

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, November 2, 2026.

Regular Meeting 7:30 p.m.
Next Ordinance No. 26-(R/O) 3473

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson United Methodist Church

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of October 19, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to approve the Finance Committee Meeting Minutes of
October 20, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator Report

Fiscal Office Arcaro

Payroll Reports

Police Chief Mackensen

Month End Report

Fire Chief Edison

Month End Report

FYI- Incident Information Release from October 25, 2026, home fire.

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

Committee Report: No report

Finance

Roderick/Damon

Committee Report: No report

Ordinance/Resolution to Read:

Resolution No. 26-R-3465

A Resolution authorizing the Village Fiscal Officer to purchase and use "Employee dishonesty and Faithful Performance of Duty Policy" through the Public Entities Pool (PEP) instead of individual surety bonds for officers, employees, and appointees

Motion for the Third Reading of Resolution No. 26-R-3465

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Resolution No. 26-R-3465

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Ordinance No. 26-O-3472

An Ordinance to provide for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2027.

Motion for the First Reading of Ordinance No. 26-O-3472

Motion: _____ Second: _____ Discussion _____

Roll: _____

Forestry
Skinner/Febel

Committee Report: No report

Recreation
Febel/ Roderick

Committee Report: No Report

Ordinance/Resolution to Read:

Resolution No. 2026-R-3469

A Resolution creating a weight room auto-pay membership incentive program for the Jefferson Community Recreation Center

Motion for the Second Reading of Resolution No. 26-R-3469

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Resolution No. 2026-R-3470

A Resolution amending section 4.13 of the Village of Jefferson employee handbook/personnel policy manual Dated February 1, 2025 and adopting same

Motion for the Second Reading of Resolution No. 26-R-3470

Motion: _____ Second: _____ Discussion _____

Roll: _____

Safety
Belden/Bradek

Committee Report: No Report

Ordinance/Resolution to Read:

Resolution No. 2026-R-3468

A Resolution amending section 5.11 of the Village of Jefferson employee handbook/personnel policy manual dated February 1, 2025 and adopts same.

Motion for the Second Reading of Resolution No. 26-R-3468

Motion: _____ Second: _____ Discussion _____

Roll: _____

Utilities/Wastewater Treatment/
Service
Damon/Skinner

Committee Report: No report

Mayor

The Next Council Meeting will be held on Monday, November 16, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

Adjourn:

Motion: _____

Time: _____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the
November 2, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Date: Monday, October 19, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Bethel Bible Church

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Mayor stated that if Council wishes to pass Resolution 3466 they will need to add the emergency language “Declaring it an Emergency”. Also, under Resolution 3466 change the O’s to R’s under suspension council rules and adopting

Minutes: Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of October 5, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Febel to approve the CRA Meeting Minutes of October 7, 2026.
2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to accept the Jefferson Emergency Rescue Meeting Minutes of October 14, 2026.
2nd

Roll: All yea, motion carried

Also Present: Pastor Joe Laing, Christina Edison, Joe Edison, Dave Farina, Kelly Farina, Judy Maloney, John Perrotti, Jerry Edison, Shelby Edison, Dee Edison, Chris Edison, Pierino Scrocca, Stefanie Wessell, Jacob Rice, Jon McMannes, Jacob Peer, Nathaniel Miller, Miley Edelman, Logan Platt, Jessica Hargett, Eddie & Megan Justice, Jennifer Miller, Alba DelValle,

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Aaron Painter, Harleigh Peck, Lydia Jerina, Adam Lee, Dan Goodale, Tim Harrold, David Robison, Kasey Farina

Visitors' Comments (five-minute limit per council rule #13)

Brian Diehl, residing at 411 Woodside, is the owner of 44 N. Chestnut. He purchased the property in 2025 as an investment in Jefferson. The commercial space on the first floor has been renovated, and Mr. Diehl is now looking to renovate the two upstairs apartments, which are currently unusable. Mr. Diehl presented his plans to the Village in August. He would like to begin renovations before winter weather sets in. In order to do so the resolution on the agenda tonight needs passed.

DEPARTMENTS

Administrator Manor

ADMINISTRATOR'S REPORT

October 5, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: October 2, 2026

PROJECT STATUS

WASTEWATER TREATMENT PLANT

EQ Basin – OPWC R39

Contract awarded to Union Industrial.

Project Cost: \$1,728,000

Funding: \$386,000 Engineering Grant | \$500,000 WPCLF Loan

Clarifier – Phase 1 (OPWC R38)

Contract awarded to Union Industrial.

Project Cost: \$615,000

Funding: \$207,500 Grant | \$407,500 Loan

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COUNCIL MEETING**

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Clarifier – Phase 2 (OPWC R39)

Contract awarded to Union Industrial.

Project Cost: \$837,500

Funding: \$216,000 Grant | \$621,500 Loan

Clarifier – Phase 3 (OPWC R40)

Submitted to DOD/EPA and being resubmitted to OPWC R40.

Estimated Project Cost: \$389,000

Requested Funding: \$206,000 Grant | \$50,000 Loan

Engineer: Verdantas

STREETS & TRANSPORTATION

East Walnut Street

With council approval the contract will be awarded to Ronyak Paving Inc. Drainage work is planned for 2026, with paving scheduled for Spring 2027.

Project Cost: \$343,705.00

Grant Award: \$287,200

SS4A Traffic Study

Project is underway.

Project Cost: \$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

STREET DEPARTMENT

- The Street Department has removed all Military Banners for the winter. The banners were originally scheduled to be displayed from Memorial Day through Labor Day. They will be cleaned and stored to protect them from the harsh winter weather.
- The Street Department is preparing trucks, tractors, and snow removal equipment for the upcoming winter season.

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ZONING & PLANNING

No updates at this time.

RECREATION DEPARTMENT

- Haunted Woods had a great turnout this year! The event brought in approximately \$3,100 over the two days.

WASTEWATER TREATMENT PLANT

- Received a recommendation letter from WWTP Supervisor Gary Licate requesting that Josh Artman and Tyler Maylish be moved from Step 1 to Step 2 of the current wage ordinance

Fiscal Office Arcaro

Payroll Reports included in the packet.

The Mayor and I have signed a letter of engagement with the State Auditor for them to assist with reconciling July's balance. Originally thought they would have it done but due to vacations they were not able to complete at this time. The State Auditor has all the information and is currently working on reconciling.

Police Chief Mackensen

Provide an update on the situation that occurred on Elm St. Sunday morning. 911 call should be released on Oct. 20th.

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

**Building and Lands
Bradek/Belden**

No report

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the
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COUNCIL MEETING**

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Resolution No. 2026-R-3466

A Resolution authorizing the Village Mayor to enter into a CRA agreement with 40 Chestnut LLC. and declaring it an emergency.

Motion by Councilperson Bradek for the First Reading of Resolution No. 26-R-3466

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to Suspend Council Rules on Resolution No. 26-R-3466

2nd

Roll: All yea, motion carried

Motion by Councilperson Bradek to Adopt Resolution No. 26-R-3466

2nd

Roll: All yea, motion carried

Finance

Roderick/Damon

No report

Resolution No. 26-R-3465

A Resolution authorizing the Village Fiscal Officer to purchase and use “Employee dishonesty and Faithful Performance of Duty Policy” through the Public Entities Pool (PEP) instead of individual surety bonds for officers, employees, and appointees

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R-3465

2nd

Roll: All yea, motion carried

Resolution No. 26-R-3467

A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and declaring an emergency

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R-3467

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2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R-3467

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R-3467

2nd

Roll: All yea, motion carried

Forestry

Skinner/Febel

No report

Recreation

Febel/ Roderick

No Report

Resolution No. 2026-R-3469

A Resolution creating a weight room auto-pay membership incentive program for the Jefferson Community Recreation Center

Motion by Councilperson Febel for the First Reading of Resolution No. 26-R-3469

2nd

Roll: All yea, motion carried

Resolution No. 2026-R-3470

A Resolution amending section 4.13 of the Village of Jefferson employee handbook/personnel policy manual Dated February 1, 2025 and adopting same

Motion by Councilperson Febel for the First Reading of Resolution No. 26-R-3470

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2nd

Roll: All yea, motion carried

Safety

Belden/Bradek

No Report

Resolution No. 2026-R-3468

A Resolution amending section 5.11 of the Village of Jefferson employee handbook/personnel policy manual dated February 1, 2025 and adopts same.

Motion by Councilperson Belden for the First Reading of Resolution No. 26-R-3468

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to accept Mayor's recommendation to promote Joe Edison to Fire Chief and Dave Farina to 1st Assistant Fire Chief.

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to accept the Interim Fire Chief's recommendation to hire Lydia Jerina as a Fire Auxiliary member with the Village Fire Department effective October 15, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to accept the Resignation of Elijah Monroe as a Patrolman with the Village Police Department effective October 15, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to accept Patrolman Officer John Cudnik's sick time hours of 75.4 from the City of Painesville.

2nd

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Roll: All ye, motion carried

**Utilities/Wastewater Treatment/
Service
Damon/Skinner**

No report

ORDINANCE NO. 2026-O-3471

An Ordinance to retroactively authorize the Village Administrator to enter into a contract with Ashtabula County to provide the labor and equipment for the paving projects for East & West Erie Street and East Satin Street and ratify same and declaring an emergency

Motion by Councilperson Damon for the First Reading of Ordinance No. 26-O-3471
2nd

Roll: All ye, motion carried

Motion by Councilperson Damon to Suspend Council Rules on Ordinance No. 26-O-3471
2nd

Roll: All ye, motion carried

Motion by Councilperson Damon to Adopt Ordinance No. 26-O-3471
2nd

Roll: All ye, motion carried

Motion by Councilperson Damon to accept Wastewater Supervisor Licate's Recommendation to advance Josh Artman and Tyler Maylish to Step 2 of the Wage Ordinance. Both Josh and Tyler have completed 6 months as Class 2 Operators.

2nd

Roll: All ye, motion carried

Mayor

Thanked all involved in the Elm St. incident that took place on Sunday.

Effective Nov. 2nd Council will hold a work session at 7:00pm prior to Council meeting. With the intent to hold a work session prior to all Council meetings.

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**VILLAGE OF JEFFERSON
COUNCIL MEETING**

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The Next Council Meeting will be held on Monday, November 2, 2026

OLD BUSINESS/ NEW BUSINESS

FYI- Andrew & Pontius September Statement

Councilperson Damon thanked the person responsible for the idea of adding the Work Session prior to the Council Meeting, thinks it's a good idea.

Visitor's Comments (five-minute limit per council rule #13)

Fire Chief Edison expressed his gratitude to Council, Mayor, and staff for the opportunities.

CORRESPONDENCE

MEETINGS

Adjourn: Motion by Councilperson Febel to adjourn the Council meeting.

Meeting adjourned at 7:54 p.m.

Submitted by:

Fiscal Officer, Jamie Arcaro

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

Mon. Oct 19, 2026

Name (PLEASE PRINT)	From	To Speak About...
Pastor Joe Laing	Raphael Byle	✓
Christina Edison		
Joe Edison		
Dave Farinas		
Kelly Farina		
JUDY MARENGO	V.I.I	
John Perrotti	"	
Jerry Edison		
Shelby Edison		
Dee Edison		
CHRIS EDISON		
Stefanie Land	Garth	✓
Jacob Price		
Sam McManis	FD	
Jacob Price	FD	
Nathaniel Miller	FD	
Miley Edelman	FD	
Logan Platt	FD	
Jessica Hargett	FD	

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

Mon Oct 19, 2026

[illegible]

Finance Committee min 10/20/26

From Karen Roderick [REDACTED]
Date Wed 10/28/2026 3:04 PM
To Jamie Arcaro <jarcaro@jeffersonohio.us>

[You don't often get email from mrs_rdrck@yahoo.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Call to order: 5:30pm
Lon Damon and Karen Roderick present.

Please see attached sign in sheet for attendance.

Roni went over the current appropriations

Discussion: temporary budget appropriations to finish out 2026, going into 2027.

One of the big projects for the first quarter is our EQ Basin at the wastewater treatment plant.

Health insurance for the Village was quoted going up 40%, Jamie is working with representatives to get more quotes.

Need to start scheduling the budget meetings for the 2027 budget and make sure department heads are available to come.

Mayor Sekanina was following up with Administrator Manor regarding speakers for Giddings park. She said the man that we ordered them from is in Trumbull twp, he has been sick and unable to deliver them. She has been in contact with him since before Spring.

Motion to adjourn 5:46
2nd Lon Damon.

KMRoderick

Committee Meeting

Committee: Finance

10/20, 2026

[illegible]

ADMINISTRATOR'S REPORT

November 2, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: October 30, 2026

PROJECT STATUS

WASTEWATER TREATMENT PLANT

EQ Basin – OPWC R39

Contract awarded to Union Industrial.

Project Cost: \$1,728,000

Funding: \$386,000 Engineering Grant | \$500,000 WPCLF Loan

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Clarifier – Phase 2 (OPWC R39)

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Funding: \$216,000 Grant | \$621,500 Loan

Clarifier – Phase 3 (OPWC R40)

Submitted to DOD/EPA and being resubmitted to OPWC R40.

Estimated Project Cost: \$389,000

Requested Funding: \$206,000 Grant | \$50,000 Loan

Engineer: Verdantas

STREETS & TRANSPORTATION

East Walnut Street

With council approval the contract will be awarded to Ronyak Paving Inc. Drainage work and paving scheduled for Spring 2027.

Project Cost: \$343,705.00

Grant Award: \$287,200

SS4A Traffic Study

Project is underway.

Project Cost: \$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

STREET DEPARTMENT

- The Street Department poured new concrete pads for trash cans at Giddings Park to better accommodate food trucks.
- Installation of the new parking signs is currently underway.
- The Street Department will remove the flower pots this week and begin preparations for the Christmas tree.

ZONING & PLANNING

- Following the pre-construction meeting with Verdantas, Ronyak, and Street Supervisor Blaze Burr, the decision was made to postpone the Walnut Street project until April 2027. This will allow Ronyak to complete the drainage improvements and paving simultaneously, resulting in cost savings for the Village.
- The project was originally scheduled to begin December 7, 2026. However, Ronyak typically lays off its employees around Thanksgiving. With the potential for winter weather and safety concerns associated with reducing Walnut Street to one lane during construction, postponing the project until spring was determined to be the safest and most cost-effective option.

RECREATION DEPARTMENT

- No updates at this time.

WASTEWATER TREATMENT PLANT

- A pre-construction meeting for the EQ Basin Project and Clarifier Improvements Phase 2 is scheduled for November 3, 2026, at 1:30 p.m. with Verdantas and Union Industrial Contractors.

Village Of Jefferson Special Pay Analysis

Payroll Period: 2026/10/30 Bi-Weekly Payroll 10/12-10/25

Emp Number	Name	Pay Code	Hours	Amount
POLP910	ABBOTT, MARIA ELENA	O- OVERTIME	3	\$107.28
WASF140	ARTMAN, JOSHUA JAMES	HOLIDAY WORKED	5	\$207.83
		OVERTIME		
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME		\$4.08
STRF290	BURR, BLAZE P.	O- OVERTIME		\$5.47
STRF290	BURR, BLAZE P.	O- OVERTIME		\$10.92
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME		\$14.56
STRF290	BURR, BLAZE P.	O- OVERTIME		\$10.92
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME		\$14.56
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME		\$7.29
POLF9826	Cudnik, John M.	CALLOUT OVERTIME	2	\$79.68
POLF910	CUMMINS, JEROMEY W.	HOLIDAY WORKED	12	\$487.80
		OVERTIME		
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	20	\$792.68
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	11	\$403.99
POLF920	DYE, WILLIAM DAVID	HOLIDAY WORKED	12	\$497.70
		OVERTIME		
POLF360	LACHEY, GREGORY F.	CALLOUT OVERTIME	9	\$385.02
POLF360	LACHEY, GREGORY F.	O- OVERTIME	4	\$171.12
WASF010	LICATE, GARY H.	CALLOUT OVERTIME	2	\$94.34
WASF010	LICATE, GARY H.	O- OVERTIME		\$5.24
WASF096	MAYLISH, TYLER J.	O- OVERTIME	4	\$190.15
POLF940	MONROE, ELIJAH K.	O- OVERTIME		(\$507.66)
POLF060	NELSON, GARY W.	O- OVERTIME	4	\$165.90
RECF570	SWEENEY, KATIE L.	O- OVERTIME		\$10.17
Grand Total:			89	\$3,159.04

Village Of Jefferson

Net Allocation Report

Period Number: 22

Check Date: 10/30/2026

Payroll Period: 2026/10/30 Bi-Weekly Payroll 10/12-10/25

Period Dates: 10/12/2026 to 10/25/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008689	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$546.38	\$420.00
0000008690	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$260.18	\$200.00
0000008691	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,508.64	\$1,159.68
0000008692	ADMF095	MANOR, ANDRIA RENE A	Direct Deposit [***188]	\$2,600.00	\$2,315.69
0000008693	FISCA020	ARCARO, JAMIE JEAN	Direct Deposit [***726]	\$2,456.00	\$2,197.53
0000008694	00124	BERKOWITZ, AMANDA L.	Direct Deposit [***844]	\$362.89	\$300.00
0000008695	00124	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,816.39	\$1,501.59
0000008696	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$1,493.19	\$1,105.25
0000008697	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$33.78	\$25.00
0000008698	00123	Cudnik, John M.	Direct Deposit [***584]	\$2,238.21	\$1,680.16
0000008699	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$3,340.08	\$2,474.78
0000008700	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$3,113.69	\$2,379.29
0000008701	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,497.56	\$1,894.21
0000008702	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$593.34	\$450.00
0000008703	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,383.52	\$2,746.51
0000008704	1000	MONROE, ELIJAH K.	Direct Deposit [***974]	\$251.14	\$234.06
0000008705	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,599.10	\$2,034.74
0000008706	REC570	SWEENEY, KATIE L.	Direct Deposit [***287]	\$1,818.97	\$1,525.87
0000008707	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$916.16	\$855.09
0000008708	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$596.88	\$489.73
0000008709	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$889.11	\$828.65
0000008710	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$369.54	\$332.73
0000008711	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$317.20	\$277.76
0000008712	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$1,717.60	\$1,438.32
0000008713	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$2,043.20	\$1,567.18
0000008714	00122	BURR, BLAZE P.	Direct Deposit [***247]	\$2,515.92	\$2,066.11
0000008715	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$1,921.60	\$1,526.56
0000008716	00120	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,427.20	\$1,972.57
0000008717	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$1,921.60	\$1,521.24
0000008718	00117	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,582.23	\$2,015.32
0000008719	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$360.50	\$300.00
0000008720	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$2,772.41	\$2,307.16
0000008721	00119	MAYLISH, TYLER J.	Direct Deposit [***751]	\$319.12	\$250.00
0000008722	00119	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,229.43	\$1,746.52
Direct Deposit (ACH file) Total:				\$54,812.76	\$44,139.30
Grand Total:				\$54,812.76	\$44,139.30

Village Of Jefferson

Net Allocation Report

Period Number: 10

Check Date: 10/30/2026

Payroll Period: 10/30/2026 Monthly Payroll 10/1-10/31

Period Dates: 10/01/2026 to 10/31/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008723	COUM117	BELDEN, NICHOLAS C.	Direct Deposit [***911]	\$300.00	\$286.35
0000008724	COUM250	BRADKE, PATRICIA L.	Direct Deposit [***248]	\$300.00	\$286.35
0000008725	COUM118	DAMON, LON A.	Direct Deposit [***620]	\$300.00	\$286.35
0000008726	COUM115	FEBEL, STEVEN D.	Direct Deposit [***330]	\$300.00	\$276.35
0000008727	COUM210	RODERICK, KAREN M.	Direct Deposit [***455]	\$156.67	\$150.00
0000008728	COUM210	RODERICK, KAREN M.	Direct Deposit [***033]	\$143.33	\$137.22
0000008729	00107	SEKANINA, STEVEN M.	Direct Deposit [***177]	\$500.00	\$477.25
0000008730	COUM260	SKINNER, JENNIFER MELISSA	Direct Deposit [***777]	\$300.00	\$286.35
0000008731	00111	EDISON, JOSEPH W.	Direct Deposit [***495]	\$1,123.60	\$995.42
0000008732	00112	FARINA, DAVID P.	Direct Deposit [***098]	\$667.14	\$523.03
0000008733	00113	MCMANNES, JON C.	Direct Deposit [***911]	\$349.04	\$286.52
0000008734	FIRH330	RICE, JACOB M.	Direct Deposit [***970]	\$349.04	\$301.52
0000008735	00114	STONE, FRANKLIN E. III	Direct Deposit [***873]	\$349.04	\$312.38
Direct Deposit (ACH file) Total:				\$5,137.86	\$4,605.09
Grand Total:				\$5,137.86	\$4,605.09

	JEFFERSON POLICE DEPARTMENT 104 EAST JEFFERSON ST JEFFERSON, OH 44047	Statistics Overview
		RMS Statistics for Month: 10 Year: 2026
		Print Date: 10-28-2026 Print Time: 06:38

System	Total
Arrests	2
Incident Reports	25
Citations	16
Crashes	0
CFS	179
Field Contacts	0
SWC	0
Towed Vehicles	1
Warnings	0
Warrants	1

TRAFFIC STOPS - 37

	JEFFERSON POLICE DEPARTMEN 104 EAST JEFFERSON ST JEFFERSON, OH 44047	IBR Code	
		RMS Statistics for Month: 10 Year: 2026	
		INCIDENTS	
		Print Date: 10-28-2026	Print Time: 06:54

IBR Code	Count
660.07-STORAGE OF JUNK VEHICLES	2
65D-K9 UNIT	2
2911.21-Criminal Trespass	2
2913.02A1-Theft _ without consent	2
72-THREATS/HARASSMENT	2
2919.27-Violate Protection Order or Consent Agreement	1
123-STAND-BY/CUSTODY	1
126-ILLEGAL DUMPING	1
15-CIVIL PROBLEM	1
16-DEAD ON ARRIVAL	1
2903.12A1-Aggravated Assault _ victim seriously harmed	1
2913.21-Misuse of Credit Card	1
10-ASSIST OTHER UNIT	1
2919.25-Domestic Violence	1
2925.31-Abusing Harmful Intoxicants	1
2-ACCIDENT (PROPERTY DAMAGE)	1
38-MISSING PERSON	1
44-TRESPASSING	1
4511.34 -Following Too Close	1
4513.64-Willfully leaving abandoned junk motor vehicle	1
64-VANDALISM	1
2919.25A-Domestic Violence _ knowingly cause physical harm	1

	JEFFERSON POLICE DEPARTMEN 104 EAST JEFFERSON ST JEFFERSON, OH 44047	Charge
		RMS Statistics for Month: 10 Year: 2026
		CITATIONS
		Print Date: 10-28-2026 Print Time: 06:54

Charge Description	Count
<Blank>	1
Abusing Harmful Intoxicants	1
Driving Under 12 PT Suspension	1
EXPIRED OL	1
Following Too Close	1
OPERATION OF VEHICLE AT STOP AND YIELD SIGNS	1
SPEED	9
Stopping For School Bus	1

	JEFFERSON POLICE DEPARTMEN 104 EAST JEFFERSON ST JEFFERSON, OH 44047	Activity	
		RMS Statistics for Month: 10 Year: 2026	
		CFS	
		Print Date: 10-28-2026	Print Time: 06:54

Activity Type	Count
TRAFFIC STOP	29
MEDICAL CALL	28
ASSIST OTHER UNIT	9
SUSPICIOUS ACTIVITY	7
BURGLAR ALARM	6
LOCKOUT OF VEHICLE (P)	6
PUBLIC SERVICE	6
SUSPICIOUS VEHICLE	5
CHECK FOR WELL BEING	5
FOLLOW-UP	4
911 HANG UP OR OPEN LINE RESPONSE NEEDED	4
OPEN DOOR/OPEN WINDOW	4

Jefferson Fire Department

Jefferson, OH

This report was generated on 10/28/2026 11:17:53 AM



Personnel and Events for Event Type for Event Category for Date Range

Event Categories: All Event Categories | Event Type(s): All Event Types | Start Date: 10/01/2026 | End Date: 10/31/2026

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
10/15/2026	Fire Safety A-Tech	Public Relations / Education	Atech	0.75
	Jon McMannes, Megan Justice			
10/19/2026	Community Center Pre-School	Public Relations / Education	Community Center	2
	Adam Lee, Jon McMannes, Megan Justice			
10/20/2026	Community Center Pre-School	Public Relations / Education	Community Center	1
	Joe Edison, Megan Justice			
10/21/2026	Library Station Tour	Public Relations / Education	Henderson Memorial Public Library/ Jefferson Fire Department	2
	Jon McMannes			
10/22/2026	Fire Safety Loving Cup	Administration		1
	Jon McMannes, Megan Justice			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



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Jefferson Fire Department

Jefferson, OH

This report was generated on 10/28/2026 11:16:54 AM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 10/01/2026 | End Date: 10/31/2026

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Firefighter Training	3	4:15	35	49:00
GRAND TOTALS:	3	04:15	35	49:00

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.

Jefferson Fire Department

Jefferson, OH
This report was generated on 10/28/2026 11:16:08 AM



Completed Inspection and Scheduled Inspection Count by Personnel for Date Range

Start Date: 10/01/2026 | End Date: 10/31/2026

Inspector Name	Completed Inspection Count	Scheduled Inspection Count
Goodale, Dan	1	
Rice, Jacob M	1	
Total:	2	

Displays the number of completed and scheduled inspections by Assigned Inspector (Occupancy Info page) for the given Date Range.



Jefferson Fire Department

Jefferson, OH

This report was generated on 10/28/2026 11:14:56 AM



Incident Type Count per Zone for Date Range

Start Date: 10/01/2026 | End Date: 10/31/2026



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	111 - Building fire	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	3
	340 - Search for lost person, other	1
	413 - Oil or other combustible liquid spill	1
	444 - Power line down	1
	<i>Total Incidents for Jefferson Township - Jefferson Township:</i>	8
Jefferson Village - Jefferson Village		
	322 - Motor vehicle accident with injuries	1
	500 - Service Call, other	1
	550 - Public service assistance, other	1
	561 - Unauthorized burning	1
	700 - False alarm or false call, other	1
	<i>Total Incidents for Jefferson Village - Jefferson Village:</i>	5
Lenox Township - Lenox Township		
	531 - Smoke or odor removal	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	1
Mutual Aid - Mutual Aid		
	113 - Cooking fire, confined to container	1
	141 - Forest, woods or wildland fire	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	142 - Brush or brush-and-grass mixture fire	1
	143 - Grass fire	1
	322 - Motor vehicle accident with injuries	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	<i>5</i>
<i>Total Count for all Zone:</i>		19

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.





Organized in 1837

Jefferson Fire Department

98 E. Jefferson Street
Jefferson, Ohio 44047-1112
(440) 576-4876

INCIDENT INFORMATION RELEASE

Date of Release: October 25, 2026
Incident Number: 26-0329
Incident Date: October 25, 2026
Time of Dispatch: 5:15 p.m. (1715 hours)
Location: 1300 Block of Perry Road

Structure Fire – Perry Road

On Sunday, October 25, 2026, at approximately 5:15 p.m., the Jefferson Fire Department was dispatched to the 1300 block of Perry Road for a reported garage fire.

The initial response included Tanker 411 with two personnel, Engine 401 with one personnel, and Unit 407 with two personnel. Engines 402 and 403, which were operating at a separate incident in Morgan Township, responded directly from that scene with an additional eight personnel.

Upon arrival, firefighters encountered a single-story duplex with one residential unit heavily involved in fire and significant smoke conditions affecting the adjoining unit.

Firefighters immediately initiated fire suppression operations, deploying three handlines to contain the main body of the fire. Crews also made entry into the adjoining residential unit to prevent further fire extension and limit additional damage.

Firefighters remained on scene for approximately two and a half hours conducting fire suppression, overhaul operations, and checking for remaining hot spots.

One resident was transported to Ashtabula Regional Medical Center (ARMC) for evaluation and treatment of minor injuries.

Tragically, two family pets perished as a result of the fire. The American Red Cross was contacted and provided assistance to the families affected by the incident.

Mutual aid assistance was provided by the following agencies:

- Austinburg Fire Department
- Plymouth Fire Department
- Dorset Fire Department
- Ashtabula Township Fire Department
- Andover Fire Department

The Jefferson Emergency Rescue District also responded and provided EMS standby coverage throughout the incident.

A total of 30 fire and EMS personnel responded, demonstrating the coordinated efforts of multiple agencies working together to manage the incident.

The Jefferson Fire Department extends its sincere appreciation to all responding mutual aid departments, EMS personnel, and supporting agencies for their assistance and cooperation.

The cause of the fire remains under investigation. No additional information regarding the cause is available for release at this time.

Respectfully,

Joe Edison
Fire Chief
Jefferson Fire Department

RESOLUTION NO. 2026-R-3465

A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO PURCHASE AND USE “EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY” THROUGH THE PUBLIC ENTITIES POOL (PEP) INSTEAD OF INDIVIDUAL SURETY BONDS FOR OFFICERS, EMPLOYEES, AND APPOINTEES

WHEREAS, the Council of the Village of Jefferson in the County of Ashtabula is a member of the Public Entities Pool (PEP), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter “ORC,” 2744.081; and

WHEREAS, in accordance with ORC 3.061, the “political subdivision”, (meaning counties, townships, municipal corporation including villages and cities) must adopt a policy by resolution to allow the use of an “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
3. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
4. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the PEP coverage agreement and affirm that the public entity’s coverage complies with ORC 3.061. Said approval shall be obtained by the Village of Jefferson in Ashtabula County.

WHEREAS, the Village of Jefferson, in Ashtabula County’s “employee dishonesty and faithful performance of duty policy” through the PEP coverage document complies with ORC 3.061; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT ON THIS DATE:

Section 1: The Council of the Village of Jefferson in Ashtabula County hereby authorizes the public entity through its Fiscal Officer to purchase and use “employee dishonesty and faithful performance of duty policy” through PEP instead of individual

surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Section 2: It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 26-O-3472

**AN ORDINANCE TO PROVIDE FOR CURRENT EXPENSES AND OTHER EXPENDITURES
OF THE VILLAGE OF JEFFERSON, OHIO DURING FISCAL YEAR ENDING DECEMBER 31, 2027**

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO that:

Section 1: To provide for the current expenses and other expenditures of the Village of Jefferson, Ohio during the fiscal year ending December 31, 2027, the sums included in the consolidated statement contained herein, be and they are hereby set aside and appropriations as hereinafter set forth.

ACCUMULATED APPROPRIATIONS

<u>GENERAL FUND</u>	<u>EXPENSES</u>
Police Law Enforcement (110)	20,200.00
Community Planning and Zoning (410)	1,500.00
Streets Department (620)	147,104.24
Administrative Offices (710)	148,333.78
Mayor and Council (730)	17,998.75
Clerk – Treasurer (740)	84,394.65
Lands and Buildings (750)	39,000.00
County Auditor and Treasurer's Fees (770)	36,000.00
State Examiner's Fees (780)	10,000.00
Solicitor - Attorneys (785)	15,000.00
Income Tax Administration (790)	68,190.13
Transfers/Advances (795)	55,000.00
Total General Fund	\$642,721.56

ENTERPRISE FUNDS

Village Recreation Fund (204)	92,970.92
Federal Grant Fund (District XI) (205)	14,439.01
Central Park Hall (206)	14,800.00
Forfeitures (217)	2,000.00
Sewer Improvement Fund (509)	600,537.28
Refuse Fund (510)	77,474.46
Wastewater Treatment Fund (520)	309,669.21
Total Enterprise Funds	\$1,111,890.88

ASSESSMENTS

Special Assessments Elliott Avenue (803)	700.00
Total Special Assessments	\$700.00

DEBT SERVICE

Memoiral Field (310)	127,025.00
Fire Truck Loan (320)	30,000.00
Total Debt Service	\$157,025.00

SPECIAL REVENUE FUNDS

Street Construction, Maintenance and Repair Fund (201)	74,763.54
State Highway Improvement Fund (202)	12,500.00

Special Street Repair Fund (Voted) (207)	29,400.00
Street Lighting (Voted) (209)	44,850.00
Permissive Auto License Fund (210)	28,000.00
Enforcement and Education Fund (213)	0.00
State Reimb Training Fund (214)	1,200.00
Court Fines Police Capital (215)	2,500.00
Opioid distribution (216)	0.00
K-9 FUND (218)	3,000.00
Safety Services (219)	384,767.57
Fire Apparatus Fund (221)	45,378.27
Special Fire Apparatus Fund (Voted) (222)	56,258.50
Special Police Levy Fund (Voted) (223)	15,000.00
Lottery Escrow (230)	30,000.00
Total Special Revenue Funds	727,617.88

CAPITAL PROJECTS

Recycling Grant (430)	0.00
Total Projects	-

CAPITAL IMPROVEMENT (224)

Police Capital	110	0.00
Recreation Capital	310	2,500.00
Streets Maint and Repair Capital	620	195,275.04
Street Contruction Capital	685	154,770.88
Street Storm Sewer Drains Capital	688	5,000.00
Streets Sidewalk Capital	689	0.00
County collection fees	770	350.00
Land Improvement	775	0.00
Income Tax Capital	790	15,000.00
Total 224		372,895.92

TRUSTS

Unclaimed Funds (704)	1,500.00
Village Reacreation Rental Deposits (706)	4,000.00
Bid Performance Bond (707)	500.00
Utility Deposit Fund- Sewer (708)	5,500.00
Scholarship Fund (709)	0.00
Jefferson Marketing Fund (710)	3,400.00
Total Trusts	14,900.00

TOTAL ALL APPROPRIATIONS

\$3,027,751.25

Section 2: This Ordinance shall take effect and be in full force at the earliest period allowed by law.

PASSED: _____

APPROVED AS TO LEGAL FORM: _____

ATTEST: _____

Jamie Arcaro, Fiscal Officer

Jason L. Fairchild, Esq.

Village Solicitor

APPROVED: _____

Mayor Sekanina

RESOLUTION NO. 2026-R-3469

A RESOLUTION CREATING A WEIGHT ROOM AUTO-PAY MEMBERSHIP INCENTIVE PROGRAM FOR THE JEFFERSON COMMUNITY RECREATION CENTER

WHEREAS, the Council of the Village of Jefferson desires to implement a discounted monthly membership rate for those weight room memberships at the Jefferson Community Recreation Center who enroll in automatic monthly payments;

WHEREAS, the Council of the Village of Jefferson believes this program discount program will encourage more members to enroll in automatic payments while at the same create a more consistent and predictable revenue stream for the Jefferson Community Recreation Center; and

WHEREAS, the Council of the Village of Jefferson believes this program will reduce the amount of staff time used contacting members regarding expired memberships, missed payments and monthly renewals.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. The Council of the Village of Jefferson hereby adopts a weight-room auto-pay membership incentive program for the Jefferson Community Recreation Center which provides for a \$2.00 reduction in the monthly membership fee for all members of the weight room that enroll in auto-pay for the payment of the member's monthly membership fees with the Village of Jefferson Recreation Center with an effective date of January 1, 2027.

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____, 2026.
_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Recurring Credit Card Payment Authorization

You authorize regularly scheduled charges to your credit card. You will be charged the amount indicated below each billing period. A receipt for each payment will be provided to you and the charge will appear on your credit card statement. You agree that no prior-notification will be provided unless the date or amount changes, in which case you will receive notice from us at least 10 days prior to the payment being collected.

_____ authorize Jefferson Community Recreation Center to charge my
(Cardholder's Name) (Merchant's Name)

Credit Card indicated below for\$ _____ on the _____ of
(Amount\$) (day)
each _____. There is a minimum of a **\$2** processing fee or up to a **3.25%**
fee. (week, month, etc.)

Billing Information

Billing Address _____ Phone # _____
City, State, Zip _____ Email _____

Card Details

☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Cardholder Name _____
Account/CC Number _____
Expiration Date ____/____
CVV _____
Zip Code _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Jefferson Community Recreation Center in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. I acknowledge that the origination of Credit Card transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this Credit Card and will not dispute these scheduled transactions; so long as the transactions correspond to the terms indicated in this authorization form. I acknowledge that the credit card information being provided above is not maintained in the third party point of sale system utilized by the Jefferson Community Recreation Center and I authorize the Jefferson Community Recreation Center to maintain this information in its file(s) for its use as stated herein.

SIGNATURE _____
(Cardholder's Signature)

DATE _____

RESOLUTION NO. 2026-R-3470

**A RESOLUTION AMENDING SECTION 4.13 OF THE VILLAGE OF JEFFERSON
EMPLOYEE HANDBOOK/PERSONNEL POLICY MANUAL
DATED FEBRUARY 1, 2025 AND ADOPTING SAME**

WHEREAS, the Village of Jefferson, Ohio desires to amend Section 4.13 Additional Miscellaneous Benefits of the Village of Jefferson Employee Handbook/Personnel Policy Manual dated February 1, 2025 to provide a weight room membership benefit to all employees of the Village of Jefferson; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. Council for the Village of Jefferson hereby amends Section 4.13 Additional Miscellaneous Benefits of the Village of Jefferson's Employee Handbook/Personnel Policy Manual with an effective date of February 1, 2025 to provide a weight room membership benefit to all employees of the Village of Jefferson, a copy of the amended Section 4.13 is attached hereto and hereby adopts same.

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in full legal force and effect from and after the earliest period allowed by law.

Passed by Council on the _____ **day of** _____ **2026.**

_____ **Yeas** _____ **Nays**

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3468

**A RESOLUTION AMENDING SECTION 5.11 OF THE VILLAGE OF JEFFERSON
EMPLOYEE HANDBOOK/PERSONNEL POLICY MANUAL
DATED FEBRUARY 1, 2025 AND ADOPTS SAME**

WHEREAS, the Village of Jefferson, Ohio desires to amend Section 5.11 of the Village of Jefferson Employee Handbook/Personnel Policy Manual dated February 1, 2025 to provide guidance for the employees of the Village of Jefferson regarding the Village of Jefferson's driver vehicle safety policy and vehicle use; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. Council for the Village of Jefferson hereby amends Section 5.11 of the Village of Jefferson's Employee Handbook/Personnel Policy Manual with an effective date of February 1, 2025 to provide guidance for the employees of the Village of Jefferson regarding the Village of Jefferson's driver vehicle safety policy and vehicle use, a copy of the amended Section 5.11 is attached hereto and adopts same.

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in full legal force and effect from and after the earliest period allowed by law.

Passed by Council on the _____ **day of** _____ **2026.**

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor