

AGENDA
Jefferson Village Council
Order of Business

Date: Monday, October 5, 2026.

Regular Meeting 7:30 p.m.
Next Ordinance No. 26-(R/O) 3466

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Bethel Bible Church

Motion to approve a Council member take minutes for tonight's meeting in Fiscal Officer Arcaro's absences.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of September 21, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Motion to accept the Finance Committee Minutes of September 21, 2026.

Motion: _____ Second: _____ Discussion: _____

Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

Administrator Report

Fiscal Office Arcaro

Payroll Reports

Police Chief Mackensen

Month End Report

Interim Fire Chief Edison

Month End Report

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

Committee Report: No report

Finance

Roderick/Damon

Committee Report: No report

Ordinance/Resolution to Read:

Resolution No. 26-R-3461

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is

Motion for the Third Reading of Resolution No. 26- R-3461

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Resolution No. 26-R- 3461

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Resolution No. 26-R-3464

A Resolution authorizing the Village Administrator to enter into a contract with Ronyak Paving, Inc. For the East Walnut Street roadway improvements known as Project No. 47429 and declaring an emergency.

Motion for the First Reading of Resolution No. 26-R-3464

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Suspend Council Rules on Resolution No. 26-R-3464

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Resolution No. 26-R-3464

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Resolution No. 26-R-3465

A Resolution authorizing the Village Fiscal Officer to purchase and use “Employee dishonesty and Faithful Performance of Duty Policy” through the Public Entities Pool (PEP) instead of individual surety bonds for officers, employees, and appointees

Motion for the First Reading of Resolution No. 26-R-3465

Motion: _____ Second: _____ Discussion _____

Roll: _____

Forestry

Skinner/Febl

Committee Report: No report

Recreation

Febl/ Roderick

Committee Report: No Report

Safety
Belden/Bradek

Committee Report: No Report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3460

An Ordinance adopting a Cybersecurity, acceptable use, incident response and Disaster Recovery Policy in accordance with Ohio Revised Code section 9.64

Motion for the Third Reading of Ordinance No. 26-O- 3460

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Ordinance No. 26-R- 3460

Motion: _____ Second: _____ Discussion _____

Roll: _____

Ordinance/Resolution to Read:

Resolution No. 26-R-3462

A Resolution supporting implementation of a Safe Transportation Network to eliminate roadway fatalities and serious injuries, and to complete a roadway safety action plan as a part of the safe streets and roads for all grant from the Federal Highway Administration

Motion for the Third Reading of Resolution No. 26-R-3462

Motion: _____ Second: _____ Discussion _____

Roll: _____

Motion to Adopt Resolution No. 26-R- 3462

Motion: _____ Second: _____ Discussion _____

Roll: _____

Utilities/Wastewater Treatment/
Service
Damon/Skinner

Committee Report: No report

Mayor

The Next Council Meeting will be held on Monday, October 19, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, October 19, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn:

Motion: ____

Time: ____

**Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the
October 5, 2026, Council Meeting**

**VILLAGE OF JEFFERSON
COUNCIL MEETING**

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Monday, September 21, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson Church of the Nazarene

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Swearing in of the New Patrolman at the Village of Jefferson Police Department
(John Cudnik)

Corrections or Additions to the Agenda

Recreation meeting minutes are from September 8th not August 8th.

Two Motions being added under Finance Committee.

Minutes: Addition/Correction

Motion by Councilperson Skinner to approve the Council Meeting Minutes of September 8, 2026.

2nd

Roll: All yea, motion carried

Motion by councilperson Febel to accept the Recreation Committee Minutes of August September 8, 2026.

2nd

Roll: All yea, motion carried

Motion by Councilperson Skinner to accept the Jefferson Emergency Rescue Meeting Minutes of September 9, 2026.

2nd

Roll: All yea, motion carried

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Motion by Councilperson Febel to accept the Records Commission Meeting Minutes of August 8, 2026.

2nd

Roll: All yea, motion carried

Also Present: John Perrotti, Judy Maloney, Maria Abbott, John Cudnik, Pierino Scrocca

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS

Administrator Manor

ADMINISTRATOR'S REPORT

September 21, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: September 18, 2026

PROJECT STATUS

WASTEWATER TREATMENT PLANT

EQ Basin – OPWC R39

Contract awarded to Union Industrial.

Project Cost: \$1,728,000

Funding: \$386,000 Engineering Grant | \$500,000 WPCLF Loan

Clarifier – Phase 1 (OPWC R38)

Contract awarded to Union Industrial.

Project Cost: \$615,000

Funding: \$207,500 Grant | \$407,500 Loan

Clarifier – Phase 2 (OPWC R39)

Bid opening was held August 13, 2026.

Project Cost: \$837,500

Funding: \$216,000 Grant | \$621,500 Loan

Clarifier – Phase 3 (OPWC R40)

Submitted to DOD/EPA and being resubmitted to OPWC R40.

Estimated Project Cost: \$389,000

Requested Funding: \$206,000 Grant | \$50,000 Loan

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Engineer: Verdantas

STREETS & TRANSPORTATION

East Walnut Street

Bids exceeded the allowable 20% threshold, and the project will be rebid. Drainage work is planned for 2026, with paving scheduled for Spring 2027.

Project Cost: \$322,800

Grant Award: \$287,200

SS4A Traffic Study

Project is underway.

Project Cost: \$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

STREET DEPARTMENT

- Mums have been planted in the large flowerpots for fall. The A-Tech class came out and planted them for us.
- Military Banners will begin coming down and will be stored for the winter.
- The parking lots have been paved. Suit-Kote is expected back next Wednesday or Thursday to fog seal the parking areas.
- Crack sealing on Village streets is scheduled for October 2.
- Opening of rebids will be September 24, 2026 at 2PM

ZONING & PLANNING

No report at this time.

RECREATION DEPARTMENT

- The Recreation and Street Departments will be working together to pour additional concrete pads at the park for new trash cans.

WASTEWATER TREATMENT PLANT

Lake City Plating / IonX System

- Sirco has completed installation of the IonX system at Lake City Plating. Lake City Plating is waiting for the operating manual and employee training before placing the new system into operation.
- Sirco has been asked to provide the manual and complete the necessary training so the system can be started as soon as possible.

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Flooring will be done in Council Chambers, Meeting room and Administrators and Mayors office on September 22-23, 2026.

Fiscal Office Arcaro

Payroll Reports

August Month End:

End of Month Summary	August	
Total Cash on Hand	\$1,000.00	
Andover Bank CD	\$52,904.76	
Huntington Bank CD	\$47,716.34	
Huntington Bank	\$545.66	
Star Ohio 26065	\$3,739,330.52	
Payroll Checking	\$943.64	
Andover/ First Common Bank Checking	\$632,725.22	
Ending Balance	\$4,475,166.14	11.5%
YTD Revenue	\$5,102,901.28	
YTD Expenses	\$5,518,268.41	
YTD Encombrances	\$8,414,863.79	
Recreation Revenue YTD	\$197,166.20	57.83%
Senior Revenue YTD	\$31,240.02	44.2%
Income Tax Revenue YTD	\$1,631,829.68	-4.7%
Sewer Fee Collections YTD	\$679,183.27	4.1%

Motion by Councilperson Roderick to accept the List of Checks paid for August 2026.

2nd

Roll: All yea, motion carried

Councilperson asked in Julys month end report had been submitted. It has not Fiscal Officer Arcaro is still working on it. Councilperson Febel requested the information once completed.

Motion by Councilperson Febel to approve Fiscal Officer Arcaro to attend the Ohio Auditor of State Fall Fiscal Officer Training on October 21, 2026 in Akron. The Cost to the Village will be \$110.00 plus mileage reimbursement.

2nd

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Roll: All yea, motion carried

Police Chief Mackensen

No Report

Interim Fire Chief Edison

No Report

FYI- Press Release from Sept. 14, 2026 mobile home fire.

Mayor Sekanina mentioned that the fire burn training has been rescheduled for Friday 9/25/2026 at 3:00pm the location of the burn in Rt 46 North of Market St.

Smoke detector program through the Red Cross is still going on.

COMMITTEE REPORTS

Building and Lands

Bradek/Belden

Committee Report: No report

Finance

Roderick/Damon

Committee Report: No report

Resolution No. 26-R-3461

A Resolution declaring a list of items owned by the Village of Jefferson to be no longer needed for municipal purposes and authorizing the sale of each to the highest and best bidder as is

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26- R-3461

2nd

Roll: All yea, motion carried

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Ordinance No. 26-O-3463

An Ordinance setting forth the pay for salaried, hourly, and part-time employees of the Village of Jefferson, Ohio and declaring an emergency

Motion by Councilperson Roberick for the First Reading of Ordinance No. 26-O- 3463

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Ordinance No. 26-O-3463

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Ordinance No. 26-O-3463

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to accept the Tax Administrator job description as presented.

2nd

Roll: All yea, motion carried

Motion by Councilperson Roderick to accept the recommendation of Fiscal Officer Arcaro to promote Amanda Berkowitz to Tax Administrator in the Fiscal Office at a Step 2 of the wage ordinance effective September 28, 2026

2nd

Roll: All yea, motion carried

Forestry

Skinner/Febel

Committee Report: No report

Recreation

Febel/ Roderick

Committee Report: No Report

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Motion by Councilperson Febel to accept the recommendation by Katie Sweeney to provide Jefferson PTO with a one-year gym membership to use for the annual Jefferson Elementary Reverse Raffle.

2nd

Roll: All yea, motion carried

Safety

Belden/Bradek

Committee Report: No Report

Ordinance No. 26-O-3460

An Ordinance adopting a Cybersecurity, acceptable use, incident response and Disaster Recovery Policy in accordance with Ohio Revised Code section 9.64

Motion by Councilperson Belden for the Second Reading of Ordinance No. 26-O- 3460

2nd

Roll: All yea, motion carried

Resolution No. 26-R-3462

A Resolution supporting implementation of a Safe Transportation Network to eliminate roadway fatalities and serious injuries, and to complete a roadway safety action plan as a part of the safe streets and roads for all grant from the Federal Highway Administration

Motion by Councilperson Belden for the Second Reading of Resolution No. 26-R-3462

2nd

Roll: All yea, motion carried

Motion by Councilperson Belden to approve Franklin Stone III to attend the Scott Technician Class. The class is an 8-hour class and is held in Ashtabula township. The cost is \$200.

2nd

Roll: All yea, motion carried

**Utilities/Wastewater Treatment/
Service**

Damon/Skinner

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Committee Report: No report

Mayor

Simak Trucking delivered equipment to Memorial Park today to start site work. Planning a groundbreaking picture soon.

The Next Council Meeting will be held on Monday, October 5, 2026

OLD BUSINESS/ NEW BUSINESS

FYI- Andrew & Pontius August Statement

FYI- Thank you card from Patty Fisher

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

FINANCE COMMITTEE MEETING

Monday September 21, 2026

6:45 p.m.

Town Hall

Discussion: Employment- Administration Office

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING

Monday, October 19, 2026

6:00 p.m.

Town Hall

Discussion: Lake City Plating high limit copper issues

Adjourn: Motion by Councilperson Skinner to adjourn the Council meeting.
Meeting adjourned at 7:48 p.m.

Submitted by:

Jamie Arcaro, Fiscal Officer

Village of Jefferson Council Meeting

Visitor Register

(Please circulate among visitors)

We appreciate your attending!

Mon. Sept 21, 2026

[illegible]

Fw: Finance Meeting Minutes from 9/21/26

From Karen Roderick <karenroderick@jeffersonohio.us>

Date Thu 10/1/2026 6:13 AM

To Jamie Arcaro <jarco@jeffersonohio.us>

Call to Order 6:45pm

Attendance:

Karen Roderick, chair

Lon Damon, Vice chair

Please see attached sign in sheet

We met to discuss the new job description for Tax Administrator, and to discuss the new rate of pay for this new position.

Mandy Berkowitz was in attendance; Nick Belden suggested we ask her what her thoughts were regarding this new job description and pay rate. Chair Karen Roderick agreed and asked Mandy Berkowitz if she was able to be part of the discussion regarding these changes.

Mandy replied that she did meet with Fiscal Officer Arcaro and Mayor Sekanina to go over the job description. She did do research on other municipalities that were similar to ours, working with Fiscal Officer Arcaro and Mayor Sekanina, they came up with a description that was more detailed to what Mandy does and one that works for our village.

We are asking Council to add this to the agenda tonight as an emergency because Mandy will need to be bonded. Also, the pay adjustment would be from \$22.96 to \$27.19/hr with new job description approval.

Councilwomen Bradek asked, "if Mandy has been doing the job for 5+ years, why aren't we giving her the \$28.19 if we are making this new job description change?"

Mayor Sekanina answered, stating that although Mandy has already been doing this job behind the scenes all these years, this is technically a new position/ new title

Councilwomen Bradek suggested we take into consideration that the only thing changing was the job title, she said " if she were Mandy she would be upset that she is only getting a \$4.00 and some change raise instead of the \$5, she said "I'd be pissed to be honest with you"

Mayor Sekanina said " Most people wouldn't be pissed for getting a wage raise". Mayor said he agreed that Mandy needed to be recognized for all the work she's been doing.

Lon Damon said "it is still a significant raise in pay, by next year she will be up to \$28.19"

Councilman Nick Belden asked Mandy Berkowitz what her thoughts were.

Mandy Berkowitz said "when she had the discussion with Fiscal Officer Arcaro and Mayor Sekanina that they negotiated back and forth. That after her 6-month probation period was up (new role) that Jamie would recommend that Mandy get that \$1.00 raise to the next step.

Councilman Belden asked Mandy if she was happy with that.
Mandy said she was alright with that compromise.

Mandy Berkowitz spoke with Councilman Damon and said during her research she found that she would be about .75 to \$1.00 less than other (smaller) villages similar to ours.

Mandy Berkowitz asked who was responsible for taxes? It wasn't in Fiscal Officers' job description that she had been doing them. But this is another reason for the Emergency because Mandy will need to be bonded.

Councilman Damon said we shouldn't be making it a habit to make emergency motions.

Councilman Damon said he felt the pay rate seemed fair.
Mayor Sekanina agreed and said it was a big bump up in pay from where she (Mandy) was.

Councilwomen Roderick asked for any feedback since the majority of council was in attendance. Fiscal Officer Arcaro said that Mandy is an asset to her, and watching what she does with the public she agrees Mandy is well deserving of this. She continued to say that the pay was lacking for all she does.

Councilwomen Roderick made the motion to take the new job description and new pay rate to council as an emergency

Councilman Damon 2nd

Councilwomen Roderick made a motion to adjourn at 7:07pm
Councilman Damon 2nd

ADMINISTRATOR'S REPORT

October 5, 2026

To: Mayor Steven Sekanina and Members of Council

From: Andria R. Manor, Village Administrator

Reporting Period Ending: October 2, 2026

PROJECT STATUS

WASTEWATER TREATMENT PLANT

EQ Basin – OPWC R39

Contract awarded to Union Industrial.

Project Cost: \$1,728,000

Funding: \$386,000 Engineering Grant | \$500,000 WPCLF Loan

Clarifier – Phase 1 (OPWC R38)

Contract awarded to Union Industrial.

Project Cost: \$615,000

Funding: \$207,500 Grant | \$407,500 Loan

Clarifier – Phase 2 (OPWC R39)

Contract awarded to Union Industrial.

Project Cost: \$837,500

Funding: \$216,000 Grant | \$621,500 Loan

Clarifier – Phase 3 (OPWC R40)

Submitted to DOD/EPA and being resubmitted to OPWC R40.

Estimated Project Cost: \$389,000

Requested Funding: \$206,000 Grant | \$50,000 Loan

Engineer: Verdantas

STREETS & TRANSPORTATION

East Walnut Street

With council approval the contract will be awarded to Ronyak Paving Inc. Drainage work is planned for 2026, with paving scheduled for Spring 2027.

Project Cost: \$343,705.00

Grant Award: \$287,200

SS4A Traffic Study

Project is underway.

Project Cost: \$150,000

Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

STREET DEPARTMENT

- Parking Lots: All parking lots have been completed.
- Street Paving: Paving on Satin and Erie Streets began September 28, 2026. Paving report attached.
- Council Action Requested: Based on the recommendation of Verdantas, I recommend that Council award the following bids to Ronyak:
 - Base Bid and Alternate A: \$239,200.00, with work to be completed in 2026.
 - Alternate B: \$104,505.00, with paving scheduled for 2027.
 - Total Recommended Award: \$343,705.00

ZONING & PLANNING

No updates at this time.

RECREATION DEPARTMENT

- Haunted Woods: A reminder that Haunted Woods will be held October 9–10, 2026, from 7:00 p.m. to 10:00 p.m.

WASTEWATER TREATMENT PLANT

No updates at this time.

OTHER UPDATES

-Generator: The generator recall repair was completed on September 25, 2026. The generator is now fully operational.

Village Paving Report

This report answers the questions regarding the Village's cold-mix resurfacing, project costs, paving budget, drainage and wheelchair access at Giddings. The costs below cover East Satin Street and East and West Erie Streets. The Village also paved parks and parking lots under the overall paving budget.

What product did the Village use

The Village used CMS-2 asphalt emulsion, #67 cold-mix aggregate and #8 cover aggregate. The work was completed by the Ashtabula County Engineer's Office. This process is called cold-mix asphalt resurfacing, rather than the cold patch commonly used for pothole repairs.

The County determines the appropriate cold-mix thickness based on the mixture, existing road conditions, and traffic. For these projects, the County determined that a 2-inch application was appropriate.

Regardless of whether the Village used cold-mix or hot-mix asphalt, full-width milling would not have been necessary because these streets do not have curbs.

Suit-Kote advertises these benefits for its High-Float cold-mix paving:

- Lower energy costs because the mixture does not require heating.
- Greater flexibility and durability compared with conventional hot mix.
- Tolerance of extreme weather cycles.
- Slower aging compared with conventional mixes.
- Economical installation, with material produced at or near the job site.

How cold mix differs from standard asphalt

Standard hot-mix asphalt is produced at high temperatures and installed while hot. Cold mix uses asphalt emulsion and aggregate without the same heating process, reducing energy requirements and helping lower initial paving costs.

The County Engineer's Office confirmed that the cold-mix treatment used on our streets provides greater flexibility in cold weather than conventional hot mix. This flexibility helps the pavement accommodate seasonal movement and freeze-and-thaw conditions.

Project costs and estimated savings

Expense	East Satin	East and West Erie
Materials	\$20,970.10	\$66,758.25
County labor and equipment	\$10,200.00	\$17,000.00
Total paid	\$31,170.10	\$83,758.25

The combined cost was \$114,928.35. The Village paid the invoiced amounts for both projects.

Comparison	East Satin	East and West Erie
Estimated hot mix (2-inch overlay; no full-width milling)	\$41,745–\$56,925	\$132,697–\$180,950
Cold mix cost	\$31,170.10	\$83,758.25
Estimated initial savings	\$10,575–\$25,755	\$48,938–\$97,192

The combined estimated cost for a 2-inch hot-mix overlay without full-width milling is approximately \$174,442 to \$237,875. Compared with the cold-mix cost of \$114,928.35, this indicates estimated initial savings of approximately \$59,513 to \$122,947.

Basis of the hot mix estimate

The preliminary comparison uses the previously reported dimensions of 1,350 by 23 feet for East Satin and 4,700 by 21 feet for East and West Erie. It assumes a 2-inch hot-mix overlay, approximately 110 pounds of asphalt per square yard per inch, and

installed hot mix at \$110 to \$150 per ton. Full-width milling is not included because these streets do not have curbs. Limited milling may still have been required at transitions, structures, or other specific locations. Quantities and savings are rounded.

Preliminary engineering estimate

Engineering service	Estimated cost
Erie Street	\$6,000–\$10,000
Satin Street	\$6,000–\$10,000
Combined project coordination	\$3,000–\$5,000
Total	\$15,000–\$25,000

This is a preliminary budgeting estimate, **not a quote from Verdantas**. It assumes site measurements, pavement specifications, plans and cost estimates, and limited coordination. Extensive drainage design, utility relocation or construction inspection would increase the cost.

Who performed the work and whether it was bid

The resurfacing was completed by the Ashtabula County Engineer's Office. The projects were not competitively bid. Each project fell below the Village Administrator's purchasing authorization threshold and was approved under that authority.

Paving budget and remaining funds

The Village budgeted \$240,000 for paving throughout the Village, including streets, parks and parking lots. East Satin and East and West Erie Streets totaled \$114,928.35, and the Village paid the invoiced amounts.

The remaining portion of the budget also covered paving at the parks and parking lots. Any unused balance can only be determined after all paving costs are totaled.

Road height and drainage concerns

We have inspected the areas of concern. Some areas were milled down, and new risers were installed as part of the work. The Street Department will continue to inspect the completed work and correct any areas requiring additional attention, including driveway transitions or drainage concerns.

Wheelchair access at Giddings

The Street Department will inspect the sidewalk connections at Giddings for any uneven or difficult transitions affecting wheelchair access and repair any areas that need correction.

Future fog sealing

Suit-Kote will fog seal Erie and Satin Streets next year as part of the planned pavement treatment. The fog seal will provide an additional surface treatment to the completed cold-mix pavement.

Village Of Jefferson

Net Allocation Report

Period Number: 20

Check Date: 10/02/2026

Payroll Period: 2026/10/2 Bi-Weekly Payroll 9/14/2026-9/27/2026

Period Dates: 09/14/2026 to 09/27/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008620	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	\$260.05	\$200.00
0000008621	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	\$1,526.40	\$1,173.93
0000008622	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	\$546.11	\$420.00
0000008623	ADMF095	MANOR, ANDRIA RENE A	Direct Deposit [***188]	\$2,600.00	\$2,314.31
0000008624	FISCA020	ARCARO, JAMIE JEAN	Direct Deposit [***726]	\$2,456.00	\$2,196.15
0000008625	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	\$1,507.13	\$1,209.99
0000008626	ACTF080	BERKOWITZ, AMANDA L.	Direct Deposit [***844]	\$373.67	\$300.00
0000008627	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	\$32.66	\$25.00
0000008628	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	\$2,155.57	\$1,649.86
0000008629	00123	Cudnik, John M.	Direct Deposit [***584]	\$1,095.02	\$882.40
0000008630	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	\$2,395.64	\$1,765.85
0000008631	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	\$3,408.56	\$2,559.83
0000008632	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	\$589.58	\$450.00
0000008633	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	\$2,205.38	\$1,683.27
0000008634	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	\$3,683.52	\$2,810.03
0000008635	1000	MONROE, ELIJAH K.	Direct Deposit [***974]	\$2,168.00	\$1,754.18
0000008636	POLF060	NELSON, GARY W.	Direct Deposit [***118]	\$2,377.90	\$1,875.98
0000008637	REC570	SWEENEY, KATIE L.	Direct Deposit [***287]	\$1,643.75	\$1,343.27
0000008638	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	\$994.80	\$922.29
0000008639	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	\$663.20	\$553.02
0000008640	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	\$931.36	\$854.13
0000008641	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	\$372.71	\$335.76
0000008642	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	\$452.01	\$406.45
0000008643	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	\$1,717.60	\$1,422.31
0000008644	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	\$2,043.20	\$1,428.26
0000008645	00122	BURR, BLAZE P.	Direct Deposit [***247]	\$2,784.36	\$2,268.45
0000008646	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	\$1,975.64	\$1,549.82
0000008647	00120	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	\$2,427.20	\$1,954.61
0000008648	STRF240	NORRIS, JON W.	Direct Deposit [***294]	\$1,929.60	\$1,516.88
0000008649	00117	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	\$2,460.11	\$1,956.20
0000008650	WASF010	LICATE, GARY H.	Direct Deposit [***280]	\$362.54	\$300.00
0000008651	WASF010	LICATE, GARY H.	Direct Deposit [***746]	\$3,318.93	\$2,746.38
0000008652	00119	MAYLISH, TYLER J.	Direct Deposit [***751]	\$333.36	\$250.00
0000008653	00119	MAYLISH, TYLER J.	Direct Deposit [***209]	\$2,225.50	\$1,668.97
Direct Deposit (ACH file) Total:				\$56,017.06	\$44,747.58
Grand Total:				\$56,017.06	\$44,747.58

Village Of Jefferson Special Pay Analysis

Payroll Period: 2026/10/2 Bi-Weekly Payroll 9/14/2026-
9/27/2026

Emp Number	Name	Pay Code	Hours	Amount
POLP910	ABBOTT, MARIA ELENA	O- OVERTIME	1	\$400.23
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	2	\$101.71
STRF290	BURR, BLAZE P.	O- OVERTIME	1	\$39.13
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	1	\$34.59
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME		\$17.29
STRF290	BURR, BLAZE P.	O- OVERTIME	2	\$78.28
STRF290	BURR, BLAZE P.	CALLOUT OVERTIME	1	\$34.59
STRF290	BURR, BLAZE P.	O- OVERTIME	2	\$78.28
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	6	\$227.64
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$21.62
STRF350	DEAN, RICHARD LEE	O- OVERTIME	1	\$21.62
STRF350	DEAN, RICHARD LEE	O- OVERTIME		\$10.80
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	30	\$1,146.56
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$6.94
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$1.74
ADMF030	GUERINI, RONI S.	O- OVERTIME		\$8.68
POLF360	LACHEY, GREGORY F.	O- OVERTIME	12	\$513.36
WASF010	LICATE, GARY H.	CALLOUT OVERTIME	4	\$193.92
WASF010	LICATE, GARY H.	O- OVERTIME	12	\$649.88
00100	MACKENSEN, CHRISTOPHER W.	L- LONGEVITY		\$300.00
WASF096	MAYLISH, TYLER J.	O- OVERTIME	4	\$176.88
POLF060	NELSON, GARY W.	O- OVERTIME	4	\$165.90
Grand Total:			83	\$4,229.64

	JEFFERSON POLICE DEPARTMENT 104 EAST JEFFERSON ST JEFFERSON, OH 44047	Statistics Overview
		RMS Statistics for Month: 09 Year: 2026
		Print Date: 09-30-2026 Print Time: 06:29

System	Total
Arrests	2
Incident Reports	35
Citations	23
Crashes	1
CFS	268
Field Contacts	0
SWC	0
Towed Vehicles	3
Warnings	0
Warrants	3

Traffic Stops - 70

	JEFFERSON POLICE DEPARTMEN 104 EAST JEFFERSON ST JEFFERSON, OH 44047	IBR Code	
		RMS Statistics for Month: 09 Year: 2026	
		INCIDENTS	
		Print Date: 09-30-2026	Print Time: 06:47

IBR Code	Count
2919.27-Violate Protection Order or Consent Agreement	4
2919.25-Domestic Violence	3
125-FOUND PROPERTY	2
26-FIGHT / DISTURBANCE	2
02B-PRIVATE PROPERTY CRASH	1
16-DEAD ON ARRIVAL	1
2151.00-Runaway	1
2151.022-Unruly Juvenile Offenses	1
2903.15-Permitting Child Abuse	1
2903.22-Menacing	1
2907.07D1-Importuning _ telecommunication device, victim < 13	1
2909.09-Vehicular vandalism	1
2911.21-Criminal Trespass	1
2913.02A1-Theft _ without consent	1
2913.30-Counterfeiting	1
WC-WELFARE CHECK	1
36-POSSIBLE THEFT	1
436.1-FICTITIOUS PLATES	1
4510.11-DRIVING UNDER SUSPENSION	1
4510.12-No O.L.	1
4511.21-Speeding	1
4511.711-Driving on sidewalk (non-emergency vehicles).	1
4511.75-Failure to stop for school bus with stop arm extended.	1
58-ATTEMPTED SUICIDE	1
65-PROPERTY DAMAGE	1
72-THREATS/HARASSMENT	1
8-ASSAULT	1
2913.02-Theft	1

	JEFFERSON POLICE DEPARTMEN 104 EAST JEFFERSON ST JEFFERSON, OH 44047	Charge
		RMS Statistics for Month: 09 Year: 2026
		CITATIONS
		Print Date: 09-30-2026 Print Time: 06:47

Charge Description	Count
Assured Clear Distance	1
ASSURED CLEAR DISTANCE AHEAD	1
DRIVING GO-CART ON SIDEWALK	2
Driving While Texting Effective	1
Expired Plates	1
EXPIRED PLATES	1
Failure to yield when turning left.	1
No O.L.	1
NO PASSING ZONE	1
SPEED	12
Speeding	1

	JEFFERSON POLICE DEPARTMEN 104 EAST JEFFERSON ST JEFFERSON, OH 44047	Activity	
		RMS Statistics for Month: 09 Year: 2026	
		CFS	
		Print Date: 09-30-2026	Print Time: 06:48

Activity Type	Count
TRAFFIC STOP	54
MEDICAL CALL	54
ASSIST OTHER UNIT	10
PUBLIC SERVICE	10
FOLLOW-UP	9
CHECK FOR WELL BEING	8
BURGLAR ALARM	8
SUSPICIOUS PERSON	7
LOCKOUT OF VEHICLE (P)	7
OTHER INVESTIGATION	6
SUSPICIOUS VEHICLE	6
ACCIDENT PROPERTY DAMAGE	6
SUSPICIOUS ACTIVITY	6

Jefferson Police Department

Crashes By Time Of Day Report between 9/1/2026 and 9/30/2026

Report Generated By A1 - Abbott, Maria On 9/30/2026 7:00:41 AM

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
7	0	0	0	0	1	0	0	1
12	0	0	0	0	0	1	0	1
Total	0	0	0	0	1	1	0	2

Jefferson Fire Department

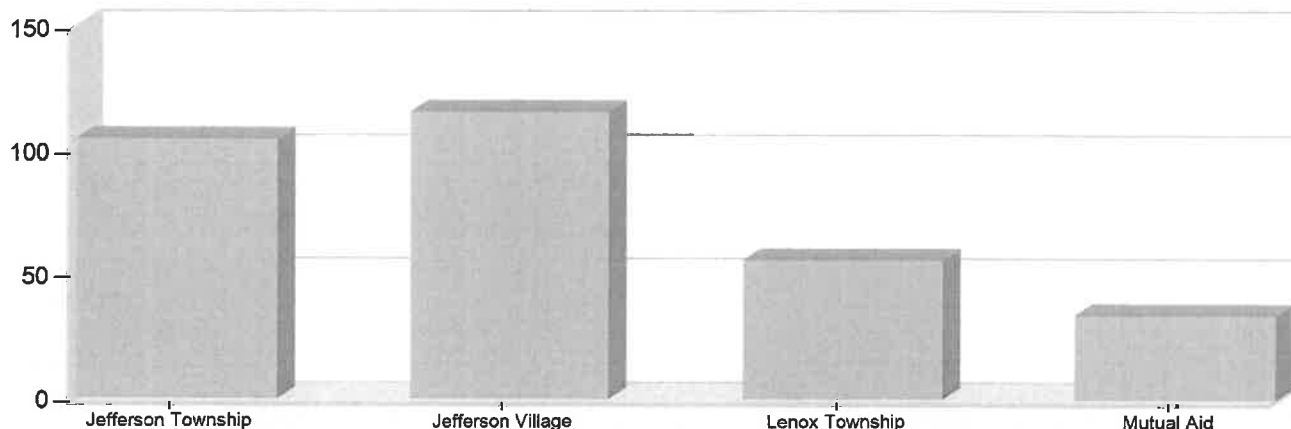
Jefferson, OH

This report was generated on 10/1/2026 8:37:01 AM



Incident Type Count per Zone for Date Range

Start Date: 01/01/2026 | End Date: 12/31/2026



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	114 - Chimney or flue fire, confined to chimney or flue	1
	118 - Trash or rubbish fire, contained	1
	140 - Natural vegetation fire, other	1
	142 - Brush or brush-and-grass mixture fire	1
	322 - Motor vehicle accident with injuries	13
	324 - Motor vehicle accident with no injuries.	19
	400 - Hazardous condition, other	7
	413 - Oil or other combustible liquid spill	1
	424 - Carbon monoxide incident	1
	444 - Power line down	19
	445 - Arcing, shorted electrical equipment	1
	463 - Vehicle accident, general cleanup	1
	500 - Service Call, other	18
	531 - Smoke or odor removal	2
	551 - Assist police or other governmental agency	1
	553 - Public service	2
	561 - Unauthorized burning	1
	600 - Good intent call, other	1
	700 - False alarm or false call, other	1
	733 - Smoke detector activation due to malfunction	3

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	735 - Alarm system sounded due to malfunction	3
	743 - Smoke detector activation, no fire - unintentional	4
	744 - Detector activation, no fire - unintentional	1
	746 - Carbon monoxide detector activation, no CO	2
	<i>Total Incidents for Jefferson Township - Jefferson Township:</i>	<i>105</i>
Jefferson Village - Jefferson Village		
	111 - Building fire	1
	118 - Trash or rubbish fire, contained	1
	131 - Passenger vehicle fire	1
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	3
	324 - Motor vehicle accident with no injuries.	10
	353 - Removal of victim(s) from stalled elevator	2
	400 - Hazardous condition, other	4
	412 - Gas leak (natural gas or LPG)	5
	424 - Carbon monoxide incident	3
	440 - Electrical wiring/equipment problem, other	3
	441 - Heat from short circuit (wiring), defective/worn	1
	444 - Power line down	16
	445 - Arcing, shorted electrical equipment	2
	463 - Vehicle accident, general cleanup	1
	500 - Service Call, other	15
	520 - Water problem, other	1
	531 - Smoke or odor removal	4
	550 - Public service assistance, other	3
	553 - Public service	3
	600 - Good intent call, other	2
	611 - Dispatched & cancelled en route	1
	651 - Smoke scare, odor of smoke	1
	700 - False alarm or false call, other	1
	730 - System malfunction, other	2
	731 - Sprinkler activation due to malfunction	5
	733 - Smoke detector activation due to malfunction	3
	735 - Alarm system sounded due to malfunction	5
	736 - CO detector activation due to malfunction	3
	740 - Unintentional transmission of alarm, other	1
	741 - Sprinkler activation, no fire - unintentional	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	743 - Smoke detector activation, no fire - unintentional	2
	745 - Alarm system activation, no fire - unintentional	5
	746 - Carbon monoxide detector activation, no CO	4
	<i>Total Incidents for Jefferson Village - Jefferson Village:</i>	116

Lenox Township - Lenox Township

	111 - Building fire	2
	300 - Rescue, EMS incident, other	1
	322 - Motor vehicle accident with injuries	4
	324 - Motor vehicle accident with no injuries.	7
	341 - Search for person on land	1
	352 - Extrication of victim(s) from vehicle	1
	400 - Hazardous condition, other	1
	411 - Gasoline or other flammable liquid spill	1
	412 - Gas leak (natural gas or LPG)	1
	444 - Power line down	6
	463 - Vehicle accident, general cleanup	1
	500 - Service Call, other	19
	511 - Lock-out	1
	531 - Smoke or odor removal	1
	542 - Animal rescue	1
	553 - Public service	1
	600 - Good intent call, other	1
	700 - False alarm or false call, other	1
	730 - System malfunction, other	1
	733 - Smoke detector activation due to malfunction	2
	743 - Smoke detector activation, no fire - unintentional	2
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	56

Mutual Aid - Mutual Aid

	111 - Building fire	9
	112 - Fires in structure other than in a building	2
	113 - Cooking fire, confined to container	1
	131 - Passenger vehicle fire	1
	138 - Off-road vehicle or heavy equipment fire	1
	140 - Natural vegetation fire, other	1
	141 - Forest, woods or wildland fire	1
	142 - Brush or brush-and-grass mixture fire	1
	322 - Motor vehicle accident with injuries	3

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	324 - Motor vehicle accident with no injuries.	1
	400 - Hazardous condition, other	3
	412 - Gas leak (natural gas or LPG)	1
	444 - Power line down	3
	445 - Arcing, shorted electrical equipment	1
	531 - Smoke or odor removal	1
	553 - Public service	1
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	<i>34</i>
<i>Total Count for all Zone:</i>		<i>311</i>

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Jefferson Fire Department

Jefferson, OH

This report was generated on 10/1/2026 8:36:35 AM



Incident Type Count per Zone for Date Range

Start Date: 07/01/2026 | End Date: 09/30/2026



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	118 - Trash or rubbish fire, contained	1
	322 - Motor vehicle accident with injuries	5
	324 - Motor vehicle accident with no injuries.	3
	400 - Hazardous condition, other	5
	413 - Oil or other combustible liquid spill	1
	444 - Power line down	4
	445 - Arcing, shorted electrical equipment	1
	463 - Vehicle accident, general cleanup	1
	553 - Public service	2
	700 - False alarm or false call, other	1
	733 - Smoke detector activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	4
	Total Incidents for Jefferson Township - Jefferson Township:	30
Jefferson Village - Jefferson Village		
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	7
	353 - Removal of victim(s) from stalled elevator	1
	412 - Gas leak (natural gas or LPG)	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	424 - Carbon monoxide incident	3
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	2
	500 - Service Call, other	1
	531 - Smoke or odor removal	1
	700 - False alarm or false call, other	1
	730 - System malfunction, other	1
	731 - Sprinkler activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	736 - CO detector activation due to malfunction	2
	740 - Unintentional transmission of alarm, other	1
	741 - Sprinkler activation, no fire - unintentional	1
	743 - Smoke detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	1
	746 - Carbon monoxide detector activation, no CO	1
	<i>Total Incidents for Jefferson Village - Jefferson Village:</i>	<i>30</i>
Lenox Township - Lenox Township		
	111 - Building fire	1
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	2
	444 - Power line down	2
	500 - Service Call, other	15
	511 - Lock-out	1
	531 - Smoke or odor removal	1
	542 - Animal rescue	1
	553 - Public service	1
	600 - Good intent call, other	1
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	<i>28</i>
Mutual Aid - Mutual Aid		
	111 - Building fire	1
	113 - Cooking fire, confined to container	1
	131 - Passenger vehicle fire	1
	322 - Motor vehicle accident with injuries	3
	324 - Motor vehicle accident with no injuries.	1
	400 - Hazardous condition, other	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	445 - Arcing, shorted electrical equipment	1
	531 - Smoke or odor removal	1
	553 - Public service	1
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	14
Total Count for all Zone:		102

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Jefferson Fire Department

Jefferson, OH

This report was generated on 10/1/2026 8:35:46 AM



Count of Classes and People by Class Category with Class Hours and Man Hours for Date Range
Passed/Failed: Both Passed and Failed | Start Date: 09/01/2026 | End Date: 09/30/2026

	CLASS COUNT	TOTAL CLASS HOURS	COUNT OF PEOPLE	TOTAL MAN HOURS
Fire Officer Training	1	5:30	1	5:30
Firefighter Training	11	30:45	76	189:15
GRAND TOTALS:	12	36:15	77	194:45

This report lists the actual count of Reviewed classes and the class hours, and the number of people who attended those classes and the total Man Hours for each Class Category. This report pulls training hours from the Training Code Hours field on the Info Page.



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Jefferson Fire Department

Jefferson, OH

This report was generated on 10/1/2026 8:34:55 AM



Incident Type Count per Zone for Date Range

Start Date: 09/01/2026 | End Date: 09/30/2026



ZONES	INCIDENT TYPE	COUNT
Jefferson Township - Jefferson Township		
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	400 - Hazardous condition, other	2
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	463 - Vehicle accident, general cleanup	1
	700 - False alarm or false call, other	1
	Total Incidents for Jefferson Township - Jefferson Township:	8
Jefferson Village - Jefferson Village		
	324 - Motor vehicle accident with no injuries.	3
	424 - Carbon monoxide incident	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	1
	731 - Sprinkler activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	746 - Carbon monoxide detector activation, no CO	1
	Total Incidents for Jefferson Village - Jefferson Village:	9
Lenox Township - Lenox Township		
	111 - Building fire	1
	500 - Service Call, other	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	600 - Good intent call, other	1
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Lenox Township - Lenox Township:</i>	5
Mutual Aid - Mutual Aid		
	111 - Building fire	1
	131 - Passenger vehicle fire	1
	322 - Motor vehicle accident with injuries	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Mutual Aid - Mutual Aid:</i>	4
Total Count for all Zone:		26

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Jefferson Fire Department

Jefferson, OH

This report was generated on 10/1/2026 8:34:20 AM



Completed Inspection and Scheduled Inspection Count by Personnel for Date Range

Start Date: 09/01/2026 | End Date: 09/30/2026

Inspector Name	Completed Inspection Count	Scheduled Inspection Count
Edison, Joe	6	
Peer, Jacob	10	
Total:	16	

Displays the number of completed and scheduled inspections by Assigned Inspector (Occupancy Info page) for the given Date Range.



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RESOLUTION NO. 2026-R- 3461

A RESOLUTION DECLARING A LIST OF ITEMS OWNED BY THE VILLAGE OF JEFFERSON TO BE NO LONGER NEEDED FOR MUNICIPAL PURPOSES AND AUTHORIZING THE SALE OF EACH TO THE HIGHEST AND BEST BIDDER AS IS

WHEREAS, the Council of the Village of Jefferson has decided that the following list of items that are owned by the Village of Jefferson which could be worth more than \$1,000.00, are no longer needed for public purposes, and that they should be sold AS IS:

11 ft. Gledhill Snowplow With Husting Hitch, Model # 11SBPR2-29ROOT;
10 ft. Fisher Snowplow With Husting Hitch;
New Holland 702D Power Angle Snowplow 60" Wide, Model #702D TCI;
HLA V Plow 48" Wide Model # VP60KUL30O;
Ford 903 3 Point Hitch Auger With 9" and 24" Auger Bits; and
Henderson Stainless Steel Under Tailgate Hydraulic Salt Spreader Model # 96x6xDDx304SS

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT:

SECTION 1. The following listed items that are owned by the Village of Jefferson which may be worth more than \$1,000.00 are no longer needed for municipal purposes;

11 ft. Gledhill Snowplow With Husting Hitch, Model # 11SBPR2-29ROOT;
10 ft. Fisher Snowplow With Husting Hitch;
New Holland 702D Power Angle Snowplow 60" Wide, Model #702D TCI;
HLA V Plow 48" Wide Model # VP60KUL30O;
Ford 903 3 Point Hitch Auger With 9" and 24" Auger Bits; and
Henderson Stainless Steel Under Tailgate Hydraulic Salt Spreader Model # 96x6xDDx304SS

SECTION 2. The Village Administrator is directed to sell the above-mentioned items of equipment AS IS to the highest and best bidder, after advertising the sale for not less than two, nor more than four, consecutive weeks.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in compliance with all legal requirements, including Ohio Revised Code §121.22.

SECTION 4. This Ordinance shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ **day of** _____ **2026.**

_____ **Yeas** _____ **Nays**

Effective Date: _____

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3464

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO
ENTER INTO A CONTRACT WITH RONYAK PAVING, INC. FOR THE EAST
WALNUT STREET ROADWAY IMPROVEMENTS KNOWN AS PROJECT NO.
47429 AND DECLARING AN EMERGENCY**

WHEREAS, the Council of the Village of Jefferson desires to make certain improvements to East Walnut Street; and

WHEREAS, the Village Administrator solicited bids for the East Walnut Street Roadway Improvements known as Project No. 47429; and

WHEREAS, the bids received were opened and tabulated on September 25, 2026; and

WHEREAS, it was determined that the bid received from Ronyak Paving, Inc. for the East Walnut Street Roadway Improvements known as Project No. 47429 is responsive and is the lowest and best bid.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF
OHIO, THAT:**

Section 1: The Council of the Village of Jefferson hereby authorizes the Village Administrator to take all actions necessary to enter into a contract with Ronyak Paving, Inc. on behalf of the Village of Jefferson based upon the terms of the bid submitted by Ronyak Paving, Inc. for the East Walnut Street Roadway Improvements known as Project No. 47429 for the total amount of Three Hundred Forty Three Thousand Seven Hundred Five and 00/100 Dollars (\$343,705.00).

Section 2: It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson and shall be effective upon its passage.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3465

A RESOLUTION AUTHORIZING THE VILLAGE FISCAL OFFICER TO PURCHASE AND USE “EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY” THROUGH THE PUBLIC ENTITIES POOL (PEP) INSTEAD OF INDIVIDUAL SURETY BONDS FOR OFFICERS, EMPLOYEES, AND APPOINTEES

WHEREAS, the Council of the Village of Jefferson in the County of Ashtabula is a member of the Public Entities Pool (PEP), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter “ORC,” 2744.081; and

WHEREAS, in accordance with ORC 3.061, the “political subdivision”, (meaning counties, townships, municipal corporation including villages and cities) must adopt a policy by resolution to allow the use of an “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
3. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
4. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the PEP coverage agreement and affirm that the public entity’s coverage complies with ORC 3.061. Said approval shall be obtained by the Village of Jefferson in Ashtabula County.

WHEREAS, the Village of Jefferson, in Ashtabula County’s “employee dishonesty and faithful performance of duty policy” through the PEP coverage document complies with ORC 3.061; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, COUNTY OF ASHTABULA, AND STATE OF OHIO, THAT ON THIS DATE:

Section 1: The Council of the Village of Jefferson in Ashtabula County hereby authorizes the public entity through its Fiscal Officer to purchase and use “employee dishonesty and faithful performance of duty policy” through PEP instead of individual

surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Section 2: It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

ORDINANCE NO. 2026-O-3460

AN ORDINANCE ADOPTING A CYBERSECURITY, ACCEPTABLE USE, INCIDENT RESPONSE AND DISASTER RECOVERY POLICY IN ACCORDANCE WITH OHIO REVISED CODE SECTION 9.64

WHEREAS, Ohio Revised Code § 9.64, which became effective on September 30, 2025, requires the Village of Jefferson to establish and adopt a cybersecurity program to safeguard the Village's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity; and

WHEREAS, the Village Administrator has worked with Hudson Communications LLC to develop a Cybersecurity, Acceptable Use, Incident Response & Disaster Recover Policy in compliance with Ohio Revised Code § 9.64; and

WHEREAS, Council for the Village of Jefferson desires to establish and adopt a cybersecurity program in compliance with the law to protect the Village's data, information technology, and information technology resources.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, ASHTABULA COUNTY, STATE OF OHIO:

Section 1. The Village of Jefferson hereby adopts the Cybersecurity, Acceptable Use, Incident Response & Disaster Recovery Policy developed by the Village Administrator and Hudson Communications LLC in compliance with Ohio Revised Code § 9.64.

Section 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance shall take effect and be in full legal force and effect from and after the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3462

A RESOLUTION SUPPORTING IMPLEMENTATION OF A SAFE TRANSPORTATION NETWORK TO ELIMINATE ROADWAY FATALITIES AND SERIOUS INJURIES, AND TO COMPLETE A ROADWAY SAFETY ACTION PLAN AS A PART OF THE SAFE STREETS AND ROADS FOR ALL GRANT FROM THE FEDERAL HIGHWAY ADMINISTRATION

WHEREAS, crashes on the Village of Jefferson's streets and roadways necessitate a comprehensive and coordinated approach to transportation planning, roadway design, policy development, enforcement, education, communication, and related safety initiatives in order to reduce and ultimately eliminate roadway fatalities and serious injuries; and

WHEREAS, Vision Zero is a strategy to eliminate all roadway fatalities and serious injuries while creating a safe, equitable, and accessible transportation system for all users; and

WHEREAS, the Village of Jefferson affirms its commitment to the United States Department of Transportation's Safe System Approach in support of Vision Zero principles and recognizes that human mistakes should not result in death or serious injury; and

WHEREAS, the Village of Jefferson has been awarded a Safe Streets & Roads for All (SS4A) Grant Program for the 2026 Fiscal Year in the amount of \$120,000 from the Federal Highway Administration (FHWA) with a required \$30,000 local match, and;

WHEREAS, the Village of Jefferson accepts the grant awarded and agrees to the matching funds in order to complete a Roadway Safety Action Plan, and;

WHEREAS, the Village of Jefferson is committed to evaluating transportation safety conditions, engaging residents and stakeholders, identifying priority safety improvements, and developing strategies to create a safer transportation network for all roadway users; and

WHEREAS, the Village of Jefferson has embarked on a Vision Zero planning process and has adopted the goal of eliminating roadway fatalities and injuries by 2040.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Jefferson, Ohio, as follows:

Section 1. The Village of Jefferson supports implementation of a safe mobility system using data-driven, multidisciplinary, and Safe System Approach principles in the design and planning of the transportation network within the Village of Jefferson.

Section 2. The Village of Jefferson hereby adopts the goal to eliminate roadway fatalities and serious injuries within the Village by 2040.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open

meeting of this Council, and that all deliberations of this Council that resulted in such formal action were held in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall become effective immediately upon its passage.

Passed by Council on the _____ day of _____, 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

Date

Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor