AGENDA
Jefferson Village Council
Order of Business

Date: Monday, November 16, 2026. Regular Meeting 7:30 p.m.
Next Ordinance No. 26-(R/O) 3474

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson United Methodist Church

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Ceremony to honor those involved in the October 18th incident.

Corrections or Additions to the Agenda

Minutes: Addition/Correction

Motion to approve the Council Meeting Minutes of November 2, 2026.
Motion: _____Second: ____ Discussion: ____
Roll: _____

Motion to approve the Work Session Meeting Minutes of November 2, 2026.
Motion: _____Second: ____ Discussion: ____
Roll: _____

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS
Administrator Manor

No Report

Fiscal Office Arcaro

Payroll Reports

Police Chief Mackensen

No Report

Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands
Bradek/Belden

Committee Report: No report

Motion to accept the resignation of Dr. Richard Hoyson from the Design Review Board effective December 10, 2026.
Motion: _____Second: ____ Discussion_____
Roll: _____

Finance
Roderick/Damon

Committee Report: No report

Ordinance/Resolution to Read:

Ordinance No. 26-O-3472
An Ordinance to provide for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2027.

Motion for the Second Reading of Ordinance No. 26-O-3472
Motion: _____Second: ____ Discussion_____
Roll: _____

Motion to Suspend Council Rules on Ordinance No. 26-O-3472
Motion: _____Second: ____ Discussion____
Roll: _____

Motion to Adopt Ordinance No. 26-O-3472
Motion: _____Second: ____ Discussion_____
Roll: _____

Forestry
Skinner/Febel

Committee Report: No report

Recreation
Febel/ Roderick

Committee Report: No Report

Ordinance/Resolution to Read:

Resolution No. 2026-R-3469
A Resolution creating a weight room auto-pay membership incentive program for the Jefferson Community Recreation Center

Motion for the Third Reading of Resolution No. 26-R-3469
Motion: _____Second: ____ Discussion_____
Roll: _____

Motion to Adopt Resolution No. 26-R-3469
Motion: _____Second: ____ Discussion_____
Roll: _____

Ordinance/Resolution to Read:

Resolution No. 2026-R-3470
A Resolution amending section 4.13 of the Village of Jefferson employee handbook/personnel policy manual
Dated February 1, 2025 and adopting same

Motion for the Third Reading of Resolution No. 26-R-3470
Motion: _____Second: ____ Discussion_____
Roll: _____

Motion to Adopt Resolution No. 26-R-3470
Motion: _____Second: ____ Discussion_____
Roll: _____

Safety
Belden/Bradek

Committee Report: No Report

Ordinance/Resolution to Read:

Resolution No. 2026-R-3468

A Resolution amending section 5.11 of the Village of Jefferson employee handbook/personnel policy manual dated February 1, 2025 and adopts same.

Motion for the Third Reading of Resolution No. 26-R-3468
Motion: _____Second: ____ Discussion_____
Roll: _____

Motion to Adopt Resolution No. 26-R-3468
Motion: _____Second: ____ Discussion_____
Roll: _____

Utilities/Wastewater Treatment/ Service
Damon/Skinner

Committee Report: No report

Ordinance/Resolution to Read:

RESOLUTION No. 2026-R- 3473
A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission state capital improvement and/or local transportation improvement program(s), and to execute contracts as required, and declaring an emergency
Motion for the First Reading of Resolution No. 26-R-3473
Motion: _____Second: ____ Discussion_____
Roll: _____

Motion to Suspend Council Rules on Resolution No. 26-R-3473
Motion: _____Second: ____ Discussion____
Roll: _____

Motion to Adopt Resolution No. 26-R-3473
Motion: _____Second: ____ Discussion_____
Roll: _____

Mayor

The Next Council Meeting will be held on Monday, December 7, 2026

OLD BUSINESS/ NEW BUSINESS

The Jefferson Area Chamber of Commerce is requesting approval for the following items for the Sat. Dec. 5th Christmas Parade.
Road Close Sign/ barriers at Elm/Mulberry St.- to block traffic attempting to get around road closure
Road closures from police once the parade is traveling north, at: Linda Lane, Cedar St, Erie Street, Satin St, Jefferson St., Walnut St., and N. Chestnut St near Ashtabula St.
Parking Closures- blocking off parking along Chestnut St.
Use of the PA system- for parade/ participant announcements.

Motion to accept the road closures and use of the PA system for the parade.
Motion: _____Second: ____ Discussion_____
Roll: _____

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

MEETINGS

PLANNING COMMISSION MEETING
Monday November 16, 2026
6:30 P.M.
Town Hall
Discussion: Zoning change

UTILITY/WASTEWATER SERVICE COMMITTEE MEETING
Wednesday, November 18, 2026
6:00 p.m.
Town Hall
Discussion: Lake City Plating

Adjourn: **Motion: ____** **Time: _____**

Unofficial Minutes of the Village of Jefferson. Minutes will be presented to Council at the November 16, 2026, Council Meeting

VILLAGE OF JEFFERSON
COUNCIL MEETING

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Date: Monday, November 2, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Jefferson United Methodist Church

Roll Call of Council: Belden- Absent, Bradek, Damon- Absent, Febel, Roderick, Skinner

Corrections or Additions to the Agenda- Ordinance No. 26-O-2472 is the 2027 temporary budget, it has been approved by the finance committee and will be amended once the Finance Committee meets all the departments.

Minutes: Addition/Correction

Motion by Councilperson Skinner to approve the Council Meeting Minutes of October 19, 2026.
2nd
Roll: All yea, motion carried

Motion by Councilperson Roderick to approve the Finance Committee Meeting Minutes of October 20, 2026.
2nd
Roll: All yea, motion carried

Also Present: Pierino Scrocca, Judy Maloney, Stefanie Wessell, Christina Edison, Joe Edison, John Perrotti, Jeremy Roseberry

Visitors' Comments (five-minute limit per council rule #13)

DEPARTMENTS
Administrator Manor

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VILLAGE OF JEFFERSON
COUNCIL MEETING

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ADMINISTRATOR'S REPORT
November 2, 2026
To: Mayor Steven Sekanina and Members of Council
From: Andria R. Manor, Village Administrator
Reporting Period Ending: October 30, 2026

PROJECT STATUS
WASTEWATER TREATMENT PLANT
EQ Basin – OPWC R39
Contract awarded to Union Industrial.
Project Cost: $1,728,000
Funding: $386,000 Engineering Grant | $500,000 WPCLF Loan
Clarifier – Phase 1 (OPWC R38)
Contract awarded to Union Industrial.
Project Cost: $615,000
Funding: $207,500 Grant | $407,500 Loan
Clarifier – Phase 2 (OPWC R39)
Contract awarded to Union Industrial.
Project Cost: $837,500
Funding: $216,000 Grant | $621,500 Loan
Clarifier – Phase 3 (OPWC R40)
Submitted to DOD/EPA and being resubmitted to OPWC R40.
Estimated Project Cost: $389,000
Requested Funding: $206,000 Grant | $50,000 Loan
Engineer: Verdantas

STREETS & TRANSPORTATION
East Walnut Street
With council approval the contract will be awarded to Ronyak Paving Inc. Drainage work and paving scheduled for Spring 2027.
Project Cost: $343,705.00
Grant Award: $287,200
SS4A Traffic Study
Project is underway.

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VILLAGE OF JEFFERSON
COUNCIL MEETING

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Project Cost: $150,000
Engineer/Consultant: Verdantas

DEPARTMENT UPDATES
STREET DEPARTMENT

- The Street Department poured new concrete pads for trash cans at Giddings Park to better accommodate food trucks.
- Installation of the new parking signs is currently underway.
- The Street Department will remove the flower pots this week and begin preparations for the Christmas tree.

ZONING & PLANNING

- Following the pre-construction meeting with Verdantas, Ronyak, and Street Supervisor Blaze Burr, the decision was made to postpone the Walnut Street project until April 2027. This will allow Ronyak to complete the drainage improvements and paving simultaneously, resulting in cost savings for the Village.
- The project was originally scheduled to begin December 7, 2026. However, Ronyak typically lays off its employees around Thanksgiving. With the potential for winter weather and safety concerns associated with reducing Walnut Street to one lane during construction, postponing the project until spring was determined to be the safest and most cost-effective option.

RECREATION DEPARTMENT

- No updates at this time.

WASTEWATER TREATMENT PLANT

- A pre-construction meeting for the EQ Basin Project and Clarifier Improvements Phase 2 is scheduled for November 3, 2026, at 1:30 p.m. with Verdantas and Union Industrial Contractors.

The Walnut Street project is being postponed till April 2027 due to weather, and contractor staffing concerns, this will result in a cost saving to the Village. Councilperson Roderick asked what the cost saving would be. The exact number is not known at the time, but the original plan was to do temporary work this fall, and it will no longer be needed. Mayor asked about Salt being that the Morton mine is shut down. Morton has said they will honor all contracts. Blaze has put in salt order for 300 tons. Councilperson Bradek asked what's going on with Hardees, there were people there. No contact has been made, letters have been sent out with no response.

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COUNCIL MEETING

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Engineer/Consultant: Verdantas

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COUNCIL MEETING

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Fiscal Office Arcaro

Bi-Weekly and Monthly Payroll reports in packet.

Police Chief Mackensen

Month End Report. Update on letters from the Oct. 18 incident. Acknowledged all responders and dispatchers involved. Chief Mackensen requested a recognition ceremony be held during the November 16th Council Meeting to honor Patrolman Jeromey Cummins with the Medal of Valor and recognition to Sergeant Dylan Dean, Sheriff's Office.

Fire Chief Edison

Month End Report

COMMITTEE REPORTS

Building and Lands
Bradek/Belden

No report

Finance
Roderick/Damon

No Report

Resolution No. 26-R-3465
A Resolution authorizing the Village Fiscal Officer to purchase and use "Employee dishonesty and Faithful Performance of Duty Policy" through the Public Entities Pool (PEP) instead of individual surety bonds for officers, employees, and appointees

Motion by Councilperson Roderick for the Third Reading of Resolution No. 26-R-3465
2nd
Roll: All yea, motion carried

VILLAGE OF JEFFERSON
COUNCIL MEETING

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Motion by Councilperson Roderick to Adopt Resolution No. 26-R-3465
2nd
Roll: All yea, motion carried

Ordinance No. 26-O-3472
An Ordinance to provide for current expenses and other expenditures of the Village of Jefferson, Ohio during fiscal year ending December 31, 2027.

Motion by Councilperson Roderick for the First Reading of Ordinance No. 26-O-3472
2nd
Roll: All yea, motion carried

Forestry
Skinner/Febel

No report

Recreation
Febel/ Roderick

No Report

Resolution No. 2026-R-3469
A Resolution creating a weight room auto-pay membership incentive program for the Jefferson Community Recreation Center

Motion by Councilperson Febel for the Second Reading of Resolution No. 26-R-3469
2nd
Roll: All yea, motion carried

Resolution No. 2026-R-3470
A Resolution amending section 4.13 of the Village of Jefferson employee handbook/personnel policy manual Dated February 1, 2025 and adopting same

VILLAGE OF JEFFERSON
COUNCIL MEETING

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Motion by Councilperson Febel for the Second Reading of Resolution No. 26-R-3470
2nd
Roll: All yea, motion carried

Safety
Belden/Bradek

No Report

Resolution No. 2026-R-3468

A Resolution amending section 5.11 of the Village of Jefferson employee handbook/personnel policy manual dated February 1, 2025 and adopts same.

Motion by Councilperson Bradek for the Second Reading of Resolution No. 26-R-3468
2nd
Roll: All yea, motion carried

Utilities/Wastewater Treatment/
Service
Damon/Skinner

No report

Mayor - Thak you to all safety services it's been a busy few weeks. Trunk or Treats had great participation and appreciate everyone involved. Veterans Day Celebration on 11/11 at 11:00am at the WW II Memorial, Students from the elementary will be present as well as the Jefferson High School band.

The Next Council Meeting will be held on Monday, November 16, 2026

OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

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VILLAGE OF JEFFERSON
COUNCIL MEETING

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MEETINGS

Adjourn: Motion by Councilperson Skinner to adjourn the Council meeting.
Meeting adjourned at 7:49 p.m.

Submitted by:
Fiscal Officer, Jamie Arcaro

VILLAGE OF JEFFERSON
COUNCIL MEETING

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Motion by Councilperson Roderick to Adopt Resolution No. 26-R-3465
2nd
Roll: All yea, motion carried

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Motion by Councilperson Roderick for the First Reading of Ordinance No. 26-O-3472
2nd
Roll: All yea, motion carried

Forestry
Skinner/Febel

No report

Recreation
Febel/ Roderick

No Report

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Motion by Councilperson Febel for the Second Reading of Resolution No. 26-R-3469
2nd
Roll: All yea, motion carried

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VILLAGE OF JEFFERSON
COUNCIL MEETING

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Motion by Councilperson Febel for the Second Reading of Resolution No. 26-R-3470
2nd
Roll: All yea, motion carried

Safety
Belden/Bradek

No Report

Resolution No. 2026-R-3468

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Motion by Councilperson Bradek for the Second Reading of Resolution No. 26-R-3468
2nd
Roll: All yea, motion carried

Utilities/Wastewater Treatment/
Service
Damon/Skinner

No report

Mayor - Thak you to all safety services it's been a busy few weeks. Trunk or Treats had great participation and appreciate everyone involved. Veterans Day Celebration on 11/11 at 11:00am at the WW II Memorial, Students from the elementary will be present as well as the Jefferson High School band.

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OLD BUSINESS/ NEW BUSINESS

Visitor's Comments (five-minute limit per council rule #13)

CORRESPONDENCE

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VILLAGE OF JEFFERSON
COUNCIL MEETING

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MEETINGS

Adjourn: Motion by Councilperson Skinner to adjourn the Council meeting.
Meeting adjourned at 7:49 p.m.

Submitted by:
Fiscal Officer, Jamie Arcaro

Village of Jefferson Council Meeting

Visitor Register
(Please circulate among visitors)

We appreciate your attending!

Mon. Nov. 2, **2026**

Name (PLEASE PRINT)	**From**	**To Speak About...**
PIERINO SCIOCCA		
Judy MALONE	V. ILAGE	
Joe Edison		
Christina Edison	JFD	
J.L. Perrotti	Village	
Stephanie Vestal	Gazette	—
Jeremy Roseberry	Jefferson UMC	prayer

Village of Jefferson
Work Session Meeting Minutes

Monday, November 2, 2026

In Attendance

Mayor Steve Sekanina, Council- Pat Bradek, Steve Febel, Karen Roderick, Jen Skinner
Village Administrator Andria Manor, Fiscal Officer Jamie Arcaro
Members of the public- Judy Maloney, Chris Mackensen, Pierino Scrocca, Joe and Christina Edison arrived at 7:18pm

Overview

The first council work session established a discussion-only format and reviewed fiscal reconciliation, village projects, public safety, and upcoming agenda items.

Fiscal Review

- Jamie reported that July remains unreconciled. The state auditor has reviewed the available material but has not identified the cause; an on-site review with Jamie and Roni scheduled for Wednesday. August and September are being processed but cannot be confidently finalized until July is resolved.
- Payroll allocations across multiple funds and bank accounts may contribute to the discrepancy. Jamie has requested reconciliation training from SSI but has not received a response. Council discussed contacting former fiscal officer Patty as an additional source of assistance.
- The state auditor's office had suspended computer operations following a hack, complicating coordination.

Village Projects

- The Walnut Street project was moved to April 2027. The schedule avoids winter work and related safety, snow-removal, and employment concerns; the village administrator said the timing should also save money without affecting the project grade.
- Memorial Park, the required retention pond raised child-safety and liability concerns. Whether fencing is planned remains unclear. Electrical work is complete; staff are seeking a contractor for sidewalks before paving.

Operations And Events

- A fire department demo truck was scheduled to return Wednesday at 6 p.m. for council members to inspect and ask questions.

- Councilperson Febel reported that the Haunted Wood cleanup was generally successful. Administrator reported a sign was stolen and lights were damaged.
- Veterans Day activities were planned for the 11/11 at 11 a.m. at Town Square, with elementary students and the high school band expected to participate.

Council Process

- The work session is open to the public, recorded, and for discussion only; no votes are taken. The temporary 2027 budget was the only new item added to the regular council agenda for a first vote.

Regular Council Agenda

- Temporary budget for 2027 on the agenda for the first vote

Village Of Jefferson
Special Pay Analysis

Payroll Period: 2026/11/13 Payroll Bi-Weekly 11/13/2026

Emp Number	Name	Pay Code	Hours	Amount
POLP910	ABBOTT, MARIA ELENA	O- OVERTIME	1	$23.47
WASF140	ARTMAN, JOSHUA JAMES	O- OVERTIME	4	$188.68
INCF080	BERKOWITZ, AMANDA L.	O- OVERTIME		$12.24
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME	1	$30.65
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME		$15.32
STRF300	BONCIMINO, ELLIOTT T.	O- OVERTIME	1	$30.65
STRF290	BURR, BLAZE P.	O- OVERTIME	1	$49.15
STRF290	BURR, BLAZE P.	O- OVERTIME	1	$49.15
STRF290	BURR, BLAZE P.	O- OVERTIME	1	$24.58
POLF910	CUMMINS, JEROMEY W.	O- OVERTIME	18	$723.57
POLF920	DYE, WILLIAM DAVID	O- OVERTIME	33	$1,277.37
POLF360	LACHEY, GREGORY F.	O- OVERTIME	19	$791.43
WASF010	LICATE, GARY H.	O- OVERTIME		$5.24
POLF060	NELSON, GARY W.	O- OVERTIME	5	$207.38
Grand Total:			85	$3,428.88

Village Of Jefferson
Net Allocation Report

Period Number: 21 | Check Date: 10/16/2026

Payroll Period: 2026/10/16 Bi-Weekly 9/28-10/11 | Period Dates: 09/28/2026 to 10/11/2026

Check Number	Job Number	Employee Name	Net Allocation	Gross	Net
Direct Deposit (ACH file)					
0000008654	ADMF030	GUERINI, RONI S.	Direct Deposit [***134]	$1,513.08	$1,163.25
0000008655	ADMF030	GUERINI, RONI S.	Direct Deposit [***832]	$260.15	$200.00
0000008656	ADMF030	GUERINI, RONI S.	Direct Deposit [***815]	$546.31	$420.00
0000008657	ADMF095	MANOR, ANDRIA RENEA	Direct Deposit [***188]	$2,600.00	$2,315.69
0000008658	FISCA020	ARCARO, JAMIE JEAN	Direct Deposit [***726]	$2,456.00	$2,197.53
0000008659	00124	BERKOWITZ, AMANDA L.	Direct Deposit [***844]	$370.41	$300.00
0000008660	00124	BERKOWITZ, AMANDA L.	Direct Deposit [***193]	$1,825.18	$1,478.24
0000008661	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***082]	$2,723.13	$2,121.48
0000008662	POLF970	ABBOTT, MARIA ELENA	Direct Deposit [***001]	$32.09	$25.00
0000008663	00123	Cudnik, John M.	Direct Deposit [***584]	$2,080.80	$1,639.54
0000008664	00104	CUMMINS, JEROMEY W.	Direct Deposit [***008]	$2,769.62	$2,069.26
0000008665	POLF920	DYE, WILLIAM DAVID	Direct Deposit [***950]	$3,423.96	$2,580.19
0000008666	POLF360	LACHEY, GREGORY F.	Direct Deposit [***209]	$590.28	$450.00
0000008667	POLF360	LACHEY, GREGORY F.	Direct Deposit [***638]	$2,311.63	$1,762.29
0000008668	00100	MACKENSEN, CHRISTOPHER W.	Direct Deposit [***940]	$3,383.52	$2,572.00
0000008669	1000	MONROE, ELIJAH K.	Direct Deposit [***974]	$1,588.90	$1,366.40
0000008670	POLF060	NELSON, GARY W.	Direct Deposit [***118]	$3,476.99	$2,647.59
0000008671	00121	SCHOR, JOSEPH GENE	Direct Deposit [***543]	$102.21	$97.56
0000008672	REC570	SWEENEY, KATIE L.	Direct Deposit [***287]	$2,500.67	$2,079.17
0000008673	RECP460	ATKINS, MICHELLE E.	Direct Deposit [***891]	$894.53	$836.61
0000008674	RECP640	BOOMHOWER, RICKY L.	Direct Deposit [***207]	$663.20	$553.02
0000008675	RECPT590	DICKSON, LISA REAANNE	Direct Deposit [***486]	$1,239.98	$1,115.05
0000008676	RECP600	SARDELLA, KAREN ELIZABETH	Direct Deposit [***153]	$423.46	$384.19
0000008677	RECP580	WIDGER, KIMBERLY ANN	Direct Deposit [***838]	$555.10	$504.84
0000008678	STR360	BENTLEY, BRAD A.	Direct Deposit [***856]	$1,721.90	$1,430.79
0000008679	STRF320	BONCIMINO, ELLIOTT T.	Direct Deposit [***654]	$2,119.82	$1,511.04
0000008680	00122	BURR, BLAZE P.	Direct Deposit [***247]	$2,563.73	$2,105.35
0000008681	STRF3501	DEAN, RICHARD LEE	Direct Deposit [***005]	$1,921.60	$1,510.43
0000008682	00120	HITCHCOCK, WILLIAM D.	Direct Deposit [***457]	$2,427.20	$1,972.57
0000008683	STRF240	NORRIS, JON W.	Direct Deposit [***294]	$1,921.60	$1,521.24
0000008684	00117	ARTMAN, JOSHUA JAMES	Direct Deposit [***902]	$2,570.66	$1,982.96
0000008685	WASF010	LICATE, GARY H.	Direct Deposit [***280]	$360.63	$300.00
0000008686	WASF010	LICATE, GARY H.	Direct Deposit [***746]	$2,857.34	$2,376.96
0000008687	00119	MAYLISH, TYLER J.	Direct Deposit [***751]	$326.39	$250.00
0000008688	00119	MAYLISH, TYLER J.	Direct Deposit [***209]	$2,032.01	$1,556.43
Direct Deposit (ACH file) Total:				$59,154.08	$47,396.67
Grand Total:				$59,154.08	$47,396.67

Outlook

Fw: Resignation

From Steve Sekanina <sekanina.steve@jeffersonohio.us>
Date Mon 11/9/2026 7:52 AM
To Jamie Arcaro <jarcaro@jeffersonohio.us>

Good morning, Jamie,

Please include on the next council agenda a motion to accept Rick Hoysons resignation from the Design Review board effective December 10th. Please include this under building and lands. I do not yet have a replacement candidate.

Thank you.

Steven Sekanina
Mayor, Village of Jefferson Ohio
440 661 8419
sekanina.steve@jeffersonohio.us

From: Pat Hoyson <hoyson@yahoo.com>
Sent: Tuesday, October 27, 2026 4:19 PM
To: Steve Sekanina <sekanina.steve@jeffersonohio.us>
Subject: Resignation

Mayor Sekanina,

As of December 10th I will no longer be able to serve on the Design Review Board due to my no longer being a resident of the Village. I have enjoyed my service on the Board over the years and am grateful to have had the opportunity to be of service to the community.

Thank you,

Dr. Richard Hoyson

Sent from Yahoo Mail for iPhone

ORDINANCE NO. 26-O-3472

AN ORDINANCE TO PROVIDE FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JEFFERSON, OHIO DURING FISCAL YEAR ENDING DECEMBER 31, 2027

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO that:

Section 1: To provide for the current expenses and other expenditures of the Village of Jefferson, Ohio during the fiscal year ending December 31, 2027, the sums included in the consolidated statement contained herein, be and they are hereby set aside and appropriations as hereinafter set forth.

ACCUMULATED APPROPRIATIONS

GENERAL FUND		EXPENSES
Police Law Enforcement (110)		20,200.00
Community Planning and Zoning (410)		1,500.00
Streets Department (620)		147,104.24
Administrative Offices (710)		148,333.78
Mayor and Council (730)		17,998.75
Clerk – Treasurer (740)		84,394.65
Lands and Buildings (750)		39,000.00
County Auditor and Treasurer's Fees (770)		36,000.00
State Examiner's Fees (780)		10,000.00
Solicitor - Attorneys (785)		15,000.00
Income Tax Administration (790)		68,190.13
Transfers/Advances (795)		55,000.00
	Total General Fund	**$642,721.56**
ENTERPRISE FUNDS		
Village Recreation Fund (204)		92,970.92
Federal Grant Fund (District XI) (205)		14,439.01
Central Park Hall (206)		14,800.00
Forfeitures (217)		2,000.00
Sewer Improvement Fund (509)		600,537.28
Refuse Fund (510)		77,474.46
Wastewater Treatment Fund (520)		309,669.21
	Total Enterprise Funds	**$1,111,890.88**
ASSESSMENTS		
Special Assessments Elliott Avenue (803)		700.00
	Total Special Assessments	**$700.00**
DEBT SERVICE		
Memoiral Field (310)		127,025.00
Fire Truck Loan (320)		30,000.00
	Total Debt Service	**$157,025.00**
SPECIAL REVENUE FUNDS		
Street Construction, Maintenance and Repair Fund (201)		74,763.54
State Highway Improvement Fund (202)		12,500.00

Special Street Repair Fund (Voted) (207)		29,400.00
Street Lighting (Voted) (209)		44,850.00
Permissive Auto License Fund (210)		28,000.00
Enforcement and Education Fund (213)		0.00
State Reimb Training Fund (214)		1,200.00
Court Fines Police Capital (215)		2,500.00
Opioid distribution (216)		0.00
K-9 FUND (218)		3,000.00
Safety Services (219)		384,767.57
Fire Apparatus Fund (221)		45,378.27
Special Fire Apparatus Fund (Voted) (222)		56,258.50
Special Police Levy Fund (Voted) (223)		15,000.00
Lottery Escrow (230)		30,000.00
	Total Special Revenue Funds	**727,617.88**
CAPITAL PROJECTS		
Recycling Grant (430)		0.00
	Total Projects	**-**
CAPITAL IMPROVEMENT (224)		
Police Capital	110	0.00
Recreation Capital	310	2,500.00
Streets Maint and Repair Capital	620	195,275.04
Street Contruction Capital	685	154,770.88
Street Storm Sewer Drains Capital	688	5,000.00
Streets Sidewalk Capital	689	0.00
County collection fees	770	350.00
Land Improvement	775	0.00
Income Tax Capital	790	15,000.00
	Total 224	**372,895.92**
TRUSTS		
Unclaimed Funds (704)		1,500.00
Village Reacreation Rental Deposits (706)		4,000.00
Bid Performance Bond (707)		500.00
Utility Deposit Fund- Sewer (708)		5,500.00
Scholarship Fund (709)		0.00
Jefferson Marketing Fund (710)		3,400.00
	Total Trusts	**14,900.00**
	TOTAL ALL APPROPRIATIONS	**$3,027,751.25**

Section 2: This Ordinance shall take effect and be in full force at the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Jamie Arcaro, Fiscal Officer

APPROVED: _____
Mayor Sekanina

APPROVED AS TO LEGAL FORM:

_____
Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3469

A RESOLUTION CREATING A WEIGHT ROOM AUTO-PAY MEMBERSHIP INCENTIVE PROGRAM FOR THE JEFFERSON COMMUNITY RECREATION CENTER

WHEREAS, the Council of the Village of Jefferson desires to implement a discounted monthly membership rate for those weight room memberships at the Jefferson Community Recreation Center who enroll in automatic monthly payments;

WHEREAS, the Council of the Village of Jefferson believes this program discount program will encourage more members to enroll in automatic payments while at the same create a more consistent and predictable revenue stream for the Jefferson Community Recreation Center; and

WHEREAS, the Council of the Village of Jefferson believes this program will reduce the amount of staff time used contacting members regarding expired memberships, missed payments and monthly renewals.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. The Council of the Village of Jefferson hereby adopts a weight-room auto-pay membership incentive program for the Jefferson Community Recreation Center which provides for a $2.00 reduction in the monthly membership fee for all members of the weight room that enroll in auto-pay for the payment of the member's monthly membership fees with the Village of Jefferson Recreation Center with an effective date of January 1, 2027.

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in full force at the earliest period allowed by law.

Passed by Council on the _____ day of _____, 2026.
_____ Yeas _____ Nays

AUTHENTICATION:

_____	_____
Jamie Arcaro	Steven M. Sekanina
Fiscal Officer	Mayor
_____	_____
Date	Date

APPROVED AS TO LEGAL FORM:

_____

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3470

A RESOLUTION AMENDING SECTION 4.13 OF THE VILLAGE OF JEFFERSON EMPLOYEE HANDBOOK/PERSONNEL POLICY MANUAL DATED FEBRUARY 1, 2025 AND ADOPTING SAME

WHEREAS, the Village of Jefferson, Ohio desires to amend Section 4.13 Additional Miscellaneous Benefits of the Village of Jefferson Employee Handbook/Personnel Policy Manual dated February 1, 2025 to provide a weight room membership benefit to all employees of the Village of Jefferson; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. Council for the Village of Jefferson hereby amends Section 4.13 Additional Miscellaneous Benefits of the Village of Jefferson's Employee Handbook/Personnel Policy Manual with an effective date of February 1, 2025 to provide a weight room membership benefit to all employees of the Village of Jefferson, a copy of the amended Section 4.13 is attached hereto and hereby adopts same.

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in full legal force and effect from and after the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

_____ _____

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

_____ _____

Date

Date

APPROVED AS TO LEGAL FORM:

_____

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO. 2026-R-3468

A RESOLUTION AMENDING SECTION 5.11 OF THE VILLAGE OF JEFFERSON EMPLOYEE HANDBOOK/PERSONNEL POLICY MANUAL DATED FEBRUARY 1, 2025 AND ADOPTS SAME

WHEREAS, the Village of Jefferson, Ohio desires to amend Section 5.11 of the Village of Jefferson Employee Handbook/Personnel Policy Manual dated February 1, 2025 to provide guidance for the employees of the Village of Jefferson regarding the Village of Jefferson's driver vehicle safety policy and vehicle use; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF JEFFERSON, OHIO, THAT:

SECTION 1. Council for the Village of Jefferson hereby amends Section 5.11 of the Village of Jefferson's Employee Handbook/Personnel Policy Manual with an effective date of February 1, 2025 to provide guidance for the employees of the Village of Jefferson regarding the Village of Jefferson's driver vehicle safety policy and vehicle use, a copy of the amended Section 5.11 is attached hereto and adopts same.

SECTION 2. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in full legal force and effect from and after the earliest period allowed by law.

Passed by Council on the _____ day of _____ 2026.

_____ Yeas _____ Nays

AUTHENTICATION:

_____ _____

Jamie Arcaro
Fiscal Officer

Steven M. Sekanina
Mayor

_____ _____

Date

Date

APPROVED AS TO LEGAL FORM:

_____

Jason L. Fairchild, Esq.
Village Solicitor

RESOLUTION NO 2026-R- 3473

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY

WHEREAS the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

WHEREAS the Village of Jefferson, Ohio is planning to make capital improvements to the wastewater treatment plant, such project to be called "W. Satin Storm Sewer Improvements" to improve and upgrade the wastewater treatment plant; and,

WHEREAS the infrastructure improvement herein described is considered to be a priority need for the community and is a qualified project under the Ohio Public Works Commission;

NOW, THEREFORE, BE IT RESOLVED BYTHE COUNCILOF THE VILLAGE OF JEFFESON, OHIO, THAT:

SECTION 1. The Village Administrator be and is hereby authorized to apply to the Ohio Public Works Commission for funds as described above, namely for the project called "W. Satin Storm Sewer Improvements."

SECTION 2. The Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining financial assistance to finance the project called "W. Satin Storm Sewer Improvements."

SECTION 3. It is found and determined that all formal actions of the Council of the Village of Jefferson concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Jefferson and that all deliberations of this Village Council and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Sections 121.22 of the Ohio Revised Code.

SECTION 4. The Resolution is hereby declared to be and is passed as an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Jefferson, and or the reason that in order to timely submit the appropriate application and obtain funding, immediate action is necessary; wherefore, this Resolution shall take effect immediately upon its passage.

Passed by Council on the ____ day of _____, 2026.

_____ Yeas _____ Nays

AUTHENTIFICATION:

Jamie Arcaro Fiscal Officer	Steven M. Sekanina Mayor
Date	Date

APPROVED AS TO LEGAL FORM:

Jason L. Fairchild, Esq.
Village Solicitor

Jefferson Area
Chamber of Commerce

2026 ANNUAL CHRISTMAS PARADE
THEME: DISNEY CHRISTMAS

November 9, 2026
Topic: Jefferson Chamber Annual Christmas Parade

Attn: Jefferson Village Mayor, Administrator, Council/Safety Committee, Road Department

The Jefferson Area Chamber of Commerce comes to Jefferson Village Council for assistance and approval for street closures for the annual Christmas Parade, which is scheduled for December 5, 2026.

The parade committee is planning the following:
Parade line up at 5pm on Mulberry Street; at 6pm step-off, the parade will travel east on Mulberry Street, North on 46, and then west on Ashtabula Street, ending at the fairground.

We are requesting the following;

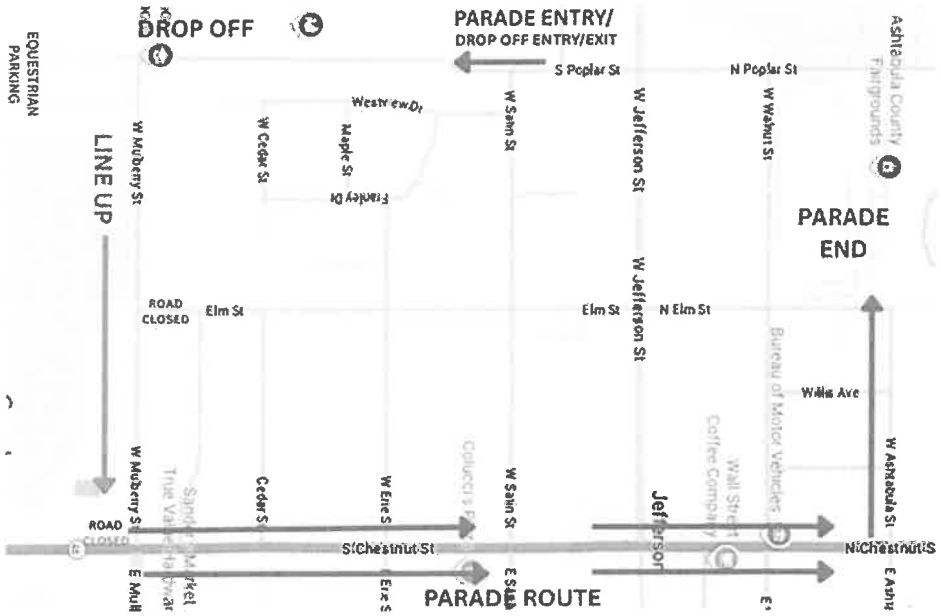
Road Close Sign/ barriers at Elm/Mulberry St.- to block traffic attempting to get around road closure
Road closures from police *once the parade is traveling north, at: Linda Lane, Cedar St, Erie Street, Satin St, Jefferson St., Walnut St., and N. Chestnut St near Ashtabula St.*
Parking Closures- blocking off parking along Chestnut St.
Use of the PA system- for parade/ participant announcements

**For continued safety, Residents residing on Brittany Lane and Mulberry Street will be directed to travel East only during the lineup and the start of the parade.*

The following information is being sent to participants:

Parade line-up *will occur on Mulberry Street.*
To line up, all parade participants must enter the parade line up from Poplar/Falcon Way; ***Vehicles will not be permitted to travel on Mulberry Street past Elm***. At the corner of Mulberry and Falcon Way parade participants will meet with a parade worker for further parking/ line-up instructions. Walkers/Riders are to be dropped off at the Jefferson Highschool and may walk to their float/groups; ***PARENTS***- you will not be permitted to drive vehicles down Mulberry St. to drop off walkers/riders, you must enter and exit from Poplar/Falcon Way. You are permitted to park at the Highschool and walk your child to their group(s).
Equestrian units, please park trailers and unload at the Elementary School.

Parade Route
The parade will step off at 6pm, traveling east on Mulberry Street, turning left onto Chestnut Street (SR 46) and heading North through the center of town. The parade will then turn left and head west down Ashtabula Street and end at the fairgrounds.



Parade Floats/walkers/ participants

NO LIVE SANTA OR MRS CLAUS PERMITTED

The Jefferson Chamber thanks you for your continued support and assistance with events! If there are concerns or questions, please reach out to Chamber President, Shane Bryson at 440.858.5124.

Respectfully,

Jefferson Area Chamber of Commerce

Christmas Committee