other factors could impact this ballpark date.

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The materials, pipes and fitting etc. that council approved the expenditure of at the June 22nd meeting for the amount of \$22,000 was ordered by our streets department this week and all of the required pipe and fittings should be delivered the week of Labor Day September 7th-11th. It's noted that council also approved designating the \$26,506.00 from the sale of the 55 W. Walnut street to be used on the park project at June 22nd meeting.

On 9/2/26 Verdantis J.J. Painalto and Chris DeLuca met with me, Andria, and Roni to introduce Chris as the Imagination Village project manager moving forward which the CDC is paying for. Chris is set to reach out to Simak to help get up to speed today 9/3.

The goal is to get through this stage of the project completing the site work this fall. We now need to prepare to send out the splash pad portion of the project out to bid. This has not yet started but should happen sometime between the site work completion and over this winter as advised by Chris DeLuca on 9/2.

That is the update as of today 9/3. I will be happy to provide the highlights of this email at Tuesdays council meeting.

The Next Council Meeting will be held on Monday, September 21, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, October 19, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn: Motion by Councilperson Febel to adjourn the Council meeting.

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COUNCIL MEETING**

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Meeting adjourned at 8:05 p.m.

Submitted by:

Jamie Arcaro, Fiscal Officer

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

Tue. Aug 8, 2026

[illegible]

Sept 15 2026

Recreation Committee Meeting

started 630 pm

Roll call - Karen was there
we spoke about weight Room membership
for Village Employees -
(Proposal enclosed.)

Then we spoke about Auto Pay for
members of the weight Room
proposal enclosed.

We felt that the Solicitor should Review
the proposal and account info and come up with
the paper work. I met with David and gave
him the proposal and direct with drawal form
which he said he would go over

meeting was closed at 655 pm

~~Councilperson~~ Councilperson Karen Rodenick made the
motion to close the meeting and I voted yes
meeting was closed.

Councilperson

Steve Finkel

Proposal: Weight Room Auto-Pay Membership Incentive

Submitted to:

Village of Jefferson / Recreation Committee

Proposal:

Implement a discounted monthly membership rate for weight room members who enroll in automatic monthly payments.

Proposed Auto-Pay Rate

Members who enroll in automatic monthly payments would receive a discounted rate \$2 off their membership. This would be in all categories – standard, student, corporate, military, safety.

Members who choose not to enroll in automatic payments would continue to pay the regular rate.

Purpose of the Proposal

The purpose of this proposal is to encourage more weight room members to enroll in automatic payments. Offering a small discount provides an incentive for members while creating a more consistent and predictable revenue stream for the Recreation Center.

Automatic payments would also reduce the amount of staff time spent contacting members regarding expired memberships, missed payments, and monthly renewals.

Benefits to the Recreation Center

1. More Consistent Revenue

Automatic payments provide a predictable monthly income from participating members. This allows the Recreation Center to better anticipate and plan for weight room revenue.

2. Fewer Missed or Late Payments

Automatic payments help ensure that memberships are paid on time each month, reducing the number of accounts that become past due.

3. Increased Member Retention

Auto-pay creates a convenient payment option for members and eliminates the need for members to remember to make their payment. This may encourage members to maintain their memberships longer.

4. Incentive for Members

A \$2 monthly savings gives members a tangible reason to choose automatic payments while still maintaining the standard monthly rate for members who prefer to pay manually.

Financial Consideration

The proposed discount is \$2 per auto-pay member – be it monthly or yearly.

Although the Recreation Center would receive slightly less revenue per individual auto-pay membership, the increased consistency of payments, reduced missed payments, and decreased staff time spent collecting payments could offset the discount.

The goal is not simply to reduce the membership price, but to increase the percentage of members using automatic payments, creating a more reliable and manageable revenue stream.

Proposed Policy

Beginning on a September 1st, once approved by the Village/Recreation Committee:

- Auto-pay discount applies only to members who remain enrolled in automatic monthly payments.
- Members may cancel automatic payments and return to the standard \$25 monthly rate.
- All other existing weight room membership rules and requirements would remain unchanged.

Recommendation

It is recommended that the Village/Recreation Committee approve the auto-pay incentive for weight room memberships.

This small discount would provide members with a financial incentive to enroll in automatic payments while helping the Recreation Center establish more predictable monthly revenue, reduce missed payments, improve membership retention, and decrease the amount of staff time spent following up on monthly payments.

The program could also be reviewed after 6–12 months to determine whether auto-pay participation and overall weight room revenue have increased.

Proposal for Complimentary Weight Room Membership for Village Employees

To: Village Council / Village Administration

From: Jefferson Community Recreation Center

Subject: Proposal to Provide Complimentary Weight Room Membership to Village Employees

Date: August 10, 2026

Purpose

The Jefferson Community Recreation Center proposes that all eligible Village of Jefferson employees be provided with a complimentary weight room membership at the Jefferson Community Recreation Center.

The purpose of this proposal is to encourage employee health and wellness, support a positive workplace environment, and provide Village employees with an accessible opportunity to participate in regular physical activity.

Proposed Benefit

Under this proposal, all current Village employees would be eligible to receive a free weight room membership at the Jefferson Community Recreation Center for as long as they remain employed by the Village.

The complimentary membership would include access to the weight room only and would not include additional programs, classes, rentals, or other membership benefits unless otherwise approved.

Eligibility

- Available to all current Village of Jefferson employees.
- Membership would remain active while the employee is employed by the Village.
- Membership would be non-transferable.
- Employees would be required to follow all JCRC weight room rules, policies, and safety requirements.
- Employees would be required to complete any standard membership paperwork or waiver required of weight room members.

Benefits to Village Employees

Providing access to the weight room would encourage employees to make their physical health and wellness a priority. Regular physical activity can contribute to improved physical fitness, stress management, energy levels, and overall well-being.

Offering this benefit would also provide employees with a valuable workplace wellness benefit without requiring the Village to establish or operate its own fitness facility.

Benefits to the Village

This proposal would provide several potential benefits to the Village, including:

- **Employee wellness:** Encourages healthy and active lifestyles among Village employees.
- **Employee morale:** Demonstrates that the Village values the health and well-being of its workforce.
- **Recruitment and retention:** Provides an additional employee benefit that may help attract and retain quality employees.
- **Reduced barriers to exercise:** Gives employees convenient access to a local fitness facility.
- **Positive workplace culture:** Supports a culture that promotes health, wellness, and work-life balance.

Financial Consideration

The cost to the Village would be limited to the established value of the JCRC weight room membership for participating employees. Because the weight room is an existing facility, providing memberships would not require the Village to construct, purchase, or maintain a separate fitness facility.

The JCRC can establish a system to track participating Village employees and their membership status to ensure that complimentary memberships are limited to eligible current employees.

Recommendation

The Jefferson Community Recreation Center recommends that the Village of Jefferson approve a policy providing complimentary weight room memberships to all current Village employees as an employee wellness benefit.

This would be a relatively simple benefit to administer while demonstrating the Village's commitment to the health, wellness, morale, and overall well-being of its employees.

Requested Action:

Approve complimentary JCRC weight room memberships for all eligible Village of Jefferson employees, effective upon approval. 24/7 access is available with the purchase of an annual access card.

Village of Jefferson

Meeting Sign-In Sheet

Date: 9/8/2024 Meeting: Rec.

#	Printed Name	Signature
1	KAREN RODENCK	K. Rodenck
2	Nicholas Bolder	Nicholas Bolder
3	Steven Selkings	Steven Selkings
4	Steve Seal	Steve Seal
5	Hattie Sweeney	Hattie Sweeney
6	PAT BRADER	Pat Brader
7	Ken Skinner	Ken Skinner
8	Jami Arcano	Jami Arcano
9		
10		
11		
12		
13		
14		
15		

JERD Board Meeting

Agenda

September 9, 2026

5:30 pm

Roll Call: John Boczar, Brian Edelman, Steve Sekanina,

Any Visitor Comments

Attending:

- **Approve Minutes of August 5th 2026**
- **Approve August List of Bills**
- **Approve August Month End**
- **EMS Report**
- **EMS Report for fair week-43 Total calls for the week, 30 transports for the week, 11 calls to fairgrounds, 7 transports from fair & 76 treated at First Aid booth**
- **Motion to accept policy for Cybersecurity Program thru Hudson Communication**
- **Motion to accept resignation of Matt Anderson**
- **Addition to handbook for employee background checks**
- **Discuss furniture for living room**
- **Discuss purchase of jackets from Atwells**
- **Discuss current protocol**
- **Other:**

Any Visitor Comments

Jefferson Emergency Rescue District

August 5, 2026

Regular Meeting

The regular meeting of the Board of Trustees was called to order at 5:30 pm by John Boczar.

Present were: Chief Rice, Captain Joe Edison, Jacob Peer, Tim Hall, Tom Ricker, Christina Edison, Lydia Jerina, Kelly Farina

Roll call – John Boczar (YES), Brian Edelman- (YES), Steve Sekanina (YES)

Approve Minutes of July 8, 2026 meeting - Motion made by Brian Edelman, 2nd Steve Sekanina, All Yes

Approve July list of bills- Motion made by John Boczar, 2nd Steve Sekanina, All Yes

Approve July Month End – Motion made by John Boczar 2nd Steve Sekanina All Yes

EMS Report-113 runs, 76 transports, 9 mutual aid runs (5 Pierpont, 2 SCAD, 2 Sheffield).

Multiple calls (6 calls will 2 ambulance out at same time)

Motion to approve made by Brian Edelman 2nd Steve Sekanina All Yes

Motion to approve purchase of utility cart from Altmeyers in the amount of \$10,000- Motion made by Brian Edelman 2nd Steve Sekanina. 2 Yes 1 No vote

Motion to approve a 3 month probation period for new 2nd out stipend. Employee will still receive stipend of either \$35 or \$40 for first hour and then receive time and a half after 1 hour. Motion made by John Boczar 2nd Steve Sekanina All Yes

Motion to remove Ty Klingman from probationary period to part time. Motion made by Brian Edelman 2nd John Boczar All Yes

Motion to remove Sean Mackensen from probationary period to part time. Motion made by Steve Sekanina 2nd John Boczar All Yes

Motion to move Shelby Synder to inactive. Motion made by Steve Sekanina 2nd John Boczar All Yes

Motion to pass Resolution # 2026-00-3 Certificate of Estimated Resources. Motion made by John Boczar 2nd Steve Sekanina All Yes

Motion to pay for full time Jacob Peer to attend Fire & EMS Instructor course at A-Tech in February 2027. 80 hours for \$650.00. If class runs on his shift we will call in part time to cover his shift(6-10pm) Motion made by Brian Edelman 2nd John Boczar All Yes

Congratulations to Nathaniel Miller for passing his paramedic course.

Chief Rice has ordered all extra supplies for fair week.

Chief Rice attended Dorset Meeting and answered a few questions they had such as, membership program, miles & mileage

Chief Rice met with Fraternal Order of Eagles in Jefferson to discuss the Safe Haven Baby Box

Parking lot reseal quote from Wilkenson \$2,310, still waiting on TLC quote. Motion to accept Wilkenson if TLC quote is higher. Motion made by John Boczar 2nd Steve Sekanina All Yes (TLC \$1,650)

The next board of directors meeting will be on September 9, 2026 at 1730 here at the Station.

Motion to adjourn @ 6:14 was made by Steve Sekanina, 2nd by Brian Edelman, All YES.

Submitted by:

Kelly Farina

Approved as Submitted:

John Boczar Chairperson

Payment Listing

UAN v2026.2

August 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
434-2026	08/17/2026	07/22/2026	EW	Village of Jefferson	\$620.46	C
435-2026	08/17/2026	07/22/2026	EW	State Tax Ohio	\$1,021.80	C
439-2026	08/01/2026	07/22/2026	CH	Anthem BCBS	\$813.32	C
440-2026	08/01/2026	07/22/2026	CH	Anthem BCBS	\$9,099.19	C
442-2026	08/10/2026	07/29/2026	CH	Speedway	\$1,145.52	C
466-2026	08/07/2026	08/05/2026	EW	Ohio Deferred Comp	\$825.00	C
467-2026	08/12/2026	08/05/2026	EW	EFTPS	\$2,633.47	C
468-2026	08/12/2026	08/12/2026	CH	VISA	\$346.18	C
469-2026	08/12/2026	08/12/2026	CH	VISA	\$200.75	C
470-2026	08/12/2026	08/12/2026	CH	Aqua Ohio	\$66.90	C
471-2026	08/12/2026	08/12/2026	CH	NAPA AUTO PARTS	\$188.89	C
495-2026	08/21/2026	08/19/2026	EW	Ohio Deferred Comp	\$825.00	C
498-2026	08/26/2026	08/19/2026	EW	EFTPS	\$3,466.18	C
499-2026	08/31/2026	08/19/2026	EW	Ohio Public Employees Retirement System	\$9,927.28	C
500-2026	08/17/2026	08/19/2026	CH	Huntington National Bank	\$129.62	C
501-2026	08/19/2026	08/19/2026	CH	ENBRIDGE GAS OHIO	\$80.79	C
502-2026	08/19/2026	08/19/2026	CH	AT&T MOBILITY	\$201.62	C
503-2026	08/19/2026	08/19/2026	CH	Huntington National Bank	\$36.46	C
527-2026	08/06/2026	09/02/2026	CH	ISTREAM	\$385.57	C
528-2026	08/07/2026	09/02/2026	CH	ISTREAM	\$2,010.68	C
17967	08/05/2026	08/05/2026	AW	ASHTABULA COUNTY SHERIFF'S OFFICE	\$40.00	C
17968	08/05/2026	08/05/2026	AW	SANDER'S MARKETS	\$77.00	C
17969	08/05/2026	08/05/2026	AW	Atwell's Police & Fire Equipment	\$256.00	C
17970	08/12/2026	08/12/2026	AW	CHRISTINA EDISON	\$136.30	C
17971	08/12/2026	08/12/2026	AW	Atwell's Police & Fire Equipment	\$477.50	C
17972	08/19/2026	08/19/2026	AW	ALTMAYER'S TRAILER SALES INC.	\$10,000.00	O
17973	08/19/2026	08/19/2026	AW	CHRISTINA EDISON	\$38.43	C
17974	08/19/2026	08/19/2026	AW	EMS MANAGEMENT & CONSULTANTS, INC	\$1,048.69	O
17975	08/19/2026	08/19/2026	AW	Hudson Communications, LLC	\$676.78	O
17976	08/19/2026	08/19/2026	AW	NORTH EAST FIRE PROTECTION LLC	\$130.00	O
17977	08/25/2026	08/25/2026	AW	LIBERTY MUTUAL INSURANCE COMPANY	\$875.00	O
17978	08/25/2026	08/25/2026	AW	STANDARD INSURANCE CO	\$22.50	C
17979	08/25/2026	08/25/2026	AW	EASTERN MEDICAL LLC	\$103.40	O
17980	08/25/2026	08/25/2026	AW	AVALON GLAVIS PEST CONTROL	\$115.00	C
17981	08/25/2026	08/25/2026	AW	PennCare	\$73.27	C

Total Payments: \$48,094.55

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$48,094.55

August
Payroll \$51,722.96

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Bank Reconciliation

Reconciled Date 8/31/2026

UAN v2026.2

Posted 9/2/2026 1:46:44 PM

Prior UAN Balance:		\$525,929.83
Receipts:	+	\$80,558.67
Payments:	-	\$89,110.76
Adjustments:	+	\$0.00
Current UAN Balance as of 08/31/2026:		\$517,377.74
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 08/31/2026:		\$517,377.74
Entered Bank Balances as of 08/31/2026:		\$530,211.61
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$12,833.87
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 08/31/2026:		\$517,377.74

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 08/31/2026.

There are no outstanding adjustments as of 08/31/2026.

JEFFERSON EMERGENCY RESCUE, ASHTABULA COUNTY

9/2/2026 1:46:45 PM

Outstanding Payments

UAN v2026.2

Reconciled Date 8/31/2026

Posted 9/2/2026 1:46:44 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	17972	08/19/2026	ALTMAYER'S TRAILER SALES INC.	\$10,000.00
PRIMARY	Warrant	17974	08/19/2026	EMS MANAGEMENT & CONSULTANTS, INC	\$1,048.69
PRIMARY	Warrant	17975	08/19/2026	Hudson Communications, LLC	\$676.78
PRIMARY	Warrant	17976	08/19/2026	NORTH EAST FIRE PROTECTION LLC	\$130.00
PRIMARY	Warrant	17977	08/25/2026	LIBERTY MUTUAL INSURANCE COMPANY	\$875.00
PRIMARY	Warrant	17979	08/25/2026	EASTERN MEDICAL LLC	\$103.40
					<u>\$12,833.87</u>

Agency Activity Summary

Jefferson Emergency Rescue

Agency: Jefferson Emergency Rescue | Data Source: ePCR | Service Date: Last Month

Total Number of ePCRs: 150

Total Number of Incidents: 149

By Branch

100 Jefferson Emergency Rescue = 150

Billing Disposition (ePCR Data Only)

	#	%		#	%
Treated/Transported	93	62.0%	Dead Prior To Arrival	1	0.7%
Treated / Transferred Care	N/A	N/A	Dead After Arrival	N/A	N/A
Treated/No Transport (AMA)	4	2.7%	Treat/Transported by Private Veh.	N/A	N/A
Treated / No Transport (Per Protocol)	2	1.3%	Assist	N/A	N/A
Transported / Refused Care	N/A	N/A	Other	19	12.7%
No Transport / Refused Care	18	12.0%	No Patient Found	N/A	N/A
Cancelled	13	8.7%			
Left Blank	N/A	N/A			

Mutual aid 2
SCAD-1
Pierpont-1
2nd out calls = 11

Unit Disposition (ePCR Data Only)

Description	#	%
Patient Contact Made	120	80.0%
No Patient Contact	4	2.7%
No Patient Found	1	0.7%
Non-Patient Incident (Not Otherwise Listed)	17	11.3%
Cancelled Prior to Arrival at Scene	2	1.3%
Cancelled on Scene	6	4.0%
Left Blank	0	0.0%
Total	150	100.0%

Patient Evaluation/Care Disposition (ePCR Data Only)

Description	#	%
Patient Evaluated and Care Provided	97	64.7%
Patient Evaluated and Refused Care	18	12.0%
Patient Evaluated, No Care Required	3	2.0%
Not Applicable	1	0.7%
Patient Support Services Provided	2	1.3%
Left Blank	29	19.3%
Total	150	100.0%

Crew Disposition (ePCR Data Only)

Description	#	%
Initiated and Continued Primary Care	97	64.7%
Back in Service, Care/Support Services Refused	5	3.3%
Back in Service, No Care/Support Services Required	1	0.7%
Left Blank	47	31.3%
Total	150	100.0%

Transport Disposition (ePCR Data Only)

Description	#	%
Transport by This EMS Unit (This Crew Only)	92	61.3%
Transport by This EMS Unit, with a Member of Another Crew	1	0.7%
Patient Refused Transport	9	6.0%
No Transport	1	0.7%
Left Blank	47	31.3%
Total	150	100.0%

<u>Run Type</u>	<u>#</u>	<u>%</u>		<u>#</u>	<u>%</u>
Emergency Runs	147	98.0%	Non-Emergency Runs	3	2.0%
Stand By	5	3.3%	Stand By	N/A	N/A
Mutual Aid	2	1.3%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit (ePCR Data Only)

<u>Unit</u>	<u>Total Runs</u>	<u>Treat/Transp</u>	<u>Treat/Transfer</u>	<u>Treat/No Transp(AMA)</u>	<u>Treat/No Transp(PP)</u>	<u>Transp/Ref. Care</u>	<u>Cancelled</u>	<u>Dead Prior Arr</u>	<u>Dead After Arr</u>	<u>T/T Priv Veh</u>	<u>No Trans/Ref. Care</u>	<u>Assist</u>	<u>Other</u>	<u>No Pat. Found</u>
JEF409	37	22	0	0	1	0	4	1	0	0	6	0	3	0
JEF419	96	64	0	2	1	0	8	0	0	0	9	0	12	0
JEF429	17	7	0	2	0	0	1	0	0	0	3	0	4	0
Total	150	93	0	4	2	0	13	1	0	0	18	0	19	0

Runs by Service Level (ePCR Data Only)

<u>Dispatched Service Level</u>	<u>#</u>	<u>%</u>	<u>Recommended Service Level</u>	<u>#</u>	<u>%</u>
BLS	83	55.3%	BLS	60	40.0%
ALS	67	44.7%	ALS1	85	56.7%
SCT	N/A	N/A	ALS2	5	3.3%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (ePCR Data Only) (Multiple)

Insurance types may have been marked on a run)

<u>Type</u>	<u>BLS</u>	<u>%</u>	<u>ALS1</u>	<u>%</u>	<u>ALS2</u>	<u>%</u>	<u>SCT</u>	<u>%Rotary Wing</u>	<u>%Fixed Wing</u>	<u>%</u>	<u>Total</u>	<u>%</u>
None	60	40.0%	85	56.7%	5	3.3%	N/A	N/A	N/A	N/A	150	100.0%

Runs by Primary PI (ePCR Data Only)

<u>Description</u>	<u>#</u>	<u>%</u>
Abdominal Pain	2	1.3%
Airway Obstruction	1	0.7%
Allergic Reaction	2	1.3%
Alt. Level Conscious	1	0.7%
Altered mental status	1	0.7%
Anaphylactic shock	1	0.7%
Anxiety	2	1.3%
Asthma Symptoms	1	0.7%
Back Pain (No Trauma)	1	0.7%
Behavioral / psychiatric episode	1	0.7%
CVA/Stroke	1	0.7%
Chest Pain / Angina	3	2.0%
Chest Pain / Non-Cardiac	1	0.7%
Chest Pain / STEMI	1	0.7%
Dehydration Symp.	1	0.7%
Diabetes / hyperglycemia	2	1.3%
Diabetes / hypoglycemia	2	1.3%
Dizziness	5	3.3%
Dyspnea-SOB	4	2.7%
Elevated Temp/Fever	1	0.7%
GI -Diarrhea	2	1.3%

HYPERTENSION	2	1.3%
HYPOTENSION	2	1.3%
Headache (no trauma)	1	0.7%
Infection, Skin	1	0.7%
Kidney Stone	1	0.7%
MINOR / GENERAL INJURY	12	8.0%
Monitoring Required	3	2.0%
No Medical Problem	13	8.7%
OB/Gyn	1	0.7%
OB/Gyn (comp.)	1	0.7%
Obvious Death	1	0.7%
Pain (Acute)	1	0.7%
Psychiatric Emerg.	1	0.7%
Seizures without status epilepticus	4	2.7%
Syncope/Fainting	4	2.7%
Tachycardia	2	1.3%
Trauma Injury	9	6.0%
Unknown Medical	10	6.7%
Urination Problem	2	1.3%
Vomiting	1	0.7%
Weakness	16	10.7%
Left Blank	26	17.3%
Total	150	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
01A01 ABDOMINAL PAIN	11	7.3%
02C02 Allergic Reaction (Minor or Severe)	4	2.7%
03B02 ANIMAL BITE (Minor/Serious)	1	0.7%
04D02A ASSAULT	1	0.7%
05A01 BACK PAIN/NON-injury related	2	1.3%
06C01 Respiratory Distress	11	7.3%
09B01c DOA / NON-TRAUMATIC	1	0.7%
10A02 CHEST PAIN	5	3.3%
12A01 SEIZURE	5	3.3%
13C03 DIABETIC ISSUE	3	2.0%
17D04 FALL/ INJURY	10	6.7%
17D04J FALL/ NON-INJURY	7	4.7%
18C07 HEADACHE/ NON-INJURY	1	0.7%
19C03 HEART PROB/ NOT CHEST PAIN	4	2.7%
24C02 PREGNANCY/ LABOR	1	0.7%
24D02 PREGNANCY/ MISCARRIAGE	1	0.7%
25A01 BEHAVIORAL/ SUICIDAL	2	1.3%
25A01V BEHAVIORAL/ PSYCHIATRIC -GENERAL	1	0.7%
26D01 SICK PERSON	18	12.0%
28C08G POSSIBLE STROKE	1	0.7%
29D01A MVC UNKNOWN INJURIES	2	1.3%
30A02 GENERAL INJURY/ TRAUMA	4	2.7%
30B01 MAJOR INJURY TRAUMA	1	0.7%
31A01 UNCONSCIOUS / FAINTING	6	4.0%
32B02 UNK PROB/MEDICAL ALERT	21	14.0%
34 Lift Assist	15	10.0%
35 Standby Only	11	7.3%
<i>Left Blank</i>	0	0.0%
Total	150	100.0%

Transport From (Category)

	#	%
Home/Residence	65	43.3%
Facility	6	4.0%
Public Building	9	6.0%
Recreation/Sport	2	1.3%
Street/Hwy	6	4.0%
Other	3	2.0%
Jail	4	2.7%
Unspecified	1	0.7%
Home/Residence - Mobile Home	5	3.3%
Home/Residence - Apartment	14	9.3%
Res. Custodial Facility - Nursing Home	14	9.3%
Educational Ins. - Middle School	1	0.7%
Educational Ins. - High School	2	1.3%
Educational Ins. - Trade School	1	0.7%
Religious Institution	2	1.3%
Street/Hwy - Other Paved Roadways	2	1.3%
Private Commercial Establishment	2	1.3%
Facility - Health Care Provider Office	2	1.3%
Facility - Other Ambulatory Health Services	1	0.7%
Industrial Place - Factory	1	0.7%
Recreation/Sport - Public Park	1	0.7%
Recreation/Sport - Amusement Park	1	0.7%
Recreation/Sport - Other Recreation Area	5	3.3%
Total	150	100.0%

Transport From (Facility) (ePCR Data Only)

	#	%
--Left Blank--	150	100.0%
Total	150	100.0%

Transport To (Destination Facility) (ePCR Data Only)

	#	%
Ashtabula County Med Center	65	43.3%
--Left Blank--	57	38.0%
UH - GENEVA MEDICAL CENTER	25	16.7%
UH - GEAUGA MEDICAL CENTER	3	2.0%
Total	150	100.0%

all,

We made it through another fair! Thank you all for the dedication of working and the long hours and week that comes with it. I hope you all enjoyed the week. I wanted to give a breakdown of our busy week.

Total calls for the week - 43

Total transports for the week - 30

Total calls to the grounds - 11

Total fair transports - 7

First aid treated - 76

Thank you again for making this a successful week!

Jacob M. Rice BSN,RN,BCEN,NRP,EMS-I
Chief

Jefferson Emergency Rescue District
(O) 440-576-4367 (C) 440-812-7268

August 10th, 2026

Chief Rice
Jefferson Emergency Rescue District

Chief Rice,

I am writing this letter to serve as notice of my resignation from Jefferson Emergency Rescue District.

I have had a fulfilling experience working at Jefferson Emergency Rescue District, but I have chosen to leave to pursue another opportunity out of state. My last day will be September 3, 2026.

I would like to take this chance to thank you and Jefferson Emergency Rescue District for the opportunity you have given me, as well as for the support you have provided to me during my time working with you. In the meantime, please let me know if I can help you in any way during this transition period.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Matt Anderson', followed by a long, horizontal, wavy line that extends to the right.

Matt Anderson



Jefferson Emergency Rescue

Post Office Box 294 • Jefferson, Ohio 44047-0294
(440) 576-4367 • (440) 576-5675 Fax

The district shall actively strive to identify a diverse group of candidates that have in some manner distinguished themselves as being outstanding prospects. Minimally, the District should employ a comprehensive screening, background investigation, and selection process that assesses cognitive and physical abilities and includes review and verification of the following:

A comprehensive application for employment (including previous employment, references, current and prior addresses, education, military record)

Driving record

Reference checks

Employment eligibility, including U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form I-9 and acceptable identity and employment authorization documents (documentation may be requested upon hire)

Information obtained from public internet sites

Local, state, and federal criminal history record checks

Medical Physical and Drugs screening

We will utilize the Ashtabula County Sheriff's Department for our background checks.



DUTY-BUILT® RESCUE 450 LB. RATED BIG & TALL RECLINER

\$849.99

Color



Quantity

— 1 +

ADD TO CART

Gifts TO \$1000

× Need assistance?



REPRINTED
Atwell's Police & Fire Equipment Co.
207 Chestnut Street
Painesville, Ohio 44077
Toll Free: 440-354-5593
Fax: 440-354-0812

Bill To: Jefferson Rescue
P.O.Box 294
11 South Market Street
Jefferson, OH 44047

Item Name	Item Description	Attribute	Size	Qty	Price	Ext Price
48373ABR 724 XL	5.11 CHAMELEON SOFTSHELL 2.0 JACKET 48373ABR	DARK NAVY	XL	1	\$128.00	\$128.00
MISCALT.ADDPATCH	ADD PATCH TO GARMENT			1	\$4.00	\$4.00
					Subtotal:	\$132.00
					Exempt 0 % Tax:	+ \$0.00
					RECEIPT TOTAL:	\$132.00

QUOTE ON 18+ PIECES

JAKE RICE
440-812-7268

Terms: Net 30 Days
Thanks for shopping with us!

Village of Jefferson, Ohio

Committee Name: Records Commission

Meeting Date: Thursday Aug. 6, 2026

Meeting Time: 10:00am

Location: Town Hall

In attendance- Jason Fairchild- Solicitor, Jamie Arcaro- Fiscal Officer, Andria Manor- Administrator, Mandy Berkowitz- Fiscal Officer Assistant, Maria Abbott- Police and Katie Sweeney- Rec.

Discussed

Records Retention

The Records Commission should meet at least twice per year. The current records retention schedule needs to be updated. At this time, there are no schedules for the Wastewater or Fire Departments, and there are very few items included for the Recreation Department.

The Fiscal Officer has created sample schedules for these departments to use as a guide when developing their own records retention schedules. The Fiscal Officer plans to meet with each department to review the schedules and explain the records retention and disposal process.

A question was raised regarding how long preschool records should be maintained. Jason, the Village Solicitor, advised that school records should be retained permanently.

The Village Administrator will speak with Hudson (IT) about digitizing the Village's paper records. Police records from 2006 to the present are already maintained digitally. The Police Department also has approximately seven file cabinets of older paper records that must be retained.

Equipment and maintenance logs should be retained for the life of the equipment.

Personnel files should be maintained in the Human Resources office rather than in individual department offices. The Police Department will continue to maintain its personnel records within the department as appropriate.

When considering the disposal of records, it is important to remember that they are public records and may be requested at any time. If the requested record is no longer available, the Village should be able to show that it was properly disposed of by referencing an approved RC-3 Records Disposal Certificate.

Emails and text messages on Village-issued cell phones may also be subject to public records requests.

Plan Moving Forward

- The Fiscal Officer will meet with each department to develop accurate records retention schedules.
- Once the schedules are completed, the Records Commission will meet to review and approve them.
- After the Records Commission approves the schedules, the Fiscal Officer will submit them to the Ohio History Connection for approval.
- Once approval is received from the Ohio History Connection, the Village will begin the records disposal process in accordance with the approved retention schedules.

Minutes Prepared By: Jamie Arcaro

ADMINISTRATOR'S REPORT

September 21, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: September 18, 2026

PROJECT STATUS

WASTEWATER TREATMENT PLANT

EQ Basin – OPWC R39

Contract awarded to Union Industrial.

Project Cost: \$1,728,000

Funding: \$386,000 Engineering Grant | \$500,000 WPCLF Loan

Clarifier – Phase 1 (OPWC R38)

Contract awarded to Union Industrial.

Project Cost: \$615,000

Funding: \$207,500 Grant | \$407,500 Loan

Clarifier – Phase 2 (OPWC R39)

Bid opening was held August 13, 2026.

Project Cost: \$837,500

Funding: \$216,000 Grant | \$621,500 Loan

Clarifier – Phase 3 (OPWC R40)

Submitted to DOD/EPA and being resubmitted to OPWC R40.

Estimated Project Cost: \$389,000

Requested Funding: \$206,000 Grant | \$50,000 Loan

Engineer: Verdantas

STREETS & TRANSPORTATION

East Walnut Street

Bids exceeded the allowable 20% threshold, and the project will be rebid. Drainage work is planned for 2026, with paving scheduled for Spring 2027.

Project Cost: \$322,800

Grant Award: \$287,200

SS4A Traffic Study

Project is underway.

Project Cost: \$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

STREET DEPARTMENT

- Mums have been planted in the large flowerpots for fall. The A-Tech class came out and planted them for us.
- Military Banners will begin coming down and will be stored for the winter.
- The parking lots have been paved. Suit-Kote is expected back next Wednesday or Thursday to fog seal the parking areas.
- Crack sealing on Village streets is scheduled for October 2.
- Opening of rebids will be September 24, 2026 at 2PM

ZONING & PLANNING

No report at this time.

RECREATION DEPARTMENT

- The Recreation and Street Departments will be working together to pour additional concrete pads at the park for new trash cans.

WASTEWATER TREATMENT PLANT

Lake City Plating / IonX System

- Sirco has completed installation of the IonX system at Lake City Plating. Lake City Plating is waiting for the operating manual and employee training before placing the new system into operation.
- Sirco has been asked to provide the manual and complete the necessary training so the system can be started as soon as possible.

Flooring will be done in Council Chambers, Meeting room and Administrators and Mayors office on September 22-23, 2026.

Village Of Jefferson

Net Allocation Report

Period Number: 19

Check Date: 09/18/2026

Payroll Period: 2026/9/18 BI-WEEKLY PAYROLL 8/31/2026-9/13/2026

Period Dates: 08/31/2026 to 09/13/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008554	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$546.38	\$420.00
0000008555	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$260.18	\$200.00
0000008556	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,508.64	\$1,159.68
0000008557	ADMF095	MANOR, ANDRIA RENE A	Direct Deposit [***188]	\$2,600.00	\$2,315.69
0000008558	FISCA020	ARCARO, JAMIE JEAN	Direct Deposit [***726]	\$2,456.00	\$2,197.53
0000008559	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***844]	\$373.64	\$300.00
0000008560	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,514.21	\$1,215.77
0000008561	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,788.81	\$1,374.45
0000008562	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$32.54	\$25.00
0000008563	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$3,643.60	\$2,686.66
0000008564	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$3,135.40	\$2,378.73
0000008565	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$588.52	\$450.00
0000008566	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$1,302.36	\$995.83
0000008567	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,383.52	\$2,572.00
0000008568	1000	MONROE, ELIJAH K.	Direct Deposit [***974]	\$2,493.20	\$2,018.68
0000008569	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,709.70	\$2,111.95
0000008570	REC570	SWEENEY, KATIE L.	Direct Deposit [***287]	\$1,894.72	\$1,572.61
0000008571	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$916.16	\$855.09
0000008572	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$596.88	\$489.73
0000008573	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$898.29	\$822.81
0000008574	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$166.53	\$138.96
0000008575	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$524.97	\$476.09
0000008576	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$1,717.60	\$1,427.27
0000008577	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$2,043.20	\$1,446.63
0000008578	00122	BURR, BLAZE P.	Direct Deposit [***247]	\$2,609.24	\$2,142.70
0000008579	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$1,921.60	\$1,510.43
0000008580	00120	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,427.20	\$1,972.57
0000008581	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$1,921.60	\$1,521.24
0000008582	STRP060	STONE, CURTIS	Direct Deposit [***054]	\$809.20	\$719.43
0000008583	00117	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,395.67	\$1,854.31
0000008584	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$360.51	\$300.00
0000008585	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,780.60	\$2,313.89
0000008586	00119	MAYLISH, TYLER J.	Direct Deposit [***751]	\$330.68	\$250.00
0000008587	00119	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,234.08	\$1,688.98
Direct Deposit (ACH file) Total:				\$54,885.43	\$43,924.71
Grand Total:				\$54,885.43	\$43,924.71

Village Of Jefferson Special Pay Analysis

Payroll Period: 2026/9/18 BI-WEEKLY PAYROLL 8/31/2026-
9/13/2026

Emp Number	Name	Pay Code	Hours	Amount
POLP910	ABBOTT, MARIA ELENA	O- OVERTIME		\$33.35
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME		\$13.27
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME		\$7.05
STRF290	BURR, BLAZE P.	O- OVERTIME	2	\$72.82
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$36.40
STRF290	BURR, BLAZE P.	O- OVERTIME	2	\$72.82
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	36	\$1,475.60
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	24	\$923.40
POLF360	LACHEY, GREGORY F.	HOLIDAY WORKED OVERTIME	12	\$513.36
WASF010	LICATE, GARY H.	O- OVERTIME	7	\$345.91
WASF096	MAYLISH, TYLER J.	HOLIDAY WORKED OVERTIME	2	\$88.44
POLF940	MONROE, ELIJAH K.	HOLIDAY WORKED OVERTIME	12	\$487.80
POLF060	NELSON, GARY W.	HOLIDAY WORKED OVERTIME	12	\$497.70
STRF060	STONE, CURTIS	HOLIDAY WORKED OVERTIME	3	\$85.68
RECF570	SWEENEY, KATIE L.	O- OVERTIME	2	\$74.61
Grand Total:			115	\$4,728.21

Village Of Jefferson

Net Allocation Report

Period Number: 9

Check Date: 09/18/2026

Payroll Period: 2026/9/18 MONTHLY PAYROLL 9/1/2026-9/30/2026

Period Dates: 09/01/2026 to 09/30/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008588	COUM117	BELDEN, NICHOLAS C.	Direct Deposit [***911]	\$300.00	\$286.35
0000008589	COUM250	BRADEK, PATRICIA L.	Direct Deposit [***248]	\$300.00	\$286.35
0000008590	COUM118	DAMON, LON A.	Direct Deposit [***620]	\$300.00	\$286.35
0000008591	COUM115	FEBEL, STEVEN D.	Direct Deposit [***330]	\$300.00	\$276.35
0000008592	COUM210	RODERICK, KAREN M.	Direct Deposit [***033]	\$143.33	\$137.22
0000008593	COUM210	RODERICK, KAREN M.	Direct Deposit [***455]	\$156.67	\$150.00
0000008594	00107	SEKANINA, STEVEN M.	Direct Deposit [***177]	\$500.00	\$477.25
0000008595	COUM260	SKINNER, JENNIFER MELISSA	Direct Deposit [***777]	\$300.00	\$286.35
0000008596	00111	EDISON, JOSEPH W.	Direct Deposit [***495]	\$1,123.60	\$995.42
0000008597	00112	FARINA, DAVID P.	Direct Deposit [***098]	\$667.14	\$523.03
0000008598	00113	MCMANNES, JON C.	Direct Deposit [***911]	\$349.04	\$286.52
0000008599	FIRH330	RICE, JACOB M.	Direct Deposit [***970]	\$349.04	\$301.52
0000008600	00114	STONE, FRANKLIN E. III	Direct Deposit [***873]	\$349.04	\$312.38
Direct Deposit (ACH file) Total:				\$5,137.86	\$4,605.09
Grand Total:				\$5,137.86	\$4,605.09

Village Of Jefferson

Net Allocation Report

Period Number: 3

Check Date: 09/18/2026

Payroll Period: 2026/9/15 Quarterly Payroll 6/16/2026-9/15/2026

Period Dates: 06/16/2026 to 09/15/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008601	FIRH820	COLE, COOPER D.	Direct Deposit [***722]	\$118.42	\$105.69
0000008602	FIRH790	DELVALLE, ALBA MARIE	Direct Deposit [***779]	\$485.95	\$433.70
0000008603	FIRH590	FUHRMANN, GREG M.	Direct Deposit [***352]	\$1,047.96	\$940.50
0000008604	FIRH320	GOODALE, DANIEL J.	Direct Deposit [***284]	\$908.68	\$813.59
0000008605	FIRH410	HARROLD, TIMOTHY P.	Direct Deposit [***917]	\$1,352.37	\$1,209.58
0000008606	FIRH760	JUSTICE, EDWARD BROOKS	Direct Deposit [***983]	\$771.58	\$688.63
0000008607	FIRH800	JUSTICE, MEGAN A.	Direct Deposit [***983]	\$867.36	\$774.11
0000008608	FIRH630	LEE, ADAM M.	Direct Deposit [***081]	\$1,282.49	\$1,107.91
0000008609	FIRH770	MILLER, NATHANIEL JAMES	Direct Deposit [***589]	\$86.63	\$77.31
0000008610	FIRH810	NELSON, DEREK JAMES	Direct Deposit [***018]	\$148.74	\$132.75
0000008611	FIRH695	PAINTER, AARON LEE	Direct Deposit [***901]	\$1,150.42	\$1,026.74
0000008612	FIREH780	PEER, JACOB N.	Direct Deposit [***702]	\$1,898.12	\$1,669.08
0000008613	FIRH620	PLATT, LOGAN R.	Direct Deposit [***892]	\$760.63	\$678.86
0000008614	FIRH830	ROBINSON, DAVID A.	Direct Deposit [***309]	\$782.47	\$698.35
0000008615	00111	EDISON, JOSEPH W.	Direct Deposit [***495]	\$1,657.88	\$1,467.30
0000008616	00112	FARINA, DAVID P.	Direct Deposit [***098]	\$1,987.75	\$1,701.67
0000008617	00113	MCMANNES, JON C.	Direct Deposit [***911]	\$966.53	\$837.64
0000008618	FIRH330	RICE, JACOB M.	Direct Deposit [***970]	\$941.54	\$798.68
0000008619	00114	STONE, FRANKLIN E. III	Direct Deposit [***873]	\$1,170.47	\$1,045.51
Direct Deposit (ACH file) Total:				\$18,385.99	\$16,207.60
Grand Total:				\$18,385.99	\$16,207.60

To: Mayor Sekanina, Members of Council, Administrator Manor

From: Jamie Arcaro, Clerk/Treasurer

Month End Financial Summary for : August 2025 August 2026

Month- End Total Fund Balance after Outstanding Encumbrances

Unexpended Balance	5,053,374.31	4,475,166.14
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Lottery	(31,652.00)	(31,652.00)
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Ending Balance	5,021,722.31	4,443,514.14
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Overall Fund Balances	578,208.17	11.5%	Without Lottery
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Income Tax Collections

1,708,357.96	1,631,829.68
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1,708,357.96	1,631,829.68
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Tax Comparison YTD	(76,528.28)	-4.7%
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WasteWater Fees

509	273,223.13	317,150.46
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520	44,270.76	44,876.90
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Capital surcharge	333,595.64	317,155.91
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651,089.53	679,183.27
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Sewer Comparison YTD	28,093.74	4.1%
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Recreation Center

204	95,285.55	197,166.20
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Levy	56,889.72	34,024.96
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Transfer	40,000.00	75,000.00
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192,175.27	306,191.16
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Recreation Comparison YTD	114,015.89	57.8%
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Senior Center

205	17,439.71	31,240.02
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Transfer	10,000.00	15,000.00
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Senior Comparison YTD	13,800.31	44.2%
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Village of Jefferson Check Report by Check Number

Banks: All
Payment Method: Checks, ACH, EFT
Vendors: 1STAYD10 to ZUPKAJ50
Checks: All

Check Dates: 8/1/2026 to 8/31/2026
As Of Check Cash Date: 8/1/2026 to 8/31/2026
Include Voids: No
Check Status: Cash

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000279489	08/03/2026	BUREAU90	BUREAU OF WORKERS COMP	EFT	Cashed	08/05/2026	\$0.00	\$1,586.03
0000279490	08/05/2026	POLPEN	OHIO POLICE & FIRE DISABILITY	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000279491	08/05/2026	PERS	PUBLIC EMPLOYEES RETIREMENT SYST	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000279492	08/05/2026	MEDICAL	MEDICAL INSURANCE (ANTHEM)	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000279495	08/05/2026	SPECTRUM	SPECTRUM BUSINESS	EFT	Cashed	08/07/2026	\$0.00	\$1,034.49
0000279496	08/05/2026	CONSUM10	AQUA OHIO INC	EFT	Cashed	08/05/2026	\$0.00	\$1,611.44
0000279500	08/13/2026	FIELD50	JULIE ECKART	EFT	Cashed	08/14/2026	\$0.00	\$332.50
0000279501	08/13/2026	RIGGLE50	CHERYL RIGGLEMAN	EFT	Cashed	08/14/2026	\$0.00	\$308.00
0000279502	08/17/2026	RIGGLE50	CHERYL RIGGLEMAN	EFT	Cashed	08/18/2026	\$0.00	\$812.50
0000279503	08/17/2026	MEDICAL	MEDICAL INSURANCE (ANTHEM)	EFT	Cashed	08/19/2026	\$0.00	\$34,088.23
0000279508	08/21/2026	EASTOH10	DOMINION EAST OHIO	EFT	Cashed	08/21/2026	\$0.00	\$510.34
0000279509	08/12/2026	ILLUM10	ILLUMINATING COMPANY	EFT	Cashed	08/12/2026	\$0.00	\$23,252.09
0000279510	08/07/2026	SPECTRUM	SPECTRUM BUSINESS	EFT	Cashed	08/07/2026	\$0.00	\$1,044.63
0000279511	08/31/2026	CONSUM10	AQUA OHIO INC	EFT	Cashed	08/31/2026	\$0.00	\$2,116.07
0000279512	08/25/2026	AT&TMO	AT&T MOBILITY LLC	EFT	Cashed	08/25/2026	\$0.00	\$970.01
0000279513	08/14/2026	INTERM10	INTERMEDIA.NET INC	EFT	Cashed	08/14/2026	\$0.00	\$722.80
0000279514	08/12/2026	VISA050	VISA	EFT	Cashed	08/12/2026	\$0.00	\$102.00
0000279515	08/12/2026	VISA050	VISA	EFT	Cashed	08/12/2026	\$0.00	\$1,417.16
0000279516	08/12/2026	VISA050	VISA	EFT	Cashed	08/12/2026	\$0.00	\$665.47
0000279517	08/12/2026	VISA050	VISA	EFT	Cashed	08/12/2026	\$0.00	\$5,119.95
0000279518	08/31/2026	FIRSTC50	FIRST COMMON WEALTH BANK	EFT	Cashed	08/31/2026	\$0.00	\$581.87
0000281419	08/05/2026	RENTREIMB	JOHN PATTERSON	Check	Cashed	08/14/2026	\$0.00	\$100.00
0000281420	08/05/2026	RENTREIMB	KASIA SALWAY	Check	Cashed	08/12/2026	\$0.00	\$125.00
0000281421	08/05/2026	RENTREIMB	TIFFANY LEWIS	Check	Cashed	08/19/2026	\$0.00	\$75.00
0000281422	08/05/2026	RENTREIMB	DAMON REUSCHLING	Check	Cashed	08/12/2026	\$0.00	\$100.00
0000281423	08/05/2026	RENTREIMB	MADLINE GANTOUS	Check	Cashed	08/11/2026	\$0.00	\$75.00
0000281425	08/05/2026	RENTREIMB	GINA STANCH	Check	Cashed	08/12/2026	\$0.00	\$100.00
0000281426	08/05/2026	BONDREF	TAYLOR EMMONS	Check	Cashed	08/11/2026	\$0.00	\$200.00
0000281427	08/05/2026	BONDREF	JIM CARNERY	Check	Cashed	08/12/2026	\$0.00	\$200.00
0000281428	08/05/2026	BONDREF	JOHN BOCCAR	Check	Cashed	08/07/2026	\$0.00	\$200.00
0000281429	08/05/2026	BONDREF	EDWARD MARKLEY	Check	Cashed	08/11/2026	\$0.00	\$200.00
0000281430	08/05/2026	BONDREF	PLUNGER PLUMBER	Check	Cashed	08/12/2026	\$0.00	\$200.00
0000281431	08/05/2026	BONDREF	SCHUMACHER HOMES	Check	Cashed	08/26/2026	\$0.00	\$200.00
0000281433	08/05/2026	BONDREF	BRNADI FOSTER	Check	Cashed	08/19/2026	\$0.00	\$200.00
0000281435	08/05/2026	UDEPREF	ANDERSON, MATTHEW	Check	Cashed	08/17/2026	\$0.00	\$100.00

As Of Check Cashed Date: 8/1/2026 to 8/31/2026

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000281437	08/05/2026	UDEPREF	WHEATLEY, GARRHETT	Check	Cashed	08/11/2026	\$0.00	\$31.88
0000281438	08/05/2026	ALOUIN510	A LOUIS SUPPLY CO	Check	Cashed	08/11/2026	\$0.00	\$433.82
0000281439	08/05/2026	ATOWIN10	A+ TOWING	Check	Cashed	08/10/2026	\$0.00	\$475.00
0000281440	08/05/2026	AMERIC40	AMERICAN LEGAL PUBLISHING	Check	Cashed	08/12/2026	\$0.00	\$165.00
0000281441	08/05/2026	ATLANTIC10	ATLANTIC EMERGENCY SOLUTIONS, INC	Check	Cashed	08/11/2026	\$0.00	\$15,986.86
0000281442	08/05/2026	MERTIE60	BLUE TECHNOLOGIES	Check	Cashed	08/11/2026	\$0.00	\$54.67
0000281443	08/05/2026	BUCKEY50	BUCKEYE POWER SALES CO. INC.	Check	Cashed	08/11/2026	\$0.00	\$923.94
0000281444	08/05/2026	CARDIN10	CARDINAL ENVIRONMENTAL LABORATO	Check	Cashed	08/11/2026	\$0.00	\$1,561.00
0000281445	08/05/2026	FULLAU50	FULL AUTO SALES	Check	Cashed	08/20/2026	\$0.00	\$1,305.08
0000281446	08/05/2026	USABLU50	HD SUPPLY, INC	Check	Cashed	08/12/2026	\$0.00	\$207.14
0000281447	08/05/2026	INVOIC10	INVOICE CLOUD INC	Check	Cashed	08/11/2026	\$0.00	\$300.40
0000281448	08/05/2026	LOWES010	LOWES COMPANIES, INC.	Check	Cashed	08/13/2026	\$0.00	\$248.92
0000281449	08/05/2026	NORTHSS0	NORTH EAST SEPTIC TANK SERVICE	Check	Cashed	08/18/2026	\$0.00	\$145.00
0000281450	08/05/2026	QUILLC10	QUILL CORPORATION	Check	Cashed	08/21/2026	\$0.00	\$41.99
0000281451	08/05/2026	SANDER10	SANDERS MARKETS	Check	Cashed	08/10/2026	\$0.00	\$89.20
0000281452	08/05/2026	SHAMRO10	SHAMROCK HOSE & FITTINGS, INC	Check	Cashed	08/11/2026	\$0.00	\$528.71
0000281453	08/05/2026	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check	Cashed	08/12/2026	\$0.00	\$162.00
0000281454	08/05/2026	CHRONO050	THE CHRONO TEK COMPANY, INC	Check	Cashed	08/19/2026	\$0.00	\$158.00
0000281455	08/05/2026	THOMAS10	THOMAS FENCE	Check	Cashed	08/10/2026	\$0.00	\$13,295.40
0000281456	08/05/2026	TRANSU10	TRANSUNION RISK AND ALTERNATIVE D	Check	Cashed	08/12/2026	\$0.00	\$120.00
0000281457	08/05/2026	USBANK10	U S BANK NATIONAL ASSOCIATION	Check	Cashed	08/13/2026	\$0.00	\$74.72
0000281458	08/05/2026	UNIVAR10	UNIVAR SOLUTIONS USA LLC	Check	Cashed	08/11/2026	\$0.00	\$16,420.16
0000281459	08/13/2026	ANDREW10	ANDREWS & PONTIUS LLC	Check	Cashed	08/18/2026	\$0.00	\$4,680.00
0000281460	08/13/2026	CONSUM20	AQUA OHIO INC	Check	Cashed	08/19/2026	\$0.00	\$120.00
0000281461	08/13/2026	APTUSC50	ASSOCIATION OF PUBLIC TREASURERS	Check	Cashed	08/25/2026	\$0.00	\$159.00
0000281462	08/13/2026	ATWELL10	ATWELLS POLICE & FIRE EQ	Check	Cashed	08/21/2026	\$0.00	\$3,682.10
0000281463	08/13/2026	BULLMO10	BULL MOOSE AGGREGATE & TRUCKING	Check	Cashed	08/18/2026	\$0.00	\$857.80
0000281464	08/13/2026	CENTER10	CENTERRA CO-OP	Check	Cashed	08/19/2026	\$0.00	\$6,618.26
0000281465	08/13/2026	COMMUN20	COMMUNITY AUTO REPAIR	Check	Cashed	08/21/2026	\$0.00	\$42.95
0000281466	08/13/2026	DISTIL10	DISTILLATA CO	Check	Cashed	08/18/2026	\$0.00	\$64.00
0000281467	08/13/2026	HUDSON10	HUDSON COMMUNICATION LLC	Check	Cashed	08/20/2026	\$0.00	\$246.00
0000281468	08/13/2026	HURSTC23	HURST CONSTRUCTION & SNOWPLOWI	Check	Cashed	08/26/2026	\$0.00	\$9,500.00
0000281469	08/13/2026	JEFFPM70	JEFFERSON POSTMASTER	Check	Cashed	08/20/2026	\$0.00	\$87.20
0000281471	08/13/2026	LEXISN20	LEXISNEXIS RISK SOLUTIONS	Check	Cashed	08/20/2026	\$0.00	\$150.00
0000281472	08/13/2026	VERDAN25	NATIONAL EC SERVICES INC	Check	Cashed	08/24/2026	\$0.00	\$15,495.00
0000281473	08/13/2026	NORTHSS0	NORTH EAST SEPTIC TANK SERVICE	Check	Cashed	08/27/2026	\$0.00	\$1,750.00
0000281474	08/13/2026	QUILLC10	QUILL CORPORATION	Check	Cashed	08/25/2026	\$0.00	\$218.69
0000281475	08/13/2026	SEVERE10	SEVERES TOWING & RECOVERY LLC	Check	Cashed	08/19/2026	\$0.00	\$1,443.92
0000281476	08/13/2026	SHORES26	SHORESIDE PLUMBING, LLC	Check	Cashed	08/19/2026	\$0.00	\$129.00
0000281477	08/13/2026	SIGNAL10	SIGNAL SERVICE CO	Check	Cashed	08/19/2026	\$0.00	\$1,087.17
0000281478	08/13/2026	SIMAKT10	SIMAK TRUCKING	Check	Cashed	08/24/2026	\$0.00	\$2,756.39
0000281479	08/13/2026	STARBE10	STAR BEACON	Check	Cashed	08/18/2026	\$0.00	\$122.00
0000281480	08/13/2026	WASTEM10	WASTE MANAGEMENT	Check	Cashed	08/20/2026	\$0.00	\$18,699.81
0000281481	08/18/2026	AGSLER10	AGS LETTERING	Check	Cashed	08/31/2026	\$0.00	\$215.00
0000281482	08/18/2026	AMAUOT10	AM AUTOMART LLC	Check	Cashed	08/21/2026	\$0.00	\$1,501.42
0000281483	08/18/2026	ASHCOU80	ASHTABULA COUNTY ENGINEER	Check	Cashed	08/24/2026	\$0.00	\$5,231.51

As Of Check Cashed Date: 8/1/2026 to 8/31/2026

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000281484	08/18/2026	ATWELL10	ATWELLS POLICE & FIRE EQ	Check		08/27/2026	\$0.00	\$1,043.90
0000281485	08/18/2026	COMMUN20	COMMUNITY AUTO REPAIR	Check		08/31/2026	\$0.00	\$560.97
0000281486	08/18/2026	COUNTR20	COUNTRYSIDE TRUCK SERVICE	Check		08/26/2026	\$0.00	\$181.24
0000281487	08/18/2026	GREATL10	GREAT LAKES PRINTING INC	Check		08/21/2026	\$0.00	\$39.04
0000281488	08/18/2026	JOHNDP10	JOHN D PREUER & ASSOCIATES	Check		08/31/2026	\$0.00	\$272.00
0000281490	08/18/2026	STATER60	STATE ROAD OCCUPATIONAL MEDICAL	Check		08/26/2026	\$0.00	\$170.00
0000281495	08/26/2026	PETTYC10	CASH	Check		08/27/2026	\$0.00	\$123.45
0000281496	08/26/2026	RIGGLE50	CHERYL RIGGLEMAN	Check		08/31/2026	\$0.00	\$200.20
GEN - GENERAL CHECKING ACCOUNT Total:							\$0.00	\$208,527.49

Bank: PAY - PAYROLL CHECKING ACCOUNT

0000006717	08/18/2026	JEFTAX	JEFFERSON VILLAGE INCOMETAX	Check	Cashed	08/20/2026	\$0.00	\$1,813.78
0000007723	08/03/2026	FNAME50	LINCOLN INVESTMENT	EFT	Cashed	08/05/2026	\$0.00	\$2,060.00
0000007724	08/03/2026	HSADADMIN	HEALTH EQUITY	EFT	Cashed	08/05/2026	\$0.00	\$3,240.22
0000007725	08/03/2026	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	08/06/2026	\$0.00	\$820.46
0000007726	08/04/2026	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007727	08/03/2026	IRS 941 TAXES	MEDICARE TAX WITHHELD	EFT	Cashed	08/07/2026	\$0.00	\$5,781.59
0000007728	08/04/2026	IRS 941 TAXES	FEDERAL TAX WITHHELD	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007729	08/05/2026	AFLAC	AFLAC	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007730	08/05/2026	WASHIO50	WASHINGTON NATIONAL	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007731	08/05/2026	UNTWAY	UNITED WAY OF ASHTABULA	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007732	08/05/2026	FORTDES0	FORT DEARBORN LIFE INSURANCE	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007733	08/05/2026	STTAX	OHIO DEPARTMENT OF TAXATION	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007734	08/05/2026	JEFTAX	JEFFERSON VILLAGE INCOMETAX	EFT	Cashed	08/31/2026	\$0.00	\$0.00
0000007735	08/18/2026	HSADADMIN	HEALTH EQUITY	EFT	Cashed	08/19/2026	\$0.00	\$21.00
0000007736	08/17/2026	STTAX	OHIO DEPARTMENT OF TAXATION	EFT	Cashed	08/19/2026	\$0.00	\$2,313.24
0000007737	08/18/2026	OPEDC	OHIO PUBLIC EMP DEF COMPENSATION	EFT	Cashed	08/20/2026	\$0.00	\$2,811.63
0000007738	08/17/2026	FORTDES0	FORT DEARBORN LIFE INSURANCE	EFT	Cashed	08/19/2026	\$0.00	\$633.46
0000007739	08/18/2026	FNAME50	LINCOLN INVESTMENT	EFT	Cashed	08/19/2026	\$0.00	\$244.38
0000007740	08/17/2026	UNTWAY	UNITED WAY OF ASHTABULA	EFT	Cashed	08/19/2026	\$0.00	\$660.00
0000007741	08/18/2026	IRS 941 TAXES	FEDERAL TAX WITHHELD	EFT	Cashed	08/21/2026	\$0.00	\$30.00
0000007743	08/18/2026	IRS 941 TAXES	MEDICARE TAX MATCH	EFT	Cashed	08/21/2026	\$0.00	\$278.98
0000007744	08/18/2026	IRS 941 TAXES	FICA TAX WITHHELD	EFT	Cashed	08/18/2026	\$0.00	\$5,738.17
0000007745	08/17/2026	AFLAC	AFLAC	EFT	Cashed	08/25/2026	\$0.00	\$175.94
0000007746	08/17/2026	WASHIO50	WASHINGTON NATIONAL	EFT	Cashed	08/27/2026	\$0.00	\$550.68
PAY - PAYROLL CHECKING ACCOUNT Total:							\$0.00	\$27,975.49

Grand Total: **\$0.00** **\$236,502.98**

Village of Jefferson Check Report by Check Number

Banks: All
Payment Method: Checks, ACH, EFT
Vendors: 1STAYD10 to ZUPKAJ50
Checks: All

Check Dates: 8/1/2026 to 8/31/2026
As Of Check Cashed Date: 8/1/2026 to 8/31/2026
Include Voids: No
Check Status: Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: GEN - GENERAL CHECKING ACCOUNT								
0000279505	08/31/2026	BUREAU90	BUREAU OF WORKERS COMP	EFT	Outstanding		\$0.00	\$1,586.03
0000281424	08/05/2026	RENTREIMB	MARIANA BRANCH	Check	Outstanding		\$0.00	\$100.00
0000281432	08/05/2026	BONDREF	CHRISTINE CONCRETE	Check	Outstanding		\$0.00	\$200.00
0000281434	08/05/2026	BONDREF	COVENANT FARMS CONST	Check	Outstanding		\$0.00	\$200.00
0000281436	08/05/2026	UDEPREF	ANDREWS, APRIL	Check	Outstanding		\$0.00	\$88.18
0000281489	08/18/2026	QUILLC10	QUILL CORPORATION	Check	Outstanding		\$0.00	\$57.84
0000281491	08/26/2026	84AUTO10	84 AUTO GLASS	Check	Outstanding		\$0.00	\$325.00
0000281492	08/26/2026	ATWELL10	ATWELLS POLICE & FIRE EQ	Check	Outstanding		\$0.00	\$1,095.50
0000281493	08/26/2026	BORTIN10	BORTINICK TRACTOR SALES	Check	Outstanding		\$0.00	\$601.71
0000281494	08/26/2026	CARDIN10	CARDINAL ENVIRONMENTAL LABORATO	Check	Outstanding		\$0.00	\$1,802.00
0000281497	08/26/2026	COMMUN20	COMMUNITY AUTO REPAIR	Check	Outstanding		\$0.00	\$284.96
0000281498	08/26/2026	USABLU50	HD SUPPLY, INC	Check	Outstanding		\$0.00	\$463.57
0000281499	08/26/2026	HOMETOWN	HOMETOWN AUTO PARTS LLC	Check	Outstanding		\$0.00	\$968.94
0000281500	08/26/2026	HUDSON10	HUDSON COMMUNICATION LLC	Check	Outstanding		\$0.00	\$225.00
0000281501	08/26/2026	JEFFPM70	JEFFERSON POSTMASTER	Check	Outstanding		\$0.00	\$632.37
0000281502	08/26/2026	VERDAN25	NATIONAL EC SERVICES INC	Check	Outstanding		\$0.00	\$5,383.49
0000281503	08/26/2026	NORTHE30	NORTHEAST FIRE PROTECTION LLC	Check	Outstanding		\$0.00	\$390.00
0000281504	08/26/2026	QUILLC10	QUILL CORPORATION	Check	Outstanding		\$0.00	\$10.34
0000281505	08/26/2026	THARPE26	THARPE CONSULTING	Check	Outstanding		\$0.00	\$325.00
0000281506	08/26/2026	JCICONTR10	THE ACCORP GROUP, INC	Check	Outstanding		\$0.00	\$28,776.00
0000281507	08/26/2026	UDEPREF	CARLISLE, THOMAS	Check	Outstanding		\$0.00	\$92.15
0000281508	08/26/2026	UDEPREF	WILLIAMS, MELINDA	Check	Outstanding		\$0.00	\$87.04
0000281509	08/26/2026	WINTER25	WINTERGREEN CORPORATION	Check	Outstanding		\$0.00	\$17,201.88
GEN - GENERAL CHECKING ACCOUNT Total:							\$0.00	\$60,897.00
Grand Total:							\$0.00	\$60,897.00

Fall Fiscal Officer Training - Registration Now Open!

From Keith Faber - Auditor of State of Ohio <AOSTraining@ohioauditor.gov>

Date Wed 9/16/2026 10:56 AM

To Jamie Arcaro <jarcaro@jeffersonohio.us>

You don't often get email from aostesting@ohioauditor.gov. [Learn why this is important](#)



2026 Fall Fiscal Officer Trainings

Same Training, New Name!

These annual, one-day seminars provide training to Fiscal Officers on a variety of topics relevant to their roles. Fiscal Officers and Clerks/Clerk-Treasurers who did not attend the 2026 Local Government Officials Conference should attend one of the five regional seminars listed below. Attendees may earn up to **6 FIA hours** and up to **6 CPIM hours**.

This program will fulfill the annual continuing education requirements of Ohio Revised Code § [507.12](#) and § [733.81](#).

Fall Fiscal Officers Trainings Details

IN-PERSON

These trainings will be held in-person only. Check-in opens at 8 a.m., and we'll get started promptly at 8:50 a.m. Please note that virtual attendance and on-demand viewing options are not available.

OPEN TO

These trainings are open to Fiscal Officers and Clerks/Clerk-Treasurers from villages,

townships, libraries, and other special districts.

EVENT FEE

The cost of this event is **\$110 per person**, per seminar. The fee includes training materials, light refreshments, and lunch, but does not cover overnight accommodations.

Location and Date Information

Pick a location below. **Check-in starts at 8:00 a.m., training runs from 8:50 a.m. to 4:30 p.m. at all locations.** Reserve your spot today!

ATHENS

Ohio University Inn & Conference Center

331 Richland Ave., Athens, OH 45701

Thursday, October 1

REGISTER

PERRYSBURG

Hilton Garden Inn Toledo/Perrysburg

6165 Levis Commons Blvd., Perrysburg, OH 43551

Wednesday, October 7

REGISTER

DAYTON

Hilton Garden Inn Dayton South/Austin Landing

12000 Innovation Dr., Miamisburg, OH 45342

Thursday, October 15

REGISTER

AKRON – new location

DoubleTree by Hilton Akron Fairlawn

REGISTER



Organized in 1837

Jefferson Fire Department

98 E. Jefferson Street
Jefferson, Ohio 44047-1112
(440) 576-4876

JEFFERSON FIRE DEPARTMENT INCIDENT INFORMATION RELEASE

September 14, 2026

Incident Information

Incident Number: 26-0300

Date: September 14, 2026

Time: 2:02 p.m. (1402 hours)

Location: 1600 Lenox New Lyme Road, Lenox Township

The Jefferson Fire Department was dispatched at approximately 2:02 p.m. on September 14, 2026, for a reported single-wide mobile home fire at 1600 Lenox New Lyme Road in Lenox Township.

Tanker 411 responded with four personnel, and Engine 401 responded with one personnel. Additional Jefferson Fire Department units, including 402, 403, and 407, also responded. A total of 10 firefighters and one Fire Auxiliary member responded to the incident.

Upon arrival, firefighters found the single-wide mobile home fully involved in fire. Crews immediately deployed two handlines and worked to bring the main body of the fire under control. Firefighters were able to extinguish the fire and prevent it from extending to nearby residences.

Once the bulk of the fire was brought under control, crews entered the structure to locate and extinguish fire that had extended into the residence. Firefighters remained on scene for approximately two hours conducting overhaul operations and extinguishing remaining hot spots to ensure the fire was fully extinguished.

No injuries were reported. No residents were home at the time of the fire. A neighboring resident discovered the fire and contacted 911.

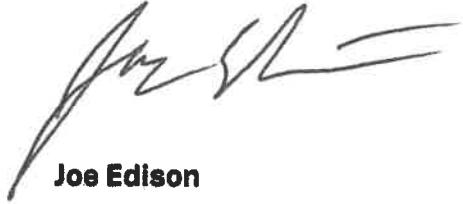
The residence's family pets—including four dogs, three cats, a gecko, and a goldfish—perished in the fire. The American Red Cross was notified and provided assistance to the affected family. Two adults and two juveniles were displaced as a result of the fire.

Mutual aid assistance was provided by the Morgan Hose, Plymouth, and Rome Fire Departments. South Central Ambulance Service was also on scene to provide EMS standby coverage.

A total of 19 fire and EMS personnel responded to the incident.

The cause of the fire remains under investigation. No further information regarding the cause is available at this time.

Respectfully,

A handwritten signature in black ink, appearing to read "Joe Edison", with a stylized flourish at the end.

**Joe Edison
Interim Fire Chief
Jefferson Fire Department**

RESOLUTION NO. 2026-R- 3461

A RESOLUTION DECLARING A LIST OF ITEMS OWNED BY THE VILLAGE OF JEFFERSON TO BE NO LONGER NEEDED FOR MUNICIPAL PURPOSES AND AUTHORIZING THE SALE OF EACH TO THE HIGHEST AND BEST BIDDER AS IS

WHEREAS, the Council of the Village of Jefferson has decided that the following list of items that are owned by the Village of Jefferson which could be worth more than \$1,000.00, are no longer needed for public purposes, and that they should be sold AS IS:

11 ft. Gledhill Snowplow With Husting Hitch, Model # 11SBPR2-29ROOT;
10 ft. Fisher Snowplow With Husting Hitch;
New Holland 702D Power Angle Snowplow 60" Wide, Model #702D TCI;
HLA V Plow 48" Wide Model # VP60KUL30O;
Ford 903 3 Point Hitch Auger With 9" and 24" Auger Bits; and
Henderson Stainless Steel Under Tailgate Hydraulic Salt Spreader Model # 96x6xDDx304SS

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1. The following listed items that are owned by the Village of Jefferson which may be worth more than \$1,000.00 are no longer needed for municipal purposes;

11 ft. Gledhill Snowplow With Husting Hitch, Model # 11SBPR2-29ROOT;
10 ft. Fisher Snowplow With Husting Hitch;
New Holland 702D Power Angle Snowplow 60" Wide, Model #702D TCI;
HLA V Plow 48" Wide Model # VP60KUL30O;
Ford 903 3 Point Hitch Auger With 9" and 24" Auger Bits; and
Henderson Stainless Steel Under Tailgate Hydraulic Salt Spreader Model # 96x6xDDx304SS

SECTION 2. The Village Administrator is directed to sell the above-mentioned items of equipment AS IS to the highest and best bidder, after advertising the sale for not less than two, nor more than four, consecutive weeks.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in compliance with all legal requirements, including Ohio Revised Code §121.22.

SECTION 4. This Ordinance shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2026-O-3463

AN ORDINANCE SETTING FORTH THE PAY FOR SALARIED, HOURLY, AND PART-TIME EMPLOYEES OF THE VILLAGE OF JEFFERSON, OHIO AND DECLARING AN EMERGENCY

WHEREAS the Council of the Village of Jefferson has determined that it is necessary and proper to change the pay for salaried, hourly, and part-time employees of the Village of Jefferson, for the positions and for the rates more specifically set forth hereafter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, STATE OF OHIO, AND COUNTY OF ASHTABULA, THAT:

Section 1: The employment positions and rates of pay for those positions are established as follows with an effective date of September 21, 2026:

Department	Entrance	6 months Step 1	Year 1-2 Step 2	Year 2+ Step 3
Administration				
Administrator	Per Contract	Per Contract	Per Contract	Per Contract
Admin. Assistant	\$27.30/hr.	\$27.85/hr.	\$28.39/hr.	\$28.94/hr.
Part Time				
Administrative Support	\$21.26/hr.	\$22.35/hr.	\$22.35/hr.	\$22.35/hr.
Fiscal Officer	Per Contract	Per Contract	Per Contract	Per Contract
Police Department				
Police Chief	Per Contract	Per Contract	Per Contract	Per Contract
Deputy Chief	\$63,595.79	\$64,731.47	\$65,867.15	\$65,867.15
Lieutenant	\$28.94/hr.	\$28.94/hr.	\$29.48/hr.	\$29.48/hr.
Sergeant	\$27.97/hr.	\$27.97/hr.	\$28.52/hr.	\$28.52/hr.
Patrolman	\$26.01/hr.	\$26.56/hr.	\$27.10/hr.	\$27.65/hr.
Part Time Class B (Road Qualified)	\$22.13/hr.	\$22.68/hr.	\$23.22/hr.	\$23.77/hr.
Part Time Class C (Non Road Qualified)	\$19.33/hr.	\$19.33/hr.	\$19.33/hr.	\$19.33/hr.
Police Secretary	\$20.72/hr.	\$21.26/hr.	\$21.81/hr.	\$22.35/hr.
Volunteer Auxiliary				
Part Time School Resource Officer				
Wastewater Treatment Plant				
Operator Class II (Foreman)	\$33.85/hr.	\$34.40/hr.	\$34.94/hr.	\$34.94/hr.
Operator Class II	\$28.94/hr.	\$29.48/hr.	\$29.95/hr.	\$30.58/hr.
Operator Class I	\$26.76/hr.	\$27.30/hr.	\$27.85/hr.	\$28.39/hr.
Laborer/Driver – Waste Water	\$24.58/hr.	\$25.12/hr.	\$25.67/hr.	\$26.21/hr.

Part Time Temporary Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.
Street Department				
Working Foreman	\$29.24/hr.	\$29.79/hr.	\$30.34/hr.	\$30.34/hr.
Senior Street Operations Specialist	\$29.24/hr.	\$29.79/hr.	\$30.34/hr.	\$30.34/hr.
Equipment Operator	\$23.90/hr.	\$24.45/hr.	\$24.99/hr.	\$25.54/hr.
Driver/Laborer – Streets	\$22.39/hr.	\$22.93/hr.	\$23.48/hr.	\$24.02/hr.
Utility/Maintenance	\$19.83/hr.	\$20.37/hr.	\$20.92/hr.	\$21.47/hr.
Part Time Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.
Part Time Temporary Laborer	\$18.50/hr.	\$19.04/hr.	\$19.04/hr.	\$19.04/hr.
Recreation/Community Center				
Recreation/Parks				
Supervisor	\$21.52/hr.	\$22.06/hr.	\$22.61/hr.	\$23.15/hr.
Part Time Front Desk Support	\$15.31/hr.	\$15.86/hr.	\$15.86/hr.	\$15.86/hr.
Part Time Clerical/Administrative Support	\$17.83/hr.	\$18.37/hr.	\$18.37/hr.	\$18.37/hr.
Part Time Senior Coordinator	\$19.12/hr.	\$19.66/hr.	\$19.66/hr.	\$19.66/hr.
Van Driver	\$17.83/hr.	\$18.37/hr.	\$18.37/hr.	\$18.37/hr.
Part Time Custodian	\$16.03/hr.	\$16.58/hr.	\$16.58/hr.	\$16.58/hr.
Part Time Temporary Employee	\$14.56/hr.	\$15.10/hr.	\$15.10/hr.	\$15.10/hr.
Fire Department				
Chief	\$13,483.20	\$13,483.20	\$13,483.20	\$13,483.20
1st Assistant	\$8,005.63	\$8,005.63	\$8,005.63	\$8,005.63
2nd Assistant	\$8,005.63	\$8,005.63	\$8,005.63	\$8,005.63
Captain	\$4,188.50	\$4,188.50	\$4,188.50	\$4,188.50
Lieutenant	\$3,576.60	\$3,576.60	\$3,576.60	\$3,576.60
Fire Inspector (per inspection)	\$100.00	\$100.00	\$100.00	\$100.00
Fire Fighter 1-Runs/events	\$20.95/hr.	\$21.47/hr.	\$21.47/hr.	\$21.47/hr.
Fire Fighter 2-Runs/events	\$21.47/hr.	\$21.99/hr.	\$21.99/hr.	\$21.99/hr.
Volunteer Card-Runs/standbys	\$20.43/hr.	\$20.95/hr.	\$20.95/hr.	\$20.95/hr.
Fire Training	\$14.68/hr.	\$15.24/hr.	\$15.24/hr.	\$15.24/hr.
New Hire – No Certifications	\$14.68/hr.	\$15.24/hr.	\$15.24/hr.	\$15.24/hr.
Auxiliary Fire Member	\$1/yr.	\$1/yr.	\$1/yr.	\$1/yr.

Fiscal Officer

Fiscal Officer

Assistant	\$21.87/hr.	\$22.42/hr.	\$22.96/hr.	\$23.51/hr.
Tax Administrator	\$23.19/hr.	\$25.19/hr.	\$27.19/hr.	\$28.19/hr.

Section 2: Each new employee hired by the Village will be placed in either the Entrance, Step 1, Step 2 or Step 3 wage schedule above based upon that individual's experience as determined and/or recommended by the Village Administrator.

Section 3: Whenever there is a change in an employee's rate of pay, the new rate of pay shall take effect at the beginning of the next pay cycle following the event that caused the employee's rate of pay to change.

Section 4: Non-supervisory employees who act in a supervisory capacity, as determined by the Village Administrator, shall be paid \$1.00 per hour in addition to their current wage scale.

Section 5: In addition to the employee's regular salary, the Village will pay an amount equal to ten percent (10%) of the employee's regular salary to the appropriate retirement system (Ohio Public Employees Retirement System or Ohio Police and Fire Pension Fund), as the employee contribution to same. An employee shall not have the option to take cash in lieu of this contribution. This obligation to pay ten percent (10%) of the employee's regular salary to the appropriate retirement system shall not apply to volunteer firemen unless the volunteer firemen qualify to participate in the Ohio Police and Fire Pension Fund.

Section 6: Employees assigned by their supervisor to work in a position with a higher pay grade shall receive pay at the higher rate for the time worked in said position.

Section 7: This Ordinance shall replace any previous version of this legislation and supersedes any current legislation that may be in conflict with this legislation.

Section 8: That this Ordinance is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson; wherefore, this Ordinance shall take effect immediately upon its passage.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

Effective Date: _____

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Date

Steven M. Sekanina
Mayor

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Proposal to Donate a One-Year Weight Room Membership

To: Jefferson Village Council

From: Jefferson Community Recreation Center

Subject: Donation Request for Jefferson Elementary Reverse Raffle

I am requesting approval to donate a one-year JCRC weight room membership to the Jefferson Elementary Reverse Raffle.

This donation would support Jefferson Elementary while also promoting the recreation center and encouraging health and wellness within our community. The membership could be offered as a raffle prize and would provide the recipient with access to the JCRC weight room for one full year.

The donation would have minimal direct cost to the Village while providing a valuable prize and demonstrating our continued support for local schools and community organizations.

Thank you for considering this request.

ORDINANCE NO. 2026-O-3460

AN ORDINANCE ADOPTING A CYBERSECURITY, ACCEPTABLE USE, INCIDENT RESPONSE AND DISASTER RECOVERY POLICY IN ACCORDANCE WITH OHIO REVISED CODE SECTION 9.64

WHEREAS, Ohio Revised Code § 9.64, which became effective on September 30, 2025, requires the Village of Jefferson to establish and adopt a cybersecurity program to safeguard the Village's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity; and

WHEREAS, the Village Administrator has worked with Hudson Communications LLC to develop a Cybersecurity, Acceptable Use, Incident Response & Disaster Recover Policy in compliance with Ohio Revised Code § 9.64; and

WHEREAS, Council for the Village of Jefferson desires to establish and adopt a cybersecurity program in compliance with the law to protect the Village's data, information technology, and information technology resources.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:

Section 1. The Village of Jefferson hereby adopts the Cybersecurity, Acceptable Use, Incident Response & Disaster Recovery Policy developed by the Village Administrator and Hudson Communications LLC in compliance with Ohio Revised Code § 9.64.

Section 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance shall take effect and be in full legal force and effect from and after the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3462

A RESOLUTION SUPPORTING IMPLEMENTATION OF A SAFE TRANSPORTATION NETWORK TO ELIMINATE ROADWAY FATALITIES AND SERIOUS INJURIES, AND TO COMPLETE A ROADWAY SAFETY ACTION PLAN AS A PART OF THE SAFE STREETS AND ROADS FOR ALL GRANT FROM THE FEDERAL HIGHWAY ADMINISTRATION

WHEREAS, crashes on the Village of Jefferson's streets and roadways necessitate a comprehensive and coordinated approach to transportation planning, roadway design, policy development, enforcement, education, communication, and related safety initiatives in order to reduce and ultimately eliminate roadway fatalities and serious injuries; and

WHEREAS, Vision Zero is a strategy to eliminate all roadway fatalities and serious injuries while creating a safe, equitable, and accessible transportation system for all users; and

WHEREAS, the Village of Jefferson affirms its commitment to the United States Department of Transportation's Safe System Approach in support of Vision Zero principles and recognizes that human mistakes should not result in death or serious injury; and

WHEREAS, the Village of Jefferson has been awarded a Safe Streets & Roads for All (SS4A) Grant Program for the 2026 Fiscal Year in the amount of \$120,000 from the Federal Highway Administration (FHWA) with a required \$30,000 local match, and;

WHEREAS, the Village of Jefferson accepts the grant awarded and agrees to the matching funds in order to complete a Roadway Safety Action Plan, and;

WHEREAS, the Village of Jefferson is committed to evaluating transportation safety conditions, engaging residents and stakeholders, identifying priority safety improvements, and developing strategies to create a safer transportation network for all roadway users; and

WHEREAS, the Village of Jefferson has embarked on a Vision Zero planning process and has adopted the goal of eliminating roadway fatalities and injuries by 2040.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Jefferson, Ohio, as follows:

Section 1. The Village of Jefferson supports implementation of a safe mobility system using data-driven, multidisciplinary, and Safe System Approach principles in the design and planning of the transportation network within the Village of Jefferson.

Section 2. The Village of Jefferson hereby adopts the goal to eliminate roadway fatalities and serious injuries within the Village by 2040.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open

meeting of this Council, and that all deliberations of this Council that resulted in such formal action were held in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall become effective immediately upon its passage.

Passed by Council on the _____ day of _____, 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor



Organized in 1837

Jefferson Fire Department

98 E. Jefferson Street
Jefferson, Ohio 44047-1112
(440) 576-4876

September 15, 2026

To Mayor Sekanina and Village council,

I recommend sending Franklin Stone III to Scott Technician Level 1 Class. This class teaches the basic maintenance of our Scott air packs. The class is held at Ashtabula Twp. Fire Department and put on by MES on September 25, 2026. The cost of the class is \$200.

Respectfully,

Interim Fire Chief

Joe Edison



ANDREWS & PONTIUS LLC

ATTORNEYS AT LAW

4810 STATE ROAD
P.O. BOX 10
ASHTABULA, OHIO 44005-0010

DAVID E. PONTIUS
PHILIP E. CORDOVA
JASON L. FAIRCHILD
JOSEPH J. LOFTUS
Mark W. Andrews- Inactive
Jeffrey A. Ford- Of Counsel

David E. Pontius – 440.261-9666
Sue Baldwin – 440.261.9676
dpontius@andrewspontius.com

Village of Jefferson
27 E. Jefferson Street
Jefferson OH 44047

Page: 1
September 01, 2026
Account No: 20668-0000M
Statement No: 98674

Statement For Services Rendered By Andrews & Pontius LLC
Andrews & Pontius LLC Tax Id No.: 34-1890032

Fees

Hours

08/03/2026	JLF	Receipt/review of documents from Eastern County Court regarding probation violation in Tax Case Nos. 25CRB17E and 30E (Dylin Dubach); updated file.	0.20
	JLF	Time to council meeting; updated file.	0.60
08/05/2026	JLF	Receipt/review of e-mail from Ms. Arcaro; drafted reply; updated file.	0.10
	JLF	Reviewed file; prepared resolution regarding Safe Streets Grant; drafted e-mail to Ms. Manor and Ms. Arcaro regarding same; updated file.	1.10
08/06/2026	JLF	Time to Village Hall for records commission meeting; updated file	1.20
08/07/2026	JLF	Receipt/review of e-mail from Ms. Roderick; reviewed current use regulations; prepared requested ordinance regarding moratorium on Data Centers; drafted e-mail to Ms. Roderick; updated file.	1.10
08/13/2026	JLF	Receipt/review of e-mail from Ms. Manor regarding resolution for Clarifier Phase 2 and WPCLF loan; phone call to Ms. Manor regarding same; prepared requested resolutions; drafted reply e-mail for same; updated file.	1.30
	JLF	Receipt/review of e-mail from Ms. Arcaro regarding Wage Ordinance; phone call to Ms. Arcaro; prepared requested ordinance; drafted reply e-mail regarding same; updated file	0.60
08/17/2026	JLF	Time to Eastern County Court for hearing in tax case Nos 25 CRB17E, 30E; updated file.	1.20
	JLF	Time to council meeting.	1.00

			Hours		
08/19/2026	JLF	Receipt/review of e-mail from Ms. Manor regarding cyber security policy; reviewed policy; drafted e-mail to Ms Manor; prepared Ordinance regarding same; drafted e-mail to Ms. Manor regarding same; updated file.	1.80		
08/20/2026	JLF	Receipt/review of e-mail from Ms. Manor regarding surplus equipment; prepared resolution regarding same; drafted e-mail to Ms. Manor regarding same; updated file.	0.80		
	JLF	Receipt/review of e-mail from Chief Mackensen regarding SRO MOU; reviewed R.C. 331.951 and MOU; revised same.	1.10		
08/21/2026	JLF	Phone call to Chief Mackensen regarding SRO MOU; finalized same; drafted e-mail to Chief Mackensen regarding same; updated file.	0.30		
08/26/2026	JLF	Receipt/review of e-mail and voice mail from Mr. Sekanina regarding LCP matter; replied to e-mail; updated file.	0.10		
	JLF	Receipt/review of e-mail from Ms. Arcaro regarding Budget Resolution; phone call to Ms. Arcaro; prepared requested resolution; drafted e-mail to Ms. Arcaro regarding same; updated file.	1.10		
08/27/2026	JLF	Receipt/review of e-mails from Ms. Arcaro regarding Budget Commission Resolution; phone call to Ms. Arcaro regarding same; updated file.	0.20		
	JLF	Conference with Mr. Sekanina, Ms. Manor and Mr. Licate regarding LCP matter; updated file.	0.60		
08/31/2026	JLF	Phone conference with Chief Mackensen regarding Klasen matter; updated file.	0.20		
		For Current Services Rendered	14.60		2,920.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>
Jason L. Fairchild	14.60

Total Current Work	2,920.00
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Previous Balance	\$4,680.00
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Payments

08/18/2026	Payment received, Thank You.	-4,680.00
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Balance Due	<u>\$2,920.00</u>
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For your convenience we accept Mastercard, Visa and Discover, however a fee of 3% will be added to the payment.

A finance charge of 1.5% per month will be added to any statement 60 days or more past due.

Thank You

Jefferson Village Council,
I would like to thank-you
for the Beautiful plaque
and cake. The Village has
been and will always be
a special place in my heart
Thank You Again
Patty

