

VILLAGE OF JEFFERSON COUNCIL MEETING

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Tuesday, September 8, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson Church of the Nazarene

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of August 17, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to accept the Utility Wastewater Committee Minutes of August 17, 2026.
2nd

Roll: All yea, motion carried

Also Present: Joe Edison, Curtis Cecil, John Perrotti, Judy Maloney

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator's Report – September 8, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: September 4, 2026

PROJECT STATUS

Wastewater Treatment Plant Projects

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Project	Current Status	Funding	Project Cost
EQ Basin	OPWC-R39 – Contract awarded to Union Industrial	Engineering Grant: \$386,000; WPCLF Loan: \$500,000	\$1,728,000
Clarifier – Phase 1	OPWC-R38 – Contract awarded to Union Industrial	Grant: \$207,500; Loan: \$407,500	\$615,000
Clarifier – Phase 2	OPWC-R39 – Bid opening held August 13, 2026	Grant: \$216,000; Loan: \$621,500	\$837,500
Clarifier – Phase 3	OPWC-R40 – Submitted to DOD/EPA; resubmitting to OPWC-R40	Requested Grant: \$206,000; Loan: \$50,000	\$389,000

Engineer: Verdantas

Street & Transportation Projects

Project	Current Status	Funding	Project Cost
East Walnut Street	Bids exceeded the allowable 20% threshold. Project will be rebid. Drainage work is planned for 2026, with paving in Spring 2027.	Grant Awarded: \$287,200	\$322,800
Traffic Study	SS4A Grant – Project underway	Grant Awarded	\$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

Street Department

- Staff continued trimming trees along Village sidewalks.
- Sidewalks have been removed on East Walnut Street and West Satin Street. Grass seed will be placed in the disturbed areas.
- Chip and seal work in the Village parking lots is planned for the end of September.
- The East Walnut Street Project will be rebid after the bids received exceeded the allowable 20% threshold. Drainage work is expected to be completed this year, with paving planned for Spring 2027.
- New holiday banners have been ordered. They will be the same size as the military banners.

Zoning & Planning

- No report at this time.

Recreation Department

- Electrical work in the gym has been completed.

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- Haunted Woods will be held October 9 and 10.

Wastewater Treatment Plant

- No report at this time.

UPCOMING DATES

- October 31, 2026 – Trick-or-Treat, 4:00 PM to 6:00 PM

Councilperson Bradek asked if the plan for new BP had been reviewed to make sure the esthetics of the building is compliant with the historical look. Was Jim Janson involved in the plans? Chris Mackensen stated that Roni should have all the renderings.

Fiscal Office Arcaro

Payroll Reports

Police Chief Mackensen

Month End Report for August

Interim Fire Chief Edison

Month End Report for August

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

Committee Report: No report

Finance

Roderick/Damon

Committee Report: No report

Ordinance No. 26-O-3450

An Ordinance to Supplement current expenses and other expenditures of the Village of Jefferson, Ohio during Fiscal year ending December 31, 2026

Motion by Councilperson Roderick for the Third Reading of Ordinance No. 26-O- 3450

2nd

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Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O- 3450
2nd

Roll: All yea, motion carried

Resolution No. 26-R-3461

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26-O- 3461
2nd

Roll: All yea, motion carried

Forestry

Skinner/Febel

Committee Report: No report

Recreation

Febel/ Roderick

Committee Report: No Report

Safety

Belden/Bradek

Committee Report: No Report

Ordinance No. 26-O-3460

An Ordinance adopting a Cybersecurity, acceptable use, incident response and Disaster Recovery Policy in accordance with Ohio Revised Code section 9.64

Motion by Councilperson Belden for the First Reading of Ordinance No. 26-O- 3460
2nd

Roll: All yea, motion carried

Resolution No. 26-R-3462

A Resolution supporting implementation of a Safe Transportation Network to eliminate roadway fatalities and serious injuries, and to complete a roadway safety action plan as a part of the safe streets and roads for all grant from the Federal Highway Administration

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Motion by Councilperson Belden for the First Reading of Resolution No. 26-R-3462

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to approve Interim Fire Chief Edison's recommendation to promote David Robison from New Hire with no certification to Volunteer Firefighter at the rate of pay per the Wage Ordinance.

2nd

Roll: All yea, motion carried

Motion by Councilperson Belder to approve the Police Chief Mackensen's Recommendation to hire John Cudnik to the Full -Time Detective/Patrolman position at the Police Department at the rate of pay per the Wage Ordinance pending his physical and background check.

2nd

Roll: All yea, motion carried

**Utilities/Wastewater Treatment/
Service**

Damon/Skinner

Committee Report: No report

Resolution No. 26-R-3459

A Resolution authorizing the Village Administrator to enter into a contract with Union Industrial Contractors, INC. For the Jefferson Wastewater treatment plant Clarifier improvements - Phase 2 project known as project no. 40066; and declaring an emergency.

Motion by Councilperson Damon for the Second Reading of Resolution No. 26-R-3459

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Suspend Council Rules on Resolution No. 26-R-3459

2nd

Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Resolution No. 26-R-3459

2nd

Roll: All yea, motion carried

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Mayor

Residents have asked what is going on across from Drug Mart on Satin St. This is strictly storm sewer work not a driveway. This has been verified with the County Commissioners office.

Memorial Park Update:

As you may recall we discussed the park project fairly extensively at the Finance committee meeting that was held on June 22nd. As we discussed at the meeting the major milestone required to move the project forward was the site work. Without the site work nothing more could happen. Also discussed at the meeting were the quotes for site work by Simak Trucking and Excavating and funding for materials and pipes etc. The site work quotes required resolutions be prepared by the solicitor to move forward to the next step.

Resolution No. 26-R-3438 and Resolution No.23-R-3439 both pertaining to the Park project site work to be performed by Simak were passed by emergency ordinance at the July 6th council meeting. Only after these resolutions could the purchase orders for Simak be placed.

As you might expect we then needed to wait for a date when the actual site work could begin. We are now scheduled for Simak to begin moving equipment to the park site after Labor Day the week of September 7-11th with site work to begin within a week of equipment being moved on site which should be the week of September 14th-18th. We expect the excavating work to take 2-4 weeks to complete so a ballpark date would place this somewhere around the end of October. Obviously weather and other factors could impact this ballpark date.

The materials, pipes and fitting etc. that council approved the expenditure of at the June 22nd meeting for the amount of \$22,000 was ordered by our streets department this week and all of the required pipe and fittings should be delivered the week of Labor Day September 7th-11th. It's noted that council also approved designating the \$26,506.00 from the sale of the 55 W. Walnut street to be used on the park project at June 22nd meeting.

On 9/2/26 Verdantis J.J. Painalto and Chris DeLuca met with me, Andria, and Roni to introduce Chris as the Imagination Village project manager moving forward which the CDC is paying for. Chris is set to reach out to Simak to help get up to speed today 9/3.

The goal is to get through this stage of the project completing the site work this fall. We now need to prepare to send out the splash pad portion of the project out to bid. This has not yet

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started but should happen sometime between the site work completion and over this winter as advised by Chris DeLuca on 9/2.

That is the update as of today 9/3. I will be happy to provide the highlights of this email at Tuesdays council meeting.

The Next Council Meeting will be held on Monday, September 21, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, October 19, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn: Motion by Councilperson Febel to adjourn the Council meeting.
Meeting adjourned at 8:05 p.m.

Submitted by:
Jamie Arcaro, Fiscal Officer