VILLAGE OF JEFFERSON
COUNCIL MEETING

Minutes and Videos from each Council Meeting are available at Jeffersonohio.gov

Date: Monday, October 19, 2026.

Meeting Called to Order by: Mayor Steven Sekanina

Pledge of Allegiance:

Moment of Silence

Opening Prayer: Bethel Bible Church

Roll Call of Council: Belden, Bradek, Damon, Febel, Roderick, Skinner

Corrections or Additions to the Agenda
Mayor stated that if Council wishes to pass Resolution 3466 they will need to add the emergency language "Declaring it an Emergency". Also, under Resolution 3466 change the O's to R's under suspension council rules and adopting

Minutes: Addition/Correction

Motion by Councilperson Febel to approve the Council Meeting Minutes of October 5, 2026.
2nd
Roll: All yea, motion carried

Motion by Councilperson Febel to approve the CRA Meeting Minutes of October 7, 2026.
2nd
Roll: All yea, motion carried

Motion by Councilperson Skinner to accept the Jefferson Emergency Rescue Meeting Minutes of October 14, 2026.
2nd
Roll: All yea, motion carried

Also Present: Pastor Joe Laing, Christina Edison, Joe Edison, Dave Farina, Kelly Farina, Judy Maloney, John Perrotti, Jerry Edison, Shelby Edison, Dee Edison, Chris Edison, Pierino Scrocca, Stefanie Wessell, Jacob Rice, Jon McMannes, Jacob Peer, Nathaniel Miller, Miley Edelman, Logan Platt, Jessica Hargett, Eddie & Megan Justice, Jennifer Miller, Alba DelValle, Aaron Painter, Harleigh Peck, Lydia Jerina, Adam Lee, Dan Goodale, Tim Harrold, David Robison, Kasey Farina

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Visitors' Comments (five-minute limit per council rule #13)
Brian Diehl, residing at 411 Woodside, is the owner of 44 N. Chestnut. He purchased the property in 2025 as an investment in Jefferson. The commercial space on the first floor has been renovated, and Mr. Diehl is now looking to renovate the two upstairs apartments, which are currently unusable. Mr. Diehl presented his plans to the Village in August. He would like to begin renovations before winter weather sets in. In order to do so the resolution on the agenda tonight needs passed.

DEPARTMENTS
Administrator Manor

ADMINISTRATOR'S REPORT

October 5, 2026

To: Mayor Steven Sekanina and Members of Council
From: Andria R. Manor, Village Administrator
Reporting Period Ending: October 2, 2026

PROJECT STATUS

WASTEWATER TREATMENT PLANT

EQ Basin – OPWC R39
Contract awarded to Union Industrial.
Project Cost: $1,728,000
Funding: $386,000 Engineering Grant | $500,000 WPCLF Loan

Clarifier – Phase 1 (OPWC R38)
Contract awarded to Union Industrial.
Project Cost: $615,000
Funding: $207,500 Grant | $407,500 Loan

Clarifier – Phase 2 (OPWC R39)
Contract awarded to Union Industrial.
Project Cost: $837,500
Funding: $216,000 Grant | $621,500 Loan

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Clarifier – Phase 3 (OPWC R40)
Submitted to DOD/EPA and being resubmitted to OPWC R40.
Estimated Project Cost: $389,000
Requested Funding: $206,000 Grant | $50,000 Loan

Engineer: Verdantas

STREETS & TRANSPORTATION

East Walnut Street
With council approval the contract will be awarded to Ronyak Paving Inc. Drainage work is planned for 2026, with paving scheduled for Spring 2027.
Project Cost: $343,705.00
Grant Award: $287,200

SS4A Traffic Study
Project is underway.
Project Cost: $150,000
Engineer/Consultant: Verdantas

DEPARTMENT UPDATES

STREET DEPARTMENT

- The Street Department has removed all Military Banners for the winter. The banners were originally scheduled to be displayed from Memorial Day through Labor Day. They will be cleaned and stored to protect them from the harsh winter weather.
- The Street Department is preparing trucks, tractors, and snow removal equipment for the upcoming winter season.

ZONING & PLANNING

No updates at this time.

RECREATION DEPARTMENT

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- Haunted Woods had a great turnout this year! The event brought in approximately $3,100 over the two days.

WASTEWATER TREATMENT PLANT

- Received a recommendation letter from WWTP Supervisor Gary Licate requesting that Josh Artman and Tyler Maylish be moved from Step 1 to Step 2 of the current wage ordinan

Fiscal Office Arcaro

Payroll Reports included in the packet.
The Mayor and I have signed a letter of engagement with the State Auditor for them to assist with reconciling July's balance. Originally thought they would have it done but due to vacations they were not able to complete at this time. The State Auditor has all the information and is currently working on reconciling.

Police Chief Mackensen

Provide an update on the situation that occurred on Elm St. Sunday morning. 911 call should be released on Oct. 20th.

Interim Fire Chief Edison

No Report

COMMITTEE REPORTS

Building and Lands
Bradek/Belden

No report
Resolution No. 2026-R-3466
A Resolution authorizing the Village Mayor to enter into a CRA agreement with 40 Chestnut LLC. and declaring it an emergency.

Motion by Councilperson Bradek for the First Reading of Resolution No. 26-R-3466
2nd
Roll: All yea, motion carried

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Motion by Councilperson Bradek to Suspend Council Rules on Resolution No. 26-R-3466
2nd
Roll: All yea, motion carried

Motion by Councilperson Bradek to Adopt Resolution No. 26-R-3466
2nd
Roll: All yea, motion carried

Finance
Roderick/Damon

No report

Resolution No. 26-R-3465
A Resolution authorizing the Village Fiscal Officer to purchase and use "Employee dishonesty and Faithful Performance of Duty Policy" through the Public Entities Pool (PEP) instead of individual surety bonds for officers, employees, and appointees

Motion by Councilperson Roderick for the Second Reading of Resolution No. 26-R-3465
2nd
Roll: All yea, motion carried

Resolution No. 26-R-3467
A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and declaring an emergency

Motion by Councilperson Roderick for the First Reading of Resolution No. 26-R-3467
2nd
Roll: All yea, motion carried

Motion by Councilperson Roderick to Suspend Council Rules on Resolution No. 26-R-3467
2nd
Roll: All yea, motion carried

Motion by Councilperson Roderick to Adopt Resolution No. 26-R-3467
2nd

Roll: All yea, motion carried

Forestry
Skinner/Febel

No report

Recreation
Febel/ Roderick

No Report

Resolution No. 2026-R-3469
A Resolution creating a weight room auto-pay membership incentive program for the Jefferson Community Recreation Center

Motion by Councilperson Febel for the First Reading of Resolution No. 26-R-3469
2nd
Roll: All yea, motion carried

Resolution No. 2026-R-3470
A Resolution amending section 4.13 of the Village of Jefferson employee handbook/personnel policy manual Dated February 1, 2025 and adopting same

Motion by Councilperson Febel for the First Reading of Resolution No. 26-R-3470
2nd
Roll: All yea, motion carried

Safety
Belden/Bradek

No Report

Resolution No. 2026-R-3468

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A Resolution amending section 5.11 of the Village of Jefferson employee handbook/personnel policy manual dated February 1, 2025 and adopts same.

Motion by Councilperson Belden for the First Reading of Resolution No. 26-R-3468
2nd
Roll: All yea, motion carried

Motion by Councilperson Belden to accept Mayor's recommendation to promote Joe Edison to Fire Chief and Dave Farina to 1st Assistant Fire Chief.
2nd
Roll: All yea, motion carried

Motion by Councilperson Belden to accept the Interim Fire Chief's recommendation to hire Lydia Jerina as a Fire Auxiliary member with the Village Fire Department effective October 15, 2026.
2nd
Roll: All yea, motion carried

Motion by Councilperson Belden to accept the Resignation of Elijah Monroe as a Patrolman with the Village Police Department effective October 15, 2026.
2nd
Roll: All yea, motion carried

Motion by Councilperson Belden to accept Patrolman Officer John Cudnik's sick time hours of 75.4 from the City of Painesville.
2nd
Roll: All yea, motion carried

Utilities/Wastewater Treatment/
Service
Damon/Skinner

No report

ORDINANCE NO. 2026-O-3471
An Ordinance to retroactively authorize the Village Administrator to enter into a contract with Ashtabula County to provide the labor and equipment for the paving projects for East & West Erie Street and East Satin Street and ratify same and declaring an emergency

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Motion by Councilperson Damon for the First Reading of Ordinance No. 26-O-3471
2nd
Roll: All yea, motion carried

Motion by Councilperson Damon to Suspend Council Rules on Ordinance No. 26-O-3471
2nd
Roll: All yea, motion carried

Motion by Councilperson Damon to Adopt Ordinance No. 26-O-3471
2nd
Roll: All yea, motion carried

Motion by Councilperson Damon to accept Wastewater Supervisor Licate's Recommendation to advance Josh Artman and Tyler Maylish to Step 2 of the Wage Ordinance. Both Josh and Tyler have completed 6 months as Class 2 Operators.
2nd
Roll: All yea, motion carried

Mayor
Thanked all involved in the Elm St. incident that took place on Sunday.
Effective Nov. 2nd Council will hold a work session at 7:00pm prior to Council meeting. With the intent to hold a work session prior to all Council meetings.

The Next Council Meeting will be held on Monday, November 2, 2026

OLD BUSINESS/ NEW BUSINESS
FYI- Andrew & Pontius September Statement
Councilperson Damon thanked the person responsible for the idea of adding the Work Session prior to the Council Meeting, thinks it's a good idea.

Visitor's Comments (five-minute limit per council rule #13)
Fire Chief Edison expressed his gratitude to Council, Mayor, and staff for the opportunities.

CORRESPONDENCE

MEETINGS

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Adjourn: Motion by Councilperson Febel to adjourn the Council meeting.
Meeting adjourned at 7:54 p.m.

Submitted by:
Fiscal Officer, Jamie Arcaro