VILLAGE OF JEFFERSON
COUNCIL MEETING

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Date: Monday, October 5, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Bethel Bible Church

Motion by Councilperson Febel to approve Councilperson Skinner to take minutes for tonight's meeting in Fiscal Officer Arcaro's absences.
2nd Councilperson Roderick
Roll: All yea, motion carried

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion by Councilperson Damon to approve the Council Meeting Minutes of September 21, 2026.
2nd Councilperson Febel
Roll: All yea, motion carried

Motion by Councilperson Roderick to accept the Finance Committee Minutes of September 21, 2026.
2nd Councilperson Damon
Roll: All yea, motion carried

Also Present: Judy Maloney, Pierino Scrocca, Terry Wolcott, Joe Edison, Stefanie Wessell

Visitors' Comments (five-minute limit per council rule #13)
None

DEPARTMENTS
Administrator Manor

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Administrator Report

Paving of the parking lots has been completed, and they have been fog sealed. Paving on Satin St. and Erie St. has been completed as well. Administrator Manor recommends Ronyak Paving Inc. for the East Walnut Street project. Drainage work is planned for 2026 while paving is scheduled for Spring 2027. This project is behind schedule due to having to go out for a rebid.

The Recreation Department is busy getting ready for the Haunted Woods event taking place this weekend from 7-10pm.

Generator repair was completed September 25th and is now fully operational.

Some trees on Elm and Market were cut down before they became an issue during a bad storm.

Councilperson Roderick asked Administrator Manor if the companies that did paving on parking lots and streets would fix any issues. Administrator Manor said that Suite Kote did the parking lots and the County Engineer did Satin and Erie Streets. Councilperson Damon asked what was being fixed and Administrator Manor said transition to Elm Street was smoothed out.

Fiscal Office Arcaro

Payroll Reports

Mayor Sekanina updated Council regarding the July Month End Reports. He has talked to Fiscal Officer Arcaro and asked her to contact the Ohio Auditor of State to help. They have assigned someone to assist with this and hope to have it resolved by the next council meeting.

Police Chief Mackensen

Month End Report

Last month 258 calls for service, 54 of those were medical.
There were 70 traffic stops with 23 citations, including 12 for speed.
There were two crashes on the road and three on private property.
The department had two arrests made.

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Chief Mackensen is submitting for railway review the crossings at Satin, Sycamore, and Erie Streets to PUCO and ODOT. The railway is no longer used so he is asking for a review and the okay to remove the stop signs and replace them with yield signs.

There will be an officer at Haunted Woods helping with traffic. Parking perhaps may be available at Lake City Plating.

Trunk or Treat on October 13th from 5-7 at Giddings Park.

Councilperson Damon asked about warnings as there were none on the report. Chief Mackensen explained the computer only shows written warnings, which we do not issue, only verbal warnings. They make notes elsewhere on reports of verbal warning so that other agencies know the person received a verbal warning if they are pulled over.

Interim Fire Chief Edison

Month End Report

For September there were 26 runs, eight in Jefferson Twp, nine in Jefferson Village, five in Lenox Twp and four mutual aid.

Year to date there have been 312 runs, which is 112 more than this time last year.

There were 16 inspections in September. Training was at 196 hours, which included a live burn on 46 North. Plymouth Twp helped with the training. Thank you to them and to the homeowner.

We assisted with the elementary school Walk-A-Thon.

Reminder that October is Fire Prevention Month. Fire education will be provided at the daycares.

Multiple Trunk-or-Treat events as well as Trick-or-Treat on Halloween when they have their annual hot dog sale.
Reminder that state-wide burn ban is in effect for October and November from 6am-6pm and burning is not allowed.

COMMITTEE REPORTS

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Building and Lands
Bradek/Belden

No report

Finance
Roderick/Damon

No report

Resolution No. 26-R-3461
A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is.

Motion by Councilperson Roderick for the Third Reading of Resolution No. 26- R-3461
2nd Councilperson Damon
Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R- 3461
2nd Councilperson Damon
Roll: All yea, motion carried

Resolution No. 26-R-3464
A Resolution authorizing the Village Administrator to enter into a contract with Ronyak Paving, Inc. For the East Walnut Street roadway improvements known as Project No. 47429 and declaring an emergency.

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R-3464
2nd Councilperson Damon
Councilperson Damon asked for a repeat explanation why this was an emergency.
Administrator Manor explained because it was a rebid and the project is now behind. By doing it as an emergency, the drainage work can be done this year and paving in the spring.
Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R-3464
2nd
Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R-3464
2nd Councilperson Damon
Roll: All yea, motion carried

Resolution No. 26-R-3465
A Resolution authorizing the Village Fiscal Officer to purchase and use "Employee dishonesty and Faithful Performance of Duty Policy" through the Public Entities Pool (PEP) instead of individual surety bonds for officers, employees, and appointees

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R-3465
2nd Councilperson Damon
Roll: All yea, motion carried

Forestry
Skinner/Febel

No report

Recreation
Febel/ Roderick
No Report

Safety
Belden/Bradek

No Report

Ordinance No. 26-O-3460
An Ordinance adopting a Cybersecurity, acceptable use, incident response and Disaster Recovery Policy in accordance with Ohio Revised Code section 9.64

Motion by Councilperson Belden for the Third Reading of Ordinance No. 26-O- 3460
2nd Councilperson Bradek
Roll: All yea, motion carried

Motion by Councilperson Belden to Adopt Ordinance No. 26-R- 3460
2nd Councilperson Bradek

Roll: All yea, motion carried

Resolution No. 26-R-3462
A Resolution supporting implementation of a Safe Transportation Network to eliminate roadway fatalities and serious injuries, and to complete a roadway safety action plan as a part of the Safe Streets and Roads for All grant from the Federal Highway Administration

Motion by Councilperson Belden for the Third Reading of Resolution No. 26-R-3462
2nd Councilperson Bradek
Councilperson Roderick asked when the next meeting will be. It won't be until next year, but there will be a pop-up at the high school craft show.
Roll: All yea, motion carried

Motion by Councilperson Belden to Adopt Resolution No. 26-R- 3462
2nd Councilperson Bradek
Roll: All yea, motion carried

Utilities/Wastewater Treatment/
Service
Damon/Skinner

No report

Mayor

Mayor visited the Imagination Village playground on Thursday. The excavator was taken for another job but will be replaced with another excavator. Everything is staked off and digging will begin next week.

The Next Council Meeting will be held on Monday, October 19, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

Before taking visitors' comments, Mayor Sekanina reminded the public that we honor Roberts' Rules of Order so comments need to be directed to the Chair (Mayor) and are limited to five

minutes. The Chair can respond, but there should be no back and forth and council members should not speak during this time.

Chief Mackensen asked questions he personally had regarding the Administrator's October 5th paving report. He questioned the amounts on the reports and the amounts paid. He said the amounts paid match exactly the estimates from the county before work began. He also questioned whether we received all of the materials that we paid for, as they were delivered to the county, and requested accounting of all the deliveries and materials used and disposition of any unused village materials. He also inquired about responsibility for fixing any issues with the paving jobs. Finally, Chief Mackensen also questioned the method used for paving, as well as thickness, and is concerned about the durability of the road in the long run and whether it will cost more money to fix down the road, had we not gone with the more expensive option that would last longer.

CORRESPONDENCE

None

MEETINGS

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING
Monday, October 19, 2026
6:00 p.m.
Town Hall
Discussion: Lake City Plating high limit copper issues

Adjourn: Motion by Councilperson Roderick to adjourn the Council meeting.
Meeting adjourned at 7:55 p.m.

Submitted by:
Councilperson Jen Skinner